City of Fountain Valley
2020-21

Fiscal Year Operating Budget
and
10 Year Capital Improvement Program

FOUNTAIN VALLEY, CALIFORNIA

2020-21 FISCAL YEAR OPERATING BUDGET
&
TEN YEAR CAPITAL IMPROVEMENT PROGRAM

LEGISLATIVE BODY:

Mayor Cheryl Brothers
Mayor Pro Temp Michael Vo
Council Member Steve Nagel
Council Member Kim Constatine
Council Member Patrick Harper

Submitted by:
City Manager Rob Houston

BUDGET STAFF
Jennifer Lampman, Director of Finance
David Faraone, Budget Analyst
Teresa Gonzalez, Accounting Manager
Monica Kerr, Finance Assistant

ADOPTED:

June 2, 2020

CITY OF FOUNTAIN VALLEY

RESPONSIBLE SPENDING PLEDGE

The City of Fountain Valley's mission is to deliver cost-effective quality public services to provide a safe and desirable community that enriches its residents and businesses.

The City goals are to:

- Enhance economic development
- Achieve financial stability
- Attract, develop and retain quality staff within financial constraints
- Maintain and enhance infrastructure and facilities
- Enhance community outreach and engagement

The Pledge: The City of Fountain Valley is committed to sound financial policies that maximize the highest level of City services for the people of Fountain Valley. The City Council recognizes the need to protect the City's assets and to ensure long-term financial sustainability.

The City of Fountain Valley, like many cities in California, is experiencing significant financial challenges. This is due to the continued state revenue take-away; dissolution of redevelopment and increased costs which are out of the City's control. The City has taken significant steps to cut costs including permanent staff reductions, reduced benefits, employee pickup of costs, and contracting out services. The City of Fountain Valley is a built out bedroom community, which has limited ability to generate significant new revenues, to cover the cost of a growing structural budget deficit. This has impacted City services.

Therefore, in the event there are any significant increases in the City of Fountain Valley's revenues, we believe that the majority of this money should be used to maintain:

- Essential City services including public safety / 911 emergency response;
- Keep Fire Station 2 open and maintain firefighter / paramedics;
- Police Station and Police officers; restore anti-gang / drug programs;
- Senior and youth programs;
- Streets / sidewalks / roadways and repair storm water systems
- Parks and play equipment; and
- Provide other essential City services.

We also believe, that whenever additional revenue gains are realized, City leadership should seek opportunities to:

- Pay off, pay down, consolidate or refinance the City's outstanding debt;
- Pay down unfunded liabilities; and
- Rebuild and maintain the City's established reserves levels. (Such reserve policies have been adopted to protect the residents of Fountain Valley in the event of a natural disaster or severe economic downturn and for working cash flow and to fund "pay-go" capital projects.)

Finally, the City Council believes this pledge is a clear guide to helping keep Fountain Valley a **"Nice Place to Live"**.

Adopted by the City Council on October 18, 2016. **Ayes**: Nagel, Vo, Collins, Brothers **Noes**: McCurdy

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INTRODUCTION

User's Guide to the Budget

A local government budget is a plan to match existing resources with the needs of the community. The functions of local government stem from three levels of policy direction: federal, state and local. Within this intergovernmental system, local government is the workhorse of domestic policy. Local government has the responsibility to provide basic public services such as maintaining streets and roadways, providing traffic management systems, maintaining parks, providing community services, and ensuring public safety. Local government must also fulfill certain state and national policy objectives such as transportation and environmental protection while implementing the expectations and values of its citizens.

For local governments, the primary tool used to coordinate these requirements is the budget. The City of Fountain Valley's Budget provides the residents of Fountain Valley with a plan for matching available resources to the services, goals and objectives specified in Fountain Valley's Strategic Plan.

The guide below is designed to assist readers in understanding the information provided in the FY 2020-21 Budget, as well as how the document is organized. The FY 2020-21 Budget document includes the following:

- Budget Summary
  - Overview of all funds
  - Revenue and Expenditure Detail
- Operating Department Information
  - Department description, accomplishments and goals
  - Functional Charts
  - Department revenues and expenditures including program level information
- Capital Improvement Projects
  - Overview and funding detail
  - Individual Project information
- Strategic Ten-Year CIP, Capital Replacement and Financial Plans
- Supplemental Section
  - Community Profile
  - Financial and Budget Policies
  - Glossary & Acronyms

Introduction

Provides a description of the budget development process, citywide organization chart, and key contacts throughout the City, including elected and appointed officials.

INTRODUCTION

City Manager's Budget Message

Overview of the budget including a summary of critical economic issues,City Council directed core services, and basic operations and strategic goals for FY2020-21.

City Strategic Plan

Provides a description of the City's Strategic Plan development process, including the communities Three Year Goals and the related specific six-month planning objectives.

City Responsible Spending Pledge

City Council adopted policy which outlines the City's commitment to sound financial spending policies. This pledge specifically identifies where Measure HH – Essential City Services receipts are to be utilized. The focus is on maintaining essential City services and then paying down unfunded liabilities and outstanding debt.

Personnel and Staffing

Summary of funded personnel and staffing changes over three fiscal years, as well as a list of full-time personnel by classification.

Budget Summary

Comprehensive overview of revenues and expenditures for all funds, as well as fund balance projections.

Revenue Estimates

General Fund revenue overview, description of revenue assumptions and methodology used to develop revenue estimates, revenue summary by category, and historical trends.

Expenditure & Service Levels

General Fund expenditure overview, description of items impacting expenditures and methodology used to develop expenditures estimates.

Operating Department Information

Presents summary information on the City's operating departments:

Administration (includes City Manager, City Council, City Clerk and IT)	Planning / Building & Safety
Finance / Purchasing	Police Department
Fire Department	Public Works
Human Resources	Recreation & Community Services

Department-wide summary information includes strategic goals and functional organizational charts, as well as a summary of staffing, revenues and expenditures over

three fiscal years. Information is further presented at the program level within each department. The expenditures include funds from all revenue sources. Department information includes the General Fund and all Special and Enterprise Funds.

Capital Improvement Program

Overview of the City's Capital Improvement Program, including FY 2020-21 revenues, expenditures and a citywide map highlighting project locations. This section also includes a project description page for each project, detailing its location, classification, expenditures, sustainability feature, and operations and maintenance costs.

Strategic Long-Term Ten-Year CIP, Capital Replacement and Financial Plans

Provides a longer term General Fund projection of revenues and expenditures beyond the current year's short term detailed budget projections. Included in the plan is a ten-year Capital Project and Infrastructure Investment Plan, along with a fleet, capital equipment, government buildings, and technology replacement and rehabilitation funding program.

Financial and Budget Policies

Describes the City's financial objectives and outlines the City's financial management policies that guide the development and administration of the annual operating and capital budgets. Includes a budget calendar, debt limits, and other information.

Community Profile

Provides historical, demographic and statistical information on the City of Fountain Valley, including information on the City's population, educational facilities, recreation and open space, and listing of the top property taxpayers, sales tax producers and employers in the City.

Glossary/Acronyms

Listing of glossary terms and definitions along with a detailed list of commonly used acronyms used throughout the budget document and financial statements as well as links to external websites where additional related information can be found, when appropriate.

CITY MANAGER'S TRANSMITTAL LETTER

TO: Honorable Mayor and Members of the City Council; Community Members; and City Staff

FROM: Rob Houston, City Manager

It is my privilege to present the City of Fountain Valley's Proposed Budget and Capital Improvement Plan (CIP) for Fiscal Year 2020/21. The proposed budget, developed with consideration for both the City's immediate needs and long-term financial goals, serves as a guide which allows the City to continue to provide quality, innovative public service to our community while maintaining fiscal sustainability.

Despite the unprecedented challenges resulting from the covid-19 pandemic, the Proposed FY20/21 Budget is balanced and retains our City's commitment to the Strategic Plan goals established by the City Council which are to:

- Enhance economic development
- Achieve financial stability
- Attract, develop and retain quality staff
- Maintain and enhance infrastructure and facilities
- Enhance community outreach and engagement

When we began the budget development process for FY20/21, covid-19 hadn't yet had an impact on the day-to-day lives of our residents, community or businesses. Initially, revenue was forecasted to be similar to or greater than the current fiscal year's adopted budget enabling the continued growth in reserves and additional paying down of debt. Unfortunately, when the Governor's "Safer-at-Home" order went into effect March 19, it brought our economy to a standstill, requiring significant changes to operations and revenue projections, particularly in sales and transient occupancy taxes.

Initially, post covid-19 projections left us with a $5.1 million shortfall which was addressed through the following actions:

- Forego additional CalPERS UAL Payment - $2.0 million
- Departmental budget reductions - $1.1 million
- Reduction in funding of Capital Reserves - $1.3 million
- Reduction in funding to Emergency Reserves - $750,000

As presented, the Proposed FY20/21 Budget totals $132 million, which is supported by $122.8 million in ongoing revenue and $20.8 million in one-time capital projects. The General Fund, which is responsible for supporting the City's essential services, totals approximately $53.3 million, which is supported by approximately $55.9 million in revenue, a decrease of $3.2 million from FY19/20.

As previously mentioned, the financial impact of covid-19 on all areas of the economy has been swift, extraordinary, and continues to evolve rapidly as the City, County and State take cautious steps to reopen. Sales tax, both Bradley Burns and Measure HH are decreasing 11.7% and 9.3% respectively from FY19/20, with transient occupancy taxes decreasing by 34.6%. The rate and capacity at which businesses reopen, the amount of increase in demand for fuel, confidence in consumers to return to pre-covid spending patterns and the effects the significant level of unemployment have on our revenues are all unanswered questions that staff will be closely monitoring so we can adapt as quickly as necessary.

Fortunately, it isn't all bad news! In 2016, the citizens of Fountain Valley had the foresight to approve Measure HH, a one-cent transaction tax that is due to sunset in 2037. The revenue generated by Measure HH is projected to be $11.2 million for FY20/21 and will support public safety, senior and youth programs as well as building reserves by an additional $2.6 million. The Measure HH Oversight Committee met in May, 2020 to review the proposed expenditures supported by Measure HH and confirmed they align with the spirit and intent of the measure.

In addition, the Proposed FY20/21 Budget allows the City to remain focused on the priorities outlined in the Responsible Spending Pledge such as: maintaining essential city services including public safety; senior and youth programs; parks & roadways; and rebuilding reserves. It also incorporates $20 million in projects outlined in the Capital Improvement Plan including traffic and street improvements, water and sewer system improvements and park playground upgrades.

In closing, I would like to express my appreciation and gratitude to City staff across all of our departments for their active and thoughtful participation in developing this budget while concurrently managing the health and safety our employees, citizens and businesses with the highest level of professionalism throughout the covid-19 crisis. We are going into the next fiscal year surrounded by uncertainty, but I am confident in our ability to meet the challenges ahead and ensure Fountain Valley remains *"A Nice Place to Live".*

Respectfully submitted,

Rob Houston
City Manager

STRATEGIC PLAN

The City of Fountain Valley is committed to continuing to be successful in our service delivery to our residents, businesses and visitors. To continue our commitment to moving forward in a cohesive, productive and well organized way, The City Council and management staff adopted a Strategic Plan along with identifying a Mission Statement, Core Organizational Values and Three Year Goals in 2014.

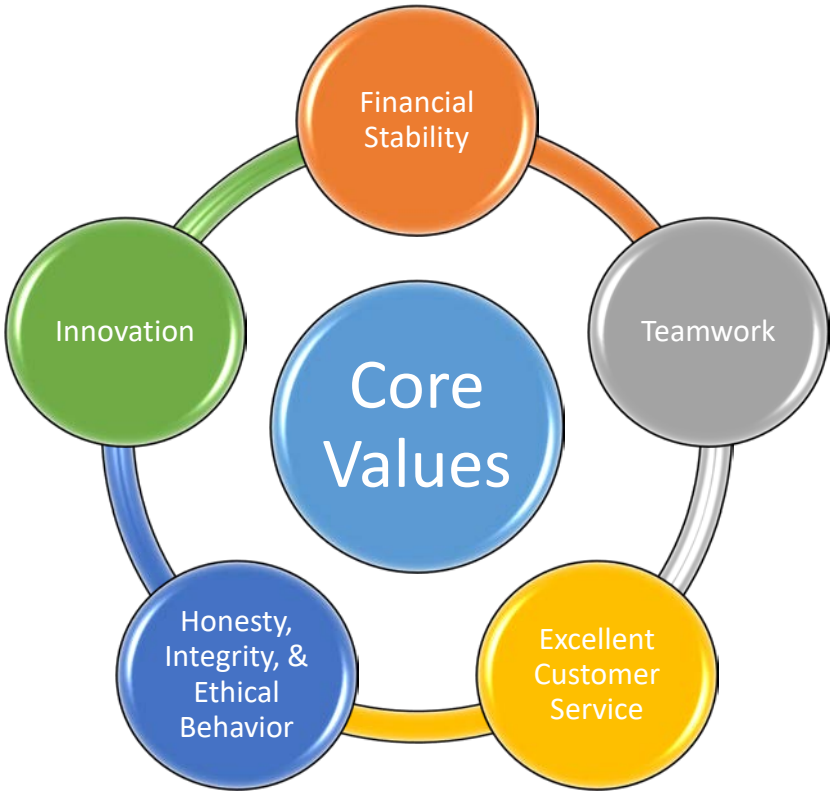
The Strategic Plan is a living document: one that is never really in final form as it is designed to reflect times, challenges, and opportunities, which frame the environment in which our organization operates. Certain elements of the Strategic Plan, such as its Mission Statement and Core Values, are constant, as they reflect the greatness to which our organization aspires, the reason the organization exists, and the manner in which the organization conducts business, e.g. the organization's principals. But the Three-Year goals that face our organization and the specific objectives, which are developed to address those issues, may change due to such things as shifts in the economy, organization or community priorities. Undertaking the strategic planning process, and committing to its ongoing use in the organization, will ensure that we are meeting our fundamental mission, the provision of cost-effective public service to our community.

The City Council and management staff hold semi-annual Strategic Planning Retreats, which are open to the public to develop planning objectives that support the Three Year Goals. The purpose of each retreat is to review and document the City's progress toward the fulfilling of the City's Strategic Planning efforts, along with updating or adding new specific Strategic Objectives. A Strengths Weakness Opportunities and Threats (SWOT) analysis is also discussed, along with developing a list of six month accomplishments. The last Strategic Planning session was held on November 19, 2019, which identified the objectives to be completed between December and April 2020.

Mission Statement

The City of Fountain Valley delivers cost-effective quality public services to provide a safe and desirable community that enriches its residents and businesses.

The City of Fountain Valley values . . .



Prior 2019-20 Year City of Fountain Valley Strategic Planning Accomplishments

- Dedication of Veterans Park
- Hired talented staff
- Had an experienced Fountain Valley restaurant event
- Disaster Prep Expo
- Expanding our Home Improvement Program
- Repaved New Hope Street from Talbert to Warner
- Hosted our 11th Annual Summer Fest event
- Streamlined temporary CUP process for restaurants
- Demolition of Talbert and Bushard Street bridges
- Resurfaced all outdoor sports courts citywide
- Constructed a new basketball court at Cordata Park
- Converted updated OPX phone lines to city fiber
- Rehabilitation of Allen Park
- Updated Hotel Incentive Program
- Hosted 500 kids for Youth in Governance Day
- Completed EMS Study
- Presented balanced City Budget and Capital Improvement Budget
- Brought in three food trucks for employees
- Made additional payments to CalPERS
- Conducted an anonymous Citywide Staff Survey
- Issued a RFP for a Bus Shelter and Bus Bench Program
- Secured $500,000 from the County for resurfacing of SCE easement roads
- Completed six Digital Newsletters
- City Hall hosted children on Halloween
- Successfully completed a RFP for employee medical services
- Fire Department offered an Open House event
- Held National Night Out
- Held several General Plan update meetings and events
- Completed upgrade of Walnut Stormwater Pump System
- Provided public safety stress management training
- Attracted more restaurant options in town
- Hosted an American Red Cross Summer Aquatics Program
- Hosted the Southern California Special Olympics Fall Games
- Attracted Planet Granite to the Crossings Specific Plan area
- Retaining consultants for retrofitting the Recreation Center building
- Had a BBQ event
- Fire Station Butler Building out to bid
- New Slater Bridge
- Acquired needed equipment for the Police Department
- Held the Western Regional Pickle Ball Tournament
- Installed free community Wifi at the Recreation Center
- Promoted capable leaders for the Police Department and Fire Department
- Held a Staff Appreciation Lunch at City Hall

- Hosted a fundraiser for Havens fire victims at the Summer Concerts and raised approximately $4000
- Fire Department EVP opti-com/signal preemption
- Expanded capabilities of electronic permit system
- Upgraded traffic light at Bushard and Ellis
- Presented to Council options for outdoor display for commercial businesses
- Followed the Responsible Spending Pledge
- Presented Measure HH results to the HH Committee
- Raised $10,000 for the Fire Department's Prep Program
- Adopted a Memorial Tree and Park Bench Program
- Hosted two Arbor Day events
- Developed a design concept for renovation of the Police Locker Room
- Completed conceptual Fire Station Redesign Plan
- Installed EV charging stations around the city
- Received a $20,000 community grant from Orange Coast Memorial Medical Center to support our hop-on Senior Transportation Program

WHAT ARE FOUNTAIN VALLEY'S CURRENT INTERNAL WEAKNESSES/ CHALLENGES?

Brainstormed List of Perceptions

- Lack of employee communication
- Lack of outreach to the community regarding City events
- Challenge of employee retirements in key positions
- Haven't balanced structural deficit in 2037
- Concern of changes to the Public Cable Television Authority
- Concern of physical condition of work environment and proposed changes
- Staff turnover
- Loss of institutional knowledge
- Lack of successor planning
- Lack of tenured employees at all levels of positions
- Sunset of Measure HH and challenge of ability to fill funding gap
- Challenge of unfunded pensions

WHAT ARE THE <u>EXTERNAL</u> FACTORS/TRENDS THAT WILL/MIGHT HAVE A <u>NEGATIVE</u> IMPACT ON THE CITY OF FOUNTAIN VALLEY IN THE COMING YEAR?

Brainstormed List of Perceptions

- State housing laws and unrealistic housing allotment
- Homelessness
- Freeway expansion
- Gun violence
- National and local elections
- Challenge of changing technology

- Unrealistic commercial property owners' price tags
- Low unemployment rates
- Traffic volume
- State Governor
- Increase in aging population
- High gas prices
- Possible recession
- Unfunded legal mandates
- Federal telecommunication preemption
- Wildfires
- Earthquake
- Climate change
- Health care costs
- High housing costs
- National discord on police
- Cyber threats
- Loss of local control
- Social media
- Recruiting challenges
- Active shooters
- California minimum wage
- Coyotes

WHAT ARE THE EXTERNAL FACTORS/TRENDS THAT WILL/MIGHT HAVE A POSITIVE IMPACT ON THE CITY OF FOUNTAIN VALLEY IN THE COMING YEAR?

Brainstormed List of Perceptions

- Public support of safety services
- Positive community engagement
- Strong restaurant growth
- Community pride
- Community volunteers
- Strong partnership with non-profit organizations
- Strong demand to open businesses in town
- Employee groups active in community projects
- Upgrading of local commercial properties
- Prop 68 park bond—access to funds
- Well-managed groundwater basin
- Private and federal funding for homeless challenges
- Addition to wastewater treatment to provide 130 million gallons of water per day
- Strong consumer
- Strong market for industrial uses
- Excellent schools

- Strong housing market
- National and local elections
- The weather
- Strong partnership with school district
- Well-maintained city
- The bridges reopening
- Good relationship with County leadership
- Strong regional hospitals
- Good community support from businesses for events

STRATEGIC TEN-YEAR FINANCIAL PLAN OVERVIEW

Long-term financial planning combines financial forecasting with strategizing. It is a highly collaborative process that considers future scenarios and helps governments navigate challenges. Long-term financial planning works best as part of an overall strategic plan.

Financial forecasting is the process of projecting revenues and expenditures over a long-term period, using assumptions about economic conditions, future spending scenarios, and other salient variables.

Long-term financial planning is the process of aligning financial capacity with long-term service objectives.

Financial planning uses forecasts to provide insight into future financial capacity so that strategies can be developed to achieve long-term sustainability in light of the government's service objectives and financial challenges. Many governments have a comprehensive long-term financial planning process because it stimulates discussion and engenders a long-range perspective for decision makers. It can be used as a tool to prevent financial challenges; it stimulates long-term and strategic thinking; it can give consensus on long-term financial direction; and it is useful for communications with internal and external stakeholders.

Fountain Valley's Strategic Ten-Year Financial Plan was created in 1994 to help the City Council assess the impact of policy decisions on the City's future quality of life. The Financial Plan evaluates the City's financial capability to achieve its goals; helps set priorities for City operations; Internal Service programs; annual operating budget; enterprise operations; and restricted fund activities; and guides the City's long term capital improvement and rehabilitation programs. After the 2016-17 budget was adopted and discussion moved to a potential transaction sales tax measure, the plan was revised to reflect the potential revenues and related expenditures to capture what it would take to "maintain" a current level of essential City services. It was determined that a 20 year tax measure would be necessary to allow to City to remain fiscally sustainable.

The 20-year plan was updated several times over the next ten-months allowing staff to continue to capture the every changing short and long term financial needs of the City, including tracking the CalPERS and OPEB long term unfunded liability costs and their impact on the fiscal sustainability. December 2016 the CalPERS Board approved a revision to the assumed investment earnings from the current 7.50% to 7% over a three year ramp in period. The impact of this major change was incorporated into the 20-year financial plan.

The Financial Plan establishes the foundation and framework for guiding policy and financial management decisions. This long-term perspective integrates strategic planning

and budgeting in order to forecast and actively communicate challenges and opportunities before they arise. The City Council's goals are predicated on the understanding that investments of financial, physical and staff resources today ensure the community's quality of life is preserved and enhanced in the future.

Reflecting current economic conditions and expectations, as well as existing service levels and policies; the Financial Plan, in collaboration with the budget development process, provides an early warning of potential budget challenges from a long-term perspective. The Financial Plan provides short and long-term operating budget outlooks for all appropriated funds, with a focus on those funds that are used to account for the issues of top concern to the community. The purpose of the operating forecast is to identify long-term financial trends, opportunities and imbalances so they can be proactively addressed.

The Financial Plan projects an updated 20-years into the future based on the adopted fiscal year budget and existing budgetary relationships, while the budget is based on an itemized analysis of supply, contract and staffing needs required to meet established service standards and City Council priorities. As a result, the Financial Plan provides a big picture, long-term outlook and the budget a detailed, short-term plan. The Financial Plan also presents a plan to replace equipment, fleet, maintain City buildings and technology infrastructure. Finally, the Financial Plan presents the ten-year Capital Improvement Program (CIP), the City's investment plan for infrastructure which guides staff in pursuing funding for future projects.

In response to the local, national and global economy, the Financial Plan has focused on strategic allocation of limited resources as the City maintains its traditionally high level of service to the community. The City Council, in the last few years, has emphasized the importance of rebuilding the City's contingency reserves and the importance of accumulating additional resources for infrastructure rehabilitation purposes. The following diagram highlights the various long-term financial planning phases recommended in a long-term plan.

ORGANIZATION OF THE CITY

CITY DIRECTORY

For The City of Fountain Valley, CA

CITY COUNCIL MEMBERS

Cheryl Brothers
Mayor

Michael Vo
Mayor Pro Tem

Kim Constatine
Council Member

Patrick Harper
Council Member

Steve Nagel
Council Member

CITY OFFICIALS

City Manager……..Rob Houston
Chief of Police……..Matt Sheppard
Director of Finance/Treasurer……..Jennifer Lampman
Director of Human Resources……Chelsea Phebus
Director of Planning/Building & Safety ……..Brian James
Director of Public Works/City Engineer……..HyeJin Lee
Fire Chief……..Ron Cookston

Council meetings are held on the 1st & 3rd Tuesday of the month at 6:00 p.m. and are located in the City Hall Council Chambers

CITY COMMISSIONS, COMMITTEES & BOARDS

For The City of Fountain Valley, CA

PLANNING COMMISSION

Bill Spear…..……...…….. Chair
Dave Osborn……Vice Chair
Ed Farrell Jr..……..……...Commissioner
Bill Cameron……..……Commissioner
Azzam Saad… ……...……Commissioner
Brian Gaston……..……Commissioner
Brian James……..……Staff Representative

Planning Commission Meetings are held on the 2nd Wednesday of every month at 6:00 p.m., as needed, in the Fountain Valley Council Chamber

HOUSING & COMMUNITY DEVELOPMENT ADVISORY BOARD

Susan Saurastri……Chair
Michael White……..……Vice Chair
Tess Bui……Member
Ramon Galvez-Arango…….……..... Member
Nick White…..……Member
Brian James & Ashlyn Newman……Staff Representative

Housing & Community Development Advisory Board meetings are held on the 1st Wednesday of each month, at 6:00 p.m. in the Fountain Valley Council Chambers

ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES

Advisory Committee for the Disabled meet on the 1st Thursday of odd numbered Months at 6:30 p.m. in City Hall, Conference Room #1

Raymond Galvez-Arango……..Chair
Lawrence Judson…...……Vice Chair
Gary Osterbach……...Chair
Leonard Santoro…..…Committee Member
John Collins……Committee Member
John Borak……Committee Member
Anna Nagmay……Committee Member
Philip Nisco……Committee Member

Tom Nguyen……Committee Member
Herman Ajamian……Committee Member
Susanne Seiden……...Committee Member
Terry Coakley……Committee Member
Jan Werts……Committee Member
Nora Webb……..…..Staff Representative
Kim Constantine…Council Representatives
Patrick Harper……Council Representatives

CITY COMMISSIONS, COMMITTEES & BOARDS

For The City of Fountain Valley, CA

MEASURE HH – ESSENTIAL CITY SERVICES OVERSIGHT ADVISORY COMMITTEE

Michelle Jensen……Chair
Margie Drilling……Vice Chair
John Briscoe……Committee Member
Matt Taylor……Committee Member
Evan Jorgensen……Committee Member
Stephen Schwarz……Alternate Board Member
Jennifer Lampman……Staff Representative

The Measure HH Oversight Advisory Committee meets on an as needed basis throughout the year in City Hall, Conference Room #1.

RESOLUTION NO. 9743

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FOUNTAIN VALLEY, CALIFORNIA, ADOPTING AN ANNUAL BUDGET AND RELATED DOCUMENTS FOR THE CITY OF FOUNTAIN VALLEY, FOR FISCAL YEAR 2020/21

WHEREAS, the City Manager and Budget Analyst have, heretofore, presented to the City Council a Proposed Operating Budget for Fiscal Year 2020/21; and

WHEREAS, the Proposed Operating Budget includes the City of Fountain Valley, and information related to the Successor Agency, Housing Authority, and Public Financing Authority; and

WHEREAS, the City Council did hold a public workshop on May 12, 2020, in the Council Chambers of City Hall of said City, in order to review the proposed budget documents for Fiscal Year 2020/21; and

WHEREAS, the City Council did review proposed budget for the Fiscal Year 2020/21.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF FOUNTAIN VALLEY, CALIFORNIA DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. Said Proposed Operating Budget, as so amended, is hereby adopted as the Operating Budget for the City of Fountain Valley for the fiscal year commencing July 1, 2020 and ending June 30, 2021, and consists of estimated and anticipated expenditures and revenues for that fiscal year.

SECTION 2. The City Council does hereby approve and authorize the salary allocations as presented throughout the various departmental programs; the schedule of Inter-fund transfers, estimated continuing appropriations amounts; 2020/21 Capital Improvement Program expenditures along with the use of Capital Reserve Fund monies; and authorize the identified assigned or committed allocation of the General Fund cash balances.

SECTION 3. The City Council does hereby adopt the ten year Capital Improvement Plan which is consistent with the seven year CIP program submitted to the Orange County Transportation Authority (OCTA) as part of the annual Measure M2 Eligibility process.

SECTION 4. The City Manager or his/her designee, for purposes of administrative necessity in implementing the budget, is hereby authorized to transfer funds between accounts, programs and line item expenditures as long as the transfer does not exceed the total appropriation within a given fund or where such transfer is expressly prohibited in a resolution or ordinance approved by the City Council.

SECTION 5. The Fiscal Year 2020/21 Financial & Budget Policies as presented in the 2020/21 Annual Budget are hereby adopted by the City Council. The City Council does hereby adopt a budget that does meet the requirements of the Financial & Budget Policies related to the “Balanced Budget” section of the policies.

SECTION 6. The City Council does hereby adopt Salary and Position Control Schedule.

SECTION 7. That the City Clerk shall certify to the passage and adoption of this Resolution, and enter it into the book of original Resolutions.

PASSED and ADOPTED by the City Council of the City of Fountain Valley at a regular City Council meeting held on this 2nd day of June, 2020 by the following vote:

AYES:

NOES:

ABSENT:

_____
Cheryl Brothers, Mayor

ATTEST:

_____
Rick Miller, City Clerk

APPROVED AS TO FORM:

HARPER & BURNS LLP

_____

Colin Burns
Attorneys for the City

GANN APPROPRIATIONS LIMIT

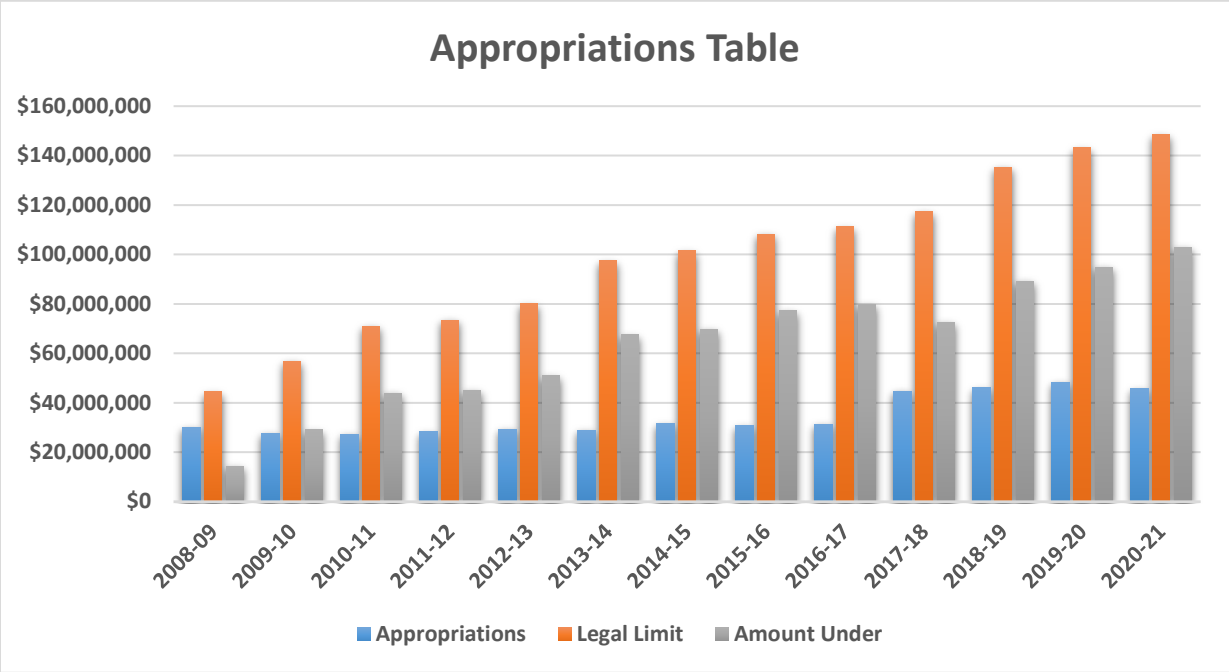
In November 1979 the voters of the State of California approved Proposition 4, commonly known as the "Gann Initiative" or "Gann Limit." The Proposition created Article XIIIB of the State Constitution placing limits on the amount of revenue which can be spent by all entities of government from the "proceeds of taxes." Proposition 4 became effective for the 1980-81 fiscal year, but the formula for calculating the limit was based on the 1978-79 "base year" revenues, with adjustments being made annually to reflect increase in population and cost of living.

Section 9710 of the California Government Code, added in 1980 by the State Legislature, provides that "each year, the governing body of each local jurisdiction shall, by resolution, establish its appropriations limit for the following year." In June of 1990 the California Voters approved Proposition 111. Among other things, Proposition 111 provided new adjustment formulas, which make the Appropriations Limit more responsive to local growth issues. Only tax proceeds are subject to the limit. Charges for services, regulatory fees, grants, loans, donations and other non-tax proceeds are not subject to the limit. Proposition 111 also established a requirement for an annual review of Limit calculations. Each year the City Council must adopt by resolution the City's appropriations limit for the following year. The following is the calculation for the City's Gann Appropriations Limit for FY2020-21.

Fountain Valley's annual appropriation limit has been determined in accordance with Article XIIIB of the California State Constitution and Section 7902 of the California Government Code. The City will be below its legal appropriations limit by $102,904,324 using the non-residential new construction figure and county population growth factors.

GANN APPROPRIATIONS LIMIT CALCULATION FY 2020-21	
FY 2019-20 Appropriations Limit	$143,170,644
Population Growth (City or County) = .04%	1.0004
Cost of Living (Per Capita or Non-residential construction growth) = 3.73%	1.0373
FY 2020-21 Appropriations Limit ($143,170,1644 x 1.0004 x 1.0373)	$148,570,313

GANN APPROPRIATIONS LIMIT



RESOLUTION NO. 9744

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FOUNTAIN VALLEY, CALIFORNIA APPROVING AND ADOPTING THE ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR 2020/21

WHEREAS, the State Constitution Article XIIIB restricts the appropriations growth rate for cities and other local jurisdictions; and

WHEREAS, the Article XIIIB, as amended by Proposition 111, requires cities to calculate their annual appropriations limit by the percentage change in 1) City population growth or county population growth; and 2) California per capita personal income or the increase in non-residential assessed valuation due to new construction; and

WHEREAS, documentation used in the determination of the appropriations limit for fiscal year 2020/21 has been available to the public in the Finance Department for fifteen days prior to this meeting as required by Government Code Section 7910; and

WHEREAS, a summary of this computation is provided in Attachment "A", which is incorporated by reference and attached hereto.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF FOUNTAIN VALLEY, CALIFORNIA DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That the Appropriations Limit for 2020/21 shall be $148,570,313, as calculated in Attachment A, and the Appropriations Subject to Limitation in Fiscal Year 2020/21 shall be $45,665,989 and therefore is $102,904,324 under the limit.

SECTION 2. That the City of Fountain Valley reserves the right to recalculate said limitation at a future time.

SECTION 3. That the City Clerk shall certify to the passage and adoption of this Resolution, and enter it into the book of original Resolutions.

PASSED and ADOPTED by the City Council of the City of Fountain Valley at a regular City Council meeting held on this 2nd day of June, 2020 by the following vote:

AYES:

NOES:

ABSENT:

_____
Cheryl Brothers, Mayor

ATTEST:

_____
Rick Miller, City Clerk

APPROVED AS TO FORM:

HARPER & BURNS LLP

_____
Colin Burns
Attorneys for the City

EXHIBIT A

Appropriations Limit
City of Fountain Valley
Fiscal Year 2020-21

	AMOUNT
Last Year's Limit (2019-20)	$143,170,644
Adjustment Factors	
1. Population[(1)]	1.0004
2. Inflation[(2)]	1.0373
Total Adjustment Factor[(3)]	1.0377
Total Adjustments	5,399,669
Appropriations Limit for Fiscal Year 2020-21	**$148,570,313**
Appropriations Subject to Limit:	
Proceeds of Taxes	$45,665,989
Minus Exclusions	-
Appropriations Subject to Limit	$45,665,989
Fiscal Year 2020-21 Appropriations Limit	148,570,313
Less Appropriations Subject to the Limit	45,665,989
Difference Under the Limit	**$102,904,324**

[(1)]The population factor may be based on the change in population of 1) the City; or 2) the County of Orange, as provided by the State of California's Department of Finance. The population factor adopted by the City for the current year appropriation limit represents the change in population of the County of Orange.

[(2)]The inflation factor may be based on 1) the change in per capita personal income for the State of California as provided by the State of California's Department of Finance; or 2) the change in assessed valuation due to new nonresidential construction within the City. The inflation factor adopted by the City for the current year appropriation limit represents the change in California per capita personal income as provided by the State of California's Department of Finance.

[(3)]The total adjustment factor is calculated by multiplying the population factor by the inflation factor.

RESOLUTION NO. 9745

A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF FOUNTAIN VALLEY, CALIFORNIA, ESTABLISHING PROPERTY RENTAL TERMS AND CHARGES FOR ADMINISTRATIVE SERVICES FOR THE MUNICIPAL WATER & SEWER UTILITIES.

WHEREAS, the proposed 2020/21 budget for the Water & Sewer Funds maintains funding for the operating and capital improvement expenditures of the Water & Sewer Utilities; and

WHEREAS, the City owns and maintains property at various locations throughout the city that are utilized by the Water Utility to locate reservoirs, wells, equipment and facilities; and

WHEREAS, the Water Utility is required to construct and maintain various pipelines and appurtenances for transmitting and distributing water for any and all purposes including mains, lines and pumps necessary or proper therefore, in, along, upon, and under the streets within the City of Fountain Valley; and

WHEREAS, the Water Utility, during the life thereof, will pay to the City an amount in the form of a right-of-way usage fee for the water mains located within the street right-of-way and related maintenance costs; and

WHEREAS, this administrative arrangement which has been in place since 1958 saves money and promises efficiency; and

WHEREAS, the Water Utility will also pay a charge for its use of land located within the City for other appurtenances such as water well pumps, reservoirs, and water operation facilities; and

WHEREAS, administrative services are also provided to the Water & Sewer Utilities; and

WHEREAS, the City has determined that it is in the best interest of the community to charge the Water & Sewer Utilities the amount of $1,889,417 in 2020/21 for these rights and services; and

WHEREAS, the schedule attached "Exhibit A" is based on substantial evidence establishing that these allocations represent the costs of providing administrative services to the Water & Sewer Utilities.

NOW, THEREFORE, BE IT RESOLVED BY the City Council of the City of Fountain Valley, California, that:

The Schedule attached hereto as Exhibit "A" is approved as the basis for allocating city property and service costs to the Water & Sewer Utilities.

PASSED, APPROVED, AND SIGNED this 2nd day of June 2020, at a regular meeting of the City Council of the City of Fountain Valley.

Attest:

Cheryl Brothers, Mayor

Rick Miller, City Clerk

APPROVED AS TO FORM:

HARPER & BURNS LLP

Colin Burns
Attorneys for the City

ATTACHMENT

Exhibit A

EXHIBIT A

SCHEDULE OF PROPERTY RENTAL TERMS AND CHARGES
ADMINISTRATIVE SERVICES FOR THE MUNICIPAL WATER & SEWER UTILITIES
FISCAL YEAR 2020-21

A. LAND LEASED TO THE WATER UTILITY

FACILITIES SITE		LOCATION		SQUARE FOOTAGE	
Reservoir 1		18460 Euclid Street		93,771	
City Yard		17300 Mt. Herrmann Street - City Owned		50,000	
Well No. 9		9293 Poinsettia Avenue		7,600	
Well No. 6		11775 Warner Avenue		12,416	
Well No. 8		11669 Edinger Avenue		19,340	
			Total	183,127	
Rental Rate	$0.47	per SF/MO			**1,032,836**

B. BUILDINGS LEASED TO THE WATER UTILITY

FACILITIES SITE		LOCATION	SQUARE FOOTAGE	
City Yard		17300 Mt. Herrmann Street	19,278	
Rental Rate	$2.25	per SF/MO		**520,506**

C. Municipal Code 14.12.200 Public Fire Protection Credit (2,050 Hydrants @ $7.50) To The Water Utility **(15,375)**

D. INDIRECT COSTS

WATER UTILITY:

PROGRAM	BASIS OF ALLOCATION	Allocation % Percentage	Allocation $ Amount	
City Council	City Council Agenda Items	*5.76%*	6,825	
Administration	Budgeted Expenditures	*19.77%*	115,672	
City Attorney	Budgeted Expenditures	*19.77%*	74,137	
Human Resources	Full-Time Equivalent Staffing	*7.42%*	61,128	
Finance	Budgeted Expenditures	*19.77%*	39,332	
Water Utility - Total General Administrative Costs				**297,094**

SEWER UTILITY:

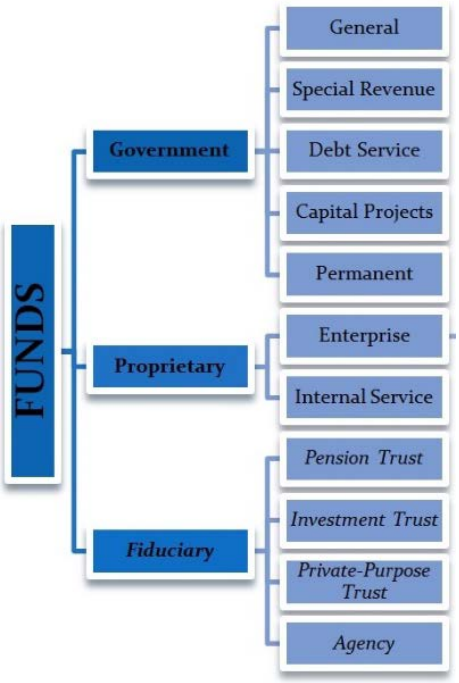
PROGRAM	BASIS OF ALLOCATION	Allocation % Percentage	Allocation $ Amount	
City Council	City Council Agenda Items	*1.00%*	1,186	
Administration	Budgeted Expenditures	*3.66%*	21,395	
City Attorney	Budgeted Expenditures	*3.66%*	13,713	
Human Resources	Full-Time Equivalent Staffing	*1.31%*	10,787	
Finance	Budgeted Expenditures	*3.66%*	7,275	
Sewer Utility - Total General Administrative Costs				**54,356**

TOTAL COST PER AGREEMENT **1,889,417**

DESCRIPTION OF FUNDS

A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts, segregated for the purpose of carrying on specific activities, or complying with special regulations, restrictions, or limitations. The following provides a description of accounting funds used by the City of Fountain Valley.

The City budget consist of a number of different funds. Each distinct fund contains program expenditures and revenues that relate to the purpose of the fund. The fund categories include Governmental which includes general, special, and debt service and capital project funds. Proprietary funds which include enterprise, and internal service funds; and fiduciary which include agency and trust and funds. Below is a description of most of the City's various funds.



GOVERNMENTAL FUNDS

The measurement focus for governmental funds is on current spendable resources, and as such, the balance sheets for these types of funds include only current assets and current liabilities. Governmental funds are accounted for on a modified accrual basis, thus revenues are recognized when measurable and available, (60 days) and expenditures are recorded when the related liability is incurred.

GENERAL FUND

The General Fund reflects activities conducted within the City that are supported by general taxes and intergovernmental revenue, as well as user fees, fines, rents, and other general revenues that relate to activates within this fund. Some of the program activities supported by the General Fund include Police, Fire, Building and Planning, economic development, and general administration. The General Fund also supports a large portion of the community services activities not covered by user fees, grants and denotations from the Fountain Valley Community Foundation (Separate Non-Profit Corporation from the City).

SPECIAL FUNDS (Restricted)

Special revenue funds are used to account for the proceeds from specific revenue sources, other than trusts or major capital projects that are legally or contractually restricted to expenditures for specific purposes.

AB2766 - Air Quality Improvement Fund

This fund accounts for the City's programs implementing Assembly Bill (AB) 2766, the California Clean Air Act of 1988. Under the provisions of AB 2766, 40% of the fees imposed by the South Coast Air Quality Management District (SCAQMD) are allocated to local jurisdictions to fund expenditures for the reduction of air pollution from motor vehicles. Past qualifying projects have included the purchase of alternative fuel (CNG) vehicles, acquisition of emission credits pursuant to SCAQMD Rule 2202, and various educational and outreach programs to encourage commuter use of transit and rail systems.

Criminal Diversion (Federal & State Asset Forfeiture / Other Public Safety Grants)

A portion of the revenues for this fund are derived from the enactment of the Uniform Controlled Substance Act, which transfers funds back to agencies on a percentage basis for their participation in narcotic enforcement activities. The Asset Forfeiture fund is the depository for equitable sharing payments received from the Departments of Justice and US Department of the Treasury. These are amounts paid to state and local law enforcement agencies for assistance in forfeiture cases. The Regional Narcotics Suppression Program has served the citizens of Orange County since December 1986. Under state and federal statutes, the City of Fountain Valley receives an equitable share of seized drug funds and real property, along with reimbursement of related overtime expenses in exchange for participating in the program.

By law, these funds may only be spent for law enforcement purposes and are intended to supplement, not supplant, existing funds. Examples of uses of these funds include training, supplies, equipment, and ammunition. Due to the uncertain nature of the timing and amount of forfeitures, and in accordance with fund guidelines, revenues should not be budgeted until actually received. Appropriations are funded by the available fund balance.

This fund also accounts for federal, state and local grants and donations assigned for Public Safety activities. Previously awarded grants include the Urban Area Security Initiative, Avoid the 38, Justice Assistance Grant, Office of Traffic Safety STEP Grant, BSCC County Grant, Every 15 Minutes, and Sobriety Checkpoint Grants.

Citizen Options for Public Safety (COPS/SLESF) - Supplemental Law Enforcement Services Funds Grant

Assembly Bill 3229, Chapter 134, Statue of 1996, established the Citizen’s Option for Public Safety (COPS) Program. Per Government Code §§ 30061-30065, compliant cities are allocated a proportionate share of COPS funds by the State, for the exclusive purpose of funding supplemental front line law enforcement services. Proportionate shares are based on population estimates determined by the California Department of Finance. Under the standard grant program allocation, the City of Fountain Valley is eligible to receive the minimum grant amount of $100,000 each year. Funds from this program

cannot supplant existing funding and are to be used for one-time items including equipment.

Community Development Block Grant (CDBG)

This fund was established to satisfy legal requirements that Community Development Block Grant (CDBG) funds be segregated from other funds. CDBG funds are used to provide a variety of public service programs throughout the community. A separate staff report is presented to the City Council for budgeting purposes for each Fiscal Year, which may include reprogramming of remaining unused budgeted funds from prior years, repayments to the CDBG Fund for loans previously made, and programming of the new grant revenue and related appropriations.

Gas Tax

The City receives Gas Tax funds from Sections 2103, 2105, 2106, 2107, and 2107.5 of the Streets and Highways Code. State law requires these funds be utilized solely for street-related purposes such as new street construction, rehabilitation, and maintenance. Specific capital projects for street and traffic signal improvements and rehabilitation endeavors are identified in the Capital Improvement Program (CIP) budget.

Beginning with the 2010-11 fiscal year, Section 2103 was added to allocate funds from a new motor vehicle fuel excise tax that replace previous city and county allocations from the Proposition 42 sales tax on gasoline. This is the change known as the “fuel tax swap of 2010.” Section 2103 funds are allocated to cities on a per capita basis and to counties 75% based on the proportion of registered vehicles and 25% based on the proportion of maintained county road miles.

However, the swap created certain revenue effects related to the timing and receipt of revenues. In particular, the law provides that the new excise tax rate be adjusted annually by the BOE to garner an amount of revenues equal to what Prop42 would have provided in the prior year. Thus, the annual Section 2103 funds are always “looking backward” one year. If the Section 2103 amounts generate less than Prop42 would have, the difference will not be made up until the following year.

Housing Authority Fund - *Former Community Development Housing (Redevelopment)*

Twenty percent of Fountain Valley Redevelopment Agency (RDA) tax increment receipts were required to be set aside for affordable housing uses in the project area and, per the redevelopment plan, could also be used for other citywide affordable housing activities. The RDA housing fund accumulated those set aside amounts and accounts for housing related activities. Additional efforts included financial and economic planning in anticipation of affordable housing activities.

In June 2011, the Redevelopment Dissolution Act, AB1x26, was signed by the Governor and later upheld by the California Supreme Court on December 29, 2011. As a result of

the Court's ruling on the Dissolution Act, all redevelopment agencies in California were dissolved effective February 1, 2012. On January 10, 2012, the City opted out of being the Successor Agency for the Housing functions of the former agency and assigned the Fountain Valley Housing Authority as the successor to the housing assets and activities. The Fountain Valley Housing Authority Fund accounts for the City's Housing activities.

HOME Grant

This fund is used to account for federal HOME Investment Partnership Program Funds which facilitate the development of affordable housing projects in the City.

Local Park Impact Fee

The Subdivision Map Act of the California Government Code requires developers to provide either land or fees to the local municipal government for the purpose of providing or improving recreational facilities in the area of the proposed developer improvements. This legislation is also known as the Quimby Act. The City allocates these funds to various parks and recreation projects in conjunction with the annual CIP budget. The use of these funds are restricted by the area listed in the fund balance. When new projects or new phases to existing projects are budgeted, the funds are transferred to the specific project.

Measure M Fairshare M2

This fund was created to account for the City's share of the Measure M2 one-half cent sales tax approved by Orange County voters and administered by the Orange County Transportation Authority. Funding is allocated to the City for streets, roads and transit projects. Measure M also provides funds for the City's Senior Mobility program.

Road Maintenance & Rehabilitation Program (SB1)

This fund was created to account for the City's share of proceeds from SB 1, the Road Repair and Accountability Act of 2017. The City is schedule to receive these funds for the next 10 years to assist in road maintenance & rehabilitation, congestion relief, and corridor improvements.

