



Making
revisions in
SolarAPP+

Revising a Submitted Project in SolarAPP+



Edit in SolarAPP+

1. When you need to revise a project, you can select the edit button.
2. The first 3 revisions in SolarAPP+ are free, but you may need to pay an AHJ revision fee for each revision you submit to the AHJ.

Projects

New Project

All

Approved

Draft

Filter projects...

Title ▾	Address ▾	Jurisdiction ▾	Status ▾	Approval ID ▾
New Project 2021-06-08 20:22:32	2739 N Camino Valle Verde Tucson, AZ 85715	City of Tucson, AZ / Pima County, AZ	Draft PV	N/A
New Project 2021-04-30 17:04:15	18000 W Ajo Hwy Tucson, AZ 85735	Pima County, AZ / City of Tucson, AZ	Draft PV	
New Project 2021-01-19 22:24:14	2739 N Camino Valle Verde Tucson, AZ 85715	City of Tucson, AZ / Pima County, AZ	Draft PV	

Show

Edit

Archive Project

Submitting your Project to the AHJ

1. A revision in SolarAPP+ is only complete after you submit the revision and get a new approval ID.
 - That revision will end with a new letter -B, or -C, or -D depending on the revision.
2. In most cases, you will need to take the new approval documents and upload them as a revision within the AHJ's permitting system. These revision processes vary by community.
 - **If you have questions about how to submit a revision in a SolarAPP+ community, reach out to SolarAPP@nrel.gov or the AHJ directly.**
3. Failure to submit a revision to the AHJ, will result in a failed inspection.

City of Fountain Valley Revision Process:



Example Revision Process

1. After revision approval has been obtained from SolarApp+, go to the Fountain Valley [Permit Center](#)
2. Log into the Permit Center
3. Click the Projects link on the left side of the web page.
4. Click on the appropriate address for the project you would like to resubmit plans for.
5. Click on the blue Request Plan Check button in the Plan Checks area to open a window to facilitate finding PDF plans on your computer or dragging and dropping PDF files onto the window.

If you have any questions, please email:
building.solar@fountainvalley.org

The screenshot displays the CityTech Solutions web interface. The top navigation bar includes 'CityTech Solutions' and a menu icon. The left sidebar contains 'Applications', 'Projects', 'My Account', and 'Logout'. The main content area shows a list of projects under the heading 'Projects'. A red arrow points to the 'Projects' link in the sidebar, with the text 'To upload revised plans: 1. Click on the Projects pages'. Another red arrow points to the project '10852 Pine Street', with the text '2. Click on the project you want to interact with'. Below this, the project details are shown, including 'Permit number 2020-362' and 'Date applied Nov 20, 2020'. A 'PLAN CHECK' button is visible. The bottom section shows the 'Plan Checks' area with a 'Request Plan Check' button, and a red arrow points to it with the text '3. Click Request Plan Check to upload files and resubmit.' Below this, a table shows the submission details for 'Submittal #1 Regular Plan Check', including 'Submitted Nov 20, 2020', 'Due Dec 07, 2020', and 'Complete Dec 30, 2020'. A 'RESUBMIT' button is also present.

Please note the following scenarios when PDF plans cannot be uploaded to your account:

6. When the overall Permit Status is set to: HOLD FINALED EXPIRED
7. When the individual Plan Check status for a submittal is set to: IN PROGRESS