Vehicle Abatement Program (SAAV)

The Vehicle Abatement Program (SAAV) administered by Orange County Transportation Authority and authorized through Assembly Bill 4114, sunset during FY 2012-13. The remaining SAAV funds will continue to be expended until depleted.

DEBT SERVICE FUNDS

Debt service funds are used to account for debt service expenditures on general long term debt.

Fountain Valley Public Finance Authority

This fund is used to account for the debt service payments and construction of certain water improvements associated with the issuance of the 2014 Revenue Bonds, the 2016A Lease Revenue Bonds (Refinanced 2003 COP), and the Clean Energy Renewable Bonds (CREBS).

CAPITAL IMPROVEMENT FUNDS

Capital projects funds are used to account for financial resources used for the acquisition or construction of major capital facilities (other than those financed by proprietary and trust funds).

Drainage Fund

This fund was established in order to implement the goals and objectives of the master drainage plan and to mitigate water runoff impacts of new development in the drainage area. The drainage development impact fee is needed in order to finance drainage public improvements and to pay for the development's fair share of required improvements.

Traffic Improvement

This fund is a Capital Improvement fund used to account for various public roadway improvements. Revenues are received from transportation impact fees and grants or transfers in from Measure M, Gas Tax, Sewer, or Water funds.

PROPRIETARY FUNDS

Proprietary funds account for operations that are financed and operated in a manner similar to private sector enterprises, in that goods and services are provided to the general public (external users) or other City department (internal users), and the costs are financed or recovered primarily through fees and service charges charged directly to the users of the goods and services.

ENTERPRISE FUNDS

Enterprise funds are used to report activities for which service charges or fees are charged to external users. These funds are used to account for operations that are financed and operated in a manner similar to private sector enterprises. The intent is that the cost of providing the goods and services to the general public (Utility Customers) be paid for through a user rate structure that is appropriate, fair and equitable based on the cost of the commodity.

Water Fund

The City of Fountain Valley established its Municipal Water Department in April of 1962. Its goal is to provide safe, reliable, high quality water to City customers at a reasonable

rate. The fund accounts for all the activities related to the water operations, including, but not limited to, administration, operations, maintenance, capital acquisition and contraction, financing and related debt service, the production, distribution and storage systems, SCADA, recycled water, capital improvements, meter reading and utility billing processes.

Solid Waste Fund

The City contracts with Republic Services (Formerly Rainbow Environmental Services) to provide residential, commercial waste collection, and recycling. The City utilizes the Water billing process to include the waste collection charges that are then sent to Republic Services. The City collects a fee for each bill sent. Republic also pays the City an annual Road Rehabilitation fee to help the city pay for repairs to public roadway due to the heavy weight of the trash vehicles.

Sewer Fee and Connection Fund

This fund accounts for all activities related to the wastewater collection system which serves Fountain Valley. There is an established sewer fee assessed to every water customer to cover the cost of maintaining, repairing and rehabilitation of the sewer collection system. This fund was also established to meet the goals and objectives of the master plan of sewers of the City and to mitigate wastewater impacts caused by new development within the corporate City limits. In that certain public sewer improvements must be constructed, a sewer connection/annexation fee is established for development within corporate City limits to pay for their improvements. This development impact fee is needed in order to finance the sewer public improvements and to pay for the development's fair share of the required sewer improvements. The City, as a condition to granting the application and furnishing sewer service to a parcel of land, shall charge and collect fees for the purpose of paying for the cost of the system and future replacements and extensions.

INTERNAL SERVICE FUNDS

Internal Service Funds are used to report activities for which service charges or fees are charged to internal users. These funds account for the financing of goods or services provided by one department to another on a cost reimbursement basis. These functions include information services including purchasing and duplication services, government buildings, equipment, fleet, self-insurance and employee services.

Information Technology / Purchasing & Duplication

This fund accounts for the capital acquisition and replacement cost of citywide computers, network equipment, printers, copiers, scanners, telephones, and duplication and mailing equipment. Operating costs include IT, Purchasing and Duplication/Stores staffing and related maintenance and supplies.

Funding for acquisition and maintenance is provided by charges back to user department. This fund uses those revenues to plan, build and maintain the City's technology infrastructure. In addition, new technologies are evaluated and cost benefit analyses performed on those which might be of greatest value to the City.

Government Buildings

The Government Buildings Fund includes all maintenance, custodial, staffing and equipment costs associated with the operation of City Hall, Recreation & Senior Center, City Yard, Fire and Police Stations. The expenses associated with facility maintenance and operations are recorded in this fund with supporting revenues from the General Fund and other funds that use this service. Revenues are allocated from the departments' budgets based on share of square footage. A portion of the fund balance is reserved to fund capital equipment necessary for the efficient operation of the various City buildings.

Capital Equipment Fund

The Equipment Fund administers the acquisition, replacement and maintenance of furniture, equipment, machines, large tools, other capital equipment not accounted for in IT or government buildings. This fund is financed from charges paid by the departments.

Fleet Services Fund

The Fleet Services Fund is the operating fund that provides for the capital purchase, replacement and maintenance, and fueling for all city vehicles. Public Works manages the City's fleet vehicles. Rental rates are charged to the various user departments and those rates are designed to recover the associated acquisition, replacement, maintenance and fuel costs. Those rental rates, based on this fund's operating budget and costs, are included in each department's budgeted expenditures.

Self-Insurance Fund - (These costs are included in Salary and Benefit section of the operating budget)

The Insurance Fund administers a loss prevention program that protects the City against financial loss from on-the-job injuries; administers the City's general liability risk, property insurance programs, and accounts for workers compensation, unemployment insurance, and long-term disability costs. This fund is financed from self-insurance premiums paid by the departments. The City is a member of the California State Association of Counties Excess Insurance Authority (CSAC) which provides pooled excess property and liability coverage for the City.

Employee Benefits Fund – (These costs are included in Salary and Benefit section of the operating budget)

The Employee Benefits Fund captures the cost associated with employee retirement (CalPERS); retiree medical (OPEB) held in trust with PARS; employee health and dental insurance programs; employer Medicare contributions; life insurance; employee

assistance program (EAP); and uncompensated absence liability (employee vested vacation and sick leave).

FIDUCIARY FUNDS

Funds that account for resource held in a trustee, custodial or agency capacity for others.

Successor Agency Fund - *Former Community Development (Redevelopment)*

The Fountain Valley Agency for Community Development [Redevelopment Agency (RDA)] was established in 1976 to prepare a redevelopment project area and plan for two specific areas within the City called the City Center and the Industrial Area Redevelopment Projects. Funds were created to account for operations associated with these RDA activities.

In June 2011, the Redevelopment Dissolution Act, AB1x26, was signed by the Governor and later upheld by the California Supreme Court on December 29, 2011. As a result of the Court's ruling on the Dissolution Act, all redevelopment agencies in California were dissolved effective February 1, 2012. On January 10, 2012, the City elected to become the Successor Agency to the RDA to wind down its affairs. A new fund was created to account for the activities of the Successor Agency during the dissolution process.

Developer Agreement / Special Deposit Fund

This fund is used to account for receipts of money that the City is holding in deposit on the behalf of other persons or entities that are to be refunded or forfeited at a future period and time.

OPEB Trust Fund

This fund is used to account for deposits, interest, and withdrawals from the trust that the City established in 2011 to pay for Other Post-Employment Benefits (OPEB). This is a 115 Trust which restricts use of these funds specifically for OPEB payments.

REVENUE AND EXPENDITURE OVERVIEW

The City's policy is to develop a budget for the fiscal current year where projected operating expenditures are within the on-going projected revenues. One-time revenues maybe used for one-time costs. The budget process includes evaluating all service programs and identifying the highest priority services that can be funded within projected revenues.

Revenue Overview

The City utilizes many techniques to forecast recurring revenues. These tools allow for multiple variables to be considered in the development of the forecasts, including institutional forecasts; the expert opinion of the City's sales and property tax consultant; various national, state and local economic indicators; and established formulas that measure relationships between revenue categories and growth within the City.

Revenue estimates are developed by the budget manager using a variety of techniques, including trend analysis, judgmental forecasting, and expert opinion. Trend data includes historical fiscal performance and historical and projected data modified for known past, current and anticipated anomalies. Expert opinion includes the Chapman Economic & Business Review; Beacon Economics; Los Angeles Economic Development Corporation (LAEDC) Economic Forecast and Industry Outlook; the City's sales tax and property tax consultant (HdL Coren & Cone); and reports from various state and federal agencies. In the end, forecasts are based on judgment that incorporates information provided by various analytical methods; known and potential legislative and political impacts; and national, state and local conditions expected to affect local revenue sources.

In the Fountain Valley Budget the Operating Revenues of the General Fund are divided into two distinct categories: "General Revenue" and "Functional Revenue."

> ***General Revenue*** is defined as general taxes, assessments or collections paid by the entire community that do not relate to a specific City service. These include Property Tax, VLF in-lieu property tax, Sales Tax, Transaction Sales Tax (Effective April 2017 to March 2037), Transit Occupancy Tax, and Franchise Taxes and other general revenues. These revenues in turn support services that benefit the entire community such as Public Safety, Community Services, and Support Services including Administration, City Clerk, Finance, and Human Resources.
>
> ***Functional Revenue*** is referred to as fee for service revenue because the fees collected are directly related to the cost of providing specific City services. These fees are adjusted annually for increase in costs based on a full cost of service study that is completed every five years.
>
> The large portion of the functional revenues in Building and Planning are one-time development based. Since the City is 98% built-out any increases projected in these revenues are derived from the departments who are reviewing proposed development. Other user revenues include recreations program revenues, fees for specific services provided by Finance, Public

Works, Fire and Police.

The fees collected directly support the service provided and are paid by an individual, business, or group that receives the benefit of the service. In this way, services that only benefit certain community members are paid for by those citizens and "general" revenue is reserved for the services that benefit the "general" public. The programs in Fountain Valley that have functional revenue associated with them are: Finance / Community Services / Fire / Planning and Building Safety / Police / Public Works.

Expenditure Overview

The Operating expenditures are broken down into three major categories:

- Salary and Benefits (Includes - Employee Benefits & Self-Insurance Internal Service Funds)
- Internal Service Charges - (General Government Buildings, Vehicle Maintenance, Information Systems, and Capital Equipment)
- Maintenance and Operations – General Operating expenditures
- Debt Service – Principal and Interest payments on outstanding bonds issued to construct critical infrastructure facilities.

First, Finance completes all estimates for salary and benefits for each authorized and funded position at actual step. Benefits are based on the individuals holding each position and ties to the applicable Memorandum of Understanding adopted by City Council. The Internal Service costs associated with Employee Benefits and Self-Insurance costs are calculated and included in the Salary and Benefits totals.

Second, the Internal Service Charges are updated and then spread to each department based on costs related to government buildings, vehicle maintenance, information systems, and capital equipment. Most internal service funds have a detailed list of items that are scheduled to be replaced over a ten year period after the initial purchase.

The appropriate allocation or charge that each program will receive for its share of their operations and equipment replacement funding is determined by each of the Internal Service Fund Managers. Finance then distributes the charges to the many programs contained in the City's Budget.

Third, maintenance and operations items are determined by each operating department and may include professional services, memberships, training, office supplies, printing, postage, utilities, small tools and equipment.

Fourth, debt service is for annual principal and interest payments on municipal bonds which were sold to finance the construction of critical City infrastructure facilities including stormwater pump stations and energy saving solar panels on City buildings.

Transfers-In/Out

Transfers-in next year include overhead and operating reimbursements required between funds. For example the restricted gas tax revenues allow for administrative costs to be allocated against a specific amount of the revenue. The personal and support costs are in the General Fund and thus a transfer of gas tax money is made to this fund each year.

A cost of services study identifies the amount of general City support costs attributable to the water and sewer funds. A reimbursement of these costs is made from these funds back to the general fund. The portion of the rate revenues attributable to overhead support costs are shown as a transfer to the General Fund to reimburse the City for general overhead support.

Conclusion

Financial forecasting is, at best, an inexact science, it is both an art and a science. Many experts and studies offer varied opinions and forecasts, each completely logical and reasonable. Staff has developed revenue estimates based on historical and current trends and forecasts available as of April each year. These estimates take into account what has historically happened to our local and state economy, what the City's projected current revenue and expenditures are, based on mid-year actuals, and, as much as possible, what is likely to happen over the next 14-18 months based on a variety of economic factors.

ESTIMATED FUND BALANCE

Fund No.	Fund Description	Estimated Fund Balance 7/1/2020	Estimated Continuing Approp.	Projected Revenue 2020-21
11	General Fund	43,314,096	83,802	56,891,528
Total General Fund		**43,314,096**	**83,802**	**56,891,528**
15	Criminal Diversion	674,010	-	19,000
16	COPS/Supplemental Law	164,738		120,600
22	Road Maintenance & Rehabilitation	216,461		1,071,977
23	Gas Tax/Street Imp	1,842,089		1,672,336
24	Traffic Improvement	733,825	-	229,000
25	Measure M2	2,541,492		1,044,158
26	Pollution Reduction	458,891		79,000
31	Drainage Fund	42,456	-	1,000
34	Abandoned Vehicle Abatement	24,002		
85	Housing Authority	18,389,481		208,000
86	Home Grant	322,767		
87	Community Dev/HUD	-		493,302
Total Special Revenue Funds		**25,410,212**	**-**	**4,938,373**
32	Sewer Assessment	7,290,812	2,488,740	2,594,071
71	Water Utility (Cash Balance)	8,063,400		18,706,984
73	Solid Waste	1,066,283		3,937,143
Total Enterprise Funds		**16,420,495**	**2,488,740**	**25,238,198**
84/91/92	Successor Agency	670,153		-
Total Successor Agency		**670,153**	**-**	**-**
Subtotal		**85,814,956**	**2,572,542**	**87,068,099**
61	Information Technology	1,705,098	885,000	1,587,993
62	Government Buildings	2,893,436		1,651,732
63	Fleet Services	2,247,402		2,265,474
64	Capital Equipment	1,257,413		231,299
65	Self Insurance	3,972,579		2,828,771
66	Employee Benefits	1,477,570		10,182,950
Total Internal Service Funds		**13,553,498**	**885,000**	**18,748,219**
98	OPEB Trust Fund	11,301,372		508,562
Total Fiduciary Funds		**11,301,372**	**-**	**508,562**
46	F.V.P.F.A Capital Projects	-		-
47	F.V.P.F.A Debt Service *	48		1,093,923
Total Others		**48**	**-**	**1,093,923**
Total All Funds		**110,669,874**	**3,457,542**	**107,418,802**

* Debt Service for the 2016A Lease Revenue Bonds and CREBs in the amounts of $869,675 and $224,247 respectively. Appropriation found in General Fund.

ESTIMATED FUND BALANCE

Total Available	Transfer In	Transfer Out	Adopted Approp. 2020-21	Estimated Fund Balance 6/30/2021
100,121,822	527,599	9,063,191	49,015,020	42,571,211
100,121,822	**527,599**	**9,063,191**	**49,015,020**	**42,571,211**
693,010			32,000	661,010
285,338			113,007	172,331
1,288,438		1,088,438	-	200,000
3,514,425	1,812,438	396,243	3,081,000	1,849,620
962,825	3,177,225		3,406,225	733,825
3,585,650		3,199,225	-	386,425
537,891			2,000	535,891
43,456	-		-	43,456
24,002			10,058	13,944
18,597,481			390,436	18,207,045
322,767			-	322,767
493,302			493,302	-
30,348,585	**4,989,663**	**4,683,906**	**7,528,028**	**23,126,314**
7,396,143		239,116	3,141,234	4,015,793
26,770,383		674,244	18,632,014	7,464,125
5,003,426			3,814,477	1,188,949
39,169,952	**-**	**913,360**	**25,587,725**	**12,668,867**
670,153			264,283	405,870
670,153	**-**	**-**	**264,283**	**405,870**
170,310,513	**5,517,262**	**14,660,457**	**82,395,056**	**78,772,262**
2,408,090	-		1,921,323	486,767
4,545,168			2,788,057	1,757,111
4,512,876			2,085,513	2,427,363
1,488,712	-	-	579,574	909,138
6,801,350		750,000	2,828,171	3,223,179
11,660,520	9,893,195		19,368,695	2,185,020
31,416,716	**9,893,195**	**750,000**	**29,571,333**	**10,988,578**
11,809,934			-	11,809,934
11,809,934	**-**	**-**	**-**	**11,809,934**
-			-	-
1,093,971			1,093,923	48
1,093,971	**-**	**-**	**1,093,923**	**48**
214,631,134	**15,410,457**	**15,410,457**	**113,060,312**	**101,570,822**

ESTIMATED CONTINUING APPROPRIATIONS

Fund Account No.	Account Description	FY 2019-2020 Budget	FY 2019-2020 Estimated Actual (Rev)/Exp.	FY 2019-2020 Estimated Cont. Approp.
11	General Fund			
11.4.GF124.4.4979	Misc. Capital Outlay (18/19 Bev. Cont.)	14,381	-	14,381
11.4.GF143.4.4979	Misc. Capital Outlay (17/18 Bev. Cont.)	14,321	-	14,321
11.4.GF040.4.4979	FVFD Record Mgmt. System	17,961	11,861	6,100
11.4.GF284.3.4413	SB743 (VMT) Study	49,000	-	49,000
11.4.GF335.3.4413	General Plan Update	1,160,638	83,843	1,076,795
11.4.GF790.4.4929	Two-Way Butler Bldg.	556,837	556,837	-
11.4.GF403.4.4929	Park Improvement Annual	200,000	199,000	1,000
11.3.GF915.0.3413	I-405 Improvement	(2,070,840)	(580,840)	(1,490,000)
11.4.GF915.3.4413	I-405 Improvement	2,070,840	580,840	1,490,000
Total General Fund		**2,013,138**	**851,541**	**1,161,597**
15	Criminal Diversion			
15.3.71788.2.3422	Federal Grant - 19/20 OTS Step	(68,000)	(18,000)	(50,000)
15.4.71788.1.4323	Overtime - Sworn	44,081	18,000	26,081
15.4.71788.3.4463	Educational Meeting	1,030	-	1,030
15.4.71788.5.4849	Misc. Equipment	22,889	-	22,889
Total Criminal Diversion Fund		**-**	**-**	**-**
31	Drainage			
31.4.DF996.4.4659	Walnut Pump Station	4,657,431	4,657,431	-
Total Drainage Fund		**4,657,431**	**4,657,431**	**-**
32	Sewer Utility			
32.4.SF620.4.4932	Sewer Improvement Annual SF620-4	2,498,740	10,000	2,488,740
32.3.SF935.0.3413	OCTA Utilities Relocation Agreement	(23,522)	(3,522)	(20,000)
32.4.SF935.1.4311	I-405 Utilities Facilities Relocation	23,522	3,522	20,000
Total Sewer Fund		**2,498,740**	**10,000**	**2,488,740**
61	Information Processing ISF			
61.4.DP027.4.4979	ERP System Replacement	885,000	-	885,000
Total Information Processing ISF		**885,000**	**-**	**885,000**
71	Water Utility			
71.4.WU846.4.4942	Reservoirs - Res No. 2	7,571,887	7,571,887	-
71.3.WU9xx.0.3413	OCTA Utilities Relocation Agreement	(456,209)	(56,209)	(400,000)
71.4.WU9xx.1.4311	I-405 Utilities Facilities Relocation	456,209	56,209	400,000
Total Water Fund		**7,571,887**	**7,571,887**	**-**
Total All Funds		**17,626,196**	**13,090,859**	**4,535,337**
Less: General Fund Capital Projects (budgeted as Capital)		(1,917,475)	(839,680)	(1,077,795)
Total All Funds (Adjusted)		**15,708,721**	**12,251,179**	**3,457,542**

FUND TRANSFERS IN & OUT DETAIL

		Transfers In				
	Transfers Out	General Fund (11)	Gas Tax (23)	Traffic Improv. (24)	ISF Benefits (66)	Total
General Fund (11)						
Gas Tax Fund	654,000		654,000			
IS - Employee Benefit Fund	8,409,191				8,409,191	
Total General Fund	**9,063,191**	**-**	**654,000**	**-**	**8,409,191**	**9,063,191**
Road Maintenance & Rehabilitation (22)						
Gas Tax Fund	1,088,438		1,088,438			
Total Road Maintenance & Rehabilitation	**1,088,438**	**-**	**1,088,438**	**-**	**-**	**1,088,438**
Gas Tax Fund (23)						
General Fund	396,243	396,243				
Total Gas Tax Fund	**396,243**	**396,243**	**-**	**-**	**-**	**396,243**
Measure M2 Fund (25)						
General Fund	77,000	77,000				
Traffic Improvement Fund	3,122,225			3,122,225		
Total Measure M2 Fund	**3,199,225**	**77,000**	**-**	**3,122,225**	**-**	**3,199,225**
Sewer Assessment Fund (32)						
General Fund	54,356	54,356				
Gas Tax Fund	30,000		30,000			
Traffic Improvement	30,000			30,000		
IS - Employee Benefit Fund	124,760				124,760	
Total Sewer Assessment Fund	**239,116**	**54,356**	**30,000**	**30,000**	**124,760**	**239,116**
Water Utility Fund (71)						
Gas Tax Fund	40,000		40,000			
Traffic Improvement	25,000			25,000		
IS - Employee Benefit Fund	609,244				609,244	
Total Water Utility Fund	**674,244**	**-**	**40,000**	**25,000**	**609,244**	**674,244**
ISF - Self Insurance (65)						
IS - Employee Benefit Fund	750,000				750,000	
Total ISF - Self Insurance	**750,000**	**-**	**-**	**-**	**750,000**	**750,000**
Total All Funds	**15,410,457**	**527,599**	**1,812,438**	**3,177,225**	**9,893,195**	**15,410,457**

GENERAL FUND BALANCE DESIGNATIONS (PROJECTED)

General Fund Balance Analysis 2020-2021

Estimated Beginning Fund Balance 7/1/20		**43,314,096**
Revenues		
Operating Revenues	55,401,528	
Miscellaneous Reimbursements	1,490,000	
Transfers-In	527,599	
Total Revenues		**57,419,127**
Expenditures		
Operating	43,140,087	
Debt Service	1,093,922	
Transfers Out	9,063,191	
Capital (includes Continuing Appropriations)	4,781,010	
Operating/Grants (Continuing Appropriation)	83,802	
Total Expenditures		**58,162,012**
Budget Position		**(742,886)**
Fund Balance 6/30/21		**42,571,211**

GENERAL FUND BALANCE DESIGNATIONS - DEFINITIONS

Restricted Fund Balance
This is the portion of fund balance that is subject to externally enforceable legal requirements or limitations.

Pension Trust	11,020,626	
Developer Mitigation Fees	2,060,041	
Park Impact Fees	0	
Other Restricted Amounts	495,813	
Total Restricted Fund Balance		**13,576,480**

Committed for Emergencies **12,538,000**
This is the portion of fund balance that is committed for natural disasters or financial emergencies. A financial emergency is considered when annual General Fund operating revenues decrease by 5% or more or when annual General Fund operating expenditures increase by 5% of more. The reserve level equates to approximately 55.5% of total sales tax revenue for the fiscal period.

Assigned Fund Balance
This is the portion of fund balance that is intended to be used for specific purposes based on City Council designations.

Economic Development	1,500,000	
Capital Reserves	14,456,731	
Contingency Reserves	500,000	
Total Restricted Fund Balance		**16,456,731**
Total Projected Fund Balance at 6/30/21		**42,571,211**

Note:
Contingency Reserves includes amounts not otherwise restricted, committed or assigned and is intended to be used for expenses that surface after the end of the traditional budgeting process. Contingency reserves in excess of $500,000 are assigned to General Fund Capital Reserves.

GENERAL FUND OPERATING REVENUE & EXPENSE ANALYSIS

General Fund Operating Budget

Revenues		
General Revenues	50,490,134	
Functional Revenues	4,911,394	
Transfers In	527,599	
Total Operating Revenues		**55,929,127**
Expenditures		
Salaries & Benefits	29,134,087	
Internal Service Charges	6,339,931	
Maintenance & Operations	7,666,068	
Debt Service	1,093,922	
Transfers-Out	9,063,191	
Total Operating Expenditures		**53,297,199**
Operating Income/(Deficit) All Operating		**2,631,928**

2020/21 General Fund Capital Activity

Capital Reserves Analysis		**GF Capital Reserve Funding**	
Beg Balance 7/1/20	**12,454,411**	NPDES/Ambulance/General Plan	132,459
20/21 Capital Projects	(629,606)	Sports Park Outbuildings/EVP	435,227
20/21 Reserve Replenish	2,631,928	Security Camera System	61,920
Ending Balance 6/30/21	**14,456,733**	**Total**	**629,606**

Measure HH Revenue & Expense Summary

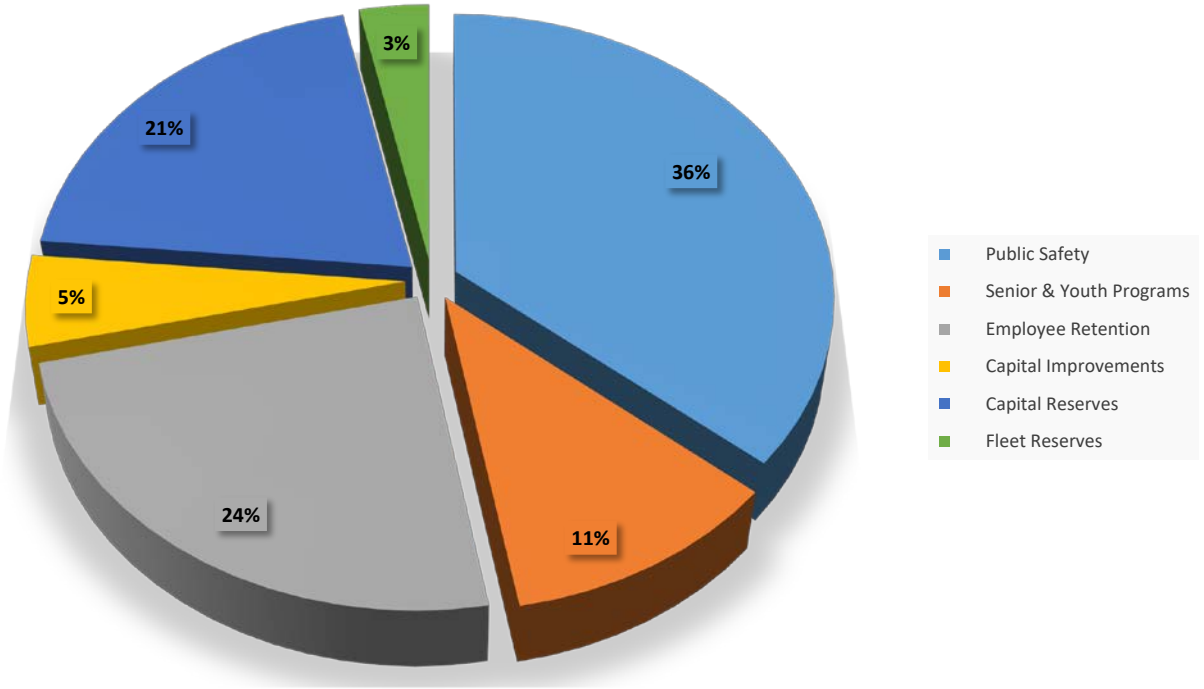
Meeting the HH Spending Pledge

The Proposed Budget for 2020-21 includes approximately $7.956 million budgeted towards maintaining essential City services. $575,000 is budgeted for capital improvements related to residential road rehabilitation and park improvements. The balance of Measure HH Funds, at approximately $2.6 million, is set aside for reserves. On May 7, 2020, the Measure HH Oversight Committee concluded that the Proposed Measure HH Budget for 2020-21 is consistent with the intent of the Measure HH ballot measure and the Responsible Spending Pledge.

Measure HH Revenue & Expense Summary

Measure HH Revenue		**11,153,000**
Measure HH Expenditures:		
Essential City Services		
Public Safety	4,027,000	
Senior & Youth Programs	1,226,072	
Employee Retention	2,693,000	
Total Essential City Services		**7,946,072**
Annual Projects		
Capital Improvements (Annual Road Rehab & Parks)	575,000	
Total Annual Projects		**575,000**
Reserves Set-Aside		
Capital Reserves	2,266,928	
Transfer to Fleet Internal Service Fund for Fire Apparatus Replacement Program	365,000	
Total Reserve Set-Aside		**2,631,928**
Total Measure HH Usage		**11,153,000**

Measure HH Expenditures by Type



CITY OF FOUNTAIN VALLEY www.fountainvalley.org

10200 SLATER AVE – FOUNTAIN VALLEY, CA 92708 (714) 593-4418, FAX (714) 593-4505

June 2, 2020

TO THE HONORABLE CITY COUNCIL:

The Measure HH – Essential City Services Oversight Advisory Committee was established by the City Council on April 4, 2017 after passage of Measure HH on the November 8, 2016 ballot. One of the provisions of Measure HH was the creation of an Oversight Committee to review and make recommendations to the City Council to ensure that revenues from it are utilized in accordance with the City's Responsible Spending Pledge.

The Measure HH Oversight Committee is pleased to have the opportunity to present to you its comments and conclusions concerning the usage of Measure HH revenues for the fiscal years ended June 30, 2020 and June 30, 2021.

Fiscal Year Ended June 30, 2020

(Based on post-COVID projections)

The Committee met on May 7, 2020 to review the usage of estimated Measure HH Revenues and Expenditures for 2019-20 based on the post-COVID projections. Measure HH Revenues for the fiscal year ended June 30, 2020 are estimated at approximately $11.269 million. Approximately $4.371 million is projected to be spent on essential city services such as public safety and senior and youth programs. $550,000 is projected to be spent on capital improvements for residential road rehabilitation and park improvements. An additional payment of $2 million has been made to CalPERS towards unfunded pension liabilities. The balance of Measure HH Funds, at approximately $4.348 million, is projected to be set aside for reserves.

Fiscal Year Ended June 30, 2021

(Based on the Proposed Budget)

The Committee met on May 7, 2020 to review the Proposed Budget of Measure HH Revenues and Expenditures for 2020-21. The Proposed Budget for the fiscal year ended June 30, 2021 reflects approximately $11.153 million in estimated Measure HH revenue. Approximately $7.946 million is projected to be spent on essential city services such as public safety and senior and youth programs. $575,000 is projected to be spent on capital improvements for residential road rehabilitation and park improvements. The balance of Measure HH Funds, at approximately $2.631 million, is projected to be set aside for reserves.

20-Year Financial Plan

The City's fiscal policy is guided by the 20-Year Financial Plan, which encompasses the long-term operating and capital needs of the General Fund. The long-term goal is to achieve fiscal sustainability with a balanced operating budget and complete payoff of both the City's pension liability and long-term debt when Measure HH sunsets in 2037. To achieve this, the City intends to make additional payments to CalPERS over the next twenty years, on top of the amount required annually by CalPERS. In addition, the City also plans to continue to make additional contributions to the City's Pension Trust, which is designed to mitigate against CalPERS investment risk. Unfortunately, given the need to reduce the budget due to the impact of covid-19, the Proposed FY20/21 budget does not include additional payments to either CalPERS or the Pension Trust; however additional one-time payments made to CalPERS in FY19/20 has kept the City on course to achieve its long-term goals without the additional payments in FY20/21.

Typically the 20-Year Financial Plan is updated twice a year – in April during the budget process and in October once the books have been closed for the prior fiscal period. However given the sudden, unprecedented, and rapidly evolving economics surrounding the Covid-19 pandemic the City did not update the 20-year Financial Plan during the FY20/21 budget preparation process. Instead, the City will update it in October, 2020 when the fiscal impacts to sales tax, both Bradley-Burns and Measure HH, as well as other revenue sources such as Transient Occupancy tax (TOT), license and permit fees are more accurate.

CONCLUSIONS: The Measure HH Oversight Committee's conclusion to the City Council is that (based on information presented to the Committee by City Staff) activity for the fiscal years ended June 30, 2020 and June 30, 2021 are consistent with the intent of the Measure HH ballot measure and the Responsible Spending Pledge.

We are thankful for the opportunity to serve and we look forward to continuing to serve the City Council and the residents of this great city.

Respectfully submitted,

Michele Jensen, Chair
January 2020 – Present

CITY OF FOUNTAIN VALLEY
MEASURE HH ADVISORY OVERSIGHT COMMITTEE

Marjorie Drilling, Vice Chair
January 2020 – Present

John W. Briscoe
April 2017 – Present

Matt Taylor
April 2017 – Present

Evan Jorgensen
January 2019 – Present

Stephen Schwarz, Alternate
February 2018 – Present

Attachments:

1. 2019/20 Schedule of Estimated Measure HH Revenues and Expenditures
2. 2020/21 Proposed Budget of Measure HH Revenues and Expenditures
3. Measure HH Report Card for the Fiscal Year Ended June 30, 2021

CITY OF FOUNTAIN VALLEY
SCHEDULE OF MEASURE HH REVENUES AND EXPENDITURES
Fiscal Year Ended June 30, 2021

Measure HH Revenues	$ 11,153,000
Measure HH Expenditures:	
Reoccurring Expenses Incurred on Essential City Services	8,521,072
One-Time Expenses (Additional Pension Paydown)	-
Financial Stewardship: Reserves Set-Aside in 20-21	$ 2,631,928

Measure HH provided necessary funding in Fiscal Year 2020/21 that was used for the following in accordance with the **Responsible Spending Pledge**:

Reoccurring Expenses Incurred on Essential City Services:	
Public Safety	
Maintain 911 Emergency Response Times & Keep Fire Station No. 2 open[1]	1,774,000
Police and Fire Pension Costs that are Legally Required to be Paid to CalPERS and Principal and Interest on the Safety Pension Obligation Bonds[2]	2,253,000
Total Public Safety	4,027,000
Senior & Youth Programs	
Amount associated with the cost to keep the Recreation Center, Community Center & Senior Center open[3]	1,226,072
Employee Retention	
Salary and benefit increases[4]	2,693,000
Capital Improvements	
Includes $375,000 for residential road rehab and $200,000 for park improvements.	575,000
Total Reoccurring Expenses[5]	**8,521,072**

One-Time Expenses:	
Additional Payment to CalPERS towards unfunded pension liabilities	**-**

Reserves Set-Aside in 20-21:	
Pension Reserves	
2020-21 Contribution to Pension Trust Fund	-
Increase in Capital Reserves	2,266,928
Capital Reserves - Transfer to Fleet Management Internal Service Fund Set-aside for Fire Apparatus	365,000
Total Reserves Set-Aside in 20-21	**2,631,928**

GENERAL FUND OPERATING REVENUE DETAIL

	2019-20				2020-21		
Revenue By Category	**Budget**	**Estimate**	**+/- Budget**	**%**	**Budget**	**+/- Prior Year**	**%**
Property Tax							
Secured	11,915,000	11,825,000	(90,000)	-0.76%	12,210,000	295,000	2.48%
Residual	1,500,000	1,500,000	-	0.00%	1,500,000	-	0.00%
Unsecured	324,000	300,000	(24,000)	-7.41%	300,000	(24,000)	-7.41%
Prior Year	65,000	69,000	4,000	6.15%	95,000	30,000	46.15%
Other	242,000	252,000	10,000	4.13%	260,000	18,000	7.44%
Interest/Penalties	19,000	19,000	-	0.00%	19,000	-	0.00%
Homeowners	59,000	59,000	-	0.00%	59,000	-	0.00%
Property Transfer	252,000	227,000	(25,000)	-9.92%	200,000	(52,000)	-20.63%
MVLF	6,132,000	6,259,000	127,000	2.07%	6,487,000	355,000	5.79%
Total Property Tax	**20,508,000**	**20,510,000**	**2,000**	**0.01%**	**21,130,000**	**622,000**	3.03%
Franchise Fees							
Waste	270,000	270,000	-	0.00%	279,000	9,000	3.33%
Power	597,000	621,000	24,000	4.02%	621,000	24,000	4.02%
Gas	97,000	93,000	(4,000)	-4.12%	100,000	3,000	3.09%
Rubbish	430,000	420,000	(10,000)	-2.33%	420,000	(10,000)	-2.33%
PCTV	620,000	515,000	(105,000)	-16.94%	478,000	(142,000)	-22.90%
Total Franchise Fees	**2,014,000**	**1,919,000**	**(95,000)**	**-4.72%**	**1,898,000**	**(116,000)**	-5.76%
Sales Tax							
Public Safety Sales Tax (Prop 172)	434,000	417,000	(17,000)	-3.92%	410,000	(24,000)	-5.53%
Sales & Use Tax	12,448,000	11,240,747	(1,207,253)	-9.70%	10,988,000	(1,460,000)	-11.73%
Sales Transaction Tax (Measure HH)	12,297,000	11,269,601	(1,027,399)	-8.35%	11,153,000	(1,144,000)	-9.30%
Total Sales Tax	**25,179,000**	**22,927,348**	**(2,251,652)**	-8.94%	**22,551,000**	**(2,628,000)**	-10.44%
Other Revenues							
Transient Occupancy Tax	1,433,000	1,083,000	(350,000)	-24.42%	937,000	(496,000)	-34.61%
Interest Income	627,000	627,000	-	0.00%	520,000	(107,000)	-17.07%
Interest Income - 115 Pension Trust	345,000	-	(345,000)	-100.00%	345,000	-	0.00%
Interest Income (Water Fund Loan)	-	-	-	0.00%	-	-	0.00%
County Net Import Revenue (Landfill)	134,000	154,694	20,694	15.44%	134,000	-	0.00%
Building Rents	695,000	671,000	(24,000)	-3.45%	698,000	3,000	0.43%
Bench Ads	130,000	131,800	1,800	1.38%	132,000	2,000	1.54%
Administrative Citations	1,000	1,000	-	0.00%	1,000	-	0.00%
Sale of Surplus Property	1,000	1,817,234	1,816,234	181623.40%	1,000	-	0.00%
Damage to City Property	25,000	10,000	(15,000)	-60.00%	25,000	-	0.00%
Donations	-	-	-	0.00%	-	-	0.00%
Water Fund - Contribution In Lieu	1,809,546	1,830,098	20,552	1.14%	1,835,061	25,515	1.41%
Miscellaneous Income	70,332	1,260,000	1,189,668	1691.50%	22,000	(48,332)	-68.72%
Federal Tax Credit (CREBS)	84,367	81,713	(2,654)	-3.15%	81,073	(3,294)	-3.90%
Vehicle Code Fines	180,000	212,000	32,000	17.78%	180,000	-	0.00%
Total Other Revenue	**5,535,245**	**7,879,539**	**2,344,294**	**42.35%**	**4,911,134**	**(624,111)**	**-11.28%**
Transfer In							
Gas Tax Fund	423,000	397,000	(26,000)	-6.15%	396,243	(26,757)	-6.33%
Senior Transportation Transfer	83,707	55,500	(28,207)	-33.70%	77,000	(6,707)	-8.01%
Other Funds	-	-	-	N/A	-	-	N/A
Sewer Fund	61,650	41,098	(20,552)	-33.34%	54,356	(7,294)	-11.83%
Total Transfer In	**568,357**	**493,598**	**(74,759)**	**-13.15%**	**527,599**	**(40,758)**	**-7.17%**
Impact Payments							
Developer Impact Payments	268,018	-	(268,018)	-100.00%	-	(268,018)	-100.00%
Pump Station Impact Payments	-	-	-	N/A	-	-	N/A
Park Impact Payments	-	-	-	N/A	-	-	N/A
Total Impact Payments	**268,018**	**-**	**(268,018)**	**-100.00%**	**-**	**(268,018)**	**-100.00%**
Other							
OCTA Reimbursement	131,285	580,840	449,555	342.43%	1,490,000	1,358,715	1034.94%
Total Other	**131,285**	**580,840**	**449,555**	**342.43%**	**1,490,000**	**1,358,715**	**1034.94%**

GENERAL FUND OPERATING REVENUE DETAIL

Revenue By Category	2019-20 Budget	2019-20 Estimate	2019-20 +/- Budget	2019-20 %	2020-21 Budget	2020-21 +/- Prior Year	2020-21 %
Total General Revenue:	**54,203,905**	**54,310,325**	**106,420**	**0.20%**	**52,507,733**	**(1,696,172)**	**-3.13%**
Functional Revenue:							
Business License							
Business License Tax	415,000	320,000	(95,000)	-22.89%	360,000	(55,000)	-13.25%
Permits/Fees	7,000	14,000	7,000	100.00%	9,000	2,000	28.57%
Penalties	3,500	18,000	14,500	414.29%	16,000	12,500	357.14%
Applications	-	20	20	N/A	-	-	N/A
Total Business License	**425,500**	**352,020**	**(73,480)**	**-17.27%**	**385,000**	**(40,500)**	**-9.52%**
Planning & Building							
Zoning/Permits/V. Fees	268,875	229,535	(39,340)	-14.63%	252,375	(16,500)	-6.14%
Permits	688,000	688,000	-	0.00%	688,000	-	0.00%
Dev. Review/Plan Check/Insp.	249,650	254,650	5,000	2.00%	249,650	-	0.00%
Total Planning & Building	**1,206,525**	**1,172,185**	**(34,340)**	**-2.85%**	**1,190,025**	**(16,500)**	**-1.37%**
Police							
P.O.S.T.	4,000	10,000	6,000	150.00%	8,000	4,000	100.00%
Recovery of Expense	4,000	5,000	1,000	25.00%	4,000	-	0.00%
City Code Fines	335,000	250,000	(85,000)	-25.37%	225,000	(110,000)	-32.84%
Tow Service	76,500	91,700	15,200	19.87%	71,500	(5,000)	-6.54%
License/Permits & Penalties	90,000	67,000	(23,000)	-25.56%	86,000	(4,000)	-4.44%
Service & Other Fees	11,000	10,500	(500)	-4.55%	9,450	(1,550)	-14.09%
Police Auctions	1,000	300	(700)	-70.00%	1,000	-	0.00%
DEA TFO Reimbursement	5,000	16,000	11,000	220.00%	11,000	6,000	120.00%
Impounded Vehicle Records Fee	30,000	44,000	14,000	46.67%	34,250	4,250	14.17%
Report Sales	20,000	18,000	(2,000)	-10.00%	18,000	(2,000)	-10.00%
Total Police	**576,500**	**512,500**	**(64,000)**	**-11.10%**	**468,200**	**(108,300)**	**-18.79%**
Engineering							
Permits	210,000	291,000	81,000	38.57%	210,000	-	0.00%
Engineering Fees	47,500	192,000	144,500	304.21%	97,500	50,000	105.26%
Improvement Inspection Fee	10,000	88,000	78,000	780.00%	10,000	-	0.00%
Landscape Inspection Fee	5,000	3,835	(1,165)	-23.30%	5,000	-	0.00%
Total Engineering	**272,500**	**574,835**	**302,335**	**110.95%**	**322,500**	**50,000**	**18.35%**
Field Service							
Median Fees	3,000	3,000	-	0.00%	1,500	(1,500)	-50.00%
Tree Removal Fees	10,000	32,908	22,908	229.08%	10,000	-	0.00%
Storm Water Prevention Fee	124,400	113,134	(11,266)	-9.06%	124,500	100	0.08%
Total Field Services	**137,400**	**149,042**	**11,642**	**8.47%**	**136,000**	**(1,400)**	**-1.02%**
Fire							
Other Fire Services	19,000	19,000	-	0.00%	19,000	-	0.00%
False Alarm & Report Fees	7,500	9,500	2,000	26.67%	7,500	-	0.00%
Emergency Response Fees	1,000	235,065	234,065	23406.50%	36,000	35,000	3500.00%
Paramedic Subscription Fee	130,000	115,000	(15,000)	-11.54%	130,000	-	0.00%
Paramedic Non-Member	245,000	225,000	(20,000)	-8.16%	245,000	-	0.00%
Paramedic Impact	203,000	203,000	-	0.00%	203,000	-	0.00%
Medical Supply Reimbursement	60,000	60,000	-	0.00%	60,000	-	0.00%
Paramedic Response Fee	200,000	170,000	(30,000)	-15.00%	200,000	-	0.00%
ALS Fees	230,000	220,000	(10,000)	-4.35%	230,000	-	0.00%
Fire Inspection / Plan Check Fee	175,000	195,000	20,000	11.43%	190,000	15,000	8.57%
Fire Permit to Operate	105,000	105,000	-	0.00%	105,000	-	0.00%
Hazardous Materials Fee	58,000	58,000	-	0.00%	58,000	-	0.00%
Total Fire	**1,433,500**	**1,614,565**	**181,065**	**12.63%**	**1,483,500**	**50,000**	**3.49%**
Community Services							

GENERAL FUND OPERATING REVENUE DETAIL

Revenue By Category	2019-20 Budget	2019-20 Estimate	2019-20 +/- Budget	2019-20 %	2020-21 Budget	2020-21 +/- Prior Year	2020-21 %
Athletic Fees	145,000	90,138	(54,862)	-37.84%	90,000	(55,000)	-37.93%
Field Rentals	330,000	194,240	(135,760)	-41.14%	215,000	(115,000)	-34.85%
Other Concessions	20,000	18,163	(1,837)	-9.19%	15,000	(5,000)	-25.00%
Donations Summerfest	59,582	3,309	(56,273)	-94.45%	60,000	418	0.70%
Donations Campout	1,000	785	(215)	-21.50%	1,000	-	0.00%
Residual Receipts	10,000	-	(10,000)	-100.00%	10,000	-	0.00%
FV Community Foundation	18,000	7,734	(10,266)	-57.03%	15,000	(3,000)	-16.67%
Aquatics	40,000	19,612	(20,388)	-50.97%	-	(40,000)	-100.00%
Mile Square Rec. Room Rentals	65,500	56,084	(9,416)	-14.38%	50,000	(15,500)	-23.66%
Community Center Rents	85,000	39,031	(45,969)	-54.08%	60,000	(25,000)	-29.41%
Drop In Senior Center/Recreation	3,500	3,418	(82)	-2.34%	2,000	(1,500)	-42.86%
Newsletter Senior	11,500	6,052	(5,448)	-47.37%	11,500	-	0.00%
Donations Center Operations	67,000	31,564	(35,436)	-52.89%	67,000	-	0.00%
Contract Classes	364,500	207,250	(157,250)	-43.14%	243,000	(121,500)	-33.33%
Special Events	50,000	36,468	(13,532)	-27.06%	15,000	(35,000)	-70.00%
Senior Transportation Contrib.	20,927	59,035	38,108	182.10%	71,669	50,742	242.47%
Total Community Services	**1,291,509**	**772,883**	**(518,626)**	**-40.16%**	**926,169**	**(365,340)**	**-28.29%**
Total Functional Revenues	**5,343,434**	**5,148,030**	**(195,404)**	**-3.66%**	**4,911,394**	**(432,040)**	**-8.09%**
Total Revenues	**59,547,339**	**59,458,355**	**(88,984)**	**-0.15%**	**57,419,127**	**(2,128,212)**	**-3.57%**

GENERAL FUND OPERATING EXPENDITURES

Department	Personnel Expense	Internal Service Allocation	Operating Expense	Total
Administration				
City Council	73,423	34,543	10,600	118,566
City Manager	206,567	50,586	461,012	718,165
Administrative Services	298,207	38,282	112,000	448,489
Total Administration	**578,197**	**123,411**	**583,612**	**1,285,220**
City Clerk				
Records Management	119,666	50,882	14,500	185,048
Elections	11,326	6,820	35,000	53,146
Total City Clerk	**130,992**	**57,702**	**49,500**	**238,194**
Finance				
Financial Plan/Control	696,807	198,947	354,850	1,250,604
Business License	17,935	3,970	79,950	101,855
Total Finance	**714,742**	**202,917**	**434,800**	**1,352,459**
Human Resources				
Employee Relations	582,462	50,567	190,400	823,429
Total Human Resources	**582,462**	**50,567**	**190,400**	**823,429**
Planning/Building				
Planning	396,085	94,253	38,063	528,401
Building	756,716	44,582	41,375	842,673
Total Planning/Building	**1,152,801**	**138,835**	**79,438**	**1,371,074**
Public Works				
Engineering	313,097	176,250	45,690	535,037
Traffic Engineering	216,243	79,196	4,395	299,834
Construction Inspection	116,841	56,672	380	173,893
Street Lighting	13,907	8,282	325,000	347,189
Total Public Works	**660,088**	**320,400**	**375,465**	**1,355,953**
Field Services				
Right of Way	141,607	82,274	341,240	565,121
Tree Maintenance	89,214	76,905	302,525	468,644
Park Maintenance	161,875	94,636	612,612	869,123
Concrete Maintenance	343,314	151,792	26,600	521,706
Pavement Maintenance	351,294	159,582	90,300	601,176
Storm Drain Maintenance	411,106	56,819	101,500	569,425
Traffic Control Maintenance	164,228	143,203	272,000	579,431
Street Sweeping	17,946	10,685	450,000	478,631
Recreation Center	165,602	255,344	591,555	1,012,501
Graffiti Removal	74,589	91,528	10,200	176,317
Total Field Services	**1,920,775**	**1,122,768**	**2,798,532**	**5,842,075**
Fire				
Fire Suppression	4,945,927	744,239	720,219	6,410,385
Paramedics	3,053,718	284,802	99,420	3,437,940
Fire Prevention	647,072	60,999	60,700	768,771
Fire Reserves	35,793	539	9,485	45,817
Disaster Prep	115,711	23,810	9,710	149,231
Hazardous Materials	112,673	15,721	9,135	137,529
F.I.R.S.T.	19,277	6,254	3,540	29,071
Total Fire	**8,930,171**	**1,136,364**	**912,209**	**10,978,744**

GENERAL FUND OPERATING EXPENDITURES

Department	Personnel Expense	Internal Service Allocation	Operating Expense	Total
Police				
Patrol	7,759,676	1,235,488	175,500	9,170,664
S.W.A.T.	76,181	16,797	11,000	103,978
Canine	343,055	85,097	19,620	447,772
Traffic	500,695	175,189	261,150	937,034
Investigation	2,816,695	427,669	107,175	3,351,539
Communications	1,088,517	105,240	27,200	1,220,957
Records Management	519,127	268,496	-	787,623
Range	6,723	3,793	48,018	58,534
Crime Prevention	138,221	20,902	17,850	176,973
Total Police	**13,248,890**	**2,338,671**	**667,513**	**16,255,074**
Community Services				
Athletics	148,196	164,988	65,155	378,339
Field Operations	141,332	83,417	11,500	236,249
Annual Festivals	25,954	-	50,000	75,954
Aquatics	-	-	-	-
Recreation Center	216,027	228,303	16,964	461,294
Community & Senior Center	306,730	198,778	78,290	583,798
Contract Classes	265,876	83,446	41,540	390,862
Special Events	87,089	89,364	15,250	191,703
Senior Transportation	23,768	-	124,900	148,668
Total Community Services	**1,214,972**	**848,296**	**403,599**	**2,466,867**
Non Departmental				
Non Departmental	-	-	1,171,000	1,171,000
Total Non Departmental	**-**	**-**	**1,171,000**	**1,171,000**
Grand Total	**29,134,090**	**6,339,931**	**7,666,068**	**43,140,089**

GENERAL FUND & INTERNAL SERVICE FUND BALANCE SUMMARY

	General Fund		Information Services		Government Buildings	
	2019-20 Estimate	2020-21 Budget	2019-20 Estimate	2020-21 Budget	2019-20 Estimate	2020-21 Budget
Beginning Fund Balance	**45,068,467**	**43,314,096**	**1,170,371**	**1,705,098**	**2,899,399**	**2,893,436**
Revenues						
Operating Revenue	58,383,917	55,401,528				
Charges to Departments (ISF)	-	-	1,957,551	1,587,993	1,697,419	1,651,732
Grants/Other	-	-				
OCTA Reimbursement	580,840	1,490,000				
Donations	-					
Developer Impact Payments	-	-				
Transfers In	493,598	527,599		-		
Total Revenues	**59,458,355**	**57,419,127**	**1,957,551**	**1,587,993**	**1,697,419**	**1,651,732**
Expenditures						
Operating	43,303,927	43,140,087	1,251,824	1,296,683	1,455,855	1,801,288
Capital (Inc. OCTA Reimbursable)	1,927,462	4,781,010	171,000	624,640	247,527	886,769
Operating/Grant (CA)		83,802				
CalPERS UAL Funding/OPEB Trust	4,000,000	-				
Debt Service	1,097,472	1,093,922				
Transfer Out - Emp. Benefit	7,507,792	8,409,191				
Transfer Out - Gas Tax/Other	3,376,073	654,000				-
Sub Total Expenditures	**61,212,726**	**58,162,012**	**1,422,824**	**1,921,323**	**1,703,382**	**2,688,057**
Other						
ERP Project/Records Storage	-	-	-	885,000	-	100,000
Retrospective Payments						
Sub Total Other	**-**	**-**	**-**	**885,000**	**-**	**100,000**
Fire Apparatus Reserve	-	-	-	-	-	-
Ending Fund Balance	**43,314,096**	**42,571,211**	**1,705,098**	**486,767**	**2,893,436**	**1,757,111**
Desired Reserve			***$800,000***		***$1,750,000***	

GENERAL FUND & INTERNAL SERVICE FUND BALANCE SUMMARY

Fleet Management		Capital Equipment		Self Insurance		Employee Benefits		All Funds	
2019-20 Estimate	2020-21 Budget	2019-20 Estimate	2020-21 Budget	2019-20 Estimate	2020-21 Budget	2019-20 Estimate	2020-21 Budget	2019-20 Estimate	2020-21 Budget
3,622,829	**2,247,402**	**1,460,473**	**1,257,413**	**2,661,486**	**3,972,579**	**1,607,581**	**1,477,570**	**58,490,606**	**56,867,594**
								58,383,917	55,401,528
1,655,147	2,240,474	467,066	231,299	3,324,643	2,828,771	9,900,310	10,182,950	19,002,136	18,723,219
55,056	25,000			20,000		750		75,806	25,000
								580,840	1,490,000
								-	-
								-	-
	-		-			8,176,017	9,893,195	8,669,615	10,420,794
1,710,203	**2,265,474**	**467,066**	**231,299**	**3,344,643**	**2,828,771**	**18,077,077**	**20,076,144**	**86,712,314**	**86,060,540**
1,003,057	1,032,013			2,033,550	2,828,171	18,207,088	19,368,695	67,255,301	69,466,937
2,082,573	1,053,500	670,126	579,574					5,098,688	7,925,493
								-	83,802
								4,000,000	-
								1,097,472	1,093,922
					750,000			7,507,792	9,159,191
			-					3,376,073	654,000
3,085,630	**2,085,513**	**670,126**	**579,574**	**2,033,550**	**3,578,171**	**18,207,088**	**19,368,695**	**88,335,326**	**88,383,345**
-	-	-	-	-	-	-	-	-	985,000
				-	-			-	-
-	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**985,000**
1,082,773	412,949	-	-	-	-	-	-	1,082,773	412,949
1,164,629	**2,014,414**	**1,257,413**	**909,138**	**3,972,579**	**3,223,179**	**1,477,570**	**2,185,020**	**55,784,821**	**53,146,841**
$2,000,000		***$800,000***		***$3,000,000***		***$2,000,000***			

DEBT SERVICE ADMINISTRATION

As of June 30th, 2020 The City of Fountain Valley and the Successor Agency had a combined total of $39,782,683 of outstanding Long Term Debt. The debt covers Governmental Activities and Business-Type Activities, which includes Revenue Bonds, Pension Obligation Bonds, Certificates of Participation and Clean Renewable Energy Bonds. A schedule of each outstanding long-term debt, as of June 30th, 2020 is listed below.

Issuance Date	Type of Long Term Debt	Total Outstanding Debt as of 06/30/20
2014	Series 2014A Revenue Bonds - Water Enterprise Fund	11,135,000
2015	Series 2015A Taxable Pension Obligation Bonds	14,915,000
2016	Series 2016A Lease Revenue Bonds	11,115,000
2017	Clean Renewable Energy Bonds	2,617,683
Total Outstanding City Long Term Debt		**$39,782,683**

AUTHORIZED EMPLOYMENT LIST

FTE by Department/Division	2017-18 Actual	2018-19 Actual	2019-20 Actual	2020-21 Budget
Administration	2	3.5	3.5	3.5
City Clerk	2	1	1	1
Finance	10.75	9.75	9.75	9.75
Fire Department	45	46	46	46
Human Resources	4	4.5	4.5	4.75
Information Systems	4	4	4	4
Planning & Building	7	8	8	8
Police Department	85	86	87	87
Public Works (All)	58	58	59	59
Recreation & Community Services	6	6	6	6
Total FTE by Department/Division	**223.75**	**226.75**	**228.75**	**229.00**

Administration	2017-18 Actual	2018-19 Actual	2019-20 Actual	2020-21 Budget
City Manager	1	1	1	1
Assistant to the CM	1	1	1	1
Management Aide	0	.5	.5	.5
Executive Assistant to CM	0	1	1	1
Total Administration	**2**	**3.5**	**3.5**	**3.5**

City Clerk	2017-18 Actual	2018-19 Actual	2019-20 Actual	2020-21 Budget
City Clerk Administrator	1	1	1	1
Deputy City Clerk	1	0	0	0
Total City Clerk	**2**	**1**	**1**	**1**

Finance	2017-18 Actual	2018-19 Actual	2019-20 Actual	2020-21 Budget
Finance Director	1	1	1	1
Secretary	1	1	1	1
Accounting Manager	1	1	1	1
Budget Analyst	1	1	1	1
Management Analyst	0	1	1	1
Accountant	0	.75	.75	.75
Accounting Technician II/CSR Lead	0	1	1	1
Accounting Technician II/CSR	4	2	2	2
Accounting Technician II	.75	0	0	0
Accounting Technician I	0	1	1	1
Purchasing Manager	1	0	0	0
Reproduction/Stores Clerk	1	0	0	0
Total Finance	**10.75**	**9.75**	**9.75**	**9.75**

AUTHORIZED EMPLOYMENT LIST

Fire Department	2017-18 Actual	2018-19 Actual	2019-20 Actual	2020-21 Budget
Fire Chief	1	1	1	1
Administrative Assistant	1	1	0	0
Secretary	0	0	0	0
Fire Marshal/Deputy Fire Marshal	1	1	1	1
Emergency Services Manager	0	1	1	1
Battalion Chief	3	3	3	3
Administrative Training Captain	1	1	1	1
Fire Captain	9	9	9	9
Fire Engineer	9	9	9	9
Firefighter/Paramedic	18	18	18	18
Management Aide	0	1	2	2
Administrative Aide	1	0	0	0
Fire Prevention Analyst	1	1	1	1
Total Fire Department	**45**	**46**	**46**	**46**

Human Resources	2017-18 Actual	2018-19 Actual	2019-20 Actual	2020-21 Budget
Human Resources Director	1	1	1	1
Senior Human Resources Analyst	1	1	1	1
Human Resources Technician	0	0	0	.75
Safety & HR Specialist	1	1	1	1
Department Secretary	1	1	1	0
Management Aide	0	.5	.5	1
Total Human Resources	**4**	**4.5**	**4.5**	**4.75**

Information Systems	2017-18 Actual	2018-19 Actual	2019-20 Actual	2020-21 Budget
Information Systems Manager	1	1	1	1
Information Systems Technicians	3	3	3	3
Total Information Systems	**4**	**4**	**4**	**4**

Planning & Building	2017-18 Actual	2018-19 Actual	2019-20 Actual	2020-21 Budget
Planning & Building Director	1	1	1	1
Planner	1	1	1	1
Administrative Assistant/Secretary	1	1	1	1
Code Enforcement Officer	2	1	1	1
Housing Coordinator	0	1	1	1
Housing Analyst/Technician	1	1	1	1

AUTHORIZED EMPLOYMENT LIST

Assistant Planner	1	1	1	1
Senior Planner	0	1	1	1
Total Planning & Building	**7**	**8**	**8**	**8**

Police Department	**2017-18 Actual**	**2018-19 Actual**	**2019-20 Actual**	**2020-21 Budget**
Police Chief	1	1	1	1
Secretary	1	2	2	2
Division Secretary	.5	0	0	0
Crime Analyst	1	1	1	1
Management Analyst	1	0	0	0
Captain	2	2	2	2
Lieutenant	3	3	3	3
Sergeant	10	10	10	10
Senior Police Officer	9	9	9	9
Police Officer	39	39	39	39
Laboratory	1	1	1	1
Support Services Supervisor	1	2	2	2
Police Records	3.5	3.5	3	3
Police Dispatch	8	8.5	9.5	9.5
Property Clerk	0	0	0	0
Community Services Officer	4	4	4	4
Total Police Department	**85**	**86**	**86.5**	**86.5**

Public Works – Admin. & Engineering	**2017-18 Actual**	**2018-19 Actual**	**2019-20 Actual**	**2020-21 Budget**
Director of Public Works	1	1	1	1
Administrative Assistant/Secretary	1	1	1	1
Deputy Director of PW/City Engineer	1	1	1	1
Deputy City Engineer	0	0	0	0
Management Aide	0	0	1	1
Environmental Services Administrator	1	1	1	1
Engineering Associate	1	2	2	2
Assistant Engineer	1	0	0	0
Engineering Tech III	2	2	2	2
Public Works Inspector	1	1	1	1
Total Public Works – Admin. & Eng.	**9**	**9**	10	10

Public Works – General Services	**2017-18 Actual**	**2018-19 Actual**	**2019-20 Actual**	**2020-21 Budget**
Field Services Manager	1	1	1	1
General Services Manager	0	0	0	0
Administrative Specialist	1	1	1	1

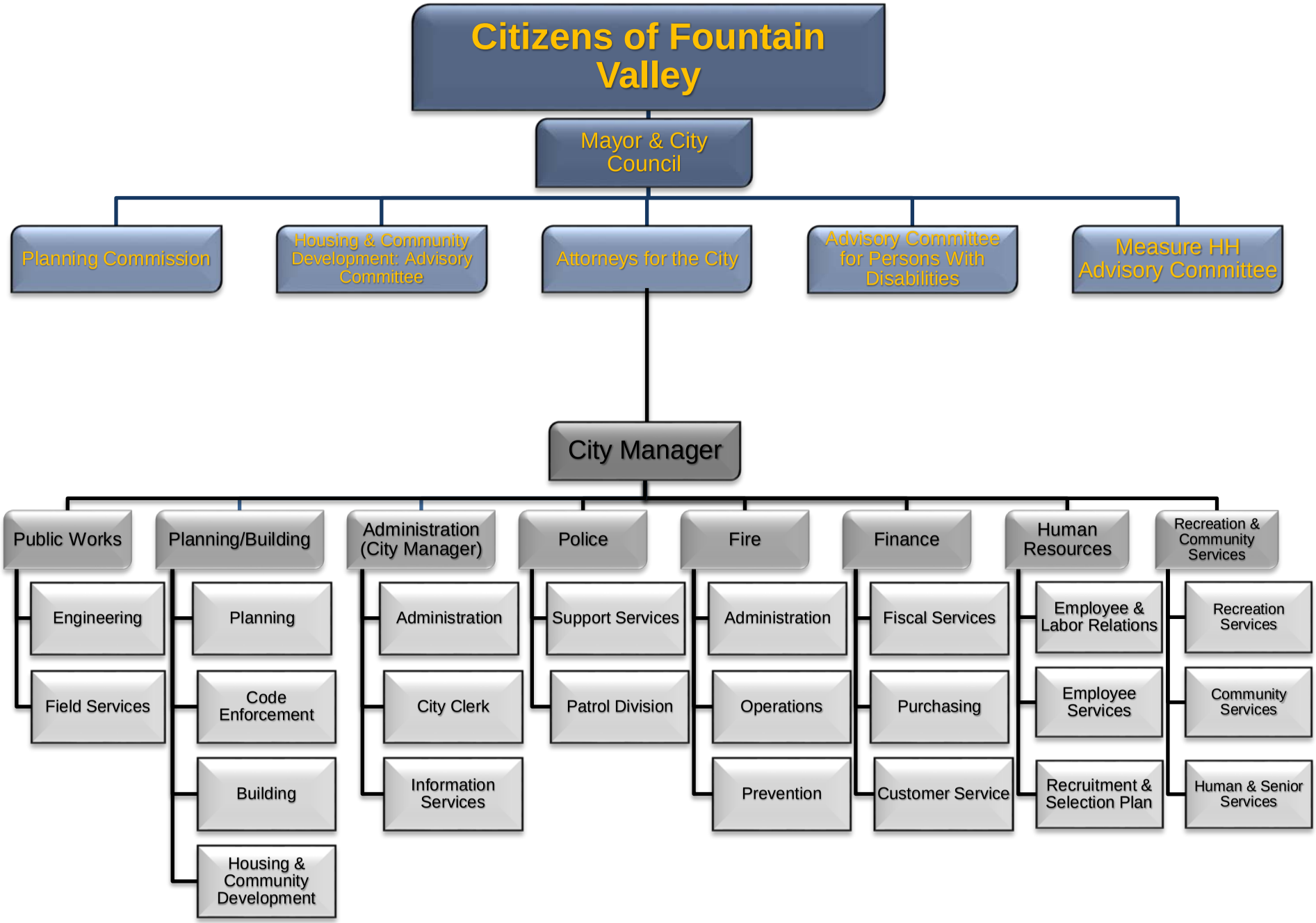
AUTHORIZED EMPLOYMENT LIST

Management Analyst	1	1	1	1
Internal Services Supervisor	1	1	1	1
Public Services Supervisor	1	1	1	1
Landscape Inspector	1	1	1	1
Foreman	4	4	4	4
Equipment Operator I & II	1	1	1	1
Irrigation Technician	2	2	2	2
Maintenance Worker II	11	11	11	11
Mechanic	4	3	3	3
Total Public Works – General Services	**28**	**27**	**27**	**27**

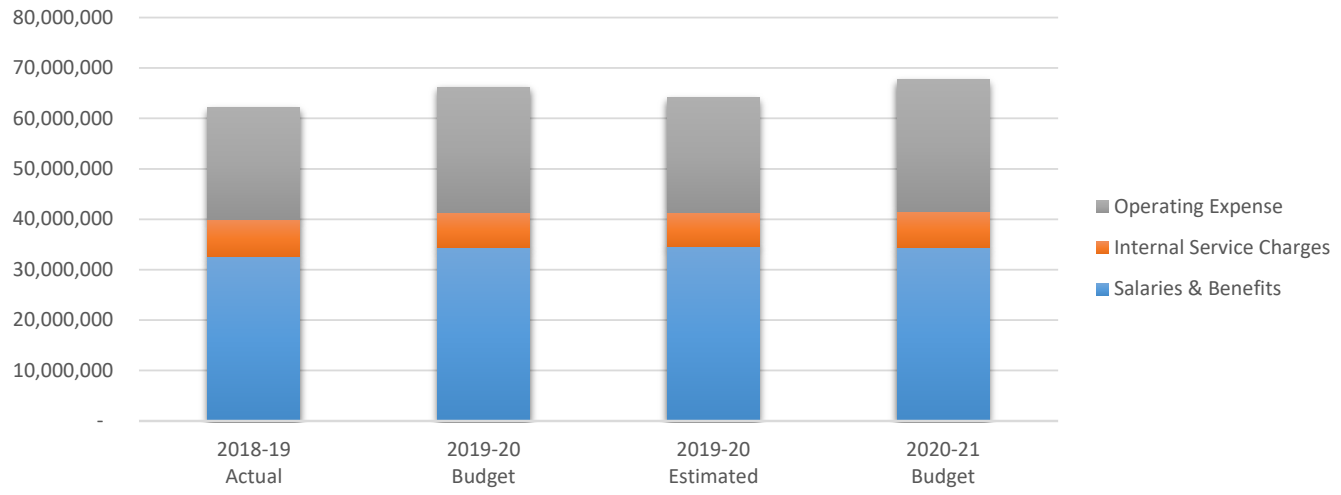
Public Works – Utilities	**2017-18 Actual**	**2018-19 Actual**	**2019-20 Actual**	**2020-21 Budget**
Utilities Manager	0	0	0	0
Water Supervisor	2	2	2	2
Foreman	1	1	1	1
Water Quality Technician	1	1	1	1
Equipment Operator II – Non Certified	1	1	1	1
Water Systems Operator	3	3	3	3
Maintenance Worker II	7	8	8	8
Maintenance Worker II – Non Certified	1	1	1	1
Meter Reader	0	0	0	0
Sewer/Storm Drain Supervisor	1	1	1	1
Equipment Operator I – Storm Drains	1	1	1	1
Equipment Operator II – Sewers	1	1	1	1
Maintenance Worker II – Sewers/Storm	2	2	2	2
Total Public Works – Utilities	**21**	**22**	**22**	**22**

Recreation & Community Services	**2017-18 Actual**	**2018-19 Actual**	**2019-20 Actual**	**2020-21 Budget**
Community Services Director	1	1	1	1
Community Services Manager	0	2	2	2
Community Services Supervisor	2	1	1	1
Recreation Coordinator	3	2	2	2
Total Recreation & Community Svc.	**6**	**6**	**6**	**6**

City Organizational Chart



Department Summary (All Funds)	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget
Total All Funds				
Salaries & Benefits	32,556,983	34,314,164	34,511,260	34,316,799
Internal Service Charges	7,430,752	6,974,412	6,774,518	7,230,623
Operating Expense	22,135,821	24,895,920	22,797,685	26,100,730
Total All Funds Expenditures	**62,123,556**	**66,184,496**	**64,083,463**	**67,648,152**
Revenues/Charges to Departments	34,887,821	34,499,452	33,786,298	36,626,693
Total All Funds Revenues	**34,887,821**	**34,499,452**	**33,786,298**	**36,626,693**



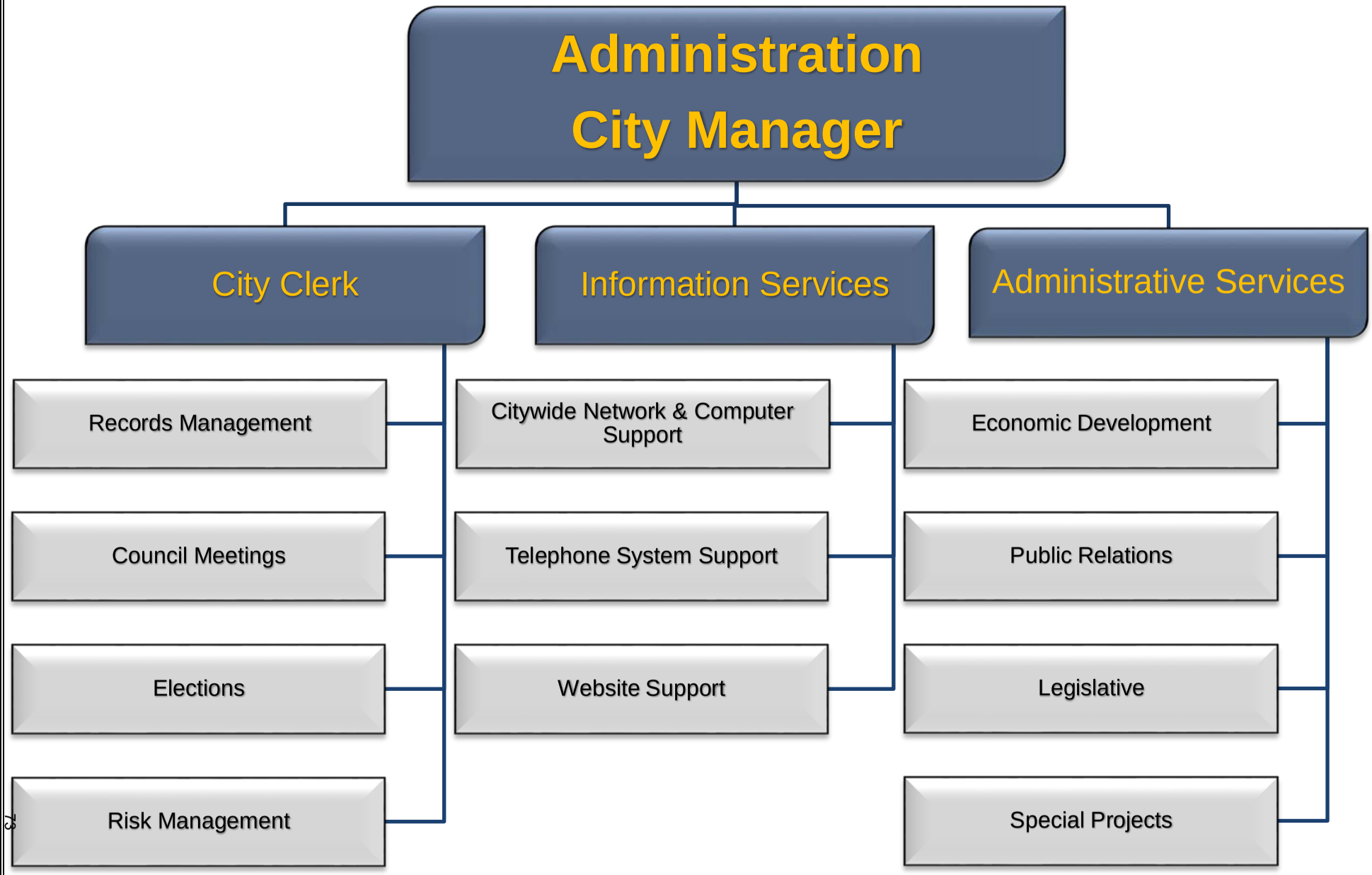
Totals by Department

Administration				
Salaries & Benefits	1,072,376	1,059,683	1,079,162	1,112,826
Internal Service Charges	210,812	210,813	191,821	181,113
Operating Expense	1,180,366	1,238,418	1,115,817	1,286,302
Total Administration Expenditures	**2,463,554**	**2,508,914**	**2,386,800**	**2,580,241**
Revenues/Charges to Departments	1,160,095	1,160,095	1,223,427	1,322,977
Total Administration Revenues	**1,160,095**	**1,160,095**	**1,223,427**	**1,322,977**
Finance				
Salaries & Benefits	968,835	1,119,857	1,105,269	1,186,146
Internal Service Charges	226,164	226,163	223,127	217,417
Operating Expense	579,488	674,500	587,022	671,775
Total Finance Expenditures	**1,774,487**	**2,020,520**	**1,915,418**	**2,075,338**
Revenues/Charges to Departments	1,344,653	1,192,328	1,136,144	1,036,016
Total Finance Revenues	**1,344,653**	**1,192,328**	**1,136,144**	**1,036,016**
Fire				
Salaries & Benefits	8,912,060	8,626,515	9,394,883	8,930,171
Internal Service Charges	1,147,527	1,147,529	1,212,114	1,136,364
Operating Expense	772,906	798,380	893,180	912,209

Department Summary (All Funds)	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget
Total Fire Expenditures	**10,832,493**	**10,572,424**	**11,500,177**	**10,978,744**
Revenues/Charges to Departments	1,751,258	1,458,500	1,614,565	1,483,500
Total Fire Revenues	**1,751,258**	**1,458,500**	**1,614,565**	**1,483,500**
Human Resources				
Salaries & Benefits	452,057	550,914	485,877	582,462
Internal Service Charges	55,545	55,545	54,102	50,567
Operating Expense	94,291	218,344	124,112	190,400
Total Human Resources Expenditures	**601,893**	**824,803**	**664,091**	**823,429**
Planning & Building				
Salaries & Benefits	1,427,464	1,604,691	1,483,005	1,480,650
Internal Service Charges	166,565	166,566	151,600	146,055
Operating Expense	402,435	609,963	563,473	638,165
Total Planning & Building Expenditures	**1,996,464**	**2,381,220**	**2,198,078**	**2,264,870**
Revenues/Charges to Departments	2,148,430	2,027,462	1,865,454	1,891,327
Total Planning & Building Revenues	**2,148,430**	**2,027,462**	**1,865,454**	**1,891,327**
Police				
Salaries & Benefits	12,579,049	13,256,981	13,594,391	13,361,897
Internal Service Charges	2,366,010	2,242,844	2,169,266	2,338,671
Operating Expense	682,570	737,879	694,340	699,513
Total Police Expenditures	**15,627,629**	**16,237,704**	**16,457,997**	**16,400,081**
Revenues/Charges to Departments	930,448	734,500	688,100	607,800
Total Police Revenues	**930,448**	**734,500**	**688,100**	**607,800**
Public Works				
Salaries & Benefits	5,841,573	6,692,699	6,091,429	6,447,675
Internal Service Charges	2,233,280	2,031,303	1,878,839	2,312,140
Operating Expense	16,660,525	18,895,487	17,030,931	19,863,484
Total Public Works Expenditures	**24,735,378**	**27,619,489**	**25,001,199**	**28,623,299**
Revenues/Charges to Departments	25,961,947	26,408,444	26,287,318	29,281,904
Total Public Works Revenues	**25,961,947**	**26,408,444**	**26,287,318**	**29,281,904**
Recreation & Community Services				
Salaries & Benefits	1,295,545	1,374,813	1,277,244	1,214,972
Internal Service Charges	1,024,849	893,649	893,649	848,296
Operating Expense	538,742	484,949	380,799	403,599
Total Rec. & Comm. Services Expenditures	**2,859,136**	**2,753,411**	**2,551,692**	**2,466,867**
Revenues/Charges to Departments	1,506,024	1,375,216	828,383	1,003,169
Total Rec. & Comm. Services Revenues	**1,506,024**	**1,375,216**	**828,383**	**1,003,169**

Department Summary (All Funds)	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget
Non Departmental				
Salaries & Benefits	-	-	-	-
Internal Service Charges	-	-	-	-
Operating Expense	946,948	870,000	1,271,000	1,171,000
Total Non Departmental Expenditures	**946,948**	**870,000**	**1,271,000**	**1,171,000**
FV Successor Agency to the FVACD				
Salaries & Benefits	8,024	28,011	-	-
Internal Service Charges	-	-	-	-
Operating Expense	277,550	368,000	137,011	264,283
Total Successor Expenditures	**285,574**	**396,011**	**137,011**	**264,283**
Revenues	84,966	142,907	142,907	-
Total Successor Revenues	**84,966**	**142,907**	**142,907**	**-**

Administration



ADMINISTRATION

Description / Purpose

The City of Fountain Valley's Administration Department is comprised of the legislative, legal and administrative branches of City government.

Elected at large by the citizens of Fountain Valley to act as their representatives, the City Council functions as the legislative branch of the City. This five member body exercises the legal powers designated to them by the State government code pertaining to general law cites. It is the City Council's responsibility to develop public policies, approve programs, and allocate revenues to meet the needs of the City.

The City Council also functions as the Board for the Successor Agency to the Fountain Valley Agency for Community Development, Fountain Valley Housing Authority and Fountain Valley Public Financing Authority.

The City Council approves the contract of the Attorney for the City, who is responsible for the disposition of civil matters related to land use, contracts, agreements and ordinances, as well as the prosecution of misdemeanor criminal offenses committed within the City.

The City Manager is the chief administrative officer of the City and is responsible for the day-to-day activities of all City departments. He interacts with the City Council on matters of policy and procedure, and responds to local issues concerning public safety, community service, transportation, economic development, and other issues that affect quality of life for the citizens of Fountain Valley. The City Manager is also the appointed Executive Director of the Successor Agency to the Fountain Valley Agency for Community Development. As director, he administers the housing and economic development policies set forth by the Agency's Board.

The Council and City Manager are supported by the Administrative Services staff and Information Services staff. Administrative Services is responsible for: Economic Development to promote local businesses and make connections between landlords and prospective quality business tenants, Intergovernmental Relations, which involves the tracking of legislation impacting Fountain Valley at the Federal, State and County levels; Public Information, which includes communication of City policies and programs to the media and various other audiences; and Risk Management, which targets minimization of loss of City assets due to accidents, employee injuries, and third-party injuries. Information Services is responsible for serving all of the city's technological needs and support.

Mission Statement

The mission of the City Manager's Office is to support and enhance the high quality of living in Fountain Valley. This is accomplished through the implementation of City Council policies, investing in the appropriate level of cost effective services and exercising innovation while respecting the community's traditional values of our businesses and residents.

ADMINISTRATION

Status of Major Department Goals from the Prior 2019-20 Fiscal Year

- Completed new purchase of furniture and new layout at City Hall.
- Coordinated a successful Experience Fountain Valley Food & Wine event and raised $10,000 for the Fire Department.
- Redesigned banner for the Fountain Valley Newsletter.
- Redesigned shopping center and retail guide.
- Redesigned economic resources guide.
- Revised the City Hotel Incentive Program.
- Attracted Planet Granite to Fountain Valley Crossings Specific Plan.
- Coordinated meetings with commercial brokers and property owners in the Crossings Specific Plan.
- Generated higher visibility on social media including creating information videos.
- Assisted with General Plan Update outreach and General Plan Advisory Committee.
- Launched and promoted new City website.
- Launched a public portal for document search for public records.
- Launched new online agenda manager.
- Hired new Police Chief, Public Works Director and Finance Director.

2020-21 Department Goals

- Continue to focus on transparent governance to build trust, gain new ideas, increase community engagement, understand community's needs better, empower citizens, showcase reform, attract citizens to government, boost economy, foster a local government with professionalism, and educate citizens

- Continue to build on existing Strategic Plan to guide the organization to support community goals

- Continue to focus on 405 Freeway Improvement Project and its progress to update the community

- Continue discussion with hotel developers to attract to the City

- Continue discussion to attract new soccer operator at Fountain Valley Sports and Recreation Center

- Focus on social media to enhance community outreach and engagement as part of the City's strategic goals

- Focus heavily on economic development: promote small businesses, the approved Fountain Valley Crossings Specific Plan, under-utilize commercial centers and attract new restaurants and retailers

- Encourage more diversity events and collaboration

ADMINISTRATION

- Participate in International Council of Shopping Centers events
- Continue to update the community on Measure HH – Essential City Services revenue and expenditure
- Evaluate options for the Boys and Girls Club property
- Collaborate and coordinate with County of Orange and Fountain Valley Restaurant Association on an Experience Fountain Valley Food & Wine event
- Complete negotiation with seven labor groups

INFORMATION SERVICES

Description / Purpose

The Information Services Division manages the Computer, Telephone, Website & Video surveillance systems of the City. The Division's primary functions include hardware and software selection, procurement, installation, operation, maintenance and eventually e-waste disposal of all computer & technology based elements of the Cities infrastructure. The Division is also responsible for the management and operation of the City's telephone infrastructure, which encompasses over 250 handsets and 3 system servers located in 7 different city buildings. The city Website and new city Mobile App, are viewed by approximately 30,000 visitors monthly and provides information on all aspects of the City. Information Services staff ensures that all essential technology services are available 24 hours a day 7 days a week, 365 days a year.

Mission Statement

To provide high quality service 24/7, to all users of the City's computer network, telephone system and Website, while exercising responsible fiscal management of all resources.

Status of Major Goals from the Prior 2019-20 Fiscal Year

- Completed a 2019 City Strategic Objective; to enable a Public Portal for online Public Document access, including access to over 33,000 microfilm images

- Completed a 2019 City Strategic Objective; Completed a refresh of the City & Police websites, providing a more modern appearance & updated user interface

- Completed the migration of the Police Department's Computer Aided Dispatch & Records Management Systems to new hardware and new Virtual Machine environment. This provides extended life of the system and better disaster recovery capabilities.

- Assisted the City Clerk with migration to a new Agenda Manager system. This new cloud hosted system allows greater access for Staff when submitting Council Actions & more efficient Agenda preparation & management by the City Clerk.

- Completed the installation of a new Server & updated the software on all 18 PC's in the City's computer lab. This provides better management capability and extended the useful functionality of the Computer Lab, for both Seniors and City Staff

- Completed the network and telephone re-wiring & modernization of all City Hall building telephones & workstations during the 2019 furniture remodel.

Other Key Projects Completed During the Fiscal Year Include:

- Information Services Division was again awarded the peer reviewed Quality in IT Practices Award, by the Municipal Information Managers Association of California

- Worked with multiple Departments to increase their use of hosted & tablet based technologies in order to provide better customer service & employee efficiency

- Replaced or Updated over 45 Workstations & 5 Servers used on the City network by various departments, in accordance with the Capital Replacement Schedule

- Updated & secured the backup systems for all Servers used for the City and Police networks. These system & data backups, performed at least daily, provide for enhanced disaster recovery capability or simple restoration of accidentally deleted files

- Held employee informational meetings, to provide employees with information on technology related subjects and receive their input on potential future projects

- Coordinated the installation and assumed management of a new Digital Security Video system, now covering 5 buildings with 74 cameras, enhancing visitor and employee security

- Began and managed an intensive training program for employees, with monthly testing to help them recognize spam & phishing e-mails

2020-21 Department Goals

- Continue to provide the highest quality technology services to the City, striving to maintain 100% availability of all critical network resources

- Adoption and Completion of the City Strategic Goals with other Departments

- Continue IS strategies & employee training that enhance our Cybersecurity

- Continue Community & Business Outreach efforts of the City Strategic Objectives, via the City Website, Public Document Portal, Mobile App & Social Media

- Continue IS strategies that maintain or reduce overall capital and operating costs

OFFICE OF THE CITY CLERK

Description / Purpose

The City Clerk's Office is dedicated to accurately recording and archiving the actions of the City Council, Successor Agency to the Successor Agency to the Fountain Valley Agency for Community Development, Fountain Valley Housing Authority and Fountain Valley Public Financing Authority; providing information and support to the public, City Council, City staff and constituents in a timely manner; update and maintain the Fountain Valley Municipal Code; administer City's contracts and the city-wide records management program; receive and process tort claims, subpoenas and summons; as the local filing officer accept statement of economic interest and campaign statements; as the local elections official, in consolidation with the County of Orange, administer the election process in accordance with statutory regulations; and administers the department's budget in a fiscally responsible manner.

Mission Statement

To promote public trust by accurately recording and archiving the legislative actions of the City while providing courteous, professional services in an efficient and fiscally accountable manner.

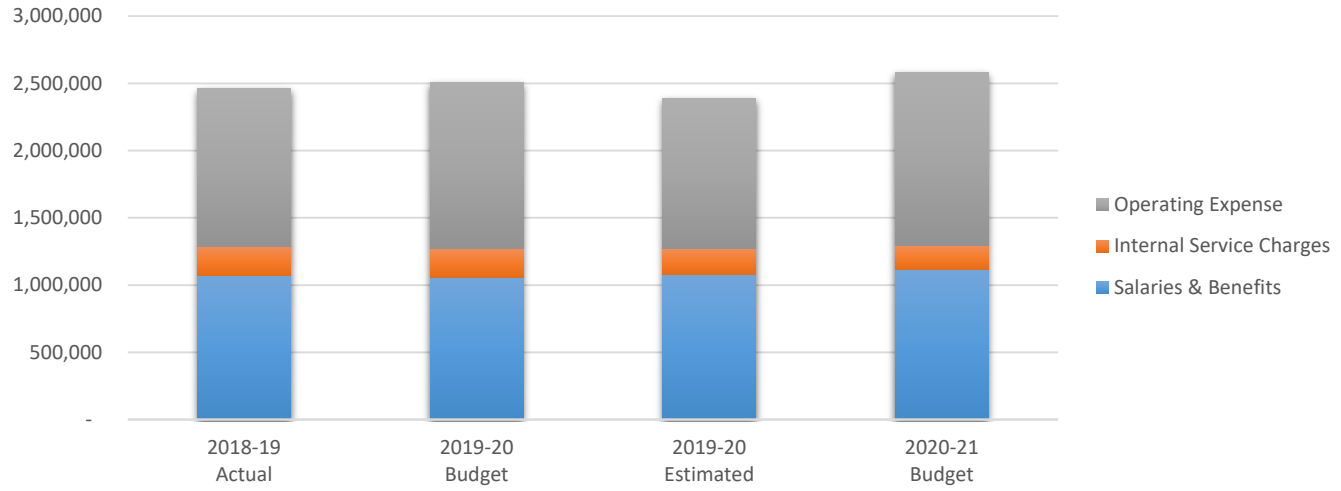
Other Key Projects Completed During Fiscal Year Include:

- The implementation of new agenda software from Hyland that will greatly improve the efficiency and ability to continue agenda's for all staff whether they are at work or out of the office.

2020-21 Department Goals

- Continue to Update the City's Records Management Program and Retention Schedule
- Continue with the scanning of paper files within all city buildings to maintain all city records electronically
- Legal review of the Fountain Valley Municipal Code
- Administer and provide election services for the November 3, 2020, General Municipal Election

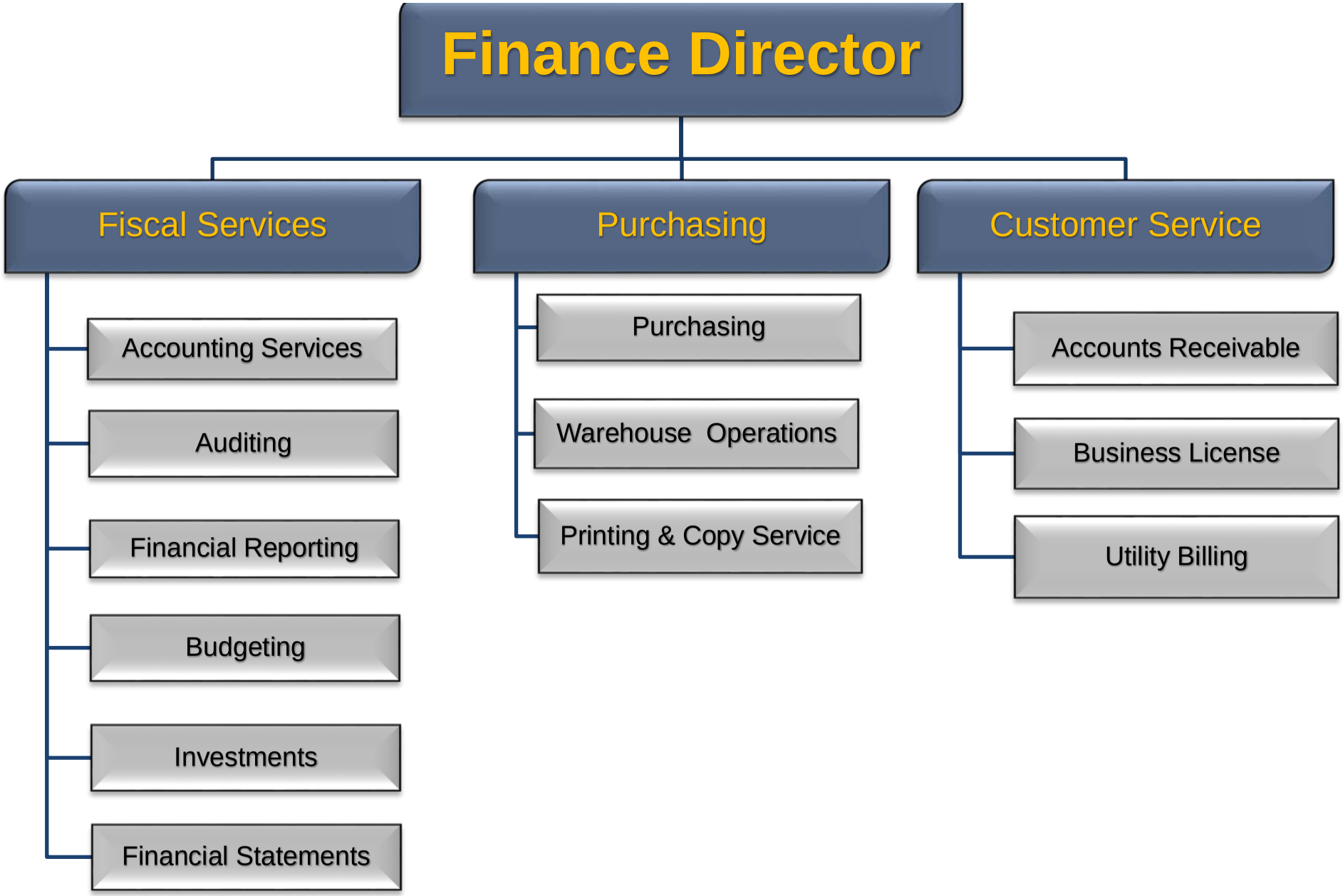
Administration	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget
Total Administration (All Funds)				
Salaries & Benefits	1,072,376	1,059,683	1,079,162	1,112,826
Internal Service Charges	210,812	210,813	191,821	181,113
Operating Expense	1,180,366	1,238,418	1,115,817	1,286,302
Total Administration Expenditures	**2,463,554**	**2,508,914**	**2,386,800**	**2,580,241**
Revenues/Charges to Departments	1,160,095	1,160,095	1,223,427	1,322,977
Total Administration Revenues	**1,160,095**	**1,160,095**	**1,223,427**	**1,322,977**



General Fund				
City Council				
Salaries & Benefits	68,778	68,949	71,455	73,423
Internal Service Charges	39,725	39,725	39,926	34,543
Operating Expense	24,634	27,660	10,100	10,600
Program Expenditures	**133,137**	**136,334**	**121,481**	**118,566**
City Manager				
Salaries & Benefits	200,288	199,443	196,624	206,567
Internal Service Charges	65,992	65,993	52,512	50,586
Operating Expense	469,560	483,839	460,177	461,012
Program Expenditures	**735,840**	**749,275**	**709,313**	**718,165**
Administrative Services				
Salaries & Benefits	269,089	285,982	289,185	298,207
Internal Service Charges	46,384	46,384	39,861	38,282
Operating Expense	87,257	112,310	40,865	112,000
Program Expenditures	**402,730**	**444,676**	**369,911**	**448,489**
Records Management				
Salaries & Benefits	100,340	119,496	114,118	119,666
Internal Service Charges	51,003	51,003	52,710	50,882
Operating Expense	17,181	23,030	8,500	14,500

Administration	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget
Program Expenditures	**168,524**	**193,529**	**175,328**	**185,048**
Elections				
Salaries & Benefits	748	759	898	11,326
Internal Service Charges	7,708	7,708	6,812	6,820
Operating Expense	36,334	46,650	-	35,000
Program Expenditures	**44,790**	**55,117**	**7,710**	**53,146**
General Fund Totals				
Salaries & Benefits	639,243	674,629	672,280	709,189
Internal Service Charges	210,812	210,813	191,821	181,113
Operating Expense	634,966	693,489	519,642	633,112
Fund Expenditures	**1,485,021**	**1,578,931**	**1,383,743**	**1,523,414**
Other Funds				
Information Processing (Internal Service)				
Salaries & Benefits	433,133	385,054	406,882	403,637
Internal Service Charges	-	-	-	-
Operating Expense	545,400	544,929	596,175	653,190
Program Expenditures	**978,533**	**929,983**	**1,003,057**	**1,056,827**
Revenues/Charges to Departments	1,160,095	1,160,095	1,223,427	1,322,977
Program Revenues	**1,160,095**	**1,160,095**	**1,223,427**	**1,322,977**
Total Other Funds				
Salaries & Benefits	433,133	385,054	406,882	403,637
Internal Service Charges	-	-	-	-
Operating Expense	545,400	544,929	596,175	653,190
Other Fund Expenditures	**978,533**	**929,983**	**1,003,057**	**1,056,827**
Department Charges	1,160,095	1,160,095	1,223,427	1,322,977
Other Fund Revenues	**1,160,095**	**1,160,095**	**1,223,427**	**1,322,977**

Finance Department



FINANCE DEPARTMENT

Description / Purpose

The Finance Department manages the fiscal operations of the City and maintains financial records in conformance with generally accepted accounting principles and in compliance with State and Federal laws. The Department's primary functions include maintaining effective systems for financial planning, disbursement control, revenue administration, accounting and reporting, cash management, long-term debt administration, purchasing, investing and utility billing.

The Finance Department is divided into three divisions: Fiscal Services, Purchasing & Stores and Customer Service. Fiscal Services includes accounting and financial reporting, budgeting, investment management and accounting services. The Purchasing & Stores division includes centralized purchasing, warehouse operations and printing and copy services. The Customer Service Division collects funds to support the operations of the City's water, sewer, and storm drain systems along with collecting funds for contracted refuse collection via a lock box process. The Finance Department also processes false alarm permits; invoices for damages to City property and collects required City fees, including funds collected for contracted business license administration.

Mission Statement

The Finance Department is dedicated to sustaining financial strength & viability through fiscally sound financial management; ensuring the highest level of customer service while providing efficient, value added services that maximize the City's financial resources and public trust.

Status of Major Department Goals from the Prior 2019-20 Fiscal Year

- Worked with the City Manager on updating the City's 20-Year Financial Plan, which provides a solid foundation for long-term fiscal sustainability. (*Strategic Issue: Fiscal Stability)*

- Provided information to the Measure HH Oversight Committee on the status of transaction tax revenue & expenditures demonstrating that the spending of Measure HH, based on the audit for Fiscal Year 2019/20 and budgeted amounts for Fiscal Years 2019/20 and 2020/21, is consistent with the intent of the ballot measure and Responsible Spending Pledge. (*Strategic Issues: Fiscal Stability/ Transparency)*

- Completed an Enterprise Resource Planning (ERP) RFP (*Strategic Issue: Fiscal Stability)*. Created a shortlist of vendors to be invited to demonstrate their products. The selection of the vendor is expected to take place in early 2020-21. Expected benefits of a new ERP system include:
    - Reducing costs
    - Improving decision-making
    - Providing enhanced customer service (internal and external)
    - Improving access to information
    - Making them more efficient and effective
    - Improving accountability

- Implemented a Pension Funding Policy that sets forth a comprehensive long-term fiscal strategy designed to mitigate against risk exposure and with the goal of paying off all pension debt by 2037, when Measure HH sunsets. (*Strategic Issue: Fiscal Stability)*

- Realized efficiencies in Water Utility billing and collection. (*Strategic Issues: Fiscal Stability / Teamwork)*

- Implemented a new online business license system providing businesses with a streamlined web-based process to apply, renew, pay and obtain a business license online. *(Strategic Issue: Excellent Customer Service)*

- Conducted initial meetings with City's bargaining units with the objective of reaching agreements that meet the City's and bargaining units goals.

2020-21 Department Goals

- Begin the process of selecting an ERP software system provider. (*Strategic Issue: Fiscal Stability / Transparency)*

- Development of a City budget document that would be eligible for the CSMFO and/or GFOA Budget Awards Program. (*Strategic Issue: Fiscal Stability / Transparency)*

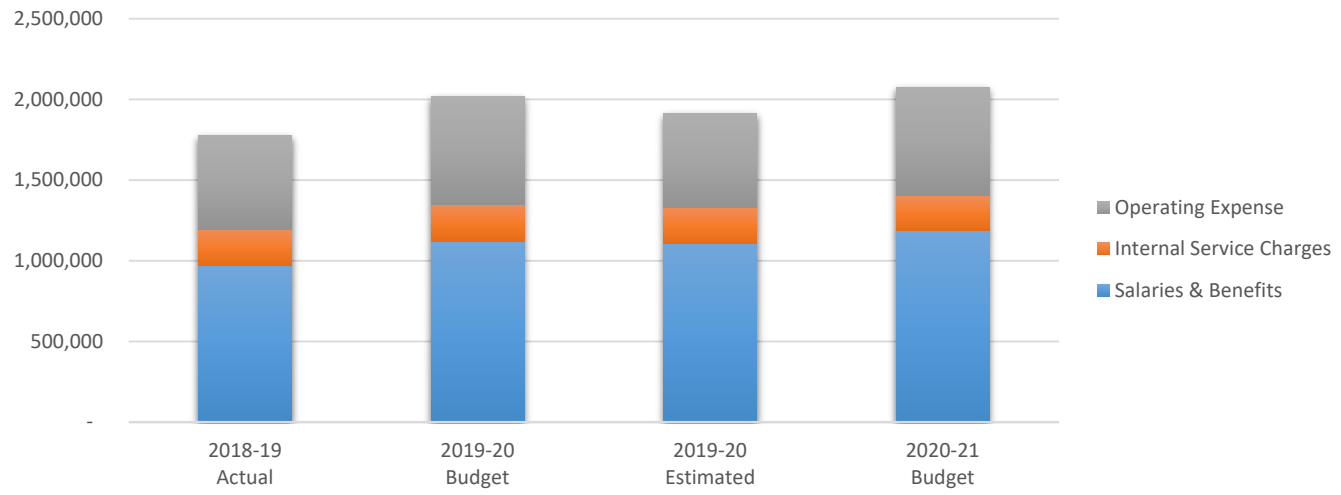
- Continue to develop and refine the City's CAFR document to meet the requirements of the GFOA Certificate of Achievement for Excellence in Financial Reporting. (*Strategic Issue: Fiscal Stability / Transparency)*

- Meet as scheduled with the Measure HH Oversight Committee to provide status of Transaction Tax revenue & spending in accordance with the City's Spending Pledge. (*Strategic Issue: Fiscal Stability)*

- Work with the City Manager and the departments on the development of a balanced budget for Fiscal Year 2020/21 that continues to reflect the City Council's and staff's commitment to provide quality services that meet the needs of the residents of Fountain Valley in a cost effective and efficient manner. (*Strategic Issue: Fiscal Stability)*

- Assess opportunities for cost savings, revenue opportunities and/or efficiencies while considering the effects on customer services. (*Strategic Issue: Fiscal Stability)*

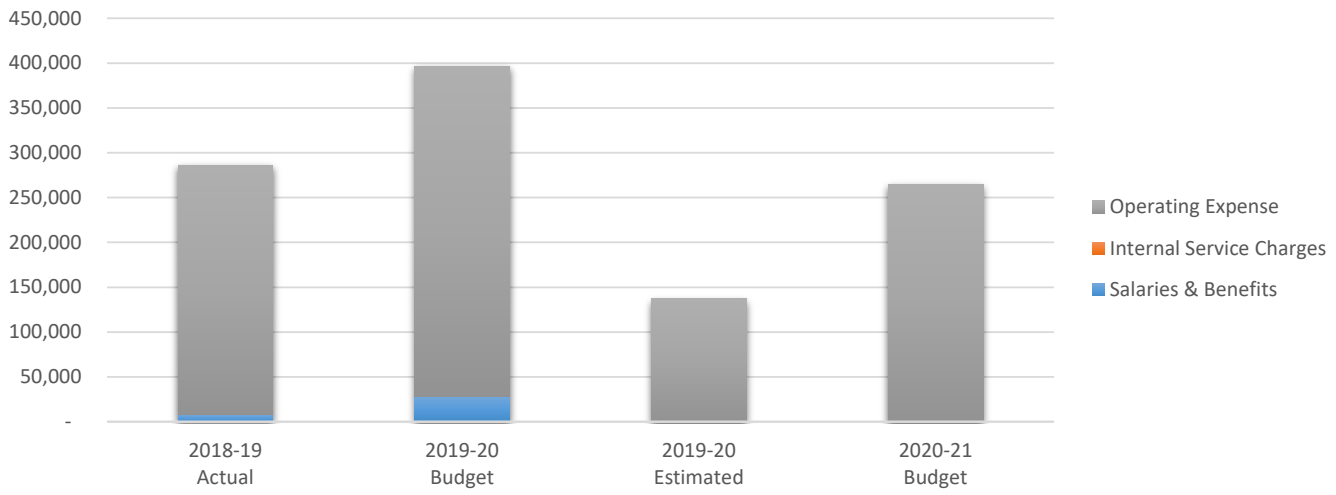
Finance	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget
Total Finance (All Funds)				
Salaries & Benefits	968,835	1,119,857	1,105,269	1,186,146
Internal Service Charges	226,164	226,163	223,127	217,417
Operating Expense	579,488	674,500	587,022	671,775
Total Finance Expenditures	**1,774,487**	**2,020,520**	**1,915,418**	**2,075,338**
Revenues/Charges to Departments	1,344,653	1,192,328	1,136,144	1,036,016
Total Finance Revenues	**1,344,653**	**1,192,328**	**1,136,144**	**1,036,016**



General Fund				
Financial Services				
Salaries & Benefits	583,885	584,161	629,366	696,807
Internal Service Charges	208,860	208,859	205,228	198,947
Operating Expense	315,447	398,500	301,750	354,850
Program Expenditures	**1,108,192**	**1,191,520**	**1,136,344**	**1,250,604**
Business License				
Salaries & Benefits	13,768	13,566	18,134	17,935
Internal Service Charges	3,693	3,693	3,894	3,970
Operating Expense	74,747	74,950	73,136	79,950
Program Expenditures	**92,208**	**92,209**	**95,164**	**101,855**
Revenues	406,038	425,500	352,020	385,000
Program Revenues	**406,038**	**425,500**	**352,020**	**385,000**
General Fund Totals				
Salaries & Benefits	597,653	597,727	647,500	714,742
Internal Service Charges	212,553	212,552	209,122	202,917
Operating Expense	390,194	473,450	374,886	434,800
General Fund Expenditures	**1,200,400**	**1,283,729**	**1,231,508**	**1,352,459**
Revenues	406,038	425,500	352,020	385,000
General Fund Revenues	**406,038**	**425,500**	**352,020**	**385,000**

Finance	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget
Other Funds				
Utility Billing (Water Fund)				
Salaries & Benefits	281,122	278,350	301,274	309,123
Internal Service Charges	13,611	13,611	14,005	14,500
Operating Expense	126,964	130,850	157,040	159,400
Program Expenditures	**421,697**	**422,811**	**472,319**	**483,023**
Revenues	621,787	450,000	450,000	386,000
Program Revenues	**621,787**	**450,000**	**450,000**	**386,000**
Purchasing/Stores (Internal Service Fund)				
Salaries & Benefits	90,060	243,780	156,495	162,281
Internal Service Charges	-	-	-	-
Operating Expense	62,330	70,200	55,096	77,575
Program Expenditures	**152,390**	**313,980**	**211,591**	**239,856**
Revenues/Charges to Departments	316,828	316,828	334,124	265,016
Program Revenues	**316,828**	**316,828**	**334,124**	**265,016**
Total Other Funds				
Salaries & Benefits	371,182	522,130	457,769	471,404
Internal Service Charges	13,611	13,611	14,005	14,500
Operating Expense	189,294	201,050	212,136	236,975
Other Fund Expenditures	**574,087**	**736,791**	**683,910**	**722,879**
Revenues	938,615	766,828	784,124	651,016
Other Fund Revenues	**938,615**	**766,828**	**784,124**	**651,016**

FV Successor Agency to the FVACD	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget
Total Successor Agency				
Salaries & Benefits	8,024	28,011	-	-
Internal Service Charges	-	-	-	-
Operating Expense	277,550	368,000	137,011	264,283
Total Successor Agency Expenditures	**285,574**	**396,011**	**137,011**	**264,283**
Revenues	84,966	142,907	142,907	-
Total Successor Agency Revenues	**84,966**	**142,907**	**142,907**	**-**



Successor Agency Fund				
Successor Agency				
Salaries & Benefits	8,024	28,011	-	-
Internal Service Charges	-	-	-	-
Operating Expense	277,550	368,000	105,066	264,283
Program Expenditures	**285,574**	**396,011**	**105,066**	**264,283**
Revenues	547,022	-	-	-
Program Revenues	**547,022**	**-**	**-**	**-**
Successor Fund Total				
Salaries & Benefits	8,024	28,011	-	-
Internal Service Charges	-	-	-	-
Operating Expense	277,550	368,000	137,011	264,283
Fund Expenditures	**285,574**	**396,011**	**137,011**	**264,283**
Revenues	84,966	142,907	142,907	-
Fund Revenues	**84,966**	**142,907**	**142,907**	**-**

NON DEPARTMENTAL

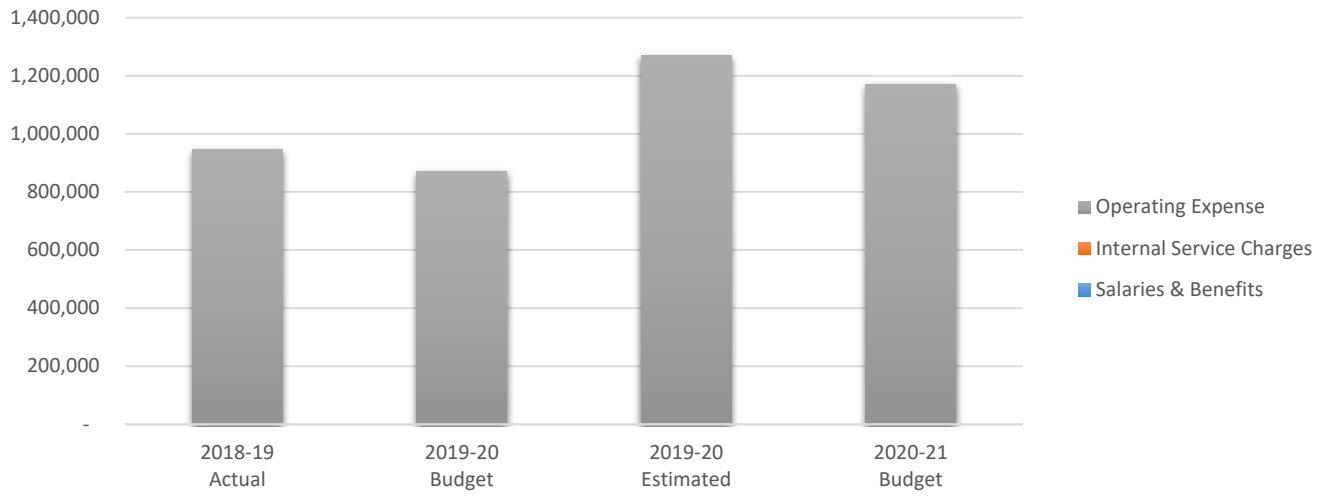
Description / Purpose

The General Fund Non-Departmental operating budget encompasses costs which are not allocated to any specific operating department. These costs include the Contract with Orange County Animal Shelter for animal services; FV portion of new OC Animal Shelter Facility; Public Safety 800 MHZ Radio upgrade and replacement to P25 compatible City radios – Orange County; and RV Lease Agreement tied to sales tax performance with Mike Thompson RV; and annual GF contribution to playground equipment & park maintenance. No staff are budgeted in the Non-Departmental operating budget.

General Fund

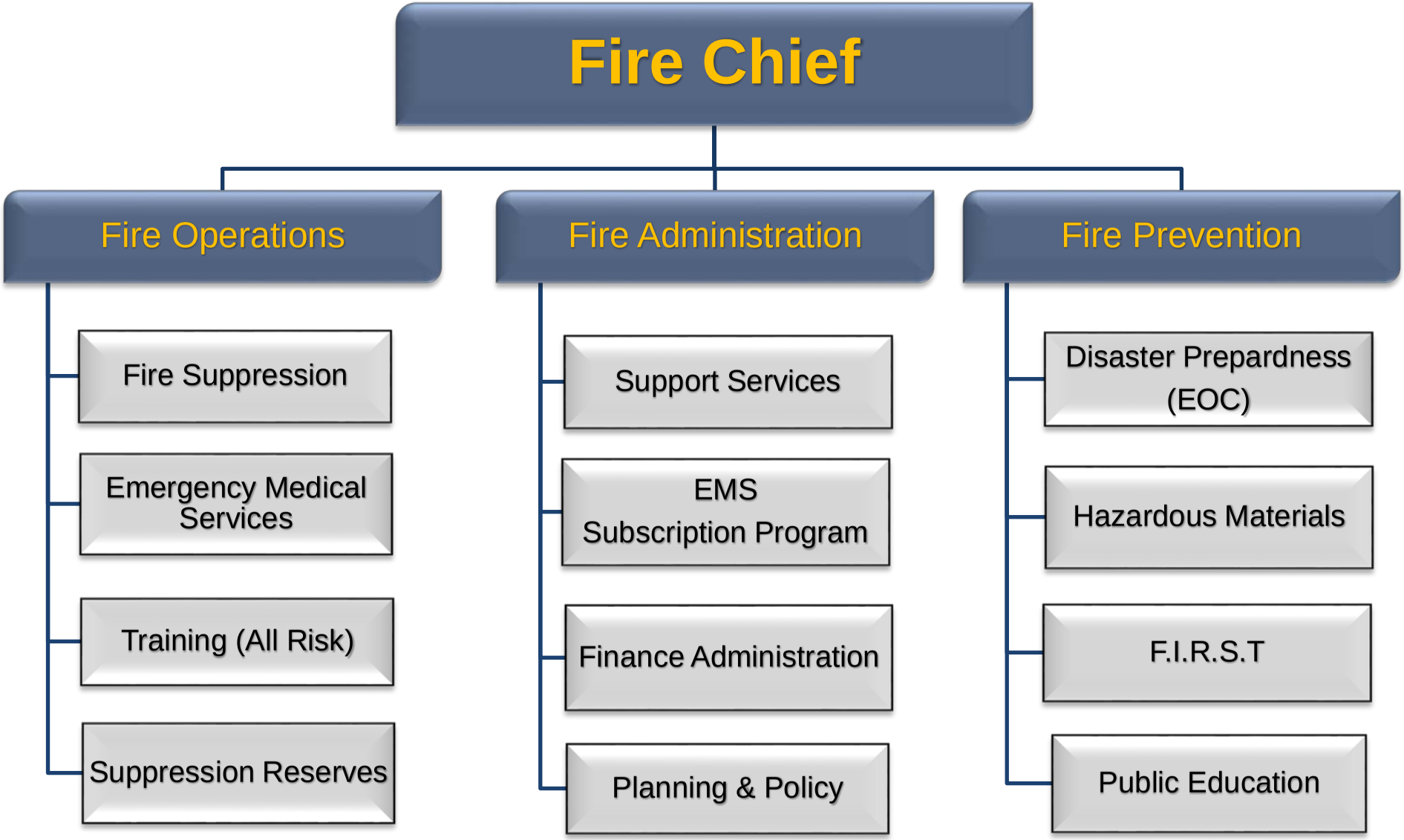
DESCRIPTION	AMOUNT
Contract with Orange County for Animal Control Services	$517,000
OC Animal Control – New Facility (ten year payment)	$89,000
Public Safety 800 MHZ Radios – Orange County	$80,000
Annual Park Playground Program	$200,000
Annual M&R Playgrounds	$25,000
Annual Playground Surface Maintenance	$35,000
Annual Sports Park Top Dressing	$75,000
RV Lease Agreement	$150,000
TOTAL	**$1,171,000**

Non-Departmental	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget
Total Non-Departmental (All Funds)				
Salaries & Benefits	-	-	-	-
Internal Service Charges	-	-	-	-
Operating Expense	946,948	870,000	1,271,000	1,171,000
Total Non-Departmental Expenditures	**946,948**	**870,000**	**1,271,000**	**1,171,000**



General Fund				
Non-Departmental				
Salaries & Benefits	-	-	-	-
Internal Service Charges	-	-	-	-
Operating Expense	946,948	870,000	1,271,000	1,171,000
Program Expenditures	**946,948**	**870,000**	**1,271,000**	**1,171,000**
General Fund Totals				
Salaries & Benefits	-	-	-	-
Internal Service Charges	-	-	-	-
Operating Expense	946,948	870,000	1,271,000	1,171,000
Fund Expenditures	**946,948**	**870,000**	**1,271,000**	**1,171,000**

Fire Department



FIRE DEPARTMENT

Description / Purpose

The fire department provides outstanding service aimed to safeguard both the wellbeing and property of the citizens and visitors of Fountain Valley. The 46 full-time men and women and approximately 20 part-time and volunteer employees of the Fountain Valley Fire Department strive to deliver high quality emergency medical services, fire suppression, fire prevention, disaster preparedness and public safety education services. The fire department operates from two fire stations that collectively respond annually to over 7000 emergency responses.

To maintain a constant state of readiness, the fire department staffs two advanced life support engine companies, one advanced life support ladder truck company, and one battalion commander 24 hours a day. These assets ensure that the fire department delivers fast and effective emergency response, as well as responsive and beneficial services to our customers in all non-emergency settings. Additionally, the department maintains automatic and mutual aid agreements with surrounding agencies, which provide both additional resources and maintains fiscal responsibility.

Fire suppression, emergency medical services, and fire prevention make up the core functions of the fire department. Fire suppression resources provide response to structure fires, emergency medical services, traffic collisions, wildland mutual aid, hazardous material calls, technical rescue operations, swift water rescue operations, and public service responses. To provide the community with the highest level of emergency medical services, all department personnel are trained to the level of basic life support providers, with two personnel on each apparatus trained to the level of advanced life support (paramedic). Additionally, the department's paramedic program is supported by an emergency medical services manager that ensures all department personnel receive the required training and oversight needed to provide the highest level pre-hospital care to the community. Under the direction of the fire chief, the fire marshal manages all fire prevention activities. The fire prevention bureau is responsible for plan review and inspection of all new development in the city~~,~~ and coordinates both annual fire inspections of local businesses and the Hazardous Materials Disclosure/Business Emergency Plan Program. The bureau also manages citywide disaster preparedness, fire prevention education, the hazardous materials program, and the Fire Inspection Reserve Senior Taskforce (FIRST).

Mission Statement

The Fountain Valley Fire Department is committed to providing the highest quality emergency response, fire prevention, education, and emergency medical services to the residents and visitors within the community.

FIRE DEPARTMENT

Status of Major Department Goals from the Prior 2019/20Fiscal Year

- Fire crews responded throughout the State of California on multiple mutual aid wildland fires.
- Hired two floor paramedics.
- Promoted Firefighter/Paramedic Craig Ritter to Engineer, Firefighter/Paramedic Gray and Engineer Hemkin to Captain, and David Dukellis to Battalion Chief

Other Key Projects Completed for the Fiscal Year Include:

- Implemented 6 month pilot study for Emergency Vehicle Preemption (EVP)
- Completed RFP for plan checking
- Hosted Disaster Preparedness Expo
- Launched monthly blood pressure clinics for senior citizens
- Partnered with the Fountain Valley Community Foundation to form the P.R.E.P program (Prevent, Respond, Educate, Prepare)

2020/21 Department Goals:

- Research and explore the efficacy of additional Emergency Vehicle Preemption Systems to reduce response times to emergency incidents. Implement follow-up development plan and make recommendations to council for consideration.

- Continue to work with outside consultant and Care Ambulance to implement a city based billing and cost recovery program for emergency medical responses.

- Continue to research the possibility of upgrades to both fire stations within the city. Remodels would provide for a multi-purpose space for training, meetings, project collaboration and a more efficient call alert system. Additionally, the upgrades would accommodate a gender diverse workforce.

- Further research and explore the replacement and upgrade needs of the fire department fleet and develop plans to make recommendations to council for consideration.

- Continue to increase the fire departments educational reach by partnering with key community organizations to develop programs which provide home safety and fire prevention services, such as residential smoke alarm installations, drowning prevention and Stop the Bleed programs.

- Foster relationships with community members to support the recently developed P.R.E.P program which aims to educate and engage the community through a variety of programs and events.

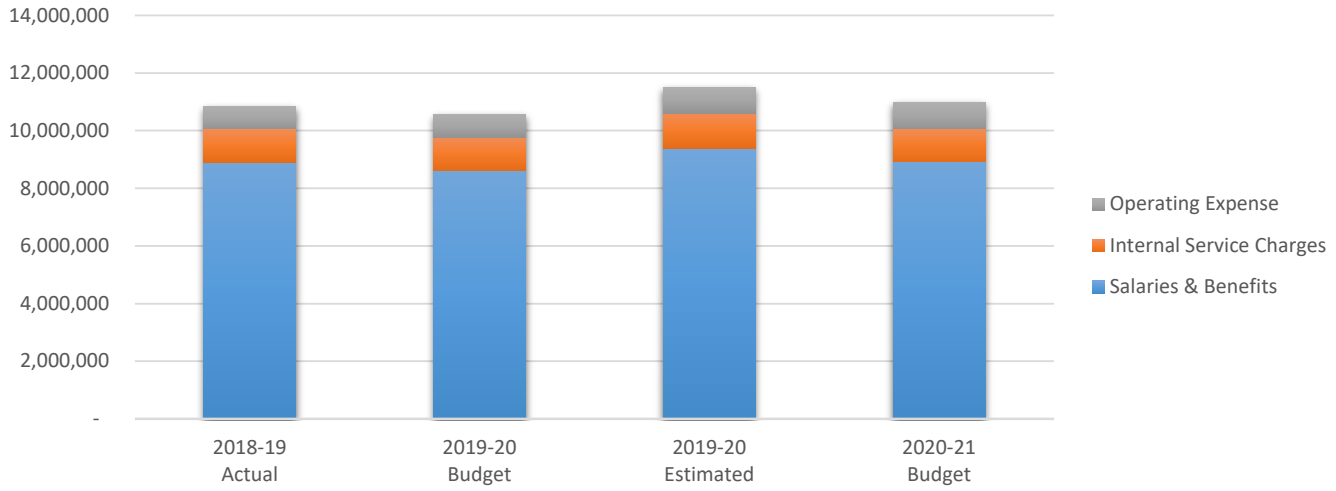
- Further develop the disaster preparedness program by implementing a mix of volunteers, such as CERT, and fire department employees to share the disaster preparedness responsibilities.

- In an effort to prevent fires and risks to the public health and safety, the fire department conducts annual fire and life safety inspections for compliance with

applicable building standards for structures specified in Senate Bill No. 1205.

- Provide excellent emergency and non-emergency services to the community, the visitors, and people outside of Fountain Valley during automatic/mutual aid responses by ensuring our staff has the knowledge and equipment required to complete their mission. Furthermore, staff is dedicated to promoting excellence by embracing challenges of the future and progressing the people and the standard operating procedures within the fire department to adapt to future demands.

Fire Department	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget
Total Fire Department (All Funds)				
Salaries & Benefits	8,912,060	8,626,515	9,394,883	8,930,171
Internal Service Charges	1,147,527	1,147,529	1,212,114	1,136,364
Operating Expense	772,906	798,380	893,180	912,209
Total Fire Department Expenditures	**10,832,493**	**10,572,424**	**11,500,177**	**10,978,744**
Revenues	1,751,258	1,458,500	1,614,565	1,483,500
Total Fire Department Revenues	**1,751,258**	**1,458,500**	**1,614,565**	**1,483,500**



General Fund				
Suppression				
Salaries & Benefits	4,968,025	4,707,449	5,248,265	4,945,927
Internal Service Charges	745,725	745,725	795,958	744,239
Operating Expense	590,721	625,695	690,293	720,219
Program Expenditures	**6,304,471**	**6,078,869**	**6,734,516**	**6,410,385**
Revenues	305,023	27,500	263,565	62,500
Program Revenues	**305,023**	**27,500**	**263,565**	**62,500**
Paramedics				
Salaries & Benefits	2,993,823	2,967,694	3,226,379	3,053,718
Internal Service Charges	286,870	286,871	296,221	284,802
Operating Expense	85,871	83,280	97,640	99,420
Program Expenditures	**3,366,564**	**3,337,845**	**3,620,240**	**3,437,940**
Revenues	1,053,557	1,068,000	993,000	1,068,000
Program Revenues	**1,053,557**	**1,068,000**	**993,000**	**1,068,000**
Prevention				
Salaries & Benefits	628,929	640,614	645,409	647,072
Internal Service Charges	66,388	66,388	67,581	60,999
Operating Expense	68,987	60,700	78,800	60,700
Program Expenditures	**764,304**	**767,702**	**791,790**	**768,771**
Revenues	334,624	305,000	300,000	295,000

Fire Department	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget
Program Revenues	**334,624**	**305,000**	**300,000**	**295,000**
Reserves				
Salaries & Benefits	39,641	37,250	31,070	35,793
Internal Service Charges	503	503	530	539
Operating Expense	6,751	9,485	7,717	9,485
Program Expenditures	**46,895**	**47,238**	**39,317**	**45,817**
Disaster Preparedness				
Salaries & Benefits	136,576	131,311	116,448	115,711
Internal Service Charges	25,645	25,645	28,150	23,810
Operating Expense	7,768	6,545	9,135	9,710
Program Expenditures	**169,989**	**163,501**	**153,733**	**149,231**
Hazardous Materials				
Salaries & Benefits	128,144	125,283	110,242	112,673
Internal Service Charges	16,580	16,580	17,185	15,721
Operating Expense	10,114	9,135	6,515	9,135
Program Expenditures	**154,838**	**150,998**	**133,942**	**137,529**
Revenues	58,054	58,000	58,000	58,000
Program Revenues	**58,054**	**58,000**	**58,000**	**58,000**
F.I.R.S.T.				
Salaries & Benefits	16,922	16,914	17,070	19,277
Internal Service Charges	5,816	5,817	6,489	6,254
Operating Expense	2,694	3,540	3,080	3,540
Program Expenditures	**25,432**	**26,271**	**26,639**	**29,071**
General Fund Totals				
Salaries & Benefits	8,912,060	8,626,515	9,394,883	8,930,171
Internal Service Charges	1,147,527	1,147,529	1,212,114	1,136,364
Operating Expense	772,906	798,380	893,180	912,209
General Fund Expenditures	**10,832,493**	**10,572,424**	**11,500,177**	**10,978,744**
Revenues	1,751,258	1,458,500	1,614,565	1,483,500
General Fund Revenues	**1,751,258**	**1,458,500**	**1,614,565**	**1,483,500**

Human Resources

HUMAN RESOURCES DEPARTMENT

Description / Purpose

The Human Resources Department's primary role is to provide responsive, knowledgeable, and professional human resources management assistance to all City staff. The Human Resources Department administers the employee relations process including performance evaluations, grievance resolution, and discipline and ensures the City is in compliance with applicable Federal, State and local laws. Through labor and employee relations functions, the Department also oversees the City's 7 recognized bargaining units and non-represented employees.

In the area of Employee Services, the Human Resources Department provides a variety of employee services including, but not limited to, the following:

- Maintenance of the City's classification and compensation plan,
- Administration of the employee benefit programs providing health, life insurance and long-term disability benefits,
- Administration of the Workers' Compensation program providing injured employees with timely and quality medical care and treatment to facilitate an early recovery and return to work,
- Providing an extensive employee training program tailored to meet the needs of the employees,
- Administration of the employee performance evaluation program,
- Oversight of the employee safety program ensuring the safety and well-being of City employees and,
- Coordination of the employee recognition program including service milestones and exceptional performance awards.

The Human Resources Department takes the lead in the recruitment process to administer the application, testing, and pre-employment processes. Working in conjunction with other departments, Human Resources strives to attract, hire and retain qualified individuals and place them in positions with responsibilities that allow them to maximize their skills, knowledge and talents.

Mission Statement

To provide excellent and highly responsive professional services to all customers; sustain cooperative working relationships; provide accurate and timely information; deliver innovative and timely services and to provide leadership in all personnel and employment matters; attract and retain a highly talented and qualified workforce to meet the needs of the organization and help to provide a safe work environment.

Status of Major Department Goals from the Prior 2019-20 Fiscal Year

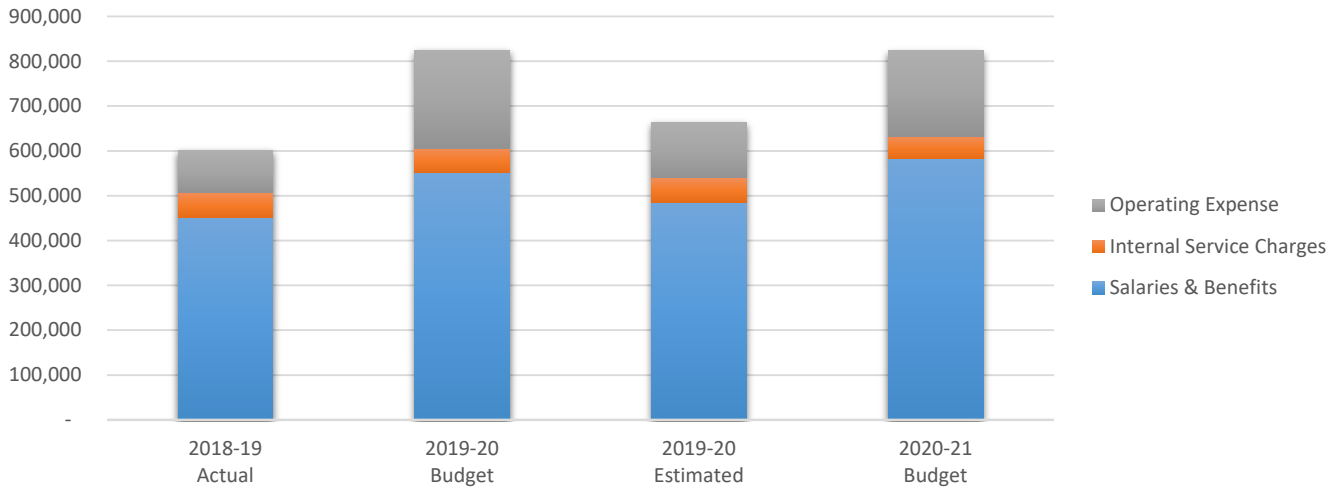
- Provided on-going support and resources to City Departments on personnel matters including employee coaching, discipline, conflict, injuries, etc.
- Successfully completed the reporting requirements under the Affordable Care Act.
- Completed and implemented a RFP for medical services.

- Completed open enrollment and implemented all changes. With region, dental, health, vision and dependent changes, approximately 100 changes were processed.
- Processed and hired 11 part-time and 15 full-time employees including, a new Public Works Director and Finance Director.
- Processed 24 promotions, including a new Chief of Police.
- Enacted leaves of absence changes as provided under the Federal CARES Act.
- Successfully coordinated trainings for all levels of staff, including updated regulatory mandated harassment training for all staff.
- Implemented and administered oversight of the City's telework policy and program.
- Continued maintenance of the City's classification and compensation system, including reclassification studies, creation of new positions, etc.
- Provided multiple opportunities for employee engagement, including a chili cook-off, Halloween Costume contest, Holiday luncheon, and coordination of breakfast and lunch to City staff during the COVID-19 pandemic.

2020-21 Department Goals

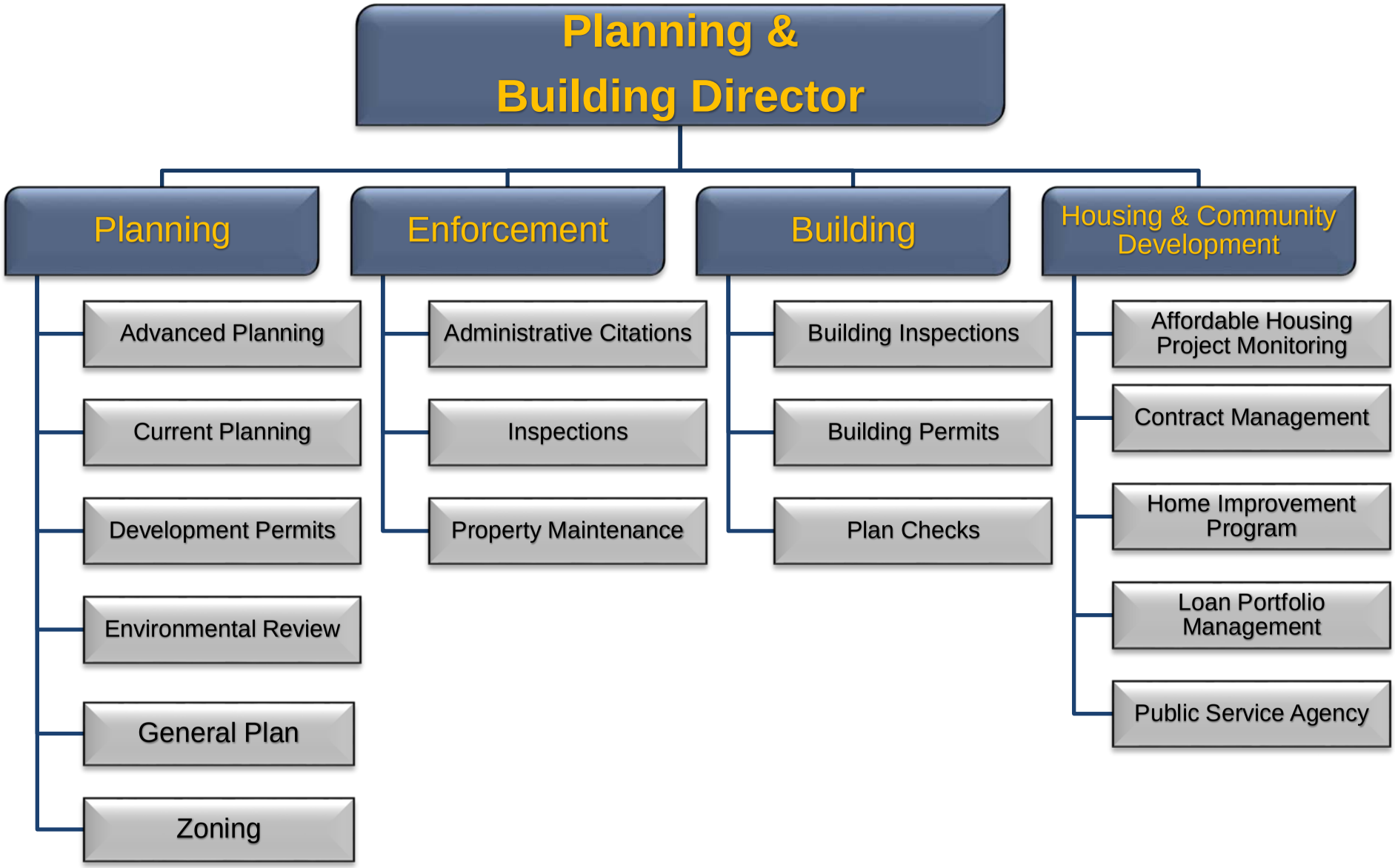
- Continue to deliver prompt and effective Human Resources services and programs that add value for our prospective employees, active employees and retirees.
- Continue efforts to expand our social media presence in order to attract qualified, diverse and talented individuals to the City.
- Continue improving employee retention by leading efforts to create a great work climate with improved morale, and supporting the professional development of employees.
- Continued assessment and evaluation of the City's safety program needs and draft and/or update policies and procedures as needed to ensure compliance with applicable laws.
- Continue to provide a variety of relevant training programs with a variety of modalities to continue to encourage and prepare for promotional opportunities and succession planning.
- Maintain the City's health benefits program, including a robust employee assistance program (EAP), and ensure that benefits are meeting employee needs and providing quality and value.

Human Resources	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget
Total Human Resources (All Funds)				
Salaries & Benefits	452,057	550,914	485,877	582,462
Internal Service Charges	55,545	55,545	54,102	50,567
Operating Expense	94,291	218,344	124,112	190,400
Total Human Resources Expenditures	**601,893**	**824,803**	**664,091**	**823,429**



General Fund				
Employee Relations				
Salaries & Benefits	452,057	550,914	485,877	582,462
Internal Service Charges	55,545	55,545	54,102	50,567
Operating Expense	94,291	218,344	124,112	190,400
Program Expenditures	**601,893**	**824,803**	**664,091**	**823,429**
General Fund Totals				
Salaries & Benefits	452,057	550,914	485,877	582,462
Internal Service Charges	55,545	55,545	54,102	50,567
Operating Expense	94,291	218,344	124,112	190,400
Fund Expenditures	**601,893**	**824,803**	**664,091**	**823,429**

Planning & Building Department



PLANNING AND BUILDING

Description/Purpose

The purpose of the Planning and Building Department is to enhance and protect the public's health, safety, and welfare through the built environment of the City, while also providing for fair housing, public service funding, neighborhood enhancement and affordable housing opportunities. The Department is comprised of the Planning, Building, Code Enforcement, and Housing Divisions.

The Planning Division provides support to the City Council and Planning Commission. In this role, Planning Staff processes applications through compiling background data, providing municipal code and policy review, documenting environmental compliance, providing staff recommendations, and preparing conditions of approval for proposed projects. This Division is also responsible for zoning code administration and ensuring that all proposed projects comply with local, state and federal laws and are consistent with the General Plan. This Division also coordinates the long-range planning and development of the City through the maintenance of the General Plan, specific plans, and environmental documentation. This function also includes the monitoring of local and regional programs and ensures the City is in compliance with Federal, State, and local legislation. Finally, this Division provides development project coordination between City departments and assists project applicants with navigating the permit and entitlement process.

Under the direction of the Planning and Building Director, the Building Division ensures that the construction of all buildings and structures within the City are built in compliance with applicable codes and standards. This division is responsible for permit issuance, plan review, and inspections.

The Code Enforcement Division ensures compliance with municipal codes for issues such as property maintenance, public nuisances, abandoned vehicles, and business license. This function of the Department achieves compliance through identifying code violations, working with violators to correct infractions, issuing citations and assisting the City Attorney in prosecutions when necessary.

The Housing Division includes the administration of the City's Community Development Block Grant (CDBG) Program and Housing Authority functions. Responsibilities of the CDBG Program include administering a contract for Fair Housing Services, oversight of Public Service Agency Grant recipients, code enforcement in low/moderate income census tracts of the City, the Neighborhood Revitalization Program, a Lead Based Paint Hazard abatement program, and preparing the City's Five-Year Consolidated Plan and annual Action Plans. The Housing Authority programs of the Department include the affordable housing loan administration, affordable housing development, and administration of the City's affordable housing monies.

PLANNING AND BUILDING

Mission Statement

The Planning and Building Department promotes high quality development, economic vitality, neighborhood preservation and the protection of the public health, safety and welfare. To fulfill this mission, department staff provides professional guidance and technical assistance to the residential, business and development community.

Status of Major Department Goals from the Prior (2019-2020) Fiscal Year

- **Enhance the aesthetic characteristics of the City:**
  - Continued to work with existing developers, commercial centers and other businesses to improve aesthetics and achieve high quality development through code enforcement and plan review
  - Prosecuted public nuisance cases to gain compliance
  - Addressed 1,208 property maintenance violations through code enforcement during FY 2018-2019
  - Assisted 23 households through the Home Improvement Program during FY 2018-2019. This included the provision of two (2) single family residential loans, 12 single family residential grants, four (4) single family residential rebates, and five (5) lead based paint hazard testing grants
- **Enhance economic opportunities:**
  - Continued the comprehensive General Plan Update
  - Processed updates to modernize the City's zoning code, including:
    - Clarified parking requirements in the Crossings Specific Plan
    - Streamlined the process for Temporary Use Permits and Special Event Permits
    - Initiated an amendment to allow small restaurants with no impacts to be established with an over-the-counter approval
    - Initiated an amendment to permit permanent outdoor display for certain retail businesses
- **Prepare for future affordable housing opportunities:**
  - Identified an affordable housing developer and approved a loan agreement to produce 50 affordable units, including eight (8) permanent supportive housing units as well as social services geared to the needs of all residents
  - Approved approximately 20 Accessory Dwelling Units (ADU) in FY 2018-2019
- **Increase community engagement:**
  - Held community meetings regarding topics such as the Fountain Valley Crossings Specific Plan project
  - Continued to enhance the Department's webpages and utilize interactive features of the new City website

- Attended Chamber of Commerce and other community events to distribute information on Planning Department Projects
- Continued the General Plan Advisory Committee (GPAC) efforts

Fiscal Year 2020-21 Department Goals

- **Enhance the aesthetic characteristics of the City**:
  - Continue to work with existing commercial centers and other businesses to improve aesthetics and achieve a high quality, professional appearance
  - Prosecute public nuisance cases to gain compliance
  - Abate property maintenance violations through code enforcement efforts
  - Continue to market and grow the City's Home Improvement Program
- **Enhance economic opportunities:**
  - Continue efforts on the comprehensive General Plan Update
  - Identify and address opportunities for the modernization of the zoning code, including hotel stimulus, outdoor display, clarifying park fee requirements, and as necessary to comply with new state laws
- **Prepare for future affordable housing opportunities:**
  - Assist the affordable housing developer to obtain tax credits and funding and, when submitted, process plans for a 50-unit affordable housing project
  - Continue to promote the Accessory Dwelling Unit (ADU) opportunity and the Home Improvement Program
  - Prepare the Housing Element and work with the GPAC to accommodate the 6th Cycle RHNA allocation
- **Increase community engagement:**
  - Hold community meetings to educate residents and businesses on topics of interest
  - Continue to enhance the Department's webpages and utilize interactive features of the new City website
  - Attend community events to distribute information on Planning Department Projects
  - Continue to engage the General Plan Advisory Committee (GPAC), stakeholders, and the community in the General Plan update process

HOUSING AUTHORITY

Description / Purpose

The Fountain Valley Housing Authority (FVHA) was named the "Housing Successor" to the dissolved Fountain Valley Agency for Community Development.

Strict state regulations and lack of state funding have required the FVHA to discontinue the affordable housing programs previously offered to City residents. The FVHA currently monitors the asset portfolio from past programs, ~~and~~ administers all the statutory requirements of the portfolio, and manages the limited funds available for affordable housing development.

The FVHA has entered into an Affordable Housing Agreement with Related Companies of California, LLC for a 50-unit affordable workforce apartment complex in the Harbor Boulevard South Island Specific Plan area. The FVHA and City Council approved the specific plan to incentivize developers to build affordable housing for the benefit of lower income residents in the community. A loan agreement between FVHA and the developer to purchase the project property was approved and disbursed, and the developer is currently competing for Tax Credits to assist in financing the project. As currently proposed, the project will include eight (8) permanent supportive housing units as well as social services geared to the needs of all residents.

Mission Statement

To provide timely and quality service to customers that need assistance with housing needs utilizing internal and external sources to accomplish the goal.

Status of Major Goals from the Prior 2019-20 Fiscal Year

- Monitored all "Successor Agency" housing assets to ensure compliance with State Law

- Provided loan administration tasks such as loan payoffs or loan subordination agreement to current affordable housing loan customers

- Educated staff regarding ongoing changes in State Law regarding the dissolution of redevelopment agencies as it refers to affordable housing

- Worked with other City Departments to make sure all accounting and reporting is compliant under new State Regulation

- Entered into an affordable housing agreement with Related California, an affordable housing developer, for a 50 unit low, very–low, and extremely low income affordable housing apartment complex in the Harbor Blvd South Island Specific Plan

Other Key Projects Completed During Fiscal Year Include:

- Timely completion of the Housing Authority Annual Plan
- Timely completion of the Housing Successor Annual Plan
- Timely completion of newly required state reports beginning in 2020.

2020-21 Department Goals

- Manage city interest in the development of the affordable housing project in Harbor Boulevard South Island from planning stage to occupancy.
- Monitor all “Successor Agency” housing assets to ensure compliance with State Law
- Perform loan administration tasks such as loan payoffs or loan subordination agreement to current affordable housing loan customers
- Determine eligibility and process affordable housing documents for persons purchasing in City’s “for sale” affordable housing developments
- Educate staff regarding ongoing changes in State Law regarding the dissolution of redevelopment agencies as it refers to affordable housing
- Educate staff on new housing regulations and new reporting requirements for 2020 and on.
- Work with other City Departments to make sure all accounting and reporting is compliant under new State Regulation
- Determine the best utilization of the funds of the FVHA to provide additional affordable housing.
- Continue supporting Related California as they compete for Tax Credits to finance the 50 unit affordable housing project in the Harbor Blvd South Island Specific Plan

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

Description / Purpose

The U.S. Department of Housing and Community Development (HUD) has allocated $360,021 in Community Development Block Grant funds to the City. The allocation combined with an estimated $133,281 in un-obligated carryover and program income will provide a budget of $493,302 for projects related to serving the needs of low and moderate income households within the City. All projects are consistent with the Five Year Consolidated Plan approved by HUD.

Funding Source	Amount
Grant Entitlement	$360,021
Projected Program Income and Carryover	$133,281
Total	**$493,302**

Program	Funding Amount
Administration	$ 72,004
• Fair Housing Services	$4,800
• Regional Analysis of Impediments – 5 year plan	$0
Public Service Agency Grant Program	$ 54,003
Code Enforcement	$82,000
Neighborhood Revitalization Program	$272,995
Lead Based Paint Hazard Grant Program	$ 7,500
TOTAL	**$493,302**

Administration

Up to twenty percent (20%) of a given entitlement may be allocated to fund administrative costs. The management and coordination of the CDBG entitlement program including preparation of required HUD reports, such as the Consolidated Plan, fall under the category of administrative costs. Fair Housing Services and preparing the Analysis of Impediments to Fair Housing Choice 5 Year plan are part of Administration of the grant. The City of Fountain Valley has allocated a total of $72,004 to Administration for fiscal year 2020/2021.

Fair Housing Services

Community Development Block Grant funding requires a grantee to provide its low and moderate-income households with fair housing services. These services include

landlord/tenant dispute resolution, housing discrimination, fair housing education, etc. Fair Housing staff conduct two workshops a year in the city to educate landlords and tenants of their legal rights. CDBG regulations require the payment of the fair housing services to be a part of the 20% of the allocation to be utilized for Administration of the CDBG Grant. The City of Fountain Valley has allocated $4,800 for Fair Housing Services for fiscal year 20120/2021.

Analysis of Impediments

Every five years, as required by CDBG regulations, cities must prepare an Analysis of Impediments to Fair Housing Choice (AI) as part of their Consolidated Plan. An update of the AI is due with the FY 2020-24 Consolidated Plan. The City of Fountain Valley joined together with all jurisdictions in the county, including the County of Orange to prepare a Regional AI to better demonstrate the needs of the region. The Regional Analysis of Impediments to Fair Housing Choice 5-Year Plan was completed in fiscal year 2019/20. Funding will be required in fiscal year 2024/25 to prepare the AI for the next consolidated plan cycle.

Public Service Agency Grant Program

HUD regulations allow cities to use up to 15% of their yearly CDBG allocation to fund non-profit public service agencies that assist low-income households. For fiscal year 2020/21, the City of Fountain Valley will allocate the full 15% allowable of the entitlement ($54,003) to the five Public Service Agencies that operate the six diverse programs listed below:

Agency	Funding
Boys & Girls Club of Huntington Valley (Scholarships)	$9,501
Community Senior Service (Congregate Meal Program)	$12,000
Community Senior Service (Delivered Meal Program)	$8,000
Elwyn (Case Management for Disable Adults)	$9,502
Interval House (Battered Women's Shelter/Education)	$6,555
Waymakers (Juvenile Diversion/Education)	$8,000
Total	**$54,003**

Code Enforcement Program

The City of Fountain Valley Code Enforcement Program provides code enforcement services in CDBG eligible low/moderate income areas. Code enforcement violations are identified and abated in an effort to instill pride of ownership in the neighborhoods. Residents with violations are provided information regarding low interest, deferred payment loans, grants, and rebates that are available to qualified low-income homeowners for housing rehabilitation and repair to assist them in

resolving code enforcement violations on their properties. $82,000 has been allocated to the Code Enforcement program for 2020/2021 to provide these services.

Neighborhood Revitalization Program

Under the City of Fountain Valley Neighborhood Revitalization Program, qualified low-income single family homeowners may receive financial assistance in the form of grants for up to $14,000, rebates up to $7,500, disability modification grants up to $5,000 and/or up to $50,000 in low interest, deferred payment loans for eligible repairs to their home. Recipients of grants are not required to pay back any portion of the financial assistance received. The rebates will reimburse the homeowner for 50% of the total cost of repairs up to a maximum of $7,500. Rebates are disbursed to the homeowner after they have paid for the costs of the repairs/improvements in full. The loans allow deferred payment for up to 25 years. Homeowner's may receive the disability modification grant, along with any two of the other forms of available funding.

The City of Fountain Valley also offers financial assistance to qualified low-income mobile home owners for the repair/rehabilitation of their mobile homes. Qualified participants can receive up to $11,000 in financial assistance in the form of a grant for such items as plumbing repairs, electrical repairs, code violations, etc. If a roof replacement is needed to grant can be increased to $13,500. Owners may additionally receive a rebate up to $5,000 for eligible repairs and up to $5,000 in the form of a disability grant for ADA compliant upgrades. The rebates are for 50% of the total cost of repairs, with a maximum rebate of $5,000. Rebates are done on a reimbursement basis and are disbursed after the homeowner has paid for the costs of the repairs/improvements in full.

The City of Fountain Valley has allocated $272,955 to these programs in the 2020/2021 Budget.

Lead Based Paint Hazard Grant Program

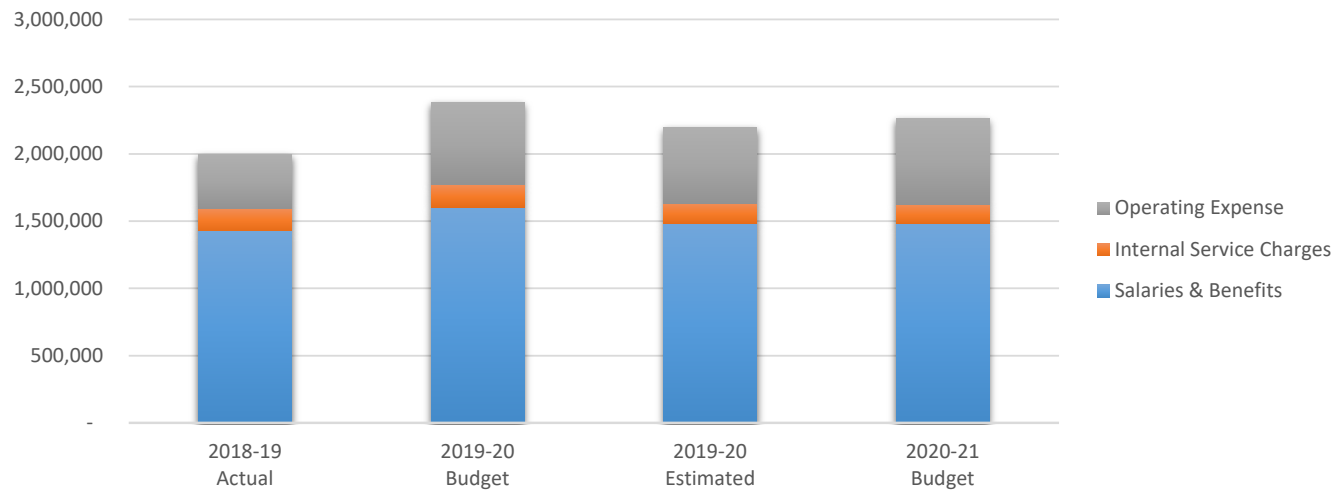
The City of Fountain Valley has instituted a Lead Based Paint Hazard Reduction Grant program to comply with the HUD Title X Regulations that went into effect in 2001. The grant funds are to be used to test for lead based paint hazards and to control or abate any hazards found in the course of the City of Fountain Valley Rehabilitation Program projects. The City of Fountain Valley has allocated $7,500 to this program for 2020/2021.

Possible CARES Act funding for COVID-19 Response

Additional funding for the FY 20-21 CDBG program may be available from the $211,789 in emergency CARES Act funding that HUD allocated to the City of Fountain Valley in April 2020 to respond to the COVID-19 pandemic. In FY 19-20, the City used CARES Act funding to develop an emergency Small Business Employee Retention Grant (SBERG) for businesses in Fountain Valley that provides short- term working capital for businesses that retain their low and moderate-income

workers during the crisis. The majority of CARES Act funding will be used to fund the SBERG in FY 19-20 however, there may be a small amount of funds remaining that will be available in FY 20-21 to fund additional HUD approved activities that assist with COVID-19 response.

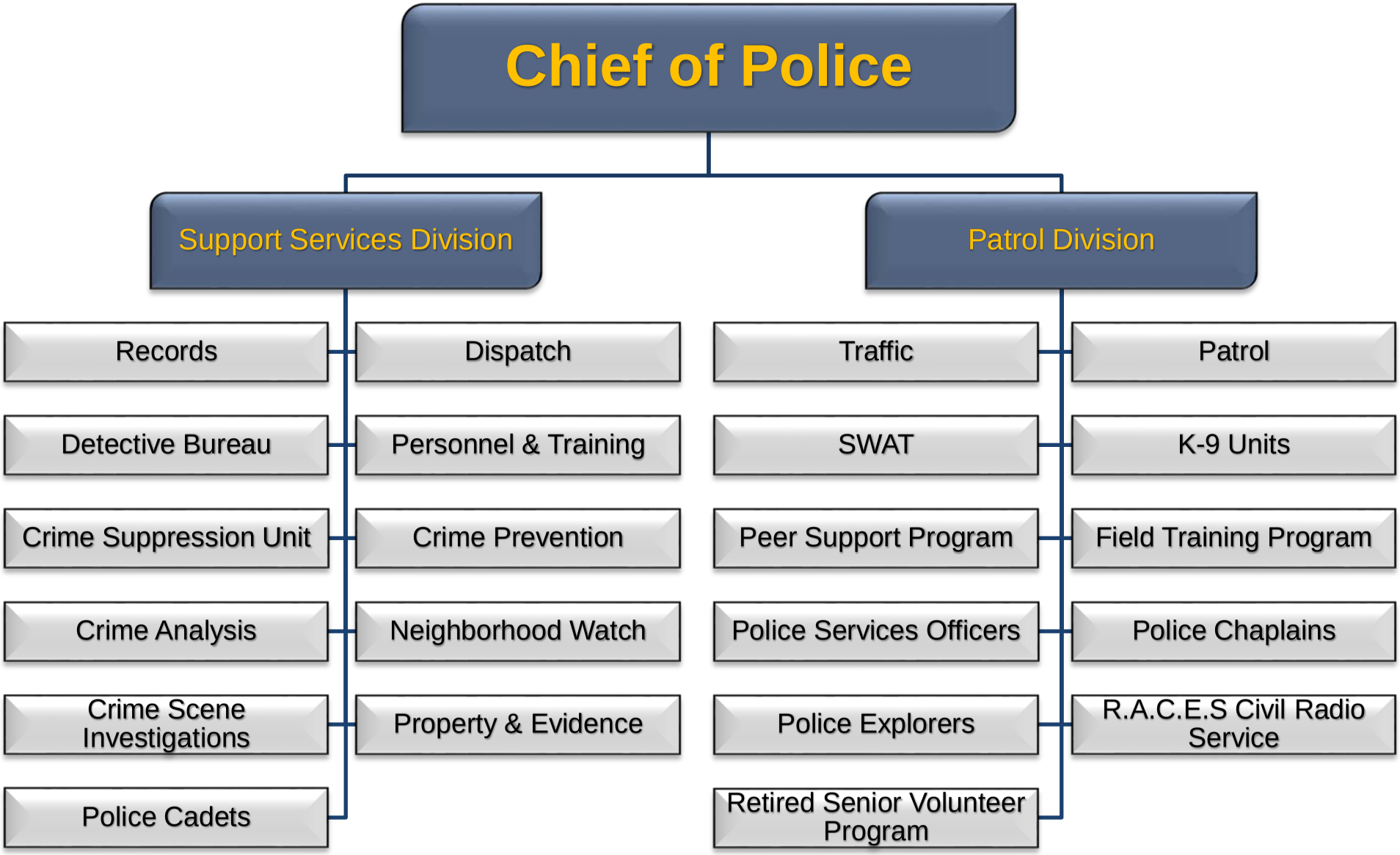
Planning & Building	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget
Total Planning & Building (All Funds)				
Salaries & Benefits	1,427,464	1,604,691	1,483,005	1,480,650
Internal Service Charges	166,565	166,566	151,600	146,055
Operating Expense	402,435	609,963	563,473	638,165
Total Planning & Building Expenditures	**1,996,464**	**2,381,220**	**2,198,078**	**2,264,870**
Revenues	2,148,430	2,027,462	1,865,454	1,891,327
Total Planning & Building Revenues	**2,148,430**	**2,027,462**	**1,865,454**	**1,891,327**



General Fund				
Planning				
Salaries & Benefits	380,444	477,761	462,611	396,085
Internal Service Charges	109,348	109,348	98,586	94,253
Operating Expense	64,826	31,898	121,028	38,063
Program Expenditures	**554,618**	**619,007**	**682,225**	**528,401**
Revenues	370,983	258,310	229,535	252,375
Program Revenues	**370,983**	**258,310**	**229,535**	**252,375**
Building				
Salaries & Benefits	781,235	796,285	765,909	756,716
Internal Service Charges	50,663	50,664	46,241	44,582
Operating Expense	30,287	22,375	42,575	41,375
Program Expenditures	**862,185**	**869,324**	**854,725**	**842,673**
Revenues	972,847	937,650	942,650	937,650
Program Revenues	**972,847**	**937,650**	**942,650**	**937,650**
General Fund Totals				
Salaries & Benefits	1,161,679	1,274,046	1,228,520	1,152,801
Internal Service Charges	160,011	160,012	144,827	138,835
Operating Expense	95,113	54,273	163,603	79,438
General Fund Expenditures	**1,416,803**	**1,488,331**	**1,536,950**	**1,371,074**
Revenues	1,343,830	1,195,960	1,172,185	1,190,025

Planning & Building	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget
General Fund Revenues	**1,343,830**	**1,195,960**	**1,172,185**	**1,190,025**
Other Funds				
Abandoned Vehicle				
Salaries & Benefits	6,711	8,582	3,096	10,058
Internal Service Charges	-	-	-	-
Operating Expense	-	-	-	-
Fund Expenditures	**6,711**	**8,582**	**3,096**	**10,058**
Revenues	-	-	-	-
Fund Revenues	**-**	**-**	**-**	**-**
Fountain Valley Housing Authority (FVHA)				
Salaries & Benefits	107,352	144,701	111,300	143,266
Internal Service Charges	6,554	6,554	6,773	7,220
Operating Expense	162,696	239,750	48,340	239,950
Fund Expenditures	**276,602**	**391,005**	**166,413**	**390,436**
Revenues	474,893	338,200	201,650	208,000
Fund Revenues	**474,893**	**338,200**	**201,650**	**208,000**
Community Development Block Grant (CDBG)				
Salaries & Benefits	151,722	177,362	140,089	174,525
Internal Service Charges	-	-	-	-
Operating Expense	144,626	315,940	351,530	318,777
Fund Expenditures	**296,348**	**493,302**	**491,619**	**493,302**
Revenues	329,707	493,302	491,619	493,302
Fund Revenues	**329,707**	**493,302**	**491,619**	**493,302**
Total Other Funds				
Salaries & Benefits	265,785	330,645	254,485	327,849
Internal Service Charges	6,554	6,554	6,773	7,220
Operating Expense	307,322	555,690	399,870	558,727
Total Other Funds Expenditures	**579,661**	**892,889**	**661,128**	**893,796**
Revenues	804,600	831,502	693,269	701,302
Total Other Fund Revenues	**804,600**	**831,502**	**693,269**	**701,302**

Police Department



Description/Purpose

The Fountain Valley Police Department partners with the community to promote public safety to the residents, businesses and visitors of the City. Headed by the Police Chief, the Department is organized into two divisions: the Patrol Division and the Support Services Division. Both Divisions share the responsibility for the prevention, detection and investigations of crime.

The Patrol Division includes uniformed Patrol Officers, Traffic Officers, Police Services Officers, K-9 Officers, S.W.A.T. Team Members, Field Training Program and Peer Support Program.

The Patrol Division consists of 30 uniformed Police Officers, 6 Sergeants and 2 Lieutenants who provide service to the community 24 hours a day, 365 days a year. Uniformed Patrol Officers are first responders and as such are the City's first line of defense against the criminal element. Using a data-driven approach to crime and traffic safety, or COMPSTAT, Patrol personnel focus on locations and times where crime is likely to occur. By analyzing crime data and identifying emerging crime and traffic safety trends, Officers are better positioned to focus our crime-fighting and safety-promoting efforts.

The Traffic Bureau consists of 1 Sergeant, 2 Motor Officers and 1 Traffic Investigator who are committed to promoting the safest and most efficient traffic flow throughout our City. Traffic Officers regularly conduct DUI checkpoints and saturation patrols throughout the year to keep our streets safe.

The Police Services Officers (PSOs) are non-sworn employees who assist Patrol and Traffic Officers in the field. PSO's duties include taking crime and traffic collision reports, traffic control, conducting CSI and issuing parking citations. This way, PSOs free up sworn personnel to concentrate on response to priority calls, crime fighting and traffic safety.

Two K-9 Officers and their partners undergo extensive training prior to being assigned to Patrol. K-9 Officers and their partners are used to track and locate hidden suspects, apprehend fleeing felons or locate hidden firearms and narcotics.

We are members of the West County Special Weapons and Tactics (SWAT) Team, a regional effort serving the cities of Cypress, Los Alamitos, Westminster, Seal Beach and Fountain Valley. West County SWAT consists of Tactical Officers, Crisis Negotiators and Tactical Dispatchers. The Tactical Officers Unit is comprised of tactical paramedics, containment, react/entry and long range marksmen. This group of specially trained and highly skilled personnel are utilized where needed to deal with high-risk incidents, such as barricaded suspects, active shooters, hostage situations and to serve high-risk

search and/or arrest warrants. The goal of the Team is to resolve these incidents peacefully.

Field Training Officers provide the primary training for newly hired Officers. This intensive four-month process prepares the trainee to work as a solo beat Officer.

Our Corporal program is designed to provide assistance for Sergeants in front line supervision and to develop these experienced Officers for future leadership positions within the organization.

The Support Services Division includes the Records Bureau, Dispatch Center, Detective Bureau, Crime Suppression Unit, CSI Unit, Crime Analyst, Property and Evidence Unit, Personnel and Training, and Crime Prevention.

The Records Bureau consists of 4 Records Specialists, 5 Cadets and 1 Community Services Officer. These personnel are responsible for maintaining arrest records, crime reports, traffic citations and collision reports, electronically filing arrest reports for court, complying with Public Records Act requests, transmitting required crime reporting to the Department of Justice and assisting the public.

Our Dispatch Center consists of 10 Dispatchers and is staffed 24 hours a day, 365 days per year. Police Dispatchers are the first person one speaks to when dialing or texting 911. We annually process over 72,000 phone calls and approximately 49,000 incidents. These incidents include Officer-initiated activities, responding to public requests for assistance and other activities entered into our Computer Aided Dispatch system. Dispatchers frequently provide referrals, offer solutions or educate the caller, which alleviates the need for Police response.

The Detective Bureau is led by a Lieutenant and consists of General Investigations, Crime Suppression Unit, Crime Analysis, Court Liaison, Crime Scene Investigations and Property and Evidence.

General Investigations is staffed by 1 Sergeant, a Court Liaison and 5 Detectives assigned to conduct secondary investigations involving crimes against people, property crimes, fraud and sex crimes. The Detectives solve crimes through crime analysis, the use of crime databases, follow-up interviews and the results of CSI. The Court Liaison assists as the communication link between the Department and Courts.

The Crime Suppression Unit (CSU) is staffed by 1 Sergeant and 3 Detectives. CSU's responsibilities include surveillance and tracking repeat offenders, impacting emerging crime trends such as narcotics violations, vice, gang, and graffiti crimes.

The Crime Analyst identifies emerging crime patterns and trends, conducting in-depth crime trend analysis and tracking repeat offenders that live in or frequent the City. The Crime Analyst develops intelligence information to assist Patrol Officers and Detectives

in identifying crime suspects and helps Police supervision identify where Police resources should be focused to apprehend or thwart criminals.

The Crime Scene Investigations Technician responds to crime scenes and documents, collects and conducts forensic analysis of evidence needed to solve crimes.

The Property and Evidence Clerk maintains the integrity of approximately 5,000 pieces of new evidence each year. This evidence is used to assist in the prosecution of criminal cases.

The Personnel and Training Sergeant is responsible for the recruitment and hiring of Department personnel, and managing the extensive background investigation, polygraph, psychological and medical screening processes. The Personnel and Training Sergeant is responsible for ensuring our personnel maintain State-mandated training and supervises Crime Prevention, which includes our volunteer programs, Neighborhood Watch and Retired Senior Volunteers.

Other volunteer programs include Police Chaplains, Radio Amateur Civil Emergency Service (R.A.C.E.S.), and Police Explorers. Together all of these volunteers play a vital role, providing a way for the Department to connect with the community.

The different attributes of these Divisions are designed to complement and strengthen the capabilities of the entire Department team, as they work together to fulfill the Police Department Mission of protecting life and safeguarding property.

Mission Statement

Members of the Fountain Valley Police Department will demonstrate the Courage to protect life and property in our community. Our Duty is to provide the highest quality of service in a fair, impartial and ethical manner. Our Commitment is to take a leadership role in providing for public safety and quality of life in a manner that will preserve the public trust.

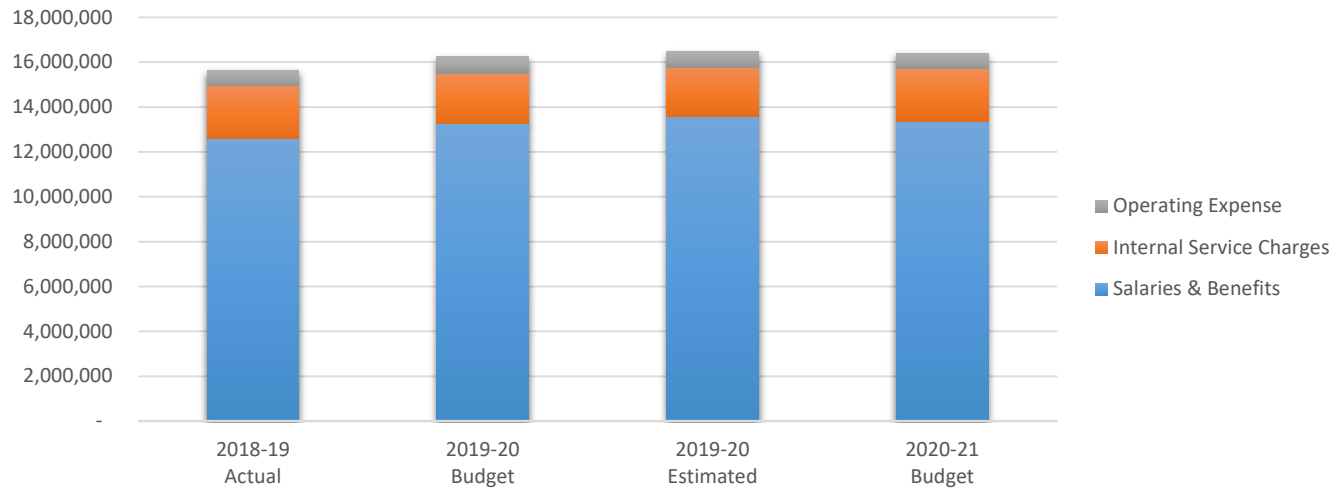
Status of Major Department Goals from the Prior 2019-20 Fiscal Year

- Hired 5 Police Officers, 1 Dispatcher, and 3 Cadets
    - Processing Support Services Manager, 2 Police Officers, and 2 Dispatchers for hire
- Assigned Officer to Traffic Division as Traffic Collision Investigator
- Upgraded records management servers
- Enhanced Peer Support and mental health awareness for employees

2020-21 Department Goals

- Train and develop recently promoted employees and those recently selected for specialized assignments
- Purchase and implement body worn cameras for Police Officers
- Update our Traffic Safety Plan
- Partner with Geographic Information Systems company to improve mapping in Dispatch center and reduce Police response time

Police Department	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget
Total Police Department (All Funds)				
Salaries & Benefits	12,579,049	13,256,981	13,594,391	13,361,897
Internal Service Charges	2,366,010	2,242,844	2,169,266	2,338,671
Operating Expense	682,570	737,879	694,340	699,513
Total Police Department Expenditures	**15,627,629**	**16,237,704**	**16,457,997**	**16,400,081**
Revenues	930,448	734,500	688,100	607,800
Total Police Department Revenues	**930,448**	**734,500**	**688,100**	**607,800**

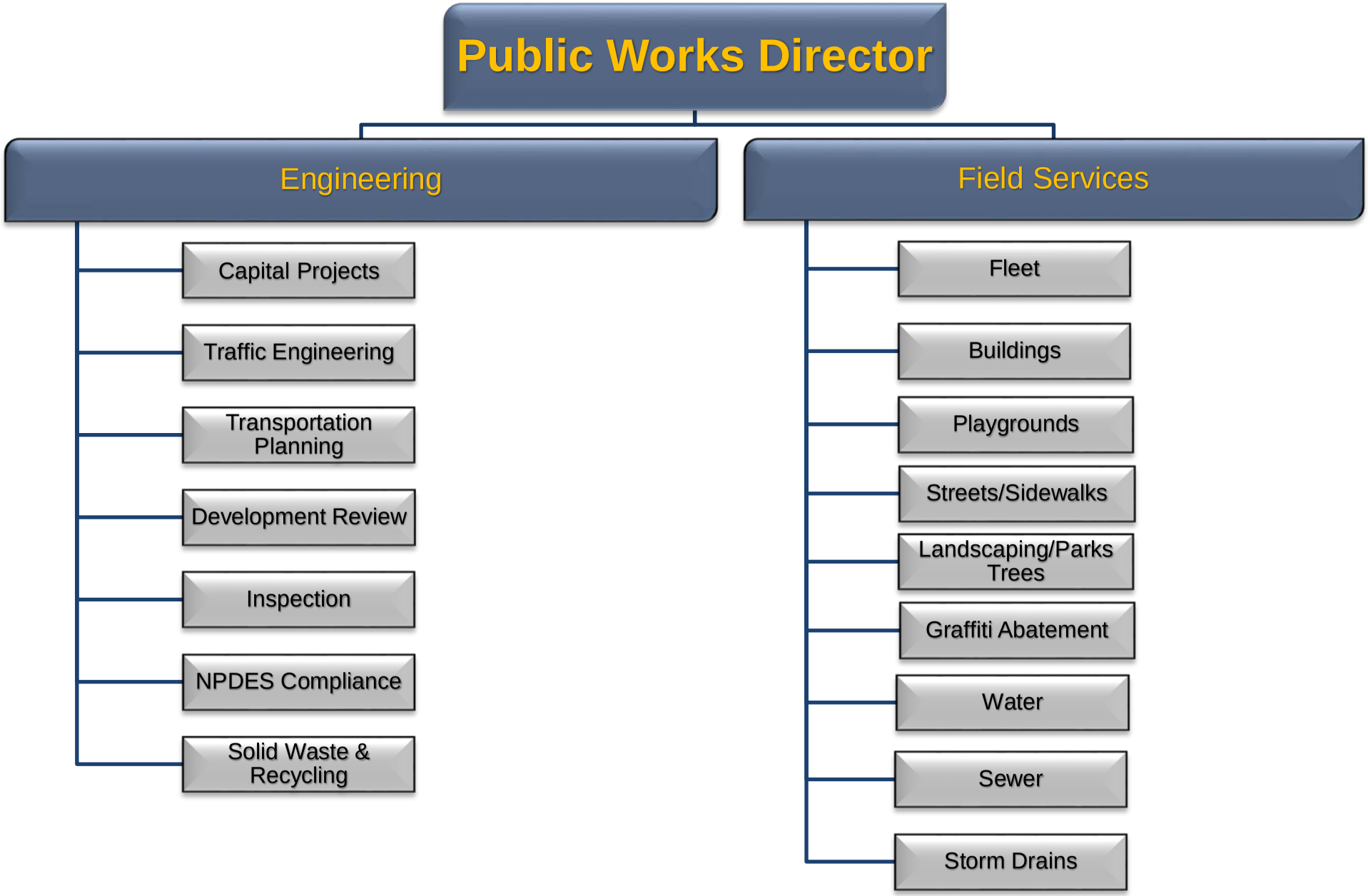


General Fund				
Patrol				
Salaries & Benefits	7,474,848	8,214,296	7,929,500	7,759,676
Internal Service Charges	1,229,456	1,108,091	1,108,091	1,235,488
Operating Expense	212,674	223,500	222,933	175,500
Program Expenditures	**8,916,978**	**9,545,887**	**9,260,524**	**9,170,664**
Revenues	11,135	8,000	15,000	12,000
Program Revenues	**11,135**	**8,000**	**15,000**	**12,000**
S.W.A.T.				
Salaries & Benefits	75,928	85,175	75,632	76,181
Internal Service Charges	16,987	16,986	15,644	16,797
Operating Expense	4,797	10,173	10,173	11,000
Program Expenditures	**97,712**	**112,334**	**101,449**	**103,978**
Canine				
Salaries & Benefits	403,236	331,886	249,168	343,055
Internal Service Charges	77,273	77,273	68,972	85,097
Operating Expense	19,846	10,160	19,620	19,620
Program Expenditures	**500,355**	**419,319**	**337,760**	**447,772**
Traffic				
Salaries & Benefits	467,469	350,539	671,354	500,695

Police Department	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget
Internal Service Charges	174,013	173,698	162,404	175,189
Operating Expense	260,679	276,460	237,530	261,150
Program Expenditures	**902,161**	**800,697**	**1,071,288**	**937,034**
Revenues	423,446	406,500	341,700	296,500
Program Revenues	**423,446**	**406,500**	**341,700**	**296,500**
Investigation				
Salaries & Benefits	2,498,051	2,522,847	2,970,748	2,816,695
Internal Service Charges	442,605	441,660	410,766	427,669
Operating Expense	101,671	100,846	103,786	107,175
Program Expenditures	**3,042,327**	**3,065,353**	**3,485,300**	**3,351,539**
Revenues	142,130	92,000	93,800	107,450
Program Revenues	**142,130**	**92,000**	**93,800**	**107,450**
Communications				
Salaries & Benefits	902,289	988,423	1,004,761	1,088,517
Internal Service Charges	115,898	115,583	107,979	105,240
Operating Expense	13,957	26,505	11,000	27,200
Program Expenditures	**1,032,144**	**1,130,511**	**1,123,740**	**1,220,957**
Records				
Salaries & Benefits	495,620	509,615	453,276	519,127
Internal Service Charges	281,954	281,774	269,544	268,496
Operating Expense	-	-	-	-
Program Expenditures	**777,574**	**791,389**	**722,820**	**787,623**
Revenues	50,620	60,000	62,000	52,250
Program Revenues	**50,620**	**60,000**	**62,000**	**52,250**
Crime Prevention				
Salaries & Benefits	149,447	134,146	132,800	138,221
Internal Service Charges	22,808	22,522	21,535	20,902
Operating Expense	10,075	17,850	12,530	17,850
Program Expenditures	**182,330**	**174,518**	**166,865**	**176,973**
Range				
Salaries & Benefits	9,244	6,839	5,959	6,723
Internal Service Charges	5,016	5,257	4,331	3,793
Operating Expense	41,713	51,425	44,768	48,018
Program Expenditures	**55,973**	**63,521**	**55,058**	**58,534**
General Fund Totals				
Salaries & Benefits	12,476,132	13,143,766	13,493,198	13,248,890
Internal Service Charges	2,366,010	2,242,844	2,169,266	2,338,671
Operating Expense	665,412	716,919	662,340	667,513
General Fund Expenditures	**15,507,554**	**16,103,529**	**16,324,804**	**16,255,074**

Police Department	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget
Revenues	627,331	566,500	512,500	468,200
General Fund Revenues	**627,331**	**566,500**	**512,500**	**468,200**
Other Funds				
Criminal Diversion				
Salaries & Benefits	82	-	-	-
Internal Service Charges	-	-	-	-
Operating Expense	17,158	20,960	32,000	32,000
Fund Expenditures	**17,240**	**20,960**	**32,000**	**32,000**
Revenues	162,949	48,000	30,000	19,000
Fund Revenues	**162,949**	**48,000**	**30,000**	**19,000**
COPS/Supplemental Law				
Salaries & Benefits	102,835	113,215	101,193	113,007
Internal Service Charges	-	-	-	-
Operating Expense	-	-	-	-
Fund Expenditures	**102,835**	**113,215**	**101,193**	**113,007**
Revenues	140,168	120,000	145,600	120,600
Fund Revenues	**140,168**	**120,000**	**145,600**	**120,600**
Total Other Funds				
Salaries & Benefits	102,917	113,215	101,193	113,007
Internal Service Charges	-	-	-	-
Operating Expense	17,158	20,960	32,000	32,000
Total Other Funds Expenditures	**120,075**	**134,175**	**133,193**	**145,007**
Revenues	303,117	168,000	175,600	139,600
Total Other Fund Revenues	**303,117**	**168,000**	**175,600**	**139,600**

Public Works Department



PUBLIC WORKS

Description / Purpose

The Public Works Department provides a wide range of services essential to the community including the funding, planning, design, construction, operation and maintenance of:

Roads	Parks	Trees
Playgrounds	Landscape	Sidewalks
Water	Trails	Bikeways
Traffic Signals	Drainage	Sewer
Trash	Streetscapes	Public Buildings

Public Works also provides support to many internal City Departments and plays an integral part in a variety of community activities.

The Public Works Department employs 63 dedicated professionals in two (2) Department Divisions under the general supervision of the Director of Public Works, including Engineering Services & Field Services.

Engineering Division:

The Public Works Engineering Division is led by the Deputy Public Works Director/City Engineer and is comprised of a dedicated staff of seven engineering and inspection professionals which manage operate and facilitate the City's multi-million dollar Capital Improvement Program (CIP), Traffic Engineering Program, Environmental Services, Development Review, permitting and Plan Check, ADA Coordination and Grant Fund Management.

The Engineering Division is responsible for the planning, grant funding, design and construction of the City's CIP which includes arterial roadway rehabilitation, residential roadway rehabilitation, collector streets and industrial streets rehabilitation, sewer rehabilitation, sidewalk improvements, intersection and roadway capacity improvements, landscape/hardscape beautification, park and playground equipment improvements and traffic engineering. Engineering also manages development review and transportation planning efforts to ensure compliance with local, State and Federal engineering standards. This year, projects included the Crossings Specific Plan and it's EIR and Traffic Study, Fountain Valley Square, Warner Plaza, Welbrook Assisted Living, Fountain Valley Shops and several Accessible Dwelling Unit Improvement projects. Engineering also functions as the

central point of contact for ADA compliance for public facilities and leads the State Disadvantage Business Enterprise (DBE) Program compliance.

The Engineering Division manages the City's state-of-the-art Traffic Management Center (TMC) and maintains the City's traffic signal network of 54 traffic signals, 18 miles of traffic signal fiber optics, inter-agency cooperative efforts with OCTA, OCSD, OCWD and neighboring cities.

The Engineering Division aggressively pursues and secures competitive Federal, State and County grant funding for City CIP projects including Measure "M", Federal ARRA, TEA, SSARP, ATP, CDBG, Prop 1B, and other State and Federal grant opportunities.

The Environmental Division is administered by the Environmental Services Administrator where this program safeguards the community's environmental resources and ensures compliance with state and federal regulatory mandates for controlling water pollution, resource management, and energy efficiency.

Programs administered include:

- The Federal Clean Water Act for water pollution prevention and protection of local water resources (National Pollutant Discharge Elimination System – NPDES)
- The California Global Warming Solutions Act (AB 32) for reduction of greenhouse gas emissions
- Resource management (AB 939, AB 341, AB 1826, and AB 1521) for material reuse, recycling, and disposal
- State General Waste Discharge Requirements (GWDR) for sewer maintenance, overflow response, and reporting; and
- Administration of Air Quality Management District (AQMD) requirements for airborne pollutant regulations/clean air mandates, public education and regulatory compliance

The Environmental Services Division also manages special contracts and programs including the City's waste disposal and recycling contract, bus shelter maintenance, used oil collection program, beverage container recycling grant, and Neighborhood Cleanup events.

Field Services Division:

The Field Services Division is led by the Field Services Manager and is comprised of a dedicated staff of 52 operations and maintenance and administrative professionals in the Utilities Division and the General Services Division.

The Utilities Division includes the Water Division and Sewer/Storm Drain Division and is comprised of a dedicated staff of twenty-four water and sewer/storm drain professionals which manage and facilitate the City's multi-million dollar Water Fund, Water Capital Improvement Program, Sewer Fund and Storm Drain Maintenance Program.

The Water Division is responsible for maintaining the City's potable water system to ensure the safe and effective delivery of water to the City's residential and commercial customers. The division's programs include Water Distribution System Maintenance & Construction, Water Meter Maintenance & Repair, Water Meter Reading, Customer Service, Water Conservation, Cross Connection Control Program, Water Quality & Treatment, and Water Production Operations.

The Water Division also maintains a reclaimed water distribution system as part of the Green Acres Project (GAP) from OCWD.

The Sewer/Storm Drain Division is responsible for providing sewer and storm water collection service to all areas within the City boundaries. The division's programs include Sewer Maintenance & Construction, CCTV Inspections and Storm Drain Maintenance & Construction. The proper maintenance of these important City infrastructure components is a significant part of the City's public safety responsibility. The division is also responsible for providing services to maintain compliance with State required NPDES storm water regulations.

The General Services Division includes the Internal Services Division and Public Services Division and consists of a staff of twenty-six dedicated maintenance professionals that provide street, sidewalk, park, playground, public landscape, facilities and fleet maintenance services to the City of Fountain Valley.

The Internal Services Division is responsible for fleet and equipment maintenance and repair, vehicle, fuel and oil procurement, government building facility maintenance and repair, playground inspection, maintenance and repair, indoor and outdoor lighting maintenance and repair, HVAC maintenance and repair and custodial maintenance.

The Public Services Division is responsible for street and sidewalk asphalt and concrete maintenance and repair, street sweeping, street sign maintenance and repair, graffiti removal program, parks and civic facilities landscape maintenance, Fountain Valley Sports Park landscape maintenance, median, right-of-way and open space landscape maintenance, arterial sidewalk sweeping and weed removal, and tree trimming and urban forest management.

PUBLIC WORKS

Mission Statement

Enriching Quality of Life and Building a Stronger Community through Clean Water, Safe Roads, Beautiful Parks and Accessible Public Facilities.

Status of Major Department Goals from the Prior 2019-20 Fiscal Year

- Provided quality drinking water to the community
- Maintained safe roads for the community and motoring public
- Provided and maintain beautiful parks for the community
- Maintained all City sidewalks, pathways and trails for the community
- Maintained and operated the City's vast sewer network
- Maintained and operated the City's vast drainage network
- Maintained the City's fleet of vehicles including Public Works, Fire, Police, Administration, Community Services, Planning and Pool vehicles
- Managed and operated all 54 traffic signals citywide via the Traffic Management Center
- Maintained all City Buildings
- Completed the Citywide Arterial Median Landscape Project Design
- Completed Sports Park Field Renovation
- Completed Sports Park Playground Rubber Surfacing Rehabilitation
- Completed Residential Roadway Rehabilitation in the area of H3, J1, J2
- Completed the construction for the Installation of Electric Vehicle Charging Stations Project
- Completed the Design of Sewer Structural Improvements in various locations.
- Continued the construction for Reservoir No. 2 Rehabilitation
- Completed Phase IV of Pipeline Condition Assessments
- Continued the Regional Traffic Signal Synchronization along Harbor Blvd
- Completed the construction for the Talbert-Mt. Washington Traffic Signal
- Completed the city's Local Circulator Study
- Completed construction for the Pavement Rehabilitation Improvements on Newhope Street from Warner Avenue to Talbert Avenue
- Completed the design of the Residential Paving Project in the area of D7,E1 & F1
- Completed the design of the pavement improvement project on Warner Street from Brookhurst to Euclid.
- Completed the design and awarded a construction contract for the Butler Building
- Awarded an architectural design contract for the Interior Improvements to the Recreation Center Project
- Awarded an architectural design contract for the Police Department Restroom and Lockers Improvement Project.

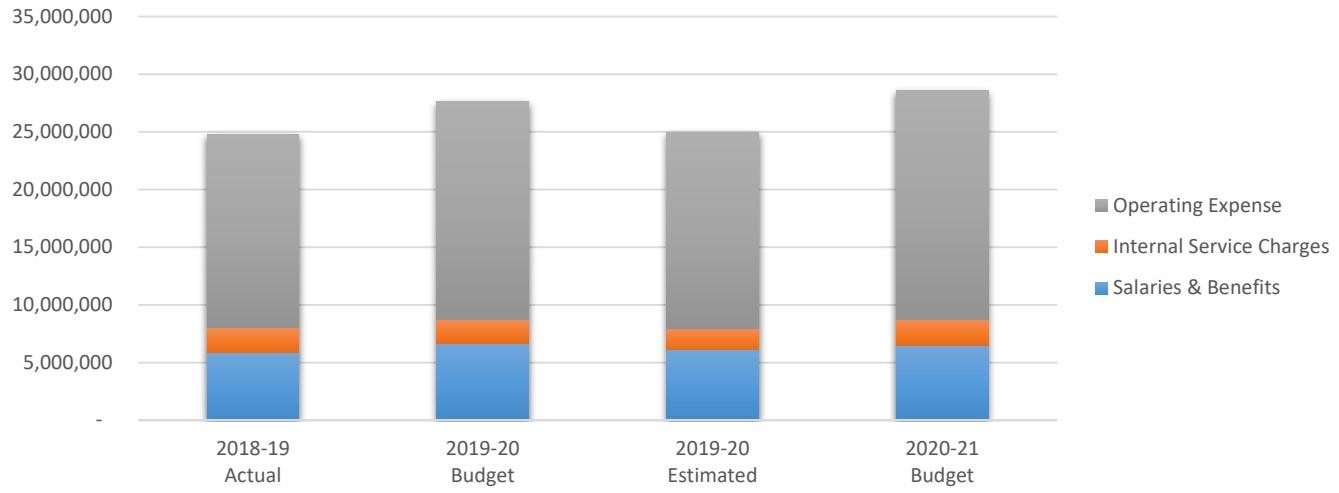
PUBLIC WORKS

- Completed the Design of the School Area ADA Pedestrian Ramps
- Completed the Citywide Protected Permissive Left Turn traffic signal Study
- Completed the Construction of the new traffic signal at Warner/Greenleaf
- Completed the construction of the Sports Courts Improvement Project
- Completed the design of the Citywide manhole Improvement Project.
- Continued to protect the City's interest in regards to OCTA's & Caltrans I-405 widening project.

2020-21 Department Goals

- Complete the Design of the School Area ADA Pedestrian Ramps
- Complete the construction of the Residential Roadway Rehabilitation in the area of D7,E1 & F1
- Complete the City's Pavement Management Yearly Planning
- Complete restriping in various locations
- Completed Sports Park Field Renovation
- Installation of one Audible Pedestrian Signal
- Complete the Regional Traffic Signal Synchronization along Magnolia Street
- Complete the Regional Traffic Signal Synchronization along Brookhurst
- Complete the design of eight (8) traffic signal modification plans.
- Complete the construction of the Pavement Rehabilitation Improvements on Warner Street from Brookhurst to Euclid.
- Drainage GIS mapping
- Award a construction Contract for the Improvements to the City's Recreation Center Interior Project
- Complete the Construction of City's Sewer Structural Improvement Project in Various areas
- Complete the Construction of City's Reservoir No. 2 Rehabilitation Improvement Project
- Complete the Construction of City's Walnut Pump Station Rehabilitation Improvement Project
- Complete the Construction of City's Arterial Median Landscape Project No. 1
- Complete the City's Annual Fire Hydrant Replacement Project
- Complete the construction of the Fire Station 2 Butler building
- Complete the design of the PD Restrooms/Shower Facilities Project
- Continue to protect the City's interest in regards to OCTA's & Caltrans I-405 widening project.

Public Works	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget
Total Public Works (All Funds)				
Salaries & Benefits	5,841,573	6,692,699	6,091,429	6,447,675
Internal Service Charges	2,233,280	2,031,303	1,878,839	2,312,140
Operating Expense	16,660,525	18,895,487	17,030,931	19,863,484
Total Public Works Expenditures	**24,735,378**	**27,619,489**	**25,001,199**	**28,623,299**
Revenues/Charges to Departments	25,961,947	26,408,444	26,287,318	29,281,904
Total Public Works Revenues	**25,961,947**	**26,408,444**	**26,287,318**	**29,281,904**



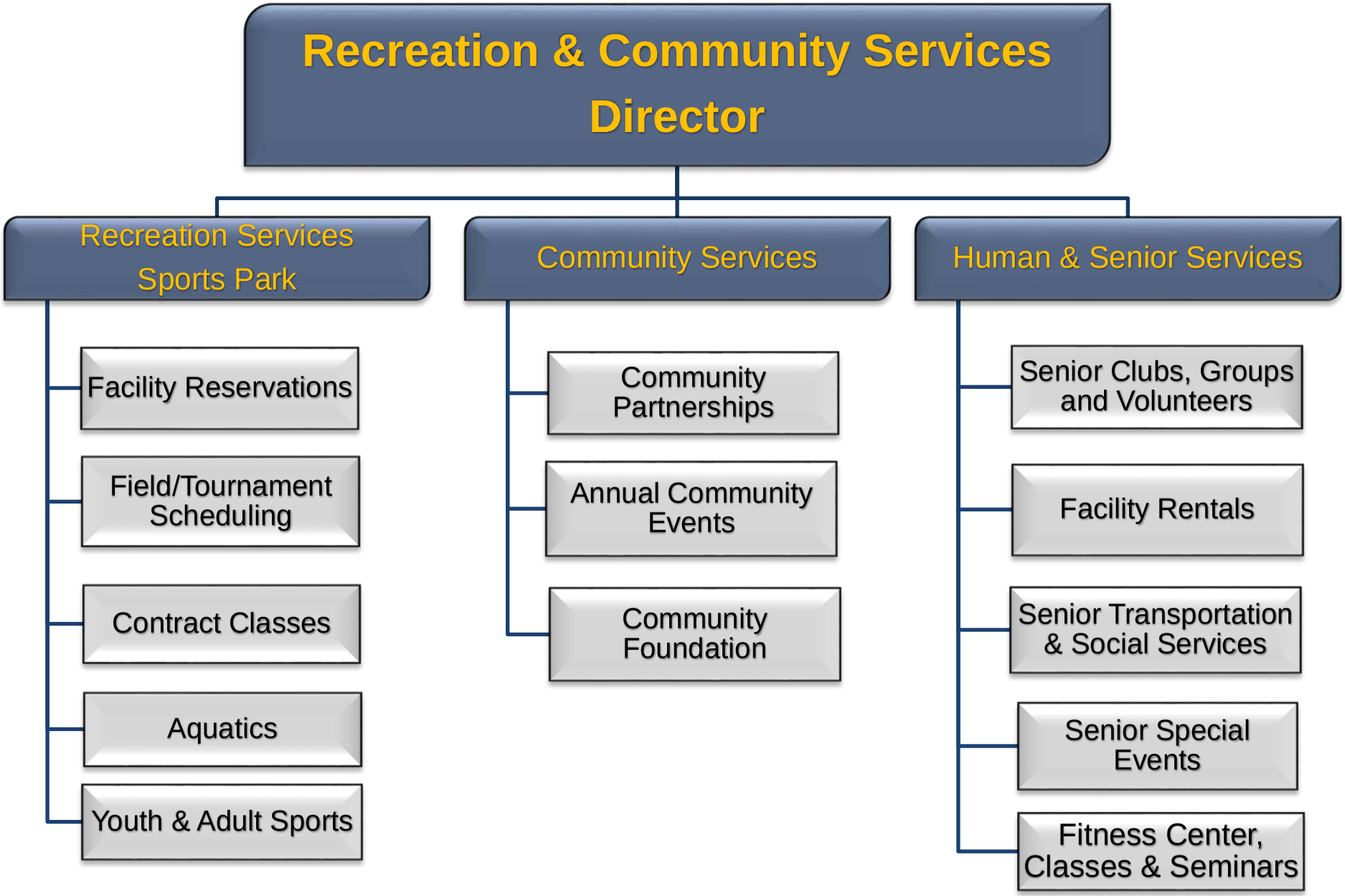
General Fund				
Engineering				
Salaries & Benefits	262,579	304,772	304,381	313,097
Internal Service Charges	188,883	177,345	177,345	176,250
Operating Expense	40,779	40,350	41,426	45,690
Program Expenditures	**492,241**	**522,467**	**523,152**	**535,037**
Revenues	422,530	257,500	483,000	307,500
Program Revenues	**422,530**	**257,500**	**483,000**	**307,500**
Traffic Engineering				
Salaries & Benefits	224,369	213,328	219,174	216,243
Internal Service Charges	84,752	80,605	80,605	79,196
Operating Expense	1,914	3,600	3,600	4,395
Program Expenditures	**311,035**	**297,533**	**303,379**	**299,834**
Construction Inspection				
Salaries & Benefits	117,800	107,869	132,705	116,841
Internal Service Charges	63,416	57,744	57,744	56,672
Operating Expense	1,078	380	430	380
Program Expenditures	**182,294**	**165,993**	**190,879**	**173,893**
Revenues	15,129	15,000	91,835	15,000
Program Revenues	**15,129**	**15,000**	**91,835**	**15,000**

Public Works	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget
Street Lighting				
Salaries & Benefits	14,093	13,567	14,520	13,907
Internal Service Charges	8,713	7,844	7,844	8,282
Operating Expense	271,047	250,000	331,968	325,000
Program Expenditures	**293,853**	**271,411**	**354,332**	**347,189**
Right of Ways				
Salaries & Benefits	139,947	169,784	161,611	141,607
Internal Service Charges	95,730	84,937	84,937	82,274
Operating Expense	283,313	312,534	288,450	341,240
Program Expenditures	**518,990**	**567,255**	**534,998**	**565,121**
Revenues	427	3,000	3,000	1,500
Program Revenues	**427**	**3,000**	**3,000**	**1,500**
Tree Maintenance				
Salaries & Benefits	87,213	101,059	96,429	89,214
Internal Service Charges	92,297	79,890	79,890	76,905
Operating Expense	276,026	289,819	287,484	302,525
Program Expenditures	**455,536**	**470,768**	**463,803**	**468,644**
Revenues	13,321	10,000	32,908	10,000
Program Revenues	**13,321**	**10,000**	**32,908**	**10,000**
Park Maintenance				
Salaries & Benefits	171,212	205,422	193,193	161,875
Internal Service Charges	91,224	83,308	83,308	94,636
Operating Expense	524,651	668,180	673,524	612,612
Program Expenditures	**787,087**	**956,910**	**950,025**	**869,123**
Concrete Maintenance				
Salaries & Benefits	294,724	344,898	305,039	343,314
Internal Service Charges	153,703	137,130	137,130	151,792
Operating Expense	24,179	26,325	22,925	26,600
Program Expenditures	**472,606**	**508,353**	**465,094**	**521,706**
Pavement Maintenance				
Salaries & Benefits	313,326	353,901	308,961	351,294
Internal Service Charges	157,894	140,317	140,317	159,582
Operating Expense	86,432	89,950	76,700	90,300
Program Expenditures	**557,652**	**584,168**	**525,978**	**601,176**
Storm Drain Maintenance				
Salaries & Benefits	324,697	412,162	397,165	411,106
Internal Service Charges	64,830	57,018	57,018	56,819
Operating Expense	112,545	94,500	92,100	101,500
Program Expenditures	**502,072**	**563,680**	**546,283**	**569,425**
Revenues	124,790	124,400	113,134	124,500
Program Revenues	**124,790**	**124,400**	**113,134**	**124,500**

Public Works	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget
Traffic Control				
Salaries & Benefits	204,834	169,539	148,014	164,228
Internal Service Charges	142,611	126,055	126,055	143,203
Operating Expense	191,927	219,000	196,550	272,000
Program Expenditures	**539,372**	**514,594**	**470,619**	**579,431**
Street Sweeping				
Salaries & Benefits	13,892	16,207	21,530	17,946
Internal Service Charges	12,455	11,839	11,839	10,685
Operating Expense	328,087	450,000	330,732	450,000
Program Expenditures	**354,434**	**478,046**	**364,101**	**478,631**
Recreation Center				
Salaries & Benefits	168,787	205,426	202,916	165,602
Internal Service Charges	219,464	201,271	201,271	255,344
Operating Expense	538,393	554,855	579,817	591,555
Program Expenditures	**926,644**	**961,552**	**984,004**	**1,012,501**
Graffiti Removal				
Salaries & Benefits	84,792	113,333	89,727	74,589
Internal Service Charges	73,135	66,388	66,388	91,528
Operating Expense	4,934	10,200	7,200	10,200
Program Expenditures	**162,861**	**189,921**	**163,315**	**176,317**
General Fund Totals				
Salaries & Benefits	2,422,265	2,731,267	2,595,365	2,580,863
Internal Service Charges	1,449,107	1,311,691	1,311,691	1,443,168
Operating Expense	2,685,305	3,009,693	2,932,906	3,173,997
General Fund Expenditures	**6,556,677**	**7,052,651**	**6,839,962**	**7,198,028**
Revenues	576,197	409,900	723,877	458,500
General Fund Revenues	**576,197**	**409,900**	**723,877**	**458,500**
Other Funds				
Pollution Reduction				
Salaries & Benefits	450	669	235	1,109
Internal Service Charges	-	-	-	-
Operating Expense	-	1,331	-	891
Fund Expenditures	**450**	**2,000**	**235**	**2,000**
Revenues	81,682	75,000	78,000	79,000
Fund Revenues	**81,682**	**75,000**	**78,000**	**79,000**

Public Works	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget
Government Buildings (Internal Service)				
Salaries & Benefits	536,793	573,069	569,050	577,344
Internal Service Charges	-	-	-	-
Operating Expense	849,352	1,207,251	886,805	1,324,425
Fund Expenditures	**1,386,145**	**1,780,320**	**1,455,855**	**1,901,769**
Revenues/Charges to Departments	1,870,593	1,695,773	1,697,419	1,651,732
Fund Revenues	**1,870,593**	**1,695,773**	**1,697,419**	**1,651,732**
Fleet Management (Internal Service)				
Salaries & Benefits	443,680	505,501	496,637	487,551
Internal Service Charges	20,437	26,660	26,660	13,762
Operating Expense	505,384	465,400	468,125	530,700
Fund Expenditures	**969,501**	**997,561**	**991,422**	**1,032,013**
Revenues/Charges to Departments	2,012,617	1,644,543	1,710,147	2,265,474
Fund Revenues	**2,012,617**	**1,644,543**	**1,710,147**	**2,265,474**
Sewer Fund				
Salaries & Benefits	518,348	560,795	544,949	554,870
Internal Service Charges	213,227	193,951	193,951	301,980
Operating Expense	77,061	94,434	100,568	114,384
Fund Expenditures	**808,636**	**849,180**	**839,468**	**971,234**
Revenues	2,343,506	2,294,458	2,221,885	2,569,071
Fund Revenues	**2,343,506**	**2,294,458**	**2,221,885**	**2,569,071**
Water Fund				
Salaries & Benefits	1,920,037	2,321,398	1,885,193	2,245,938
Internal Service Charges	550,509	499,001	346,537	553,230
Operating Expense	9,234,961	10,815,167	9,194,221	10,904,610
Fund Expenditures	**11,705,507**	**13,635,566**	**11,425,951**	**13,703,778**
Revenues	15,686,560	16,833,900	16,281,018	18,320,984
Fund Revenues	**15,686,560**	**16,833,900**	**16,281,018**	**18,320,984**
Solid Waste				
Salaries & Benefits	-	-	-	-
Internal Service Charges	-	-	-	-
Operating Expense	3,308,462	3,302,211	3,448,306	3,814,477
Fund Expenditures	**3,308,462**	**3,302,211**	**3,448,306**	**3,814,477**
Revenues	3,390,792	3,454,870	3,574,972	3,937,143
Fund Revenues	**3,390,792**	**3,454,870**	**3,574,972**	**3,937,143**
Total Other Funds				
Salaries & Benefits	3,419,308	3,961,432	3,496,064	3,866,812
Internal Service Charges	784,173	719,612	567,148	868,972
Operating Expense	13,975,220	15,885,794	14,098,025	16,689,487
Total Other Funds Expenditures	**18,178,701**	**20,566,838**	**18,161,237**	**21,425,271**
Revenues	25,385,750	25,998,544	25,563,441	28,823,404
Total Other Fund Revenues	**25,385,750**	**25,998,544**	**25,563,441**	**28,823,404**

Recreation & Community Services Department



RECREATION AND COMMUNITY SERVICES

Description / Purpose

The Recreation & Community Services Department facilitates community enrichment by providing quality programs, services, and recreation opportunities that create positive and memorable experiences. The Department heightens the quality of life and sense of place for Fountain Valley residents and the greater community. In addition, the Department operates the City of Fountain Valley Recreation Center and Sports Park and The Center at Founders Village Senior and Community Center. These facilities service over 400,000+ visitors annually and supports economic and community development by hosting regional and national community events and athletic tournaments.

In Fiscal Year 20/21, the Community Services Department will look to implement creative solutions to support our community during the Covid – 19 pandemic. While our traditional service delivery model will be impacted, the essential services, programs, and special events will be transformed to meet the currents needs of our community.

Parks Make Life Better in Fountain Valley!

Mission Statement

The Fountain Valley Recreation and Community Services Department, in collaboration with our community partners, enriches lives by providing quality programs, human services and recreational opportunities that create positive and memorable experiences.

Status of Major Department Goals from the Prior 2019-20 Fiscal Year

- Provide the community an annual anniversary celebration (Summerfest) to promote community togetherness and sense of place
    - Completed *(Annually)* – The City in conjunction with a volunteer committee board provided the community with a 4 day anniversary celebration. The 2019 event generated over $100,000 in revenue through sponsorship, vendors, food/drink sales, and carnival riders.

- Provided the community a comprehensive sponsorship opportunity in collaboration with the Fountain Valley Community Foundation (FVCF) promoting progressive collaborations between public, private and nonprofit organizations
    - Completed *(Annually)* – In conjunction with the FVCF, the Recreation and Community Services Department offered sponsorship opportunities to over 18 community events

- Maximize field use in conjunction with established maintenance needs creating a safe playing environment

  - Completed *(Annually)* – Continue to monitor and adapt to a yearly field closure schedule for maintenance and renovation, and assist Public Works in adhering to a turf/soil study provided by a professional field consultant

- With support from the Recreation Center Interior Committee, collaborate with the Public Works Department to renovate the interior of the Recreation Center to enhance facility accessibility and "rentability"
  - Current – With assistance from a contracted architecture firm, plans for the updated interior will be presented to City Council

- Redevelop sustainable guidelines for the Senior "Hop On" Transportation program due to the vastly increased ridership
  - Completed – Amended ridership fees, cost sharing with OCMMC and added a scholarship program with assistance from the FV Community Foundation

Other Key Projects Completed During Fiscal Year Include:

- Facilitated over 500 recreational classes and programs for over 4,200 community participants

- Provided up to 2000 meals a week to Seniors in the community through a collaboration with Meals on Wheels OC

- Maintained professional collaborations with Huntington Beach Adult School and Coastline Community College to provide educational programs to the senior community

- Provided jurisdictional support services to the County of Orange for the annual Tet Festival at Mile Square Regional Park

- Maintained professional collaborations with Fountain Valley Regional Hospital, Orange Coast Memorial Medical Center, and other local health care agencies to provide educational and health related programs to the senior community

- Provided affordable transportation to over 1000 seniors living in Fountain Valley who are no longer able to provide their own transportation

- Transitioned a portion of our CS Department Staff to Park Patrol to support the FVFD in educating our community during the Covid – 19 pandemic

- Provided field space for youth and adult user groups ranging from AYSO, Little League, Pony, and Girls Fastpitch to local and national adult and youth tournaments.

2020-2021 Department Goals

- Complete the interior rehabilitation of the Fountain Valley Recreation Center building. (*Strategic Issue: Enhance City infrastructure and facilities)*

- Continue to explore public/private partnerships to expand the recreational portfolio of the City of Fountain Valley. (*Strategic Issue: Enhance City infrastructure and facilities)*

- Continue to offer and grow the Senior Congregate Meals Program through Meals on Wheels OC. The program completed the Fiscal Year 19/20 serving approximately 1,700 meals a week. - (*Strategic Issue: Enhance Community Outreach and Engagement*)

- Work with the County of Orange and OC Parks to assist, when applicable, in regards to the Mile Square Regional Park Expansion Project. - (*Strategic Issue: Enhance Community Outreach and Engagement*)

- Continue to facilitate a professional relationship with the Fountain Valley Community Foundation through collaboration on select special events, class scholarships and as a Board of Directors representative. - Annually (*Strategic Issue: Achieve financial stability/Outreach and Engagement*)

- Develop alternative service delivery models to offer Recreational and Human Service programs/classes for all ages - Annually (*Strategic Issue: Enhance Community Outreach and Engagement*)

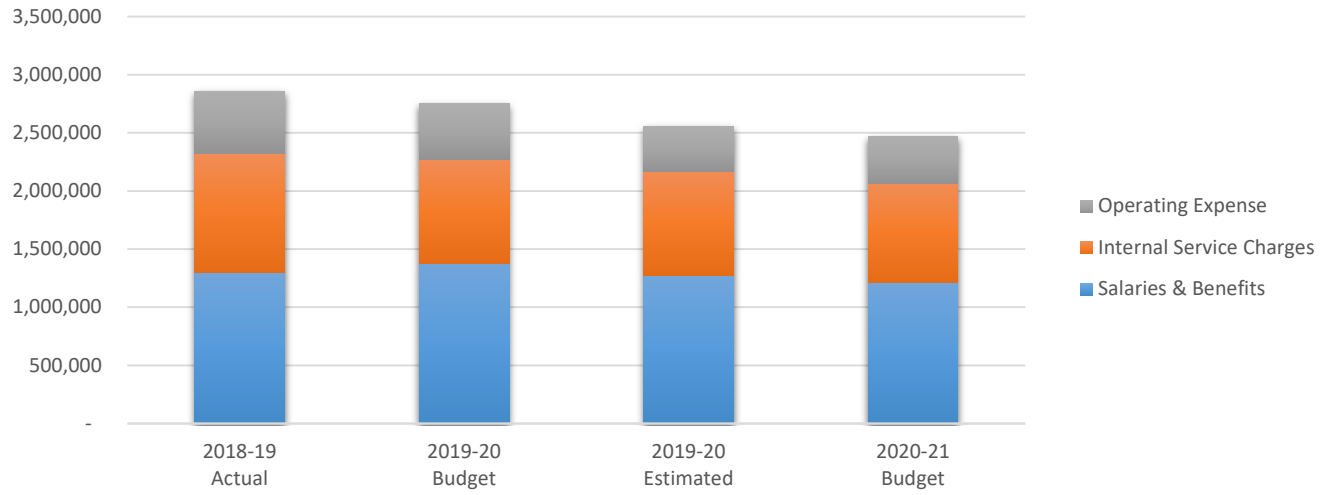
- Develop an arts program for municipal utility boxes support local program and service industries. - (*Strategic Issue: Enhance Community Outreach and Engagement*)

- Continue to collaborate with local hospitals and medical centers to provide educational and health related programs to our senior community - Annually (*Strategic Issue: Enhance Community Outreach and Engagement*)

Parks Make Life Better!®

Fountain Valley Community Services

Recreation & Community Services	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget
Total Recreation & Community Services (All Funds)				
Salaries & Benefits	1,295,545	1,374,813	1,277,244	1,214,972
Internal Service Charges	1,024,849	893,649	893,649	848,296
Operating Expense	538,742	484,949	380,799	403,599
Total Recreation & Community Services Ex	**2,859,136**	**2,753,411**	**2,551,692**	**2,466,867**
Revenues	1,506,024	1,375,216	828,383	1,003,169
Total Recreation & Community Services Re	**1,506,024**	**1,375,216**	**828,383**	**1,003,169**



General Fund				
Athletics				
Salaries & Benefits	149,302	148,152	141,695	148,196
Internal Service Charges	201,199	171,839	171,839	164,988
Operating Expense	60,355	89,155	69,970	65,155
Program Expenditures	**410,856**	**409,146**	**383,504**	**378,339**
Revenues	134,652	145,000	90,138	90,000
Program Revenues	**134,652**	**145,000**	**90,138**	**90,000**
Field Operations				
Salaries & Benefits	124,666	139,135	138,988	141,332
Internal Service Charges	99,060	88,780	88,780	83,417
Operating Expense	11,710	16,630	16,500	11,500
Program Expenditures	**235,436**	**244,545**	**244,268**	**236,249**
Revenues	308,519	350,000	212,403	230,000
Program Revenues	**308,519**	**350,000**	**212,403**	**230,000**
Annual Festivals				
Salaries & Benefits	18,733	33,659	22,847	25,954
Internal Service Charges	-	-	-	-
Operating Expense	69,182	60,000	15,646	50,000
Program Expenditures	**87,915**	**93,659**	**38,493**	**75,954**
Revenues	113,320	88,582	11,828	86,000

Recreation & Community Services	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget
Program Revenues	**113,320**	**88,582**	**11,828**	**86,000**
Aquatics				
Salaries & Benefits	56,675	77,349	54,459	-
Internal Service Charges	36,202	32,106	32,106	-
Operating Expense	18,459	20,025	13,358	-
Program Expenditures	**111,336**	**129,480**	**99,923**	**-**
Revenues	35,136	40,000	19,612	-
Program Revenues	**35,136**	**40,000**	**19,612**	**-**
Recreation & Tennis Center				
Salaries & Benefits	172,991	192,295	197,681	216,027
Internal Service Charges	240,208	209,025	209,025	228,303
Operating Expense	17,478	18,965	11,650	16,964
Program Expenditures	**430,677**	**420,285**	**418,356**	**461,294**
Revenues	88,346	65,500	56,084	50,000
Program Revenues	**88,346**	**65,500**	**56,084**	**50,000**
Community & Senior Center				
Salaries & Benefits	259,948	318,727	298,874	306,730
Internal Service Charges	239,912	210,170	210,170	198,778
Operating Expense	95,774	95,290	69,040	78,290
Program Expenditures	**595,634**	**624,187**	**578,084**	**583,798**
Revenues	129,888	167,000	80,065	140,500
Program Revenues	**129,888**	**167,000**	**80,065**	**140,500**
Contract Classes				
Salaries & Benefits	374,677	345,668	293,435	265,876
Internal Service Charges	100,531	87,525	87,525	83,446
Operating Expense	35,740	49,040	47,635	41,540
Program Expenditures	**510,948**	**482,233**	**428,595**	**390,862**
Revenues	440,419	364,500	207,250	243,000
Program Revenues	**440,419**	**364,500**	**207,250**	**243,000**
Special Events				
Salaries & Benefits	117,284	95,788	104,730	87,089
Internal Service Charges	107,737	94,204	94,204	89,364
Operating Expense	45,925	55,250	47,000	15,250
Program Expenditures	**270,946**	**245,242**	**245,934**	**191,703**
Revenues	50,362	50,000	36,468	15,000
Program Revenues	**50,362**	**50,000**	**36,468**	**15,000**
Senior Transportation				
Salaries & Benefits	21,269	24,040	24,535	23,768

Recreation & Community Services	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget
Internal Service Charges	-	-	-	-
Operating Expense	184,119	80,594	90,000	124,900
Program Expenditures	**205,388**	**104,634**	**114,535**	**148,668**
Revenues	205,382	104,634	114,535	148,669
Program Revenues	**205,382**	**104,634**	**114,535**	**148,669**
General Fund Totals				
Salaries & Benefits	1,295,545	1,374,813	1,277,244	1,214,972
Internal Service Charges	1,024,849	893,649	893,649	848,296
Operating Expense	538,742	484,949	380,799	403,599
General Fund Expenditures	**2,859,136**	**2,753,411**	**2,551,692**	**2,466,867**
Revenues	1,506,024	1,375,216	828,383	1,003,169
General Fund Revenues	**1,506,024**	**1,375,216**	**828,383**	**1,003,169**

ANNUAL CAPITAL PROGRAMS

Introduction

The Ten-Year Strategic Financial Plan includes forecasting for both major capital public improvements and the annual capital replacement and/or maintenance of government buildings, equipment, fleet, and IT technology. This section looks at the current fiscal years capital projects and Internal Service Fund replacement needs.

Capital Projects

Each year as part of the regular budget process, the Capital Improvement Plan is updated allowing the City to re-evaluate its priorities and needs each subsequent year based upon the most current revenue and cost projections. Current fiscal year capital projects are requested by the departments based on the updated CIP. The requests are reviewed and evaluated by the City Manager's Office to ensure the City's priorities are in sync with current infrastructure needs, financial capacity of the city, and impact the projects will have on the City's operating budget. The funding is ultimately approved by the City Council as part of the budget adoption.

Funding for approved current capital projects are appropriated within the current fiscal year budget. For any multi-year projects that are not completed at fiscal year-end then a continuing appropriation for the unspent balance will be included in the next budget. In general, the Capital Program budget provides funding for infrastructure construction and rehabilitation, while the operating budget and other special funds provide funding for routine infrastructure maintenance. The Capital project budget functions as an extension of the City's ten-year long-term capital improvement plan.

Types of Capital Improvement Projects

Fountain Valley places a high priority on infrastructure construction, improvements and rehabilitation and maintenance. Projects are selected, planned and designed emphasizing practices that prevent deterioration and costly remediation efforts. This strategy extends the useful life of infrastructure improvements and provides long-term savings.

> ***Improvements:*** Plans to improve specific areas each year. This may include such projects as signal upgrades, road widening, ADA compliant updates, or other public improvements.
>
> ***Rehabilitation:*** Plans to manage rehabilitation concentrate on specific areas each year, enabling cost management through economies of scale. This permits the City to pay for current maintenance and rehabilitation, while anticipating and planning for future needs.

Fountain Valley spends millions of dollars each year for preventive maintenance, including storm drain inspection and cleaning; graffiti and litter removal; mowing; tree trimming; and regular upkeep of traffic signals. Proper attention to preventive maintenance extends the useful life of the City's assets and prevents expensive structural problems.

New Construction: New construction projects preserve and enhance the City's ability to serve the community and sustain Fountain Valley's growth.

Annual Capital Replacement Expenditures (ISF)

All city assets related to government buildings; equipment, tools, office furniture; information technology; and rolling fleet are listed in a ten-year replacement or maintenance schedule utilizing Internal Service Funds for each asset category. An annual review and update of the City's needs have been completed and the Fiscal Year 2020-21 reflects those capital replacement items that need to be purchased.

Budget Detail – Annual Capital Improvement Projects & Capital Replacement

Fiscal Year 2020-21 Capital Improvement Project Expenditures:

Expenditures consist of non-routine capital infrastructure improvements, rehabilitation projects, new construction and continuing appropriations from multi-year projects. Due to the long construction periods of most significant CIP projects, capital expenditures tend to span several years, and consequently, a line item of $6.6 million has been incorporated in the table to account for continuing appropriations and represent 5 of the 53 projects listed in the CIP budget table. These continuing projects are re-evaluated annually during the fiscal year-end review process.

The Fiscal Year 2020-21 budget funds 53 projects totaling $20.0 million as detailed in Table 1. Eighteen of which are part of the City's infrastructure rehabilitation program; three projects are classified as new construction or design and eight are improvements to existing infrastructure. These projects allow the City to continue to focus on the City Council's strategic goal of *"maintain and enhance infrastructure and facilities"* by allocating funding for infrastructure and rehabilitation projects to maintain the City's aesthetics and preserve its infrastructure assets at a high level.

Capital Improvement Project Expenditures

CIP – Carryover (Continuing Appropriation)	$6,662,830
CIP – Improvements	3,475,000
CIP – Rehabilitation	4,465,000
CIP – New Construction	5,389,145
CIP Total	**$19,991,975**

Fiscal Year 2020-21 Annual Capital Replacement Expenditures:

The Fiscal Year 2020-21 budget continues to carry out the ten year replacement program. *Capital Equipment* includes FD extraction system, SCBA harnesses, turn-out gear, fire suppression equipment, and FD Bendex King devices. Included in *Information technology* will be the regular change out of older computer workstations, printers; and Fire MDCs. *Fleet services* will replace several trucks, four police cars, one field support motorcycle, skip loader, backhoe, and other related equipment. *Government building* Founders Village carpet replacement, Fire Station #1 roof replacement, roll up doors at City Yard, PD/FD standby generators and other related building improvements.

Annual Capital Replacement Expenditures - Internal Service Funds

Capital Equipment – (Office Furniture / Tools / Other)	$579,574
Information Technology (Computers / Servers)	624,640
Fleet (Vehicles)	1,053,500
Government Buildings	886,769
Routine Capital Expenditures Total	**$3,144,483**

CAPITAL PROJECTS FUNDING ANALYSIS

	Proj #	Project Name		Total	11 General Fund Capital	11 General Fund Operating (include HH revenue)	11 General Plan Maint.	11 Economic Dev.	11 Park In-Lieu
		Estimated Beginning Balance 7/1/20	**C/A**		**$ 12,454,411**	**N/A**	**$ 81,631**	**$ 2,500,000**	**$ 439,773**
General Fund 11									
11	GF075	Ambulance Program Consultant		20,000	20,000				
11	GF253	NPDES Consulant Services		50,000	50,000				
11	GF335	General Plan Update	Y	1,184,090	62,459		121,631	1,000,000	
11	GF341	Recreation Center Interior Improvements	Y	1,100,000					
11	GF349	Sports Park Outbuildings		500,000	60,227				439,773
11	GF403	Park Improvements - Annual		200,000		200,000			
11	GF413	Citywide Arterial Median Landscape		-					
11	GF792	Security Cameras System - Yard, Fire, Rec Ctr		61,920	61,920				
11	GF793	Fire Station No. 1 Remodel		-					
11	GF794	Police Locker Room/Showers Remodel		-					
11	GF795	City Hall Interior Remodel		-					
11	GF796	EVP System Phase 1		375,000	375,000				
11	GF999	SCE Easement Svc Roads/PedPathways		-					
11	GF915	I-405 Improvement 2017	Y	1,490,000					
		General Fund Projects		**4,981,010**	**629,606**	**200,000**	**121,631**	**1,000,000**	**439,773**
Gas Tax 23									
23	GT005	Pavement Management		40,000					
23	GT010	Restriping - Various Locations		50,000					
23	GT020	School Area Signage		-					
23	GT021	Audible Pedestrian Signals		12,500					
23	GT101	Administration		3,500					
23	GT228	ADA Compliant Curb Ramps (School Area)		575,000					
23	GT229	Residential Roadway Rehabilitation		2,400,000		375,000			
		Gas Tax Projects		**3,081,000**	**-**	**375,000**	**-**	**-**	**-**
Traff Imp 24									
24	TI155	Brookhurst Trafic Signal Synchronization		100,000					
24	TI156	Magnolia Trafic Signal Synchronization		50,000					
24	TI160	Citywide Traffic Signal Timing Maint		30,000					
24	TI266	Traffic Signal Controllers Citywide		300,000					
24	TI267	Citywide Signal Communication Maint.		35,000					
24	TI275	Warner - Brookhurst/Euclid		1,900,000					
24	TI276	Euclid - Heil/Warner		200,000					
24	TI280	Harbor Blvd Traffic Signal Synchronization		1,225					
24	TI289	Slater Traffic Signal Synchronization		150,000					
24	TI288	Traffic Signal Modification Improvments (8)		375,000					
24	TI268	Euclid/Condor & Talbert/Bushard Signal Mod.		30,000					
24	TI285	Talbert Traffic Signal Synchronization		85,000					
24	TI286	Warner Traffic Signal Synchronization		85,000					
24	TI287	Edinger Traffic Signal Synchronization		65,000					
		Traffic Improvement Fund Projects		**3,406,225**	**-**	**-**	**-**	**-**	**-**
Sewer 32									
32	SF616	Sewer GIS Mapping		35,000					
32	SF617	Sewer Manhole Rehab		65,000					
32	SF620	Sewer Improvements Annual 620-4	Y	2,488,740					
32	SF627	Sewer Improvements Annual 620.-5		2,000,000					
32	SF618	FOG Consultant Services		50,000					
32	SF93X	I-405 Utility Faciliites Relocation 2017/2019		20,000					
		Sewer Fund Projects		**4,658,740**	**-**	**-**	**-**	**-**	**-**
Water 71									
71	WU703	Well Site No. 6		300,000					
71	WU705	Hydrant Replacement		30,000					
71	WU706	Water Meter Replacement		20,000					
71	WU708	Water Conservation		100,000					
71	WU709	Pipeline Condition Assessment		300,000					
71	WU715	OCTA Bridge Pipeline Replacement		750,000					
71	WU806	Well Site No. 8		800,000					
71	WU807	Well Site No. 11		900,000					
71	WU825	Chlorine Generators		150,000					
71	WU842	GIS Update		45,000					
71	WU911	Urban Water Management Plan		70,000					
71	WU9XX	I-405 Utility Faciliites Relocation 2017/2019	Y	400,000					
		Water Fund Projects		**3,865,000**	**-**	**-**	**-**	**-**	**-**
		Total Projects		**19,991,975**	**629,606**	**575,000**	**121,631**	**1,000,000**	**439,773**
		Revenues/Add Reserves			2,631,928		40,000		
		Estimated Reserve Balance 6/30/21			**$ 14,456,733**	**N/A**	**$ -**	**$ 1,500,000**	**$ -**

CAPITAL PROJECTS FUNDING ANALYSIS

11	11	11/32/71	32	71	22	23	24	XX	25
Developer Impact	98 TAB Proceeds	OCTA Rmb.	Sewer Fund	Water Fund	RMRA (SB1)	Gas Tax Fund	Traffic Improvemnt	Other Grant	Measure M2
$ 2,060,041	$ 1,100,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
									-
	1,100,000								
		1,490,000							
-	1,100,000	1,490,000	-	-	-	-	-	-	-
						40,000			
						50,000			
						-			
						12,500			
						3,500			
						349,000		226,000	
			30,000	40,000	1,088,438	866,562			
-	-	-	30,000	40,000	1,088,438	1,321,562	-	226,000	-
									100,000
									50,000
									30,000
									300,000
									35,000
			30,000	25,000			17,000		1,828,000
									200,000
									1,225
									150,000
								212,000	163,000
									30,000
									65,000
									65,000
									65,000
-	-	-	30,000	25,000	-	-	17,000	212,000	3,082,225
			35,000						
			65,000						
			2,488,740						
			2,000,000						
			50,000						
		20,000							
-	-	20,000	4,638,740	-	-	-	-	-	-
				300,000					
				30,000					
				20,000					
				100,000					
				300,000					
				750,000					
				800,000					
				900,000					
				150,000					
				45,000					
				70,000					
		400,000							
-	-	400,000	-	3,465,000	-	-	-	-	-
-	1,100,000	1,910,000	4,698,740	3,530,000	1,088,438	1,321,562	17,000	438,000	3,082,225
-									
$ 2,060,041	$ -								

CAPITAL IMPROVEMENT PROJECTS DESCRIPTIONS

Project Name: General Plan Update

Project Number: GF335 General Fund

Project Description:

The General Plan is one of California's most important planning tools. Every city in California is required by state law to adopt a general plan containing goals and policies that expresses the community's vision of its future, improves public safety, and enhances access to and the use of available resources. The General Plan is a long-range planning document that represents the community's view of its future; it is a blueprint for a city's growth and development. This project will include consultant services to deliver a comprehensive General Plan update to the current General Plan that was adopted in 1995.

Estimated Start Date: 2017/2018

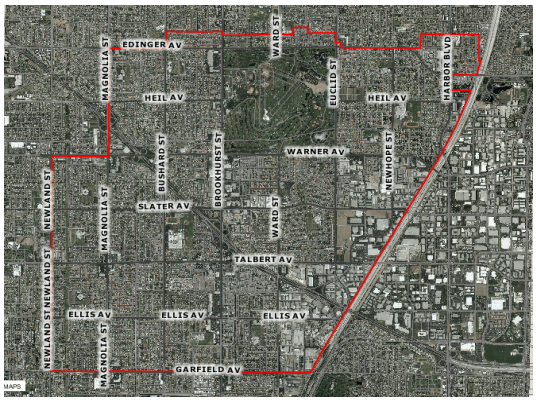
Estimated Completion Date: 2020/2021

Budgeted Projected Costs: $1,470,870

Budgeted Funding Sources: Economic Development Reserve and General Plan Maintenance Fee Reserve, General Fund Capital Reserves

Project Budget						
Funding Source(s)	**2020-21**	**2021-22**	**2022-23**	**2023-24**	**2024-25**	**Total**
Economic Development Reserve	1,000,000					**1,000,000**
General Plan Maintenance Fee Reserve	121,631					**121,631**
General Fund Capital Reserves	62,459					**62,459**
Total	**$1,184,090**					**$1,184,090**

FUTURE READY
FOUNTAIN VALLEY
2040 General Plan



CAPITAL IMPROVEMENT PROJECTS DESCRIPTIONS

Project Name: Recreation Center Interior Improvements

Project Number: GF341 General Fund

Project Description:

This is for the construction of the revitalization project to provide improvements to the interior facilities of the Recreation Center. The interior will be updated to meet current needs, compliance and appearance. The improvements to the existing facility will include flooring throughout, interior paint, revitalizing wood components with paint or stain, replacing existing cabinetry and counter tops in the kitchen, kitchen appliances, creating ease of access through kitchen area, generating storage space, and modifying the current layout to create an open-concept greeting counter. This includes construction, construction management, and specialized inspection.

Estimated Start Date: 2018/2019

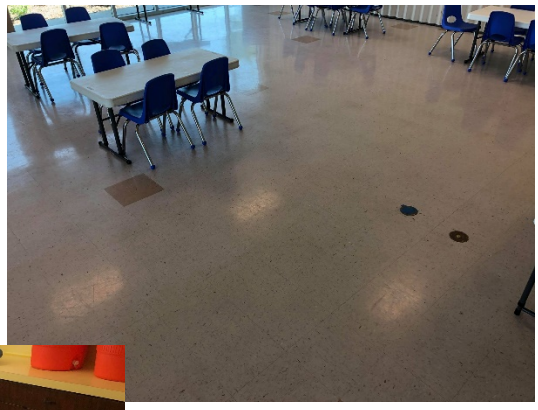
Estimated Completion Date: 2021/2022

Budgeted Projected Costs: $1,278,448

Budgeted Funding Sources: 98 Tax Allocation Bond Proceeds

Project Budget						
Funding Source(s)	**2020-21**	**2021-22**	**2022-23**	**2023-24**	**2024-25**	**Total**
98 TABs	1,100,000					1,100,000
Total	**$1,100,000**					**$1,100,000**

Current Structure:



Project Name: Sports Park Outbuildings

Project Number: GF349

Project Description: This project will replace and provide structural improvements to the roofing of all of the outbuildings at the Fountain Valley Sports Park to provide consistency with the newer surrounding buildings. In addition, the project will provide interior improvements including the replacement of fixtures, paint and plumbing.

Estimated Start Date: 2020/2021

Estimated Completion Date: 2020/2021

Budgeted Projected Costs: $500,000

Budgeted Funding Sources: Park In-Lieu Funds, General Fund Capital Reserves

Project Budget						
Funding Source(s)	**2020-21**	**2021-22**	**2022-23**	**2023-24**	**2024-25**	**Total**
Park In-Lieu	439,773					439,773
General Fund Capital Reserves	60,227					60,227
Total	**$500,000**					**$500,000**

CAPITAL IMPROVEMENT PROJECTS DESCRIPTIONS

Project Name: Park Improvements - Annual

Project Number: GF403 General Fund

Project Description:

Improvements to playground equipment are scheduled each year to ensure the safety of the children and quality of the activities that they enjoy at each of the neighborhood parks. All parks are evaluated annually and those showing the greatest need become priority.

Estimated Start Date: Annual

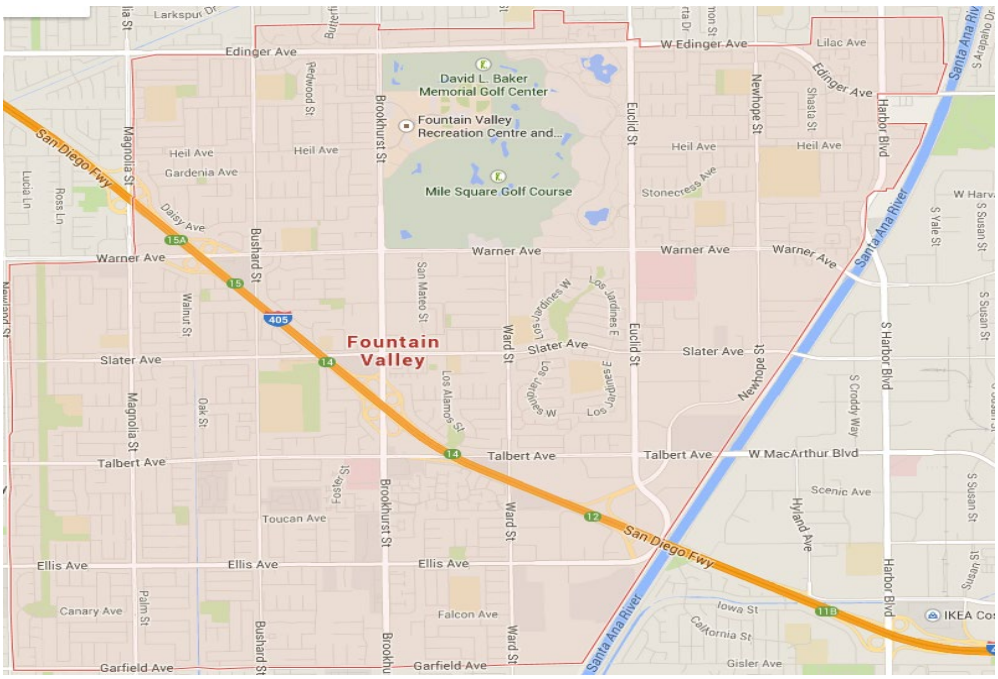
Estimated Completion Date: Continuous

Budgeted Projected Costs: $200,000 Annual

Budgeted Funding Sources: General Fund

Project Budget						
Funding Source(s)	**2020-21**	**2021-22**	**2022-23**	**2023-24**	**2024-25**	**Total**
General Fund	200,000	200,000	200,000	200,000	200,000	**1,000,000**
Total	**$200,000**	**$200,000**	**$200,000**	**$200,000**	**$200,000**	**$1,000,000**

Location Map:



Project Name: Emergency Vehicle Preemption System Phase 1

Project Number: GF796

Project Description:
EVP is a traffic signal control system for emergency vehicles that provides safety to first responders and the community and reduces emergency vehicle travel times. In FY 2019-20 an EVP pilot study included successful installation at 15 intersections. This is for the design, construction, and inspection for emergency vehicle response devices Phase 1.

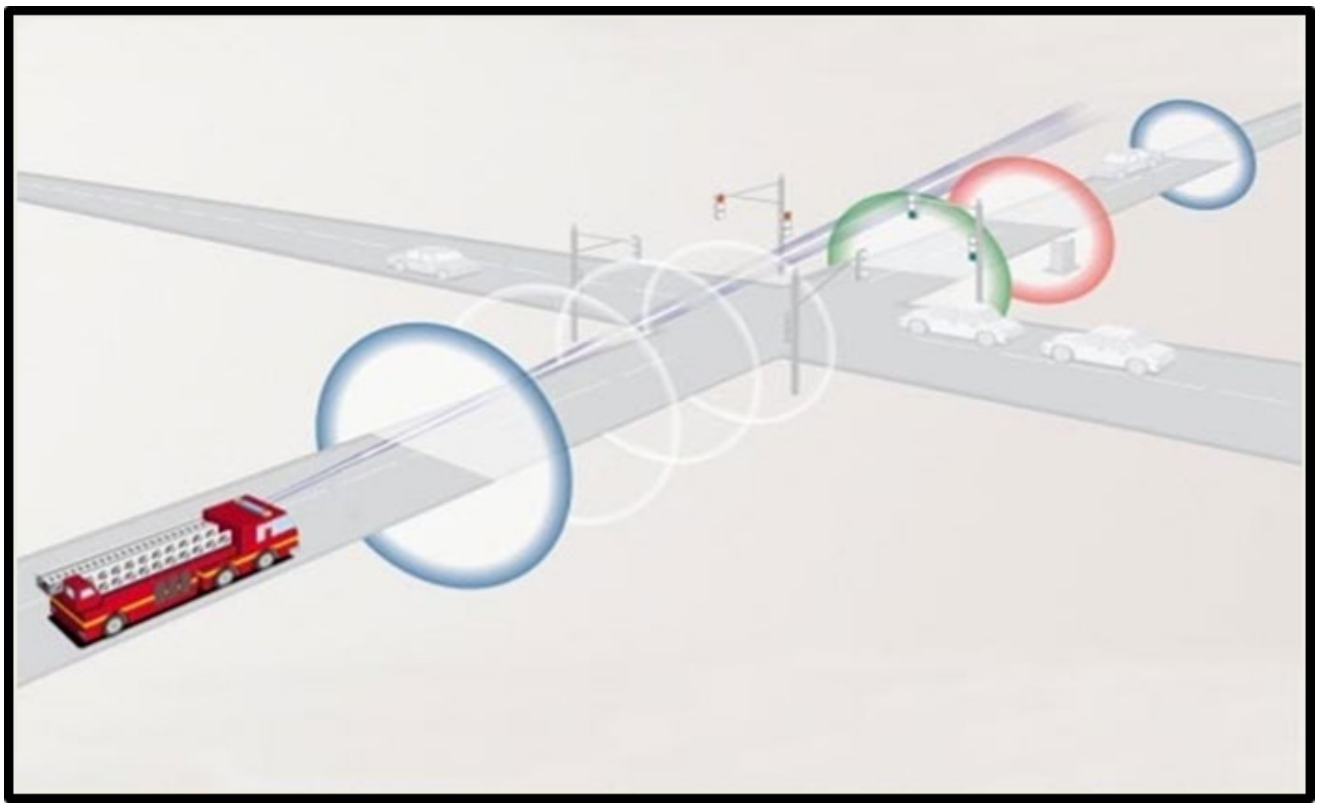
Estimated Start Date: 2020/2021

Estimated Completion Date: 2020/2021

Budgeted Projected Costs: $375,000

Budgeted Funding Sources: General Fund

Project Budget						
Funding Source(s)	**2020-21**	**2021-22**	**2022-23**	**2023-24**	**2024-25**	**Total**
General Fund Capital Reserves	375,000					375,000
Total	**$375,000**					**$375,000**



CAPITAL IMPROVEMENT PROJECTS DESCRIPTIONS

Project Name: I-405 Improvement

Project Number: GF915

Project Description:
Throughout the course of the I-405 improvement project, public works engineering staff, professional consultants and Police Department staff will be involved in reviewing plans, construction work on City facilities, evaluating and adjusting signal timing and traffic detours, and providing additional surveillance and enforcement. The City has entered into a cooperative agreement with OCTA, which provides for reimbursement of funds for City engineering and police staff costs for the duration of the project. Professional consulting services will be retained to assist city engineering staff in ensuring city compliance with all aspects of the I-405 Improvement Project.

Estimated Start Date: 2016/2017

Estimated Completion Date: 2021/2022

Budgeted Projected Costs: $2,960,000

Budgeted Funding Sources: Orange County Transportation Auth. (OCTA) Reimbursement

Project Budget						
Funding Source(s)	**2020-21**	**2021-22**	**2022-23**	**2023-24**	**2024-25**	**Total**
OCTA (Continuing Appropriation)	1,490,000					1,490,000
Total	**$1,490,000**					**$1,490,000**

CAPITAL IMPROVEMENT PROJECTS DESCRIPTIONS

Project Name: School Area ADA Pedestrian Ramps

Project Number: GT228

Project Description: This project will maintain all school area striping and signage to maintain federal and state compliance.

Estimated Start Date: 2020/2021

Estimated Completion Date: 2020/2021

Budgeted Projected Costs: $575,000

Budgeted Funding Sources: Gas Tax Fund / ATP Grant

Project Budget						
Funding Source(s)	**2020-21**	**2021-22**	**2022-23**	**2023-24**	**2024-25**	**Total**
ATP Grant	226,000					226,000
Gas Tax	349,000					349,000
Total	**$575,000**					**$575,000**

CAPITAL IMPROVEMENT PROJECTS DESCRIPTIONS

Project Name: Residential Roadway Rehabilitation

Project Number: GT229 Gas Tax Fund

Project Description:

This budget year continues the Gas Tax Fund's ongoing financing of pavement rehabilitation work on the City's residential roadways. This funding enables the City to maintain its current schedule for complete improvement of its residential streets. Continuing with the successes of this program, more extensive pavement treatments, including AC overlay, will be implemented to: (1) add useful life and strength to the roadway (2) seal the pavement surface; (3) make the pavement impermeable to air and water; (4) improve skid resistance; and (5) improve the street's overall appearance. It is intended that City Section D7 will receive a complete street resurfacing via edge grind and cap. This project will also install ADA compliant curb ramps at all curb returns. This project is planned for summer of 2020.

Estimated Start Date: Annual

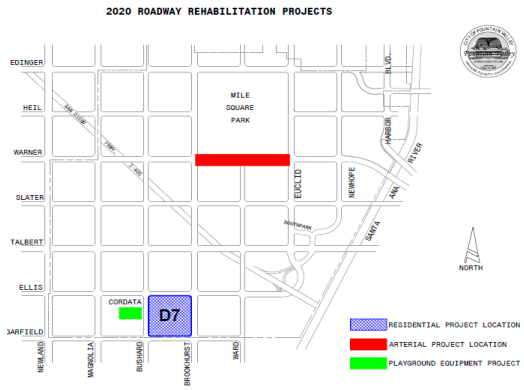
Estimated Completion Date: 2020

Budgeted Projected Costs: $2,400,000

Budgeted Funding Sources: Gas Tax Fund, General Fund, Water Fund, Sewer Fund

Project Budget						
Funding Source(s)	**2020-21**	**2021-22**	**2022-23**	**2023-24**	**2024-25**	**Total**
Gas Tax	866,562	1,155,000	955,000	955,000	955,000	**4,886,562**
Transportation Congestion Relief Fund (TCRF Loan)						
Road Maint. & Rehab. Acct. (RMRA/SB 1)	1,088,438					**1,088,438**
General Fund	375,000	375,000	375,000	375,000	375,000	**1,875,000**
Water Fund	40,000	40,000	40,000	40,000	40,000	**200,000**
Sewer Fund	30,000	30,000	30,000	30,000	30,000	**150,000**
Total	**$2,400,000**	**$1,600,000**	**$1,400,000**	**$1,400,000**	**$1,400,000**	**$8,200,000**

Location Map:



CAPITAL IMPROVEMENT PROJECTS DESCRIPTIONS

Project Name: Brookhurst Street Traffic Signal Synchronization

Project Number: TI155 Traffic Improvement Fund

Project Description:

This project is to synchronize countywide traffic signals throughout the County. The Orange County Transportation Authority (OCTA) has identified Brookhurst Street as an approved project under OCTA Measure M2 Regional Traffic Signal Synchronization Program (TSSP).

Start Date: 2020/2021

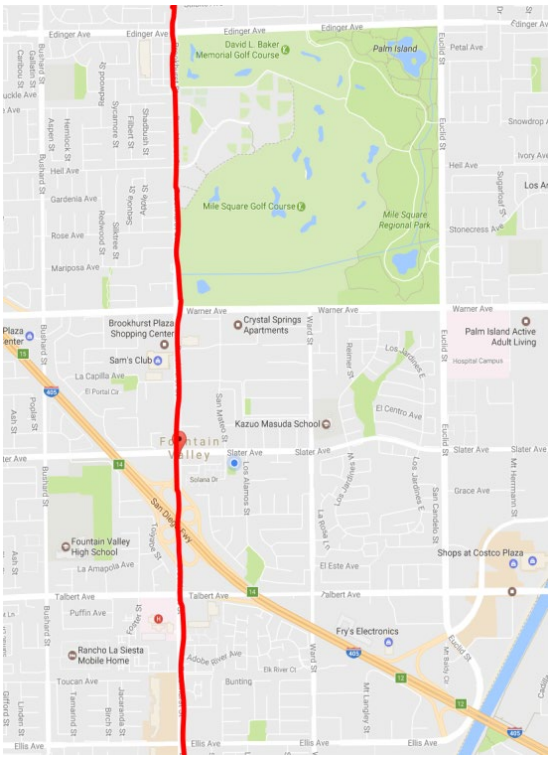
Estimated Completion Date: 2020/2021

Budgeted Projected Costs: $100,000

Budgeted Funding Sources: Measure M2

Project Budget						
Funding Source(s)	**2020-21**	**2021-22**	**2022-23**	**2023-24**	**2024-25**	**Total**
Measure M2	100,000					**100,000**
Total	**$100,000**					**$100,000**

Location Map:



CAPITAL IMPROVEMENT PROJECTS DESCRIPTIONS

Project Name: Traffic Signal System Equipment Improvements Citywide

Project Number: TI266 Traffic Improvement Fund

Project Description:

This project will provide and install traffic signal equipment at various locations citywide.

Estimated Start Date: 2020/2021

Estimated Completion Date: 2020/2021

Budgeted Projected Costs: $300,000

Budgeted Funding Sources: Measure M2

Project Budget						
Funding Source(s)	**2020-21**	**2021-22**	**2022-23**	**2023-24**	**2024-25**	**Total**
Measure M2	300,000					**300,000**
Total	**$300,000**					**$300,000**

CAPITAL IMPROVEMENT PROJECTS DESCRIPTIONS

Project Name: Warner Ave Arterial Rehabilitation from Brookhurst St. to Euclid St.

Project Number: TI275 Traffic Improvement Fund

Project Description:

This project will improve the arterial by resurfacing the street with asphalt concrete from curb to curb. This project will also replace curb & gutter, pedestrian ramps and sidewalk panels that are damaged or are not ADA compliant.

Estimated Start Date: 2019/2020

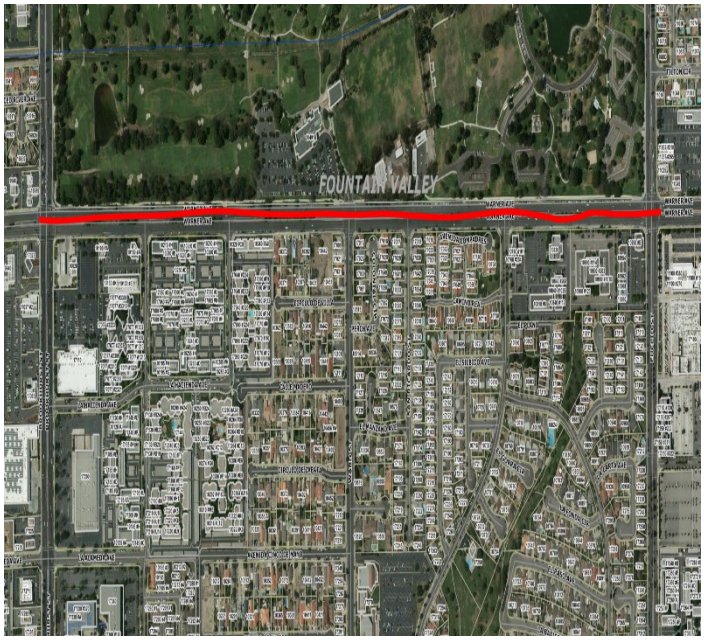
Estimated Completion Date: 2020/2021

Budgeted Projected Costs: $1,995,000

Budgeted Funding Sources: Measure M2, Traffic Improvement, Water Fund, Sewer Fund

Project Budget						
Funding Source(s)	**2020-21**	**2021-22**	**2022-23**	**2023-24**	**2024-25**	**Total**
Measure M2	1,828,000					**1,828,000**
Traffic Improvement	17,000					**17,000**
Water Fund	25,000					**25,000**
Sewer Fund	30,000					**30,000**
Total	**$1,900,000**					**$1,900,000**

Location Map:



CAPITAL IMPROVEMENT PROJECTS DESCRIPTIONS

Project Name: Euclid Street Arterial Rehabilitation from Heil St. to Warner Ave.

Project Number: TI276 Traffic Improvement Fund

Project Description:
This project will improve the arterial by resurfacing the street with asphalt concrete from curb to curb. The project will also replace curb & gutter, bus pads, pedestrian ramps and sidewalk panels that are damaged or are not ADA compliant.

Estimated Start Date: 2020/2021

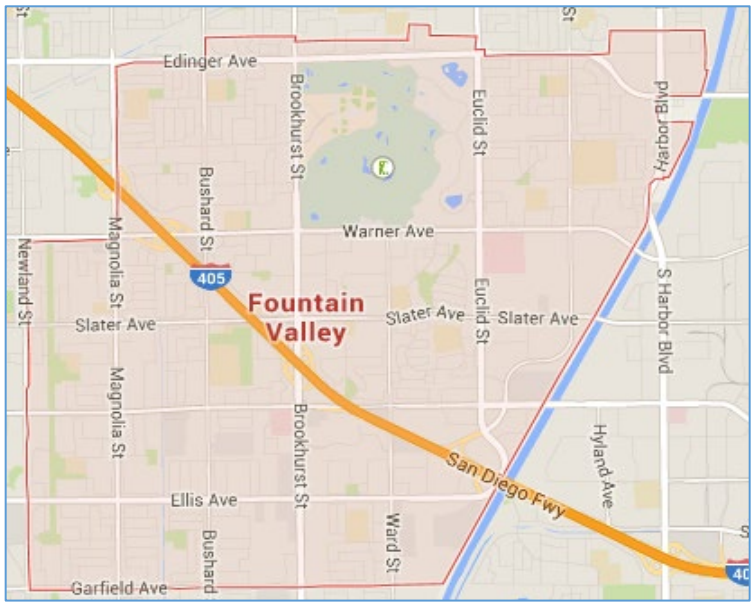
Estimated Completion Date: 2021/2022

Budgeted Projected Costs: $1,800,000

Budgeted Funding Sources: Measure M2, Water Fund, Sewer Fund

Project Budget						
Funding Source(s)	**2020-21**	**2021-22**	**2022-23**	**2023-24**	**2024-25**	**Total**
Measure M	200,000	1,545,000				1,745,000
Sewer Enterprise		30,000				30,000
Water Enterprise		25,000				25,000
Total	**$200,000**	**1,600,000**				**$1,800,000**

Location Map:



CAPITAL IMPROVEMENT PROJECTS DESCRIPTIONS

Project Name: Slater Street Traffic Signal Synchronization

Project Number: TI289 Traffic Improvement Fund

Project Description:

This project is to synchronize countywide traffic signals throughout the County. The Orange County Transportation Authority (OCTA) has identified Slater Street as an approved project under OCTA Measure M2 Regional Traffic Signal Synchronization Program (TSSP).

Start Date: 2020/2021

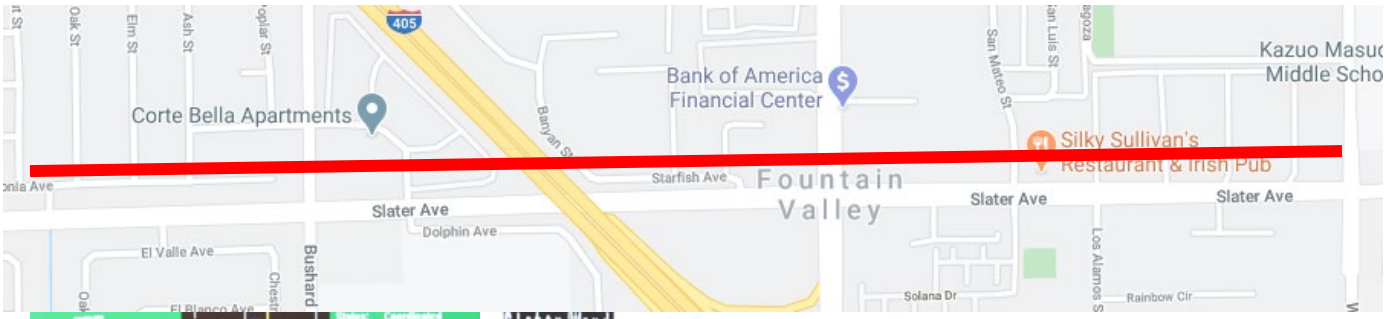
Estimated Completion Date: 2021/2022

Budgeted Projected Costs: $150,000

Budgeted Funding Sources: Measure M2

Project Budget						
Funding Source(s)	**2020-21**	**2021-22**	**2022-23**	**2023-24**	**2024-25**	**Total**
Measure M2	150,000					150,000
Total	**$150,000**					**$150,000**

Location Map:



CAPITAL IMPROVEMENT PROJECTS DESCRIPTIONS

Project Name: Protected Permissive Traffic (PPLT) Signal Improvements at Eight (8) Traffic Signals Including Edinger Ave at Ward St, Brookhurst St at Heil Ave, Harbor Blvd at Lilac Ave, Magnolia St at Slater Ave, Euclid St at Slater Ave, Warner Ave at Los Jardines West, Ellis Ave at Bushard St, Ellis Ave at Ward St

Project Number: TI288 Traffic Improvement Fund

Project Description: This project will provide for the design and preparation of the plans, specifications, and construction engineering support for eight (8) of the city's existing protected permissive traffic signals including Edinger Ave at Ward St, Brookhurst St at Heil Ave, Harbor Blvd at Lilac Ave, Magnolia St at Slater Ave, Euclid St at Slater Ave, Warner Ave at Los Jardines West, Ellis Ave at Bushard St, and Ellis Ave at Ward St.

Estimated Start Date: 2020/21

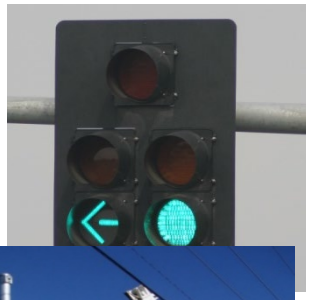
Estimated Completion Date: 2020/21

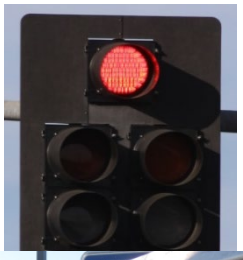
Budgeted Projected Costs: $2,045,000

Budgeted Funding Sources: HSIP Grant, Measure M2

Project Budget						
Funding Source(s)	**2020-21**	**2021-22**	**2022-23**	**2023-24**	**2024-25**	**Total**
HSIP Grant (Continuing Appropriation)	212,000	1,670,000				1,882,000
Measure M	163,000					163,000
Total	**$375,000**	**$1,670,000**				**$2,045,000**

Location: Eight Locations





CAPITAL IMPROVEMENT PROJECTS DESCRIPTIONS

Project Name: Sewer Structural Improvements Annual

Project Number: SF627 Sewer Fund

Project Description:
This project will provide sewer line improvements at various locations throughout the City. These improvements will result in the reduction of potential sewage overflows.

Program Start Date: Annually

Estimated Completion Date: Continuous

Budgeted Projected Costs: $2,000,000

Budgeted Funding Sources: Sewer Fund

Project Budget						
Funding Source(s)	**2020-21**	**2021-22**	**2022-23**	**2023-24**	**2024-25**	**Total**
Sewer Fund	2,000,000	1,500,000	1,500,000	1,500,000	1,500,000	**8,000,000**
Total	**$2,000,000**	**$1,500,000**	**$1,500,000**	**$1,500,000**	**$1,500,000**	**8,000,000**

Location: Various Areas Citywide

CAPITAL IMPROVEMENT PROJECTS DESCRIPTIONS

Project Name: Well No. 6 Rehabilitation

Project Number: WU703 Water Fund

Project Description:

As a water well ages, the rate at which water may be pumped tends to decrease. Water wells require regular maintenance to ensure adequate water flow and continued drinking water safety. In fiscal year 17-18 emergency repair work was done on the top portion of the well pump in an effort to bring the back into operational condition after it had completely failed. This work is an interim condition improvement and this well requires a more comprehensive long term list of improvements so that the city can realize longevity. The improvements required as part of this project include replacement of the entire pump, shaft and full casing rehabilitation.

Estimated Start Date: 2020/2021

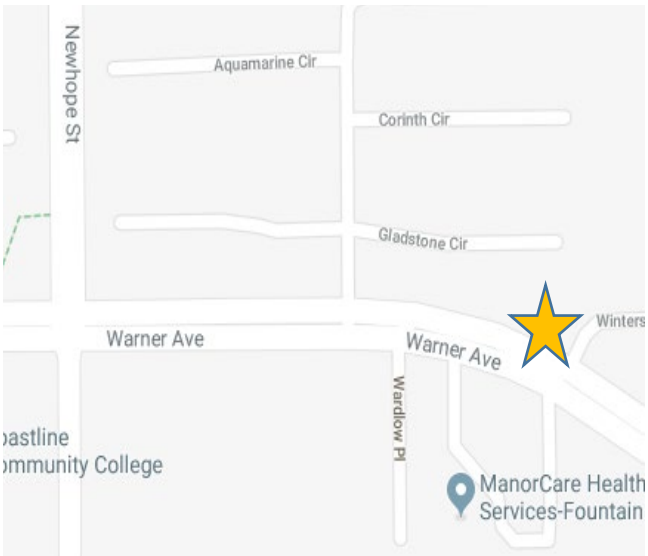
Estimated Completion Date: 2020/2021

Budgeted Projected Costs: $300,000

Budgeted Funding Sources: Water Fund

Project Budget						
Funding Source(s)	**2020-21**	**2021-22**	**2022-23**	**2023-24**	**2024-25**	**Total**
Water Fund	300,000					**300,000**
Total	**$300,000**					**$300,000**

Location Map:



CAPITAL IMPROVEMENT PROJECTS DESCRIPTIONS

Project Name: Well No. 8 Rehabilitation

Project Number: WU806 Water Fund

Project Description:

As a water well ages, the rate at which water may be pumped tends to decrease. Water wells require regular maintenance to ensure adequate water flow and continued drinking water safety. This project consists of rehabilitation of the well casing and replacement of the well pump and motor. In addition to the Well pump and motor at well 8, it will include the installation of an emergency backup generator and a Variable Frequency Drive (VFD) for energy efficiency.

Estimated Start Date: 2020/2021

Estimated Completion Date: 2020/2021

Budgeted Projected Costs: $800,000

Budgeted Funding Sources: Water Fund

Project Budget						
Funding Source(s)	**2020-21**	**2021-22**	**2022-23**	**2023-24**	**2024-25**	**Total**
Water Fund	800,000					**800,000**
Total	**$800,000**					**$800,000**

CAPITAL IMPROVEMENT PROJECTS DESCRIPTIONS

Project Name: Well No. 11 Rehabilitation

Project Number: WU807 Water Fund

Project Description:

As a water well ages, the rate at which water may be pumped tends to decrease. Water wells require regular maintenance to ensure adequate water flow and continued drinking water safety. FY 19/20 the well had the head shaft rebuilt and the pump pulled in order to check the condition to verify for the future rehab project. It was found that there is some casing failure and a blockage in the well. This project consists of rehabilitation of the well casing, the possible re-lining of the casing, and replacement of the well pump and motor.

Estimated Start Date: 2019/2020

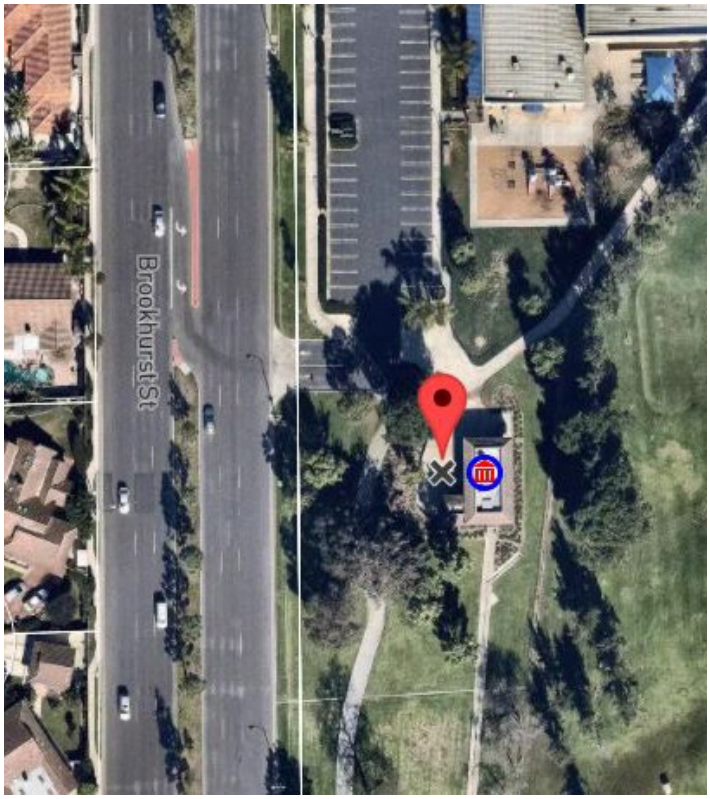
Estimated Completion Date: 2020/2021

Budgeted Projected Costs: $1,000,000

Budgeted Funding Sources: Water Fund

Project Budget						
Funding Source(s)	**2020-21**	**2021-22**	**2022-23**	**2023-24**	**2024-25**	**Total**
Water Fund	900,000					**900,000**
Total	**$900,000**					**$900,000**

Location Map:



CURRENT YEAR CAPITAL REPLACEMENT SCHEDULE

Fund 61: Information Processing

Project	2020-21
Computer Room	
City Hall Racks	
FOUNTAIN VALLEY DOMAIN	
PC-WS Info Svcs Mgr. DC0108	2,000
PC-WS-Info Svcs Tech DC12	4,400
PC-WS-Info Svcs Tech DC14	1,500
Network Servers & Equipment	
Svr-FV Svr17 (PDC)	6,000
Svr-FV SVR18 (BDC)	6,000
Svr-Exch Mail Svr - Mail17	6,500
Svr-CRSVR2017	3,500
Svr-FV Image14	7,500
Svr-Incode14	9,500
Palo Alto PA-3022 Firewall-City	20,800
Appassure Backup PV110	8,700
Cisco 2950 (3)Switches - FV	11,600
Router - Cisco 1600R City Hall Ph. Rm.	1,500
Svr-AD64 Voice Mail Svr	3,500
Svr-SEVEN Call Svr	9,300
Digital Signage Equipment-City Hall	6,600
Fax Server	2,600
Scanner-Laserfiche - Fijitsu	6,500
FVPD Rack	
FV POLICE DOMAIN	
Cisco 2950 (3)Switches- PD	11,600
Svr-PDSTA4017 (PDC)	6,500
Svr-PDSTA4018 (BDC)	6,000
Svr-PDMDC12 Sys Svr (NetMotion)	6,000
Svr-COPLINK15	3,500
UPS (Universal Power Supply)	53,000
Firewall-PA-3020 Firewall - COFVPD	16,000
FVFD Equipment	
Switch Cisco 3650 FS # 1	3,600
Switch Cisco 3650 FS # 2	3,600
Wireless Ubiquiti Radios X 2 FS # 2	3,400
TMC Room - City Hall	
Svr-Dell TMC #1 (Video)	3,500
Svr-Dell TMC #2 (Signal Detection)	3,500
Laptop–(Rugged) Signal Control	5,500
Total Computer Room	**243,700**
City Manager	
PC-WS-Asst to CM CH1090	900
Laptop-Asst to CM CH 1089	1,500
PC-WS-Admin Intern CH1088	900
PC-WS-City Council CH1096	900
Total City Manager	**4,200**
Finance/Utility Billing	
Laptop-Fin Dir CH1086	3,500
Laptop - Purchasing Agent CH1007	1,300
PC-WS-Div. Scrty CH1083	900
PC-WS-Temp(Rear) CH1078	900
PC-WS-Water Utility Billing CH1017	900
PC-WS-Water Utility Billing CH1018	900
PC-WS-Utility Billing Counter CH1020	900
PC-WS-Water Utility Billing CH1022	900
PC-WS-Acct Tech CH1080	900
PC-WS-Repro/Stores Office CH1008	900

CURRENT YEAR CAPITAL REPLACEMENT SCHEDULE

Fund 61: Information Processing

Project	2020-21
Printer - Receipt and Cash Drawer	1,200
Printer - HP 2300 - Payroll	1,200
Printer - HP 2300 - Finance Accounting	1,200
Printer-Dell3765 Copier/Fax/Scan	2,200
Bar Code Readers (4)	1,300
Total Finance/Utility Billing	**19,100**
Human Resources	
PC-WS-Safety & HR CH1006	900
Scanner-Fitjitsu	1,750
Total Human Resources	**2,650**
City Clerk	
PC-WS-CC Digital Recorder CH1100	6,600
PC-WC-Council Chamber # 2 CH1101	900
Scanner Laserfiche	4,500
Total City Clerk	**12,000**
Community Services	
PC-WS-Comm Svcs Mgr CS2000	900
PC-WS-Div Secretary CS2001	900
PC-WS-Rec Svcs Coord CS2002	900
PC-WS-Front Desk CS2003	900
PC-WS-Rec Svcs Super CS2007	900
PC-WS-CS Super. CS2008	900
PC-WS-Clerk Typist CS2009	900
PC-WS-Back Office CS2010	900
PC-WS-Rec Leader MSP CS2011	900
PC-WS-Front Desk Door CS2012	900
PC-WS-MSP PC CS2013	900
PC-WS-SC PC CS2015	900
PC-WS-CS Back Office CS2017	900
Printer-Ricoh MFP 307 Bldg B	1,000
Printer-HP4650 SC LaserJet Color	3,500
Printer-HP400 SC 1870	1,200
PC-WS Comp Lab Inst CL2500	900
PC-WC-Comp Lab Student CL2501	900
PC-WC-Comp Lab Student CL2502	900
PC-WC-Comp Lab Student CL2503	900
PC-WC-Comp Lab Student CL2504	900
PC-WC-Comp Lab Student CL2505	900
PC-WC-Comp Lab Student CL2506	900
PC-WC-Comp Lab Student CL2507	900
PC-WC-Comp Lab Student CL2508	900
PC-WC-Comp Lab Student CL2509	900
PC-WC-Comp Lab Student CL25010	900
PC-WC-Comp Lab Student CL25011	900
PC-WC-Comp Lab Student CL25012	900
PC-WC-Comp Lab Student CL25013	900
PC-WC-Comp Lab Student CL25014	900
PC-WC-Comp Lab Student CL25015	900
PC-WC-Comp Lab Student CL25016	900
PC-WC-Comp Lab Student CL25017	900
PC-WC-Comp Lab Student CL25018	900
Total Community Services	**34,500**
Planning/HCD	
Laptop-Planning Director CH1047	3,500
PC-WS-Div Secretary CH1064	900
PC-WS-Code Enforcement CH1058	900
PC-WS-Code Enforcement CH1060	900

CURRENT YEAR CAPITAL REPLACEMENT SCHEDULE

Fund 61: Information Processing

Project	2020-21
PC-WS-Housing Coord CH1061	900
PC-WS-Planner CH1066	900
PC-WS Contract Planner CH1057	900
Printer-HP4000PL	1,200
Printer-HP Laserjet400n	1,700
Front Counter Computer for Public	1,500
Total Planning/HCD	**13,300**
Fire	
PC-WS-FS1 Library1A CH4023	1,000
PC-WS-FS1 Library1B CH4004	1,000
PC-WS-Fire Chief CH4000	1,300
PC-WS-Fire Marshall CH4002	1,300
PC-WS-Fire Intern CH4005	900
PC-WS-Fire Prevention CH4006	900
PC-WS-Sta 1 / VE31 CH4011	900
PC-WS-Sta 1 / VT31 CH4012	900
PC-WS-Sta 1 / VB3 CH4013	900
PC-WS-Sta 1 / VM31 Ch10414	900
PC-WS-Sta 2 / VE32 CH4015	900
PC-WS-Sta 2 / Lib2 CH4016	900
PC-WS-Sta 2 / Lib1 CH4040	900
PC-WS Plan Check	2,000
PC-WS Plan Check	3,000
PC-WS- Sta1 FireMap CH4024	3,000
MDC-GETACs (10)	43,158
Total Fire	**63,858**
Public Works - Engineering	
PC-WS-Dir. Pub. Wks CH1048	900
PC-WS-Mgt Analyst CH1046	900
PC-WS-Dept Sec. CH1063	900
Printer-HP4550N-Color LaserJet	900
Printer-HP2025dn- Div Sec	600
Total Public Works - Engineering	**4,200**
Public Works - City Yard	
Printer-HPM25DW Front Office	1,400
PC-WS-Mgt Analyst CY3242	900
PC-WS-Internal Svcs Sup CY3232	900
PC-WS-General Svcs Mgr CY3210	900
PC-WS-Sprinlker Tech CY3234	900
PC-WS-Sewer & Storm Super. CY3245	900
Printer-HP452 Sewer	1,200
Datacap Unit-Itron System	4,000
Printer-HP2200DN Itron Sys	1,200
PC-WS-Water Supervisor CY3207	900
PC-WS-Utilities Mgr CY3209	900
PC-WS-Distribution Supervisor CY3221	900
PC-WS Time Entry CY3105	900
PC-WS Time Entry CY3106	900
Total Public Works - City Yard	**16,800**
Police (Asset Seizure)	
PC-WS-FVPD Lt's Ofc. FV 85	900
PC-WS-Det. Persons Crimes FV 48	900
PC-WS-Sgt's Office FV 36	900
PC-WS-FVPD Lt's Ofc FV 17	900
PC-WS-Support Capt FV 8	900
PC-WS-Traffic FV 32	900
PC-WS-School Resource Ofcr FV 42	900

CURRENT YEAR CAPITAL REPLACEMENT SCHEDULE

Fund 61: Information Processing

Project	2020-21
PC-WS-Locator FV 64	900
PC-WS-Traffic LT FV 59	900
PC-WS-Watch Com FV 79	900
PC-WS-Det Fraud S. FV 43	900
PC-WS-Det Fraud N. FV 44	900
PC-WS-Det Sex Crime FV 45	900
PC-WS-Det Prop N. FV 46	900
PC-WS-CSU Sgt FV 97	900
PC-WS-CSU FV 49	900
PC-WS-Opns Capt FV 3	900
PC-WS-Sgt's Office FV 37	900
PC-WS-Sgt's Office FV 35	900
PC-WS-Det. Assist FV 62	900
Printer-HP LaserJet 3765 Opns. Secretary	400
Printer-HP Laserjet M203 Lt's Office	400
Printer-HP LaserJet 3015 Property Room	400
Printer-HP 452dn Training Sgt.	400
Printer-HP LaserJet 1200 Traffic Sgt's Office	400
Printer-4100N Detective's Secretary	1,700
Printer-HP 3015n CSU Office	1,700
Printer-HP 3015n Records	1,700
Total Police (Asset Seizure)	**25,100**
Police	
Monitor-Acer AL 1914 19" LCD Dispatch 1	1,500
Monitor-Acer AL 1914 19" LCD Dispatch 2	1,500
Monitor-Acer AL 1914 19" LCD Dispatch 3	1,500
PC-WS-Spillman	1,500
PC-WS-Dispatch 1 FV 101	900
PC-WS-Dispatch 1 FV 102	900
PC-WS-Dispatch 1 FV 103	900
PC-WS-C.O.P. FV 14	900
PC-WS-Rpt Writing FV 89	900
PC-WS-Dispatch Pos #3 FV 103b	900
PC-WS-Det. SIU FV 66	900
PC-WS-P&T FV 12	900
PC-WS-SIU Office FV 57	900
PC-WS-CSO Det. Assist Desk FV 47	900
PC-WS-Records FV 71	900
PC-WS-Traffic Bureau FV 28	900
PC-WS-Traffic back desk FV 30	900
PC-WS-Court Liaison FV 63	900
PC-WS-Det Sgt FV 58	900
PC-WS-Laserfiche FV 514	900
Scanner-Laserfiche	6,532
Scanners (7)-Records	7,000
PC-WS-FVPD Digital Lab FV 54	6,100
PC-WS-Property Rm FV 34	2,000
PC-WS-Traffic Bureau FV 26	900
PC-WS-Traffic Bureau FV 31	900
PC-WS-Traffic Bureau Sgt. FV 29	900
PC-WS-Comp Forensic Lab FV 55	3,500
PC-WS-Video Editing Workstation FV 52	3,500
PC-WS-Tracker System	2,000
Evidence Bar Code System Hardware	6,400
Laptop-MDC Mgt.	3,500
PC-WS-SIU Office FV 50	900
PC-WS-SIU Office FV 51	900

CURRENT YEAR CAPITAL REPLACEMENT SCHEDULE

Fund 61: Information Processing

Project	2020-21
Laptop - Dell - Detective's (Property Rm.)	1,200
Laptop - Dell - SIU (Property Rm)	1,200
PC-WS TMC PD Traffic Video Pos # 1	900
PC-WS TMC PD Traffic Video Pos # 2	900
PC-WS EOC PD Traffic Video from TMC	900
Printer-HP 4550N Crime Lab	2,700
Printer-HP 3015n Dispatch	1,700
Printer-HP 3015n Records	1,700
Printer-HP477 MFP Traffic Bureau	2,100
MDT-Mobile Computer Getac T800	2,500
MDT-Mobile Computer Getac T800	2,500
MDT-Mobile Computer Getac T800	2,500
MDT-Mobile Computer Getac F110	4,950
MDT-Mobile Computer Getac F110	4,950
MDT-Mobile Computer Getac F110	4,950
MDT-Mobile Computer Getac F110	4,950
MDT-Mobile Computer Getac F110	4,950
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MDT-Mobile Computer Getac F110	4,950
MDT-Mobile Computer Getac F110	4,950
MDT-Mobile Computer Getac F110	4,950
MDT-Mobile Computer Getac F110	4,950
MDT-Mobile Computer Getac F110	4,950
MDT-Mobile Computer Getac F110	4,950
Total Police	**185,232**
Total Computers & Printers	**624,640**
Duplicating/Mail/Stores	
Total Duplicating/Mail/Stores	**-**
Total Information Processing	**624,640**

CURRENT YEAR CAPITAL REPLACEMENT SCHEDULE

Fund 62: Government Buildings

Project		2020-21
City Hall		
Automated Doors (3)		25,000
	Total City Hall	**25,000**
Senior/Community Center		
Carpet/Flooring - 1st Floor/Social Hall		47,000
Carpet/Flooring - 2nd Floor		23,500
Dance Floor		13,500
Painting (Interior)		25,000
Water Heater		5,000
Doors-Dividing		10,000
	Total Senior/Community Center	**124,000**
Fields/Field Restrooms		
Baseball Windscreens		3,000
Benches (5)		5,400
Doors, Roll Up		45,000
Field Restrooms Partitions		6,000
Roofs (4)		22,000
	Total Fields/Field Restrooms	**81,400**
Recreation Center		
Bleachers (Gym)		31,000
	Total Recreation Center	**31,000**
Tennis Center		
Roof		6,500
	Total Tennis Center	**6,500**
City Yard		
Doors/Rollup/Overhead		165,000
	Total City Yard	**165,000**
Fire Station #1		
Flooring		25,000
Paint (Interior)		17,000
Roof		235,000
	Total Fire Station #1	**277,000**
Fire Station #2		
Flooring		8,000
Doors, Overhead		26,500
Paint (Interior)		11,000
	Total Fire Station #2	**45,500**
Police Facility		
Painting (Interior)		6,369
Garage Door		15,000
Generator-Standby		110,000
	Total Police Facility	**131,369**
	Total Government Buildings	**886,769**

CURRENT YEAR CAPITAL REPLACEMENT SCHEDULE

Fund 63 Fleet Management

Project	2020-21
Fire Department	
Fire Management	
Chevy Tahoe	60,000
Total Fire Department	**60,000**
Police Department	
Police Management	
Ford Explorer/Chevy Tahoe	40,000
Patrol & Enforcement	
Patrol & Enforcement Annual Replacement (4 Vehicles Annually $44,000 each)	176,000
PD - Field Support - Motorcycles	
Honda	29,500
Total Police Department	**245,500**
Public Works	
Fleet/Government Buildings	
Hydraulic Lift Trailer	21,000
Total Fleet /Government Buildings	**21,000**
Concrete Maintenance	
Street Management	
Concrete Maintenance	
Ford 350 Flatbed, W/lift Gate	65,000
Total Concrete Maintenance	**65,000**
Pavement/Asphalt Maintenance	
Freightliner Heater Patch Truck Diesel	150,000
Triple L Trailer	15,000
Total Pavement/Asphalt Maintenance	**165,000**
Streets/Traffic/Graffiti	
Ford F-450 Crew Cab	56,000
Total Streets/Traffic/Graffiti	**56,000**
Trees/Public R-O-W	
Bean Sprayer	15,000
Total Trees/Public R-O-W	**15,000**
Recreation Center	
Tilt Trailer for Small Equipment	9,000
Dosko Root Cutter	10,000
Total Recreation Center Management	**19,000**
Utilities	
Water Management	
Peterbuilt 2-Axle Dump-Diesel	150,000
Ford F350 1-ton Flatbed W/A	44,000
Ford Ranger XL SuperCab w/Arrow Board	33,000
Total Water Management	**227,000**
Wastewater Management	
Peterbuilt, 10-Wheel	180,000
Total Wastewater Management	**180,000**
Total Utilities	**407,000**
Total Public Works	**341,000**
Total All Fleet	**1,053,500**

CURRENT YEAR CAPITAL REPLACEMENT SCHEDULE

Fund 64: Equipment

Project	2020-21
City Hall	
Council Sound System	3,100
Wireless Microphone (Council)	700
Furniture	
Furniture / Lobby (City Hall)	2,500
Furniture / Lobby (Inner Council)	2,500
Furniture / Lobby (Outer Council)	2,500
Furniture - Dept Managers	6,000
Chairs - Managers (39)	1,000
Furniture - Council	35,000
Furnishings - Sml Conference Rooms (3)	4,000
Chairs - Staff	1,700
Total City Hall	**59,000**
Police	
Teletrac Units /GPS	2,600
Ballistic Vests	4,500
S.W.A.T. Vests	4,400
Firearms	1,000
Furniture	
Furnishings	10,000
Chairs - Staff (27)	1,000
Chairs - Managers (30)	1,000
Furniture / Lobby (3)	1,650
Workstations	
Total Police	**26,150**
Suppresion	
Suction Unit	800
Bendix King (Bk) Radios (20)	39,000
Fire Hose (Front Line)	4,350
Rescue Saws (3)	3,550
Scott Breathing App / Bottles (26)(8)	6,500
Holmaltro Extraction System (2)	52,000
SCBA Harnesses (25)	108,030
SCBA Harnesses (4 OES/1 Chief)	22,500
SCBA Air Filling Station	41,000
Turn-Out Gear (2,750 per set x 5)	13,750
Total Suppresion	**291,480**
Fire Station # 1	
Furnishings	6,000
Appliances	2,550
Total Fire Station # 1	**8,550**
Fire Station # 2	
Furnishings	3,000
Appliances	2,400
Total Fire Station # 2	**5,400**
Total Fire	**305,430**
Public Works-Field Services	
Field Services	
Furnishings	3,000
Power Tools-Facilities	2,500
Total Field Services	**5,500**
Rec Center Maintenance	

CURRENT YEAR CAPITAL REPLACEMENT SCHEDULE

Fund 64: Equipment

Project	2020-21
Remote Control-Irrigation (3)	2,900
Roto tiller (1)	2,400
Chain Saws -020-7 (4 Rec. 2 Civ. 1 ROW)	1,600
Total Rec Center Maintenance	**6,900**
Sewer Maintenance	
Atmosphere Monitor	3,000
Blowers	1,000
Generator	3,000
Tri-Pod Winch	6,000
Total Sewer Maintenance	**13,000**
Fleet Operations	
Oil Lube Pump Transfer	2,500
Oil Lube Product Pump	2,200
36" Box Brake	3,500
Small Equipment Lift	1,500
Large Parts Washer	6,000
Total Fleet Operations	**15,700**
Total Field Services	**41,100**
Water	
Blower (electric) 3 HP (3)	400
3" Dbl. Diaphragm Pump (multiquip)	3,000
4" Trash Pump	3,900
Air Compressor - Hill Bros. & Co.	3,900
Borescope - Expanded Optics 11	4,500
Generator - Honda (standby Res #2)	5,250
Hydraulic Shoring (Singlejacks)	10,000
Total Water	**30,950**
Recreation & Community Services	
Recreation Center	
Ice Maker	3,000
Staff Chairs	500
Hydraulic Lift	16,000
Backpack Blowers (2)	1,000
String Trimmers (2)	1,000
Score Board Receiver & Encloser-(6) BB/SB Field	3,090
Goal Posts	3,000
Rear Projection Screen (Movie's in the Park)	1,550
Storage Freezer-3 Door Reach In	5,100
Refrigerator-3 Door	4,000
Furnishings	1,500
Refrigerator	2,500
Tables/Chairs	10,000
Piano	5,000
Total Recreation Center	**57,240**
Senior Center	
Staff Chairs	500
Bar Stools (Senior Center) (20)	2,600
Card Tables (Senior Center) (28)	2,750
Tables/Chairs	7,000
Furniture Misc.	3,000
Weight Machine, Chest Press, LF	2,400
Weight Machine, Chest Press, LF	2,400
Weight Machine, Multi Station, LF	4,200
Weight Machine, Pullover	1,600

CURRENT YEAR CAPITAL REPLACEMENT SCHEDULE

Fund 64: Equipment

Project	2020-21
Refrigerator, 20 cu ft Frigidaire	1,100
Microwave, Commercial, Panasonic	500
Steam Table, 4 Hole	2,304
Table, Food Prep, SS, 6-8'	2,250
Table, Food Prep, SS, 12-15'	5,600
Piano	7,000
Stage, Portable	2,000
Projection Screen, 12' Auditorium	1,500
Projection Screen, 10' Lecture Room	1,000
Bingo Equipment	10,000
Total Senior Center	**59,704**
Total Recreation & Community Services	**116,944**
Total Equipment	**579,574**

TEN-YEAR STRATEGIC FINANCIAL PLAN
CAPITAL IMPROVEMENT & REPLACEMENT PLAN

Introduction

The Ten-Year Strategic Financial Plan includes forecasting for all City funds and future major capital public improvements and capital replacement and/or maintenance of government buildings, equipment, fleet, and IT technology. Each year this plan is reviewed and updated to reflect to most current needs of the community and the organization.

Ten-Year Strategic Financial Plan

Long-term financial planning combines financial forecasting with strategizing. It is a highly collaborative process that considers future scenarios and helps governments navigate challenges. Long-term financial planning works best as part of an overall strategic plan. Financial and expenditures over a long-term period, using assumptions about economic conditions, future spending scenarios, and other salient variables. Long-term financial planning is the process of aligning financial capacity with long-term service objectives.

Financial planning uses forecasts to provide insight into future financial capacity so that strategies can be developed to achieve long-term sustainability in light of the government's service objectives and financial challenges.

It is important to have a comprehensive long-term financial planning process because it stimulates discussion and engenders a long-range perspective for decision makers. It is used as a tool to identify financial challenges early; it stimulates long-term and strategic thinking; it can give consensus on long-term financial direction; and it is useful for communications with internal and external stakeholders.

Capital Improvement Projects & Annual Capital Replacement Purchases

Capital Improvements are the building, upgrading, or replacement of city infrastructure such as residential and arterial streets, bridges, traffic signals, storm drain systems and drainage channels, parks and public service providing facilities.

Infrastructure improvements are considered capital improvement projects when the expected life of the asset spans multiple years (in excess of two years) and expenditures are at least $50,000. These significant non-routine capital expenditures are

accounted for as capital projects within the CIP special funds. Equipment, operating and maintenance costs are identified for inclusion in future operating budgets.

In contrast, routine capital purchases of new vehicles, computer hardware and other equipment are largely accounted for in internal service funds, such as the Information Technology, Government Buildings, Fleet Management and Equipment Funds. These assets are capitalized when the initial individual cost is $5,000 or more with an estimated useful life greater than two years. The estimated useful lives applied to property, plant, equipment and infrastructure assets ranges from three to 62 years.

Capital Improvement Plan

The Capital Improvement Program (CIP) is a component of the Ten-Year Strategic Financial Business Plan. This long range capital forecast, identifies major public improvements to the City's infrastructure that will be required to be replaced, improved, or maintained over the next ten years. The CIP is important for planning and managing Fountain Valley's development, as well as maintaining existing infrastructure.

The City places a high priority on infrastructure construction, rehabilitation, and maintenance efforts to ensure its streets, landscaping, and facilities are built, maintained, and rehabilitated according to best practices and promote environmental sustainability. Emphasizing rehabilitation and effective maintenance practices minimizes deterioration and costly remediation efforts, thereby extending the useful life of infrastructure improvements and providing long-term savings. During the development of the CIP, capital projects affecting public health and safety, and/or legal mandates receive the highest priority. Emphasis is also placed on capital projects maintaining service levels or preventing deterioration of facilities.

Planning for capital improvements is an ongoing process. As the City's infrastructure condition and needs change, capital programs and priorities must be adjusted. New construction may be required to accommodate increased demand or replace aging facilities while existing infrastructure requires periodic rehabilitation, replacement or other improvements to protect the City's investments.

The plan provides cost estimates for each project and identifies funding sources with consideration given to ongoing resources. Because priorities can change, projects included in outward planning years serve as a guide for future capital investments and are not guaranteed for funding. Funds are not appropriated for CIP projects beyond the

current fiscal year.

The City has developed several master plans for infrastructure development, management, and maintenance. These include a pavement management plan, water master plan, sewer master plan, and drainage master plan. These plans chart a course to address immediate needs as well as long term planning and funding requirements for maintaining and upgrading infrastructure needs in these areas to sustain the community demands.

Capital Replacement Plan

The Capital Replacement Plan is a component of the Ten-Year Strategic Financial Plan. All city assets related to government buildings; equipment, tools, office furniture; information technology; and rolling fleet are listed in a ten-year replacement or maintenance schedule for each asset category. The Internal Service Funds related to capital replacement consist of:

Information Technology: Accounts for the capital acquisition and replacement cost of citywide computers, network equipment, printers, copiers, scanners, telephones, and duplication and mailing equipment.

Government Buildings: Accounts for the replacement, repair or maintenance and capital equipment necessary for the efficient operation of the various City buildings.

Capital Equipment: Administers the acquisition, replacement and maintenance of furniture, equipment, machines, large tools, and other capital equipment not accounted for in IT or government buildings.

Fleet Services: Provides for the capital purchase, replacement and maintenance of all city vehicles.

These Internal Service Funds were established to finance and account for all existing and newly acquired capital items. The finance policy requires that funding include the operations, maintenance and replacement costs of each city asset. These costs are then charged back to the various operating departments and programs, based on a ten year timeline, so that the true cost of providing services to the community are very transparent. This methodology allows for the full recovery of revenues back into the Internal Service Funds to cover the cost of replacing each asset over the projected life of that asset.

TEN YEAR REVENUE, EXPENSE & FUND BALANCE PROJECTIONS

Water Fund	2020-2021	2021-2022	2022-2023	2023-2024
Beginning Balance	**8,063,400**	**7,464,338**	**9,845,344**	**13,115,893**
Revenues				
Water Revenue				
Operating Revenue	18,706,984	19,575,307	20,928,126	21,849,974
Total Water Revenue	**18,706,984**	**19,575,307**	**20,928,126**	**21,849,974**
Other Revenue				
Water Revenue Bonds	-	-	-	-
Government Agencies (OCTA)	-	-	-	-
Total Other Revenue	**-**	**-**	**-**	**-**
Total Revenues	**18,706,984**	**19,575,307**	**20,928,126**	**21,849,974**
Expenditures				
Operating				
Operating	14,186,801	14,494,595	15,090,886	15,686,375
Total Operating	**14,186,801**	**14,494,595**	**15,090,886**	**15,686,375**
Capital				
Capital	3,465,000	1,395,000	1,200,000	4,705,000
OCTA Capital (Reimbursable)	400,000	-	-	-
Total Capital	**3,865,000**	**1,395,000**	**1,200,000**	**4,705,000**
Debt Service				
Principal Loan Payment	-	-	-	-
Principal Debt Service (FVPFA)	580,000	600,000	630,000	595,000
Total Debt Service	**580,000**	**600,000**	**630,000**	**595,000**
Transfers Out				
Employee Benefit Fund (OPEB)	609,244	639,706	671,692	705,276
Section 115 Trust	-	-	-	-
Gas Tax Fund	40,000	40,000	40,000	40,000
Traffic Improvement Fund	25,000	25,000	25,000	25,000
Total Transfers Out	**674,244**	**704,706**	**736,692**	**770,276**
Total Expenditures	**19,306,045**	**17,194,301**	**17,657,578**	**21,756,651**
Fund Balance	**7,464,338**	**9,845,344**	**13,115,893**	**13,209,216**

TEN YEAR REVENUE, EXPENSE & FUND BALANCE PROJECTIONS

2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-30
13,209,216	**17,498,583**	**18,479,534**	**19,412,761**	**20,329,187**	**21,718,855**
22,775,186	23,785,863	24,826,996	25,893,222	27,006,281	28,173,274
22,775,186	**23,785,863**	**24,826,996**	**25,893,222**	**27,006,281**	**28,173,274**
-	-	-	-	-	-
-	-	-	-	-	-
-	**-**	**-**	**-**	**-**	**-**
22,775,186	**23,785,863**	**24,826,996**	**25,893,222**	**27,006,281**	**28,173,274**
16,322,730	16,997,168	17,709,441	18,463,861	19,262,944	20,117,886
16,322,730	**16,997,168**	**17,709,441**	**18,463,861**	**19,262,944**	**20,117,886**
732,550	4,310,177	4,612,882	4,865,668	4,623,538	5,101,494
-	-	-	-	-	-
732,550	**4,310,177**	**4,612,882**	**4,865,668**	**4,623,538**	**5,101,494**
-	-	-	-	-	-
625,000	655,000	690,000	725,000	765,000	800,000
625,000	**655,000**	**690,000**	**725,000**	**765,000**	**800,000**
740,540	777,567	816,445	857,267	900,131	945,137
-	-	-	-	-	-
40,000	40,000	40,000	40,000	40,000	40,000
25,000	25,000	25,000	25,000	25,000	25,000
805,540	**842,567**	**881,445**	**922,267**	**965,131**	**1,010,137**
18,485,819	**22,804,912**	**23,893,768**	**24,976,796**	**25,616,613**	**27,029,517**
17,498,583	**18,479,534**	**19,412,761**	**20,329,187**	**21,718,855**	**22,862,611**

TEN YEAR REVENUE, EXPENSE & FUND BALANCE PROJECTIONS

Refuse Fund	2020-2021	2021-2022	2022-2023	2023-2024
Beginning Balance	**1,066,283**	**1,188,949**	**1,188,949**	**1,188,949**
Revenues				
Refuse Revenues				
Refuse Billing	3,937,143	3,950,000	3,950,000	3,950,000
Total Refuse Revenues	**3,937,143**	**3,950,000**	**3,950,000**	**3,950,000**
Total Revenues	**3,937,143**	**3,950,000**	**3,950,000**	**3,950,000**
Expenditures				
Operating				
Operating	3,814,477	3,950,000	3,950,000	3,950,000
Total Operating	**3,814,477**	**3,950,000**	**3,950,000**	**3,950,000**
Total Expenditures	**3,814,477**	**3,950,000**	**3,950,000**	**3,950,000**
Fund Balance	**1,188,949**	**1,188,949**	**1,188,949**	**1,188,949**

TEN YEAR REVENUE, EXPENSE & FUND BALANCE PROJECTIONS

2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-30
1,188,949	**1,188,949**	**1,188,949**	**1,188,949**	**1,188,949**	**1,188,949**
3,950,000	3,950,000	3,950,000	3,950,000	3,950,000	3,950,000
3,950,000	**3,950,000**	**3,950,000**	**3,950,000**	**3,950,000**	**3,950,000**
3,950,000	**3,950,000**	**3,950,000**	**3,950,000**	**3,950,000**	**3,950,000**
3,950,000	3,950,000	3,950,000	3,950,000	3,950,000	3,950,000
3,950,000	**3,950,000**	**3,950,000**	**3,950,000**	**3,950,000**	**3,950,000**
3,950,000	**3,950,000**	**3,950,000**	**3,950,000**	**3,950,000**	**3,950,000**
1,188,949	**1,188,949**	**1,188,949**	**1,188,949**	**1,188,949**	**1,188,949**

TEN YEAR REVENUE, EXPENSE & FUND BALANCE PROJECTIONS

Road Maintenance & Rehabilitation (SB1)	2020-2021	2021-2022	2022-2023	2023-2024
Beginning Balance	**216,461**	**200,000**	**202,000**	**204,000**
Revenues				
Special Revenues				
Road Maintenance & Rehabilitation Allocation	1,069,977	1,000,000	1,000,000	1,000,000
Total Special Revenues	**1,069,977**	**1,000,000**	**1,000,000**	**1,000,000**
Other Revenues				
Interest	2,000	2,000	2,000	2,000
Total Other Revenues	**2,000**	**2,000**	**2,000**	**2,000**
Total Revenues	**1,071,977**	**1,002,000**	**1,002,000**	**1,002,000**
Expenditures				
Transfers Out				
Gas Tax Fund	1,088,438	-	-	-
Traffic Improvement Fund	-	1,000,000	1,000,000	1,000,000
Total Transfers Out	**1,088,438**	**1,000,000**	**1,000,000**	**1,000,000**
Total Expenditures	**1,088,438**	**1,000,000**	**1,000,000**	**1,000,000**
Fund Balance	**200,000**	**202,000**	**204,000**	**206,000**

TEN YEAR REVENUE, EXPENSE & FUND BALANCE PROJECTIONS

2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-30
206,000	**208,000**	**210,000**	**212,000**	**214,000**	**216,000**
1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
1,000,000	**1,000,000**	**1,000,000**	**1,000,000**	**1,000,000**	**1,000,000**
2,000	2,000	2,000	2,000	2,000	2,000
2,000	**2,000**	**2,000**	**2,000**	**2,000**	**2,000**
1,002,000	**1,002,000**	**1,002,000**	**1,002,000**	**1,002,000**	**1,002,000**
-	-	-	-	-	-
1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
1,000,000	**1,000,000**	**1,000,000**	**1,000,000**	**1,000,000**	**1,000,000**
1,000,000	**1,000,000**	**1,000,000**	**1,000,000**	**1,000,000**	**1,000,000**
208,000	**210,000**	**212,000**	**214,000**	**216,000**	**218,000**

TEN YEAR REVENUE, EXPENSE & FUND BALANCE PROJECTIONS

Gas Tax Fund	2020-2021	2021-2022	2022-2023	2023-2024
Beginning Balance	**1,842,089**	**1,849,620**	**1,698,700**	**1,782,472**
Revenues				
HUT Allocation				
Gas Tax - Section 2103	502,238	250,000	250,000	250,000
Gas Tax - Section 2105	325,619	325,000	325,000	325,000
Gas Tax - Section 2106	204,236	200,000	200,000	200,000
Gas Tax - Section 2107	396,243	425,000	425,000	425,000
Total HUT Allocation	**1,428,336**	**1,200,000**	**1,200,000**	**1,200,000**
Other Income				
Interest / Other	18,000	18,000	17,000	18,000
SB1 Loan Repayment	-	-	-	-
Recovery of Expense	226,000	-	-	-
Total Other Income	**244,000**	**18,000**	**17,000**	**18,000**
Transfers In				
Road Maint & Rehab (SB1)	1,088,438	-	-	-
Sewer Fund	30,000	30,000	30,000	30,000
Water Fund	40,000	40,000	40,000	40,000
General Fund	654,000	659,580	665,272	671,077
Total Transfers In	**1,812,438**	**729,580**	**735,272**	**741,077**
Total Revenues	**3,484,774**	**1,947,580**	**1,952,272**	**1,959,077**
Expenditures				
Capital				
Capital Projects	3,081,000	1,673,500	1,443,500	1,998,500
Total Capital	**3,081,000**	**1,673,500**	**1,443,500**	**1,998,500**
Transfers Out				
General Fund	396,243	425,000	425,000	425,000
Total Transfers Out	**396,243**	**425,000**	**425,000**	**425,000**
Total Expenses	**3,477,243**	**2,098,500**	**1,868,500**	**2,423,500**
Fund Balance	**1,849,620**	**1,698,700**	**1,782,472**	**1,318,049**

TEN YEAR REVENUE, EXPENSE & FUND BALANCE PROJECTIONS

2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-30
1,318,049	**909,547**	**973,086**	**1,048,785**	**125,769**	**230,162**
250,000	250,000	250,000	250,000	250,000	250,000
325,000	325,000	325,000	325,000	325,000	325,000
200,000	200,000	200,000	200,000	200,000	200,000
425,000	425,000	425,000	425,000	425,000	425,000
1,200,000	**1,200,000**	**1,200,000**	**1,200,000**	**1,200,000**	**1,200,000**
13,000	9,000	10,000	10,000	1,000	2,000
-	-	-	-	-	-
-	-	-	-	-	-
13,000	**9,000**	**10,000**	**10,000**	**1,000**	**2,000**
-	-	-	-	-	-
30,000	30,000	30,000	30,000	30,000	30,000
40,000	40,000	40,000	40,000	40,000	40,000
676,999	683,039	689,199	695,483	701,893	708,431
746,999	**753,039**	**759,199**	**765,483**	**771,893**	**778,431**
1,959,999	**1,962,039**	**1,969,199**	**1,975,483**	**1,972,893**	**1,980,431**
1,943,500	1,473,500	1,468,500	2,473,500	1,443,500	1,498,500
1,943,500	**1,473,500**	**1,468,500**	**2,473,500**	**1,443,500**	**1,498,500**
425,000	425,000	425,000	425,000	425,000	425,000
425,000	**425,000**	**425,000**	**425,000**	**425,000**	**425,000**
2,368,500	**1,898,500**	**1,893,500**	**2,898,500**	**1,868,500**	**1,923,500**
909,547	**973,086**	**1,048,785**	**125,769**	**230,162**	**287,092**

TEN YEAR REVENUE, EXPENSE & FUND BALANCE PROJECTIONS

Traffic Improvement Fund	2020-2021	2021-2022	2022-2023	2023-2024
Beginning Balance	**733,825**	**733,825**	**733,825**	**733,825**
Revenues				
Special Revenues				
Other	212,000	1,670,000	-	-
Grants/Other	7,000	7,000	7,000	7,000
Total Special Revenues	**219,000**	**1,677,000**	**7,000**	**7,000**
Other Revenues				
Transportation Impact Fee	10,000	10,000	10,000	10,000
Interest	-	-	-	-
Total Other Revenues	**10,000**	**10,000**	**10,000**	**10,000**
Transfers In				
General Fund	-	-	-	-
Road Maint & Rehab. Allocation	-	1,000,000	1,000,000	1,000,000
Measure M2	3,122,225	793,000	593,000	893,000
Pollution Reduction Fund	-	-	175,000	-
Sewer Fund	30,000	30,000	30,000	30,000
Water Fund	25,000	25,000	25,000	25,000
Total Transfers In	**3,177,225**	**1,848,000**	**1,823,000**	**1,948,000**
Total Revenues	**3,406,225**	**3,535,000**	**1,840,000**	**1,965,000**
Expenditures				
Capital				
Capital Projects	3,406,225	3,535,000	1,840,000	1,965,000
Total Capital Projects	**3,406,225**	**3,535,000**	**1,840,000**	**1,965,000**
Total Expenditures	**3,406,225**	**3,535,000**	**1,840,000**	**1,965,000**
Fund Balance	**733,825**	**733,825**	**733,825**	**733,825**

TEN YEAR REVENUE, EXPENSE & FUND BALANCE PROJECTIONS

2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-30
733,825	**733,825**	**733,825**	**733,825**	**733,825**	**733,825**
-	-	-	-	-	-
7,000	7,000	7,000	7,000	7,000	7,000
7,000	**7,000**	**7,000**	**7,000**	**7,000**	**7,000**
10,000	10,000	10,000	10,000	10,000	10,000
-	-	-	-	-	-
10,000	**10,000**	**10,000**	**10,000**	**10,000**	**10,000**
-	-	-	-	-	-
1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
893,000	893,000	993,000	993,000	993,000	993,000
-	175,000	-	-	-	-
30,000	30,000	30,000	30,000	30,000	30,000
25,000	25,000	25,000	25,000	25,000	25,000
1,948,000	**2,123,000**	**2,048,000**	**2,048,000**	**2,048,000**	**2,048,000**
1,965,000	**2,140,000**	**2,065,000**	**2,065,000**	**2,065,000**	**2,065,000**
1,965,000	2,140,000	2,065,000	2,065,000	2,065,000	2,065,000
1,965,000	**2,140,000**	**2,065,000**	**2,065,000**	**2,065,000**	**2,065,000**
1,965,000	**2,140,000**	**2,065,000**	**2,065,000**	**2,065,000**	**2,065,000**
733,825	**733,825**	**733,825**	**733,825**	**733,825**	**733,825**

TEN YEAR REVENUE, EXPENSE & FUND BALANCE PROJECTIONS

Measure M2 Fund	2020-2021	2021-2022	2022-2023	2023-2024
Beginning Balance	**2,541,492**	**386,425**	**521,682**	**885,667**
Revenues				
Special Revenues				
Measure M2 Fairshare	942,158	924,257	951,985	979,593
Measure M2 Competitive/Regional	-	-	-	-
Measure M2 Environmental	-	-	-	-
Measure M2 Senior Transportation	77,000	86,000	86,000	86,000
Total Special Revenues	**1,019,158**	**1,010,257**	**1,037,985**	**1,065,593**
Other Revenues				
Interest	25,000	4,000	5,000	9,000
Total Other Revenues	**25,000**	**4,000**	**5,000**	**9,000**
Total Revenues	**1,044,158**	**1,014,257**	**1,042,985**	**1,074,593**
Expenditures				
Transfers Out				
Traffic Improvement	3,122,225	793,000	593,000	893,000
General Fund - Senior Mobility	77,000	86,000	86,000	86,000
Total Transfers Out	**3,199,225**	**879,000**	**679,000**	**979,000**
Total Expenditures	**3,199,225**	**879,000**	**679,000**	**979,000**
Fund Balance	**386,425**	**521,682**	**885,667**	**981,260**

TEN YEAR REVENUE, EXPENSE & FUND BALANCE PROJECTIONS

2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-30
981,260	**1,105,281**	**1,257,492**	**1,377,492**	**1,498,492**	**1,620,492**
1,007,021	1,034,211	1,100,000	1,100,000	1,100,000	1,100,000
-	-	-	-	-	-
-	-	-	-	-	-
86,000	86,000	86,000	86,000	86,000	86,000
1,093,021	**1,120,211**	**1,186,000**	**1,186,000**	**1,186,000**	**1,186,000**
10,000	11,000	13,000	14,000	15,000	16,000
10,000	**11,000**	**13,000**	**14,000**	**15,000**	**16,000**
1,103,021	**1,131,211**	**1,199,000**	**1,200,000**	**1,201,000**	**1,202,000**
893,000	893,000	993,000	993,000	993,000	993,000
86,000	86,000	86,000	86,000	86,000	86,000
979,000	**979,000**	**1,079,000**	**1,079,000**	**1,079,000**	**1,079,000**
979,000	**979,000**	**1,079,000**	**1,079,000**	**1,079,000**	**1,079,000**
1,105,281	**1,257,492**	**1,377,492**	**1,498,492**	**1,620,492**	**1,743,492**

TEN YEAR REVENUE, EXPENSE & FUND BALANCE PROJECTIONS

Pollution Reduction	2020-2021	2021-2022	2022-2023	2023-2024
Beginning Balance	**458,891**	**535,891**	**612,891**	**450,891**
Revenues				
Special Revenues				
SCAQMD	74,000	74,000	74,000	74,000
Grants - EV Charging Stations	-	-	-	-
Total Special Revenues	**74,000**	**74,000**	**74,000**	**74,000**
Other Revenues				
Interest	5,000	5,000	6,000	5,000
Total Other Revenues	**5,000**	**5,000**	**6,000**	**5,000**
Total Revenues	**79,000**	**79,000**	**80,000**	**79,000**
Expenditures				
Operating				
Operating	1,109	1,000	1,000	1,000
Training & Website Updates	891	1,000	1,000	1,000
Total Operating	**2,000**	**2,000**	**2,000**	**2,000**
Capital				
Capital Projects (CA)	-	-	-	-
Total Capital	**-**	**-**	**-**	**-**
Transfers Out				
Transfer Out (OPEB)	-	-	-	-
Transfer Out (Traffic Improvement)	-	-	175,000	-
Transfer Out (Fleet)	-	-	65,000	-
Total Transfers Out	**-**	**-**	**240,000**	**-**
Total Expenditures	**2,000**	**2,000**	**242,000**	**2,000**
Fund Balance	**535,891**	**612,891**	**450,891**	**527,891**

TEN YEAR REVENUE, EXPENSE & FUND BALANCE PROJECTIONS

2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-30
527,891	**604,891**	**507,891**	**524,391**	**476,391**	**514,391**
74,000	74,000	74,000	74,000	74,000	74,000
-	-	-	-	-	-
74,000	**74,000**	**74,000**	**74,000**	**74,000**	**74,000**
5,000	6,000	5,000	5,000	5,000	5,000
5,000	**6,000**	**5,000**	**5,000**	**5,000**	**5,000**
79,000	**80,000**	**79,000**	**79,000**	**79,000**	**79,000**
1,000	1,000	1,000	1,000	1,000	1,000
1,000	1,000	1,000	1,000	1,000	1,000
2,000	**2,000**	**2,000**	**2,000**	**2,000**	**2,000**
-	-	-	-	-	-
-	**-**	**-**	**-**	**-**	**-**
-	-	-	-	-	-
-	175,000	-	-	-	-
-	-	60,500	125,000	39,000	39,000
-	**175,000**	**60,500**	**125,000**	**39,000**	**39,000**
2,000	**177,000**	**62,500**	**127,000**	**41,000**	**41,000**
604,891	**507,891**	**524,391**	**476,391**	**514,391**	**552,391**

TEN YEAR REVENUE, EXPENSE & FUND BALANCE PROJECTIONS

Drainage Fund	2020-2021	2021-2022	2022-2023	2023-2024
Beginning Balance	**42,456**	**43,456**	**34,456**	**35,456**
Revenues				
Development Fees				
Development Fees	1,000	1,000	1,000	1,000
Total Development Fees	**1,000**	**1,000**	**1,000**	**1,000**
Other Revenues				
Interest	-	-	-	-
Total Other Revenues	**-**	**-**	**-**	**-**
Transfers In				
General Fund (Capital Reserves)	-	-	-	-
Transfers In-(FVPFA)	-	-	-	-
Total Transfers In	**-**	**-**	**-**	**-**
Total Revenues	**1,000**	**1,000**	**1,000**	**1,000**
Expenditures				
Capital				
Drainage GIS Mapping	-	10,000	-	10,000
Environmental Catch Basin Inserts	-	-	-	-
Sandalwood Pump Station	-	-	-	-
Walnut Pump Station	-	-	-	-
Total Capital	**-**	**10,000**	**-**	**10,000**
Total Expenditures	**-**	**10,000**	**-**	**10,000**
Fund Balance	**43,456**	**34,456**	**35,456**	**26,456**

TEN YEAR REVENUE, EXPENSE & FUND BALANCE PROJECTIONS

2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-30
26,456	**27,456**	**18,456**	**19,456**	**10,456**	**11,456**
1,000	1,000	1,000	1,000	1,000	1,000
1,000	**1,000**	**1,000**	**1,000**	**1,000**	**1,000**
-	-	-	-	-	-
-	**-**	**-**	**-**	**-**	**-**
-	-	-	-	-	-
-	-	-	-	-	-
-	**-**	**-**	**-**	**-**	**-**
1,000	**1,000**	**1,000**	**1,000**	**1,000**	**1,000**
-	10,000	-	10,000	-	10,000
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	**10,000**	**-**	**10,000**	**-**	**10,000**
-	**10,000**	**-**	**10,000**	**-**	**10,000**
27,456	**18,456**	**19,456**	**10,456**	**11,456**	**2,456**

TEN YEAR REVENUE, EXPENSE & FUND BALANCE PROJECTIONS

Sewer Fund	2020-2021	2021-2022	2022-2023	2023-2024
Beginning Balance	**7,290,812**	**4,016,397**	**3,217,737**	**2,790,303**
Revenues				
Sewer Revenues				
Sewer Fee	2,229,196	2,318,364	2,411,099	2,483,432
Late Charges/Penalties	14,000	14,000	14,000	14,000
Sewer Assessments	27,500	1,000	1,000	1,000
Sewer Connection	250,375	10,000	10,000	10,000
Total Sewer Revenues	**2,521,071**	**2,343,364**	**2,436,099**	**2,508,432**
Other Revenues				
OCTA Utility Agreements	-	-	-	-
Interest	73,000	40,000	32,000	28,000
Total Other Revenues	**73,000**	**40,000**	**32,000**	**28,000**
Total Revenues	**2,594,071**	**2,383,364**	**2,468,099**	**2,536,432**
Expenditures				
Operating				
Operating	971,234	1,000,393	1,030,404	1,061,317
Total Operating	**971,234**	**1,000,393**	**1,030,404**	**1,061,317**
Capital				
Capital Projects	4,658,740	1,935,000	1,610,000	1,545,000
OCTA Capital (Reimbursable)	-	-	-	-
Total Capital	**4,658,740**	**1,935,000**	**1,610,000**	**1,545,000**
Transfers Out				
General Fund	53,752	55,633	57,580	59,596
Employee Benefit Fund	124,760	130,998	137,548	144,425
Gas Tax Fund	30,000	30,000	30,000	30,000
Traffic Improvement Fund	30,000	30,000	30,000	30,000
Total Transfers Out	**238,512**	**246,631**	**255,128**	**264,021**
Total Expenditures	**5,868,486**	**3,182,024**	**2,895,533**	**2,870,338**
Fund Balance	**4,016,397**	**3,217,737**	**2,790,303**	**2,456,397**

TEN YEAR REVENUE, EXPENSE & FUND BALANCE PROJECTIONS

2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-30
2,456,397	**2,087,848**	**1,809,500**	**1,498,218**	**1,284,884**	**1,041,397**
2,557,935	2,634,673	2,713,713	2,795,124	2,878,978	2,965,347
14,000	14,000	14,000	14,000	14,000	14,001
1,000	1,000	1,000	1,000	1,000	1,000
10,000	10,000	10,000	10,000	10,000	10,000
2,582,935	**2,659,673**	**2,738,713**	**2,820,124**	**2,903,978**	**2,990,348**
-	-	-	-	-	-
25,000	21,000	18,000	15,000	13,000	10,000
25,000	**21,000**	**18,000**	**15,000**	**13,000**	**10,000**
2,607,935	**2,680,673**	**2,756,713**	**2,835,124**	**2,916,978**	**3,000,348**
1,093,156	1,125,951	1,159,729	1,194,521	1,230,357	1,267,267
1,093,156	**1,125,951**	**1,159,729**	**1,194,521**	**1,230,357**	**1,267,267**
1,610,000	1,550,000	1,615,000	1,550,000	1,615,000	1,550,000
-	-	-	-	-	-
1,610,000	**1,550,000**	**1,615,000**	**1,550,000**	**1,615,000**	**1,550,000**
61,682	63,841	66,075	68,388	70,781	73,258
151,647	159,229	167,190	175,550	184,327	193,544
30,000	30,000	30,000	30,000	30,000	30,000
30,000	30,000	30,000	30,000	30,000	30,000
273,328	**283,069**	**293,265**	**303,937**	**315,108**	**326,802**
2,976,484	**2,959,020**	**3,067,995**	**3,048,459**	**3,160,465**	**3,144,070**
2,087,848	**1,809,500**	**1,498,218**	**1,284,884**	**1,041,397**	**897,676**

TEN YEAR REVENUE, EXPENSE & FUND BALANCE PROJECTIONS

FV Housing Authority Fund	2020-2021	2021-2022	2022-2023	2023-2024
Beginning Balance	**18,389,481**	**18,207,045**	**18,007,045**	**17,807,045**
Revenues				
Loan Revenues				
Loan Proceeds	-	-	-	-
Total Loan Revenues	**-**	**-**	**-**	**-**
Other Revenues				
Interest	208,000	200,000	200,000	200,000
Total Other Revenues	**208,000**	**200,000**	**200,000**	**200,000**
Total Revenues	**208,000**	**200,000**	**200,000**	**200,000**
Expenditures				
Operating				
Operating (Housing Programs)	390,436	400,000	400,000	400,000
Deferred Payment Loan	-	-	-	-
Total Operating	**390,436**	**400,000**	**400,000**	**400,000**
Transfers Out				
Employee Benefit Fund (OPEB)	-	-	-	-
Total Transfers Out	**-**	**-**	**-**	**-**
Total Expenditures	**390,436**	**400,000**	**400,000**	**400,000**
Fund Balance	**18,207,045**	**18,007,045**	**17,807,045**	**17,607,045**

TEN YEAR REVENUE, EXPENSE & FUND BALANCE PROJECTIONS

2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-30
17,607,045	**17,407,045**	**17,207,045**	**17,007,045**	**16,807,045**	**16,607,045**
-	-	-	-	-	-
-	**-**	**-**	**-**	**-**	**-**
200,000	200,000	200,000	200,000	200,000	200,000
200,000	**200,000**	**200,000**	**200,000**	**200,000**	**200,000**
200,000	**200,000**	**200,000**	**200,000**	**200,000**	**200,000**
400,000	400,000	400,000	400,000	400,000	400,000
-	-	-	-	-	-
400,000	**400,000**	**400,000**	**400,000**	**400,000**	**400,000**
-	-	-	-	-	-
-	**-**	**-**	**-**	**-**	**-**
400,000	**400,000**	**400,000**	**400,000**	**400,000**	**400,000**
17,407,045	**17,207,045**	**17,007,045**	**16,807,045**	**16,607,045**	**16,407,045**

TEN YEAR REVENUE, EXPENSE & FUND BALANCE PROJECTIONS

FV Successor for the FVACD	2020-2021	2021-2022	2022-2023	2023-2024
Beginning Balance	**670,153**	**405,870**	**280,870**	**155,870**
Revenues				
Property Tax Revenues				
Property Tax Trust Funds	-	-	-	-
Total Property Tax Revenues	**-**	**-**	**-**	**-**
Total Revenues	**-**	**-**	**-**	**-**
Expenditures				
Operating				
Operating	14,283	15,000	15,000	15,000
Palm Island	100,000	100,000	100,000	100,000
Fry's OPA	150,000	10,000	10,000	10,000
Total Operating	**264,283**	**125,000**	**125,000**	**125,000**
Total Expenditures	**264,283**	**125,000**	**125,000**	**125,000**
Fund Balance	**405,870**	**280,870**	**155,870**	**30,870**

TEN YEAR REVENUE, EXPENSE & FUND BALANCE PROJECTIONS

2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-30
30,870	**-**	**-**	**-**	**-**	**-**
94,130	116,000	115,000	-	-	-
94,130	**116,000**	**115,000**	**-**	**-**	**-**
94,130	**116,000**	**115,000**	**-**	**-**	**-**
15,000	15,000	15,000	-	-	-
100,000	100,000	100,000	-	-	-
10,000	1,000	-	-	-	-
125,000	**116,000**	**115,000**	**-**	**-**	**-**
125,000	**116,000**	**115,000**	**-**	**-**	**-**
-	**-**	**-**	**-**	**-**	**-**

CAPITAL IMPROVEMENT TEN YEAR PLAN - GENERAL FUND

Project	Proj #	%	Reserve/Source	2020-2021	2021-2022
General Fund Projects					
Sports Park Outbuildings	GF349	100%	Park In-Lieu/General Fund Capital	500,000	-
Security Cameras System	GF792	100%	General Fund Capital	61,920	-
NPDES Consultant Services	GF253	100%	General Fund Capital	50,000	-
I-405 Improvement	GF915	100%	OCTA Reimbursement	1,490,000	-
General Plan Update	GF335	Varied	Economic Dvlp/General Plan Fee	1,184,090	-
Fire Station No. 1 Remodel	GF793	100%	General Fund Capital	-	525,000
Police Locker Room/Showers Remodel	GF794	100%	General Fund Capital	-	2,200,000
Recreation Center Interior Remodel	GF341	100%	98 Tab Proceeds	1,100,000	-
City Hall Interior Remodel	GF795	100%	General Fund Capital	-	250,000
Citywide Arterial Median Landscape	GF413	Varied	Developer Impact / 98 TAB	-	1,400,000
SCE Easement Service Road/Pathways	GF999	Varied	Orange County/General Fund Capital	-	1,200,000
Ambulance Program Consultant	GF075	100%	General Fund Capital	20,000	-
EVP System Phase 1/2	GF796	100%	General Fund Capital	375,000	375,000
Total General Fund Projects				**4,781,010**	**5,950,000**
Non-Departmental					
Park Improvements	GF403	100%	Operating	200,000	200,000
Total Non-Departmental				**200,000**	**200,000**
Total				**4,981,010**	**6,150,000**

CAPITAL IMPROVEMENT TEN YEAR PLAN - GENERAL FUND

2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
3,500,000	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
3,500,000	**-**	**-**	**-**	**-**	**-**	**-**	**-**
200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
200,000	**200,000**	**200,000**	**200,000**	**200,000**	**200,000**	**200,000**	**200,000**
3,700,000	**200,000**	**200,000**	**200,000**	**200,000**	**200,000**	**200,000**	**200,000**

CAPITAL IMPROVEMENT TEN YEAR PLAN - GAS TAX

Gas Tax		2020-2021	2021-2022
Project	**Project #**		
Residential Roadway Rehabilitation			
Administration-Miscellaneous	101	3,500	3,500
Pavement Management	005	40,000	70,000
Residential Roadway Rehabilitation	229	2,400,000	1,600,000
Total Residential Rehabilitation		**2,443,500**	**1,673,500**
Traffic Control			
Restriping-Various Locations	010	50,000	-
Audible Pedestrian Signals	021	12,500	-
Total Traffic Control		**62,500**	**-**
Arterial Roadway Rehabilitation			
Heil-Magnolia/Brookhurst	999	-	-
Heil-Euclid/Harbor	999	-	-
Collector Streets	999	-	-
Industrial Streets	999	-	-
City Factilty Asphalt Paving	999	-	-
Total Arterial Roadway Rehabilitation		**-**	**-**
ADA Projects			
School Area ADA Pedestrian Ramps	228	575,000	-
Total ADA Project		**575,000**	**-**
Total Gas Tax Projects		**3,081,000**	**1,673,500**

CAPITAL IMPROVEMENT TEN YEAR PLAN - GAS TAX

2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500
40,000	70,000	40,000	70,000	40,000	70,000	40,000	70,000
1,400,000	1,400,000	1,400,000	1,400,000	1,400,000	1,400,000	1,400,000	1,400,000
1,443,500	**1,473,500**	**1,443,500**	**1,473,500**	**1,443,500**	**1,473,500**	**1,443,500**	**1,473,500**
	25,000	-	-	25,000	-	-	25,000
-	-	-	-	-	-	-	-
-	**25,000**	**-**	**-**	**25,000**	**-**	**-**	**25,000**
-	-	-	-	-	500,000	-	-
-	-	-	-	-	500,000	-	-
-	-	250,000	-	-	-	-	-
-	-	250,000	-	-	-	-	-
-	500,000	-	-	-	-	-	-
-	**500,000**	**500,000**	**-**	**-**	**1,000,000**	**-**	**-**
-	-	-	-	-	-	-	-
-	**-**	**-**	**-**	**-**	**-**	**-**	**-**
1,443,500	**1,998,500**	**1,943,500**	**1,473,500**	**1,468,500**	**2,473,500**	**1,443,500**	**1,498,500**

CAPITAL IMPROVEMENT TEN YEAR PLAN - TRAFFIC IMPROVEMENT

Traffic Improvement			2020-2021	2021-2022
Project	**Proj #**	**Type**		
Pavement Rehabilitation				
Euclid - Heil/Warner	276	Rehab.	200,000	1,600,000
Warner - Brookhurst/Euclid	TI275	Rehab.	1,900,000	-
Arterial Rehabilitation Project	999	Rehab.	-	200,000
Total Pavement Rehabilitation			**$ 2,100,000**	**$ 1,800,000**
Signal & Signage				
Citywide Signal Retiming	029	SIG	-	-
Citywide Traffic Signal Timing Maintenance	160	SIG	30,000	30,000
Citywide Signal Communication Maintenance	267	SIG	35,000	35,000
PPLT Traffic Signal Improvements	288	SIG	375,000	1,670,000
Traffic Signal System Equipment Improvements	266	SIG	300,000	-
Euclid/Condor & Talbert/Bushard Sig MOD	268	SIG	30,000	-
Brookhurst Street Signal Synchronization	155	TSSP	100,000	
Magnolia Avenue Signal Synchronization	156	TSSP	50,000	-
Slater Avenue Signal Synchronization	289	TSSP	150,000	-
Edinger Avenue Traffic Signal Synchronization	287	TSSP	65,000	-
Warner Avenue Traffic Signal Synchronization	286	TSSP	85,000	
Talbert Avenue Traffic Signal Synchronization	285	TSSP	85,000	
Harbor Boulevard Traffic Signal Synchronization	280	TSSP	1,225	-
Total Signal & Signage			**$ 1,306,225**	**$ 1,735,000**
Total Traffic Improvement Projects			**$ 3,406,225**	**$ 3,535,000**

CAPITAL IMPROVEMENT TEN YEAR PLAN - TRAFFIC IMPROVEMENT

2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
1,600,000	1,900,000	1,900,000	1,900,000	2,000,000	2,000,000	2,000,000	200,000
$ 1,600,000	**$ 1,900,000**	**$ 1,900,000**	**$ 1,900,000**	**$ 2,000,000**	**$ 2,000,000**	**$ 2,000,000**	**$ 200,000**
140,000	-	-	140,000	-	-	-	-
30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
$ 205,000	**$ 65,000**	**$ 65,000**	**$ 205,000**	**$ 65,000**	**$ 65,000**	**$ 65,000**	**$ 65,000**
$ 1,805,000	**$ 1,965,000**	**$ 1,965,000**	**$ 2,105,000**	**$ 2,065,000**	**$ 2,065,000**	**$ 2,065,000**	**$ 265,000**

CAPITAL IMPROVEMENT TEN YEAR PLAN - POLLUTION REDUCTION

Pollution Reduction			2020-2021	2021-2022
Project	**Proj #**	**Type**		
AQMD Mechanic Training			2,000	2,000
Total Pollution Reduction			**$ 2,000**	**$ 2,000**

CAPITAL IMPROVEMENT TEN YEAR PLAN - POLLUTION REDUCTION

2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
$ 2,000	**$ 2,000**	**$ 2,000**	**$ 2,000**	**$ 2,000**	**$ 2,000**	**$ 2,000**	**$ 2,000**

CAPITAL IMPROVEMENT TEN YEAR PLAN - DRAINAGE

Drainage			2020-2021	2021-2022
Project	**Proj #**	**Source**		
NPDES Consulting Service	999	GF	50,000	-
Drainage GIS Mapping	657	GF	-	10,000
Total Drainage Projects			**50,000**	**10,000**

CAPITAL IMPROVEMENT TEN YEAR PLAN - DRAINAGE

2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
-	-	-	-	-	-	-	-
-	10,000	-	10,000	-	10,000	-	10,000
-	**10,000**	**-**	**10,000**	**-**	**10,000**	**-**	**10,000**

CAPITAL IMPROVEMENT TEN YEAR PLAN - SEWER

Sewer			2020-2021	2021-2022
Project	**Proj #**	**Source**		
Sewer Manhole Rehabilitation	617	SF	65,000	-
Sewer Master Plan	615	SF	-	350,000
Sewer GIS Mapping	616	SF	35,000	35,000
I-405 Utility Facilities Relocation	93X	SF	20,000	-
Sewer Rate Study	XXX	SF	-	50,000
FOG Consultant Services	618	SF	50,000	-
Structural Improvements	620	SF	4,488,740	1,500,000
Total Sewer Projects			**4,658,740**	**1,935,000**

CAPITAL IMPROVEMENT TEN YEAR PLAN - SEWER

2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
65,000	-	65,000	-	65,000	-	65,000	-
-	-	-	-	-	-	-	-
45,000	45,000	45,000	50,000	50,000	50,000	50,000	50,000
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000
1,610,000	**1,545,000**	**1,610,000**	**1,550,000**	**1,615,000**	**1,550,000**	**1,615,000**	**1,550,000**

CAPITAL IMPROVEMENT TEN YEAR PLAN - WATER

Water	2020-2021	2021-2022
Projects		
Rehabilitation Projects		
Well Site No. 6	300,000	-
Well Site No. 8	800,000	-
Well Site No. 9	-	-
Well Site No. 10	-	-
Well Site No. 11	900,000	-
Well Site No. 12	-	-
Reservoir No. 1 Exterior Painting	-	-
Reservoir No. 2	-	-
MWD Connection	-	-
Condition Assessment	300,000	300,000
Pipeline Replacement	-	350,000
OCTA Pipeline Replacement Agreement	750,000	-
Annual Meter Replacement	20,000	20,000
Hydrant Replacement	30,000	30,000
Chlorine Generators	150,000	150,000
Other Programs/Projects		
Water Conservation	100,000	100,000
GIS Update	45,000	45,000
Rate Study	-	50,000
Nobel Geoviewer	-	-
Water Delivery (SCADA)	-	-
AMI Software/License Fees	-	-
Master Plan	-	350,000
Vulnerability Assesment/Emergency Response Plan	-	-
Urban Water Management Plan	70,000	-
I-405 Utility Coop 2017 Agreement	400,000	-
I-405 Utility Coop 2017 Agreement - Amendment #1	-	-
I-405 Utility Coop 2019 Agreement	-	-
Total Water Projects	**3,865,000**	**1,395,000**

CAPITAL IMPROVEMENT TEN YEAR PLAN - WATER

2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
-	-	-	-	-	250,000	-	-
-	-	-	-	-	-	-	300,000
250,000	-	-	-	300,000	-	-	-
-	250,000	-	-	-	-	300,000	-
-	-	-	-	-	-	-	300,000
-	-	-	-	-	300,000	-	-
-	1,000,000	-	-	-	-	-	-
-	-	-	-	-	-	-	-
300,000	3,000,000	-	-	-	-	-	-
300,000	-	-	-	-	-	-	-
-	-	-	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000
-	-	-	-	-	-	-	-
20,000	-	-	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000
30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
150,000	150,000	150,000	-	-	-	-	-
100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
-	-	-	-	-	-	-	-
-	40,000	40,000	40,000	40,000	40,000	45,000	45,000
-	-	100,000	-	-	-	-	-
-	85,000	87,550	90,177	92,882	95,668	98,538	101,494
-	-	-	-	-	-	-	-
-	-	175,000	-	-	-	-	175,000
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
1,200,000	**4,705,000**	**732,550**	**4,310,177**	**4,612,882**	**4,865,668**	**4,623,538**	**5,101,494**

CAPITAL PURCHASE PLAN TEN YEAR - BY ISF FUND

Fund	Description	2020-2021	2021-2022
61	Information Processing	624,640	102,596
62	Government Buildings	886,769	670,200
63	Fleet Management	1,053,500	666,500
64	Capital Equipment	579,574	235,750
Total ISF Capital Purchase Plan		**3,144,483**	**1,675,046**

CAPITAL PURCHASE PLAN TEN YEAR - BY ISF FUND

2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
98,150	332,078	361,038	252,808	177,750	232,462	336,554	138,000
3,500	121,500	1,164,850	1,305,000	15,000	539,320	178,700	235,100
1,312,000	648,500	1,257,000	273,500	728,500	721,000	523,500	892,000
277,650	196,950	477,290	442,410	119,850	1,685,180	187,000	509,350
1,691,300	**1,299,028**	**3,260,178**	**2,273,718**	**1,041,100**	**3,177,962**	**1,225,754**	**1,774,450**

FINANCIAL & BUDGET POLICIES

One of the chief responsibilities of the City of Fountain Valley to its residents is the care of public funds. These budget and financial management policies are designed to ensure the fiscal stability of the City of Fountain Valley and guide the development and administration of the annual operating and capital improvement budgets through wise and prudent management of municipal finances, while providing for the adequate funding of the services desired by the public and the maintenance of public facilities.

Objectives

The City's financial objectives address revenues, cash management, expenditures, debt and risk management, capital needs, and budgeting and management. Specific objectives are:

- To protect the policy-making ability of the City Council by ensuring important policy decisions are not dictated by financial problems or emergencies
- To assist City management by providing accurate and timely information on financial conditions
- To provide sound principles to guide the fiscal decisions of the City Council and City management
- To provide essential public and capital facilities and prevent their deterioration
- To set forth operational principles that minimize the cost of government and financial risk, to the extent consistent with services desired by the public
- To enhance the policy-making ability of the City Council by providing accurate information on program costs
- To employ revenue policies that seek to prevent undue or unbalanced reliance on one or a relatively few revenue sources; and,
- To implement a system of internal controls that ensures the legal and appropriate use of all City funds

ACCOUNTING AND REPORTING POLICIES

Accounting and Annual Reporting Policies

The City's Comprehensive Annual Financial Report (CAFR) presents the government and its component units (entities for which the government is considered to be financially accountable) financial and operating activities. The City's blended component units, although legally separate entities, are, in substance, part of the City's operations and financial data from these units are combined with data of the City. The City's financial statements and accounting records are maintained in accordance with the recommendations of the Governmental Accounting Standards Board (GASB).

The government-wide financial statements report information on all of the non-fiduciary activities of the primary government and its component units. For the most part, the effect of inter-fund activity has been removed from these statements. Governmental activities, normally supported by taxes and inter-governmental revenues, are reported separately from business-type activities that rely, to a significant extent, on fees and charges for support.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements. The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the providers have been met. As a general rule, the effect of inter-fund activity has been eliminated from the government-wide financial statements. Direct expenses have not been eliminated from the functional categories; indirect expenses and internal payments have been eliminated.

Amounts reported as program revenues include: 1) charges to customers or applicants for goods, services or privileges provided; 2) operating grants and contributions; and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered available when they are collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues available

if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences are recorded only when payment is due.

Taxes, licenses and interest associated with the current fiscal period are all considered to be susceptible to accrual and are therefore recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered measurable and available only when the City receives cash.

The City reports the following governmental fund types:

- Special Revenue Funds account for proceeds of specific revenue sources that are legally restricted or otherwise designated for specific purposes
- Debt Service Funds account for the accumulation of resources for and the payment of principal and interest on general long-term debt
- Capital Projects Funds account for financial resources used for the acquisition or construction of infrastructure and major capital facilities

The City reports the following proprietary funds:

- The Water Utility Fund accounts for the activities of the City's water operations.
- The Sewer Utility Fund accounts for the fees and services for sewer activities.
- The Solid Waste Fund accounts for the fees and services for trash disposal.

Additionally, the City reports the following fund types:

- Internal Service Funds account for operations that provide services to other departments of the City on a cost reimbursement basis. These services include self-insurance (liability/workers compensation); acquisition, replacement and maintenance of the City's vehicle fleet & equipment; mail, telephone, duplicating & strategic IT technology equipment; government building maintenance and operations; and employee benefits
- The Other Post-Employment Benefit (OPEB) Trust Fund accounts for the resources set-aside for pre-funding OPEB obligations
- Agency Funds are used to account for various activities in which the City acts as an agent, not as a principal. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations
- Successor Agency activity is accounted for in a Private-Purpose Trust Fund

Audit and Financial Reporting

Each year an audit will be conducted by an independent Certified Public Accountant Firm (CPA Firm). The selection of the independent CPA Firm shall be in conformance with the City's professional services bidding procedures. Generally, the City shall request bids for audit services no less frequently than every five years. The CPA Firm shall provide the City Council with an Audit Communication Letter addressing significant findings of the auditors in conjunction with their opinion on the City's Comprehensive Annual Financial Report. These reports shall be submitted to the City Council within 60 days of receipt of the report.

During the annual budget process, the City will make available a preliminary year end, unaudited, General Fund fund balance. It should be recognized, however, that the balance provided is subject to both unforeseen financial transactions of a material nature and subject to findings of the independent audit. An audit verified year-end balance will be available by the end of December and will be included within the year-end financial analysis report.

The City will use generally accepted accounting principles in preparing its annual financial statements, and will strive to meet the requirements of the GFOA's Award for Excellence in Financial Reporting program.

Budget and Ten-year Strategic Financial Plan Administration & Reporting

Each year the City will use an annual budget and ten-year strategic financial plan which emphasizes both short and long-range planning and effective program management. The Council will formally review the City's financial condition, and amend appropriations or revenues if necessary, after six months of operations are completed each fiscal year.

LONG RANGE FINANCIAL PLANNING POLICIES

The City's fiscal policy is guided by the 20-Year Financial Plan, which is a comprehensive plan that encompasses the long-term operating and capital needs of the General Fund. The long-term goal is to achieve fiscal sustainability with a balanced operating budget when Measure HH sunsets in 2037. $12 million of additional payments are projected to be made to CalPERS over the next eighteen years, which is in addition to the $8.2 million in payments made over the previous three years and is in addition to the amounts required annually by CalPERS. In 2037/38, the City will be debt free. The City's pension liability is expected to be paid off along with the Pension Obligation Bonds and Lease Revenue Bonds.

The twenty year forecast shows that in 2037/38 the annual operating deficit will be $1.4 million (October 2019 update) when Measure HH sunsets, which can be eliminated with active management via new revenue sources from economic development. The City is

also exploring opportunities for cost savings. Due to Measure HH and strong fiscal stewardship, the City is on a solid path towards long-term fiscal sustainability.

BUDGET POLICIES

Budget Policy Summary

The City develops an annual Operating Budget according to legal and policy direction and includes the following:

- Prepare budgets for all funds of the City
- Adopt budgets that are balanced as to resources and appropriations
- Adopt budgets that do not exceed state constitutional limits
- Adopt budgets prior to the beginning of the fiscal year in which they are to take effect
- Allow adjustments to the budget with proper approvals
- Utilize encumbrances of appropriations as a budgetary control technique
- Adopt budgets by City resolution
- Exercise budget controls at the department level

Balanced Budget

The City will maintain a balanced budget prior to the beginning of each fiscal year. This means that:

- Operating revenues should fully cover operating expenditures, including debt service and debt service coverage requirements
- Ending fund balance (or working capital in enterprise funds) should meet minimum policy levels. Under this policy, it is allowable for total expenditures to exceed revenues in a given year; however, in this situation, beginning fund balanced can only be used to fund capital improvement plan projects, or other “one-time” non-recurring expenditures

Budget Process

The City of Fountain Valley operates on a fiscal year basis, starting July 1 and ending June 30. The budget is prepared by the Finance Department with the support of each operating department under the direct supervision of the City Manager.

The Finance Department is responsible for coordinating all revenue estimates contained in the budget. Estimates are reached by analyzing revenue history; national and local

economic trends and indices; and development patterns in our local economy. Revenue projections used in the context of the annual budget are based on conservative assumptions to assure the City has adequate financial resources to meet its obligations and complete all programs approved by the City Council within the course of the fiscal year. When appropriate, these assumptions and specific program allocations are adjusted during the fiscal year.

The Finance Department coordinates the development of the expenditure and internal service budgets with the support of each operating department and the City Manager.

Budget Adoption

The proposed budget is presented to the City Council and community in public workshop meetings in May and June for review, public input, and deliberation. After providing opportunities for public review and discussion at City Council workshops and City Council meetings, the budget is adopted by the City Council prior to June 30 at either a regular or special City Council meeting. After adoption, the budget may be amended by the City Council.

Budget Structure:

Operations Budget: The Operations Budget, or General Fund budget, is the City's annual fiscal blueprint. The Operations Budget is a guide for the receipt and disbursement of funds used to provide daily, routine public services to the community. The Operations Budget outlines the many municipal services, programs and projects provided by the City during the fiscal year. It also identifies specific General Fund revenue estimates and expenditures necessary to implement services to the community.

Special Funds Budget: Special Funds are used to account for revenues and expenditures that are restricted by law or set aside for a special purpose. Each fund can be classified into one of six categories: Committed or Assigned General Fund Reserve, Special (Restricted), Capital Project, Debt Service, Enterprise, Internal Service, or Trust and Agency Funds.

Capital Improvement Program Budget: The CIP budget details the acquisition, construction or rehabilitation of major capital facilities and infrastructure within the current fiscal year. The CIP budget is used to account for the receipt and disbursement of funds for specific CIP projects. For many projects, revenue resources and expenditures may extend over several years and continuing appropriations will be a part of the annual budget to track multi-year capital projects. In addition, the City will update the ten-year Capital Improvement Plan each budget year. However, the adoption of the plan does not authorize the funding for projects beyond the current fiscal year.

FINANCIAL & BUDGET POLICIES

Budget Administration

The Council may amend or supplement the budget at any time after its adoption by majority vote of the Council members. The City Manager has the authority to make administrative adjustments to the budget as long as those changes will not have a significant policy impact nor affect authorized year-end fund balances.

Each operating department will be responsible for the bottom-line budget within each fund. In addition, each department will insure that adequate funds are available within each expenditure line item before a purchase is made. Departments are required to complete a budget transfer form and get approval to move budgeted money from one operating line item to another within the same fund. Only the City manager is authorized to transfer budgeted money from/to salaries, internal service or capital line items within the same fund.

Financial Reporting

On a regular basis, the Finance Department will evaluate financial performance relative to the adopted and adjusted budget, and prepare and present reports to the City Manager, City Department Directors and Managers. The purpose of these reports is as follows:

- Provide an early warning of potential concerns and problems
- Identify, investigate and correct accounting errors
- Evaluate and explain significance of on-going variances
- Give decision makers time to consider actions that may be needed if major deviations in budget-to-actual expenditures or revenues become evident

General Fund Budgeting

The basic format of the budget shall identify programs within organizational structures. Programs are defined as specific services provided to the public, other departments, or other organizations. All assumptions, transfers and other relevant budget data shall be clearly stated.

The City will avoid budgetary procedures that balance current expenditures at the expense of meeting future years' expenses, such as postponing expenditures, accruing future years' revenues, or rolling over short-term debt. Where possible, the budget and subsequent status reports will integrate performance measurement and productivity indicators.

In instances where specific activities/purchases are authorized by the City Council in a certain fiscal year and remain incomplete and/or unexpended, revenues and/or fund balance may be carried forward, at City Council's discretion, into the next fiscal year to support such activities/purchases through the continuing appropriation authorization.

Provisions will be made for adequate maintenance of the capital plant and equipment and for orderly rehabilitation and replacement within available revenue and budgetary limits. To show true cost of services, revenues and expenditures will be budgeted and accounted for directly in the appropriate fund. Costs for services provided by Special Funds to General Fund activities will be budgeted as an expense in the General Fund and as revenue to the Special Fund.

Budgetary and accounting procedures will conform to Generally Accepted Accounting Principles (GAAP) for governmental agencies.

Special Fund Budgeting

The term “Special Funds” shall be used to identify all funds other than the General Fund (011), inclusive of the following fund types: General Reserve, Special Revenue, Capital Projects, Debt Service, Enterprise, and Internal Service Funds. Special Funds shall be created when legally required, requested by the City Council, or to facilitate internal accounting and financial reporting procedures.

The annual budget for each Special Fund shall be prepared in conjunction with the General Fund budget and shall be submitted to the City Council for adoption prior to the beginning of the fiscal year. Special Funds budgetary and accounting procedures will conform to GAAP.

Activities of the Special Funds shall be reported to the City Council on a regular basis consistent with General Fund reporting responsibilities. To show true cost of services, revenues and expenditures will be budgeted and accounted for directly in the appropriate fund. Costs for services provided between funds will be budgeted as an expense in the fund receiving the services and as revenue to the fund providing the services.

REVENUE MANAGEMENT POLICIES

Introduction

The City utilizes the following policies to govern its operations and methods regarding revenues that are used for operations.

Sources of Revenue

The City will strive to maintain a diversified and stable revenue system to provide protection from short-run fluctuations in any single revenue source to promote consistent service levels.

Intergovernmental assistance shall be used to finance only those capital improvements that are consistent with the capital improvement plan and local government priorities, and

whose operation and maintenance costs have been included in Operating Budget forecasts.

Programs and services funded by restricted revenue will be clearly designated as such. Restricted revenue shall only be used for the purposes legally permissible and in a fiscally responsible manner. Restricted revenues shall be used prior to unrestricted revenue as legally permissible.

The City shall develop and maintain methods of forecasting future revenues and expenditures. These methods shall project the City's future revenues and expenditures through a variety of methods including, but not limited to, forecasts of the economy and future development of the City.

The portion of revenue from development fees that supports citywide overhead costs shall be classified as a General Purpose Revenue and identified as General Fund Revenue Transfers-In and be used to offset General Fund overhead costs.

Revenue Collection

The City shall strive to improve its tax collection rate through legislative initiative and advocacy at the state level and cooperative effort at the county level.

Revenue Projection

The City will estimate General Fund revenues using an objective and analytical process, as well as documenting and maintaining specific assumptions. In instances where there is uncertainty as to assumptions, conservative revenue projections shall be provided.

Fees and Cost Recovery

User fees and charges shall be established at a level related to the direct and indirect cost of providing the service, wherever possible. The City will recalculate the full cost of activities supported by user fees to identify the impact of inflation and other cost increases. Fees shall be adjusted where appropriate to reflect these increases.

Development process costs and related administrative expense shall be totally offset by development fees, wherever possible.

In setting user fees and cost recovery levels, the following factors will be considered:

Community-Wide versus Special Benefit: The level of user fee cost recovery should consider the community-wide versus special service nature of the program or activity. The use of general-purpose revenues is appropriate for community-wide services, while user fees are appropriate for services that are of special benefit to easily identified individuals or groups.

Service Recipient versus Service Driver: After considering community-wide versus special benefit of the service, the concept of service recipient versus service driver should also be considered. For example, it could be argued that the applicant is not the beneficiary

of the City's development review efforts: the community is the primary beneficiary; however, the applicant is the driver of development review costs, and as such, cost recovery from the applicant is appropriate.

Effect of Pricing on the Demand for Services: The level of cost recovery and related pricing of services can significantly affect the demand and subsequent level of services provided. At full cost recovery, this has the specific advantage of ensuring that the City is providing services for which there is genuinely a market that is not overly-stimulated by artificially low prices.

Conversely, high levels of cost recovery will negatively impact the delivery of services to lower income groups. This negative feature is especially pronounced, and works against public policy, if the services are specifically targeted to low income groups.

Feasibility of Collection and Recovery: Although it may be determined that a high level of cost recovery may be appropriate for specific services, it may be impractical or too costly to establish a system to identify and charge the user. Accordingly, the feasibility of assessing and collecting charges should also be considered in developing user fees, especially if significant program costs are intended to be financed from that source.

Grants and Federal Funds

The City shall aggressively pursue all grant opportunities; however, before accepting grants, the City will consider the current and future implications of both accepting and rejecting the monies, including:

- The amount of matching funds required
- In-kind services to be provided
- Requirements for reporting, earmarking and level of effort requirements
- The related operating expenses; and
- Length of grant and consequential disposition of service (i.e. is the City obliged to continue the services after the grant has ended)

Gifts, Bequests and Donations to the City

- Gifts and donations will be evaluated to determine what, if any, obligations are to be placed upon the City. Gifts and bequests will be considered as “over and above” basic City appropriations.

- Gifts, donations and/or bequests given to the City for the use of any of its departments or divisions and accepted shall be solely for the purpose intended by the donor. Unrestricted gifts will be expended on the recommendation of the related commission or other advisory board.

- Gifts, donations and bequests shall be recorded in accordance with the Generally Accepted Accounting Principles.

Development Fee Deferrals

Recognizing some fees are collected in advance of the work being performed and revenue collected in the prior year funds current expenses, a budget and accounting methodology for the recognition and deferral of Development Fees is necessary. By recognizing and deferring Development Fees on an established basis, the revenue activity will be more accurate relative to the revenue budget.

The Development Fee deferred revenues from the prior fiscal year will be recognized and posted to the appropriate current year revenue accounts during the new fiscal year. Beginning in April of each fiscal year, Community Development and Public Works staff will provide an estimate by the tenth of the month to Fiscal Services for the fee amount and accounts collected during the month that should be deferred to the next fiscal year.

Fiscal Services will process journal entries recognizing prior year deferred revenues and deferring appropriate current year revenues as appropriate. At the end of each fiscal year, the total amount deferred will be reallocated to the next fiscal year based on this procedure.

The development revenue and deferral policies are recognized in the City's budget model.

EXPENDITURE POLICIES

The City will maintain a level of expenditures which will provide for the public well-being and safety of the residents of the community.

Council approval is required before expending General Fund or contingency reserves.

Unexpended expenditures budgeted in one fiscal year are not automatically carried over into the next budget year. In some specific instances were the purpose for which the expenditure was budgeted has not been completed it may be reauthorized through the continuing appropriations process. Multi-year CIP projects that are under construction will be carried into the next fiscal year utilizing the continuing appropriations process.

Staffing

The budget will fully appropriate the resources needed for authorized regular staffing and will limit programs to the regular staffing authorized. The City Council will annually approve an Authorized Position Control Schedule. Operating expenditure budgets which have been changed solely as the result of Council approved labor agreements need not be re-approved by the Council.

Staffing and contract service cost ceilings will limit total expenditures for regular employees, temporary, part-time employees, and independent contractors hired to provide operating and maintenance services.

Overtime Management

Overtime should be used only when necessary and when other alternatives are not feasible or cost effective.

All overtime must be pre-authorized by a department head or delegate unless it is assumed pre-approved by its nature. For example, overtime that results when an employee is assigned to standby and/or must respond to an emergency or complete an emergency response.

Departmental Operating Budgets should reflect anticipated annual overtime costs and departments will regularly monitor overtime use and expenditures and will be held accountable for such expenditures.

When considering the addition of regular or temporary staffing, the use of overtime as an alternative will be considered. The department will take into account:

- The duration that additional staff resources may be needed
- The cost of overtime versus the cost of additional staff
- The skills and abilities of current staff
- Training costs associated with hiring additional staff

Overtime which is the result of emergency response such as Fire Strike Teams or mutual aide which is reimbursable from another government agency is not subject to the above requirements. However, such expenses and the resulting reimbursements require City Council approval.

Measure HH – Essential City Services – Responsible Spending Pledge

The City of Fountain Valley is committed to sound financial policies that maximize the highest level of City services for the people of Fountain Valley. The City Council recognizes the need to protect the City's assets and to ensure long-term financial sustainability.

On October 16, 2016, the City Council adopted the Responsible Spending Pledge. The commitment is to maintain essential city services including public safety; senior and youth programs; parks & roadways; other critical city services and paying down debt; and rebuilding reserves.

The Responsible Spending Pledge sets forth that in the event there are any significant increases in the City of Fountain Valley's revenues, we believe that the majority of this money should be used to maintain:

- Essential City services including public safety & 911 emergency response;
- Keep Fire Station 2 open and maintain firefighter & paramedics;
- Police Station and Police officers; restore anti-gang & drug programs;

- Senior and youth programs;
- Streets, sidewalks, & roadways and repair storm water systems;
- Parks and play equipment; and
- Provide other essential City services.

We also believe, that whenever additional revenue gains are realized, City leadership should seek opportunities to:

- Pay off, pay down, consolidate or refinance the City's outstanding debt;
- Pay down unfunded liabilities; and
- Rebuild and maintain the City's established reserves levels.

Finally, the City Council believes this pledge is a clear guide to helping keep Fountain Valley a **"Nice Place to Live"**.

INVESTMENT POLICIES

The City has adopted a formal Investment Policy that is reviewed annually and approved by City Council. Below is an overview of some of the policies related to investing City funds.

Goals

- The City of Fountain Valley's Investment Policy is intended to provide specific criteria for the prudent investment of City funds. The goal is to enhance the economic status of the City while protecting pooled funds and meeting daily cash flow demands.

- The Investment Policy is in conformance with all federal, state and local laws governing the investment of monies under the control of the City Treasurer.

- The Investment Policy applies to the City's Pooled Investment Portfolio, which includes all cash and investments under the direct oversight of the treasurer and include the following funds:
    - General Fund
    - Capital Project
    - Debt Service Trust & Agency
    - Proprietary (Enterprise / Internal Service)
    - Special Revenue
    - Other Funds (which may be created)
    - Reserve Funds

- Financial assets held and invested by trustees or fiscal agents are subject to and governed according to the regulations established by the State of California pertaining to local agencies as wells as any relative bond indentures or trust agreements.

Delegation of Authority

- The Fountain Valley Municipal Code and the authority granted by City Council assign the responsibility of investing unexpended cash to the City Treasurer which is usually the Director of Finance.
- The City Treasurer may delegate daily investment activity, such as carrying out the treasurer's investment instructions, confirming treasury transactions and other routine activities.
- Investments with a maturity of greater than five years must be approved by the City Council.

Prudence

- The treasurer operates the City's pooled cash investment program under § 53600.3 of the California Government Code, applicable state laws, and a Prudent Investor Rule. This affords a broad spectrum of investment opportunities so long as the investment is deemed prudent and permissible by the State of California, various bond indentures and the City's Annual Investment Policy. The treasurer strives to invest 100% of idle funds.

Treasury Objectives

- The City will diversify use of investment instruments to avoid incurring unreasonable risks inherent in over-investing in specific instruments, individual financial institutions or maturities.
- The Treasurer maintains a diversified portfolio to accomplish the primary objectives in the following order of priority: safety, liquidity and yield.

Maximum Maturities

- Maturities of investments will be selected based on liquidity requirements to minimize interest rate risk and maximize earnings. Current and expected yield curve analysis will be monitored and the portfolio will be invested accordingly.
- In no event will securities with maximum maturities beyond four years exceed 40% of the portfolio's total carrying cost at the time of purchase.

Portfolio Reporting

On a quarterly basis, or as otherwise requested by the City Manager, the City Treasurer shall provide to the City Council a report indicating each of the City's investments. The report shall include a statement certifying the ability of the City to meet its expenditure requirements for the next six months, or provide an explanation as to why sufficient money shall, or may not, be available. The investment portfolio report shall include market information for all investments.

Authorized Investments

The City is governed by the California Government Code, §§ 53600 et seq. Within the context of these limitations, and based on the cost at time of purchase. A more detailed list of authorized investments are in the adopted Investment Policy.

FUND BALANCE POLICY

To maintain the City's credit rating and meet seasonal cash flow shortfalls, economic downturns or a local disaster, the budget shall provide for an anticipated fund balance for general government and enterprise fund types. Fund balance shall be exclusive of all restrictions, commitments, and assignments not available for use in emergencies and contingencies.

There are almost always important limitations on the purpose for which all or a portion of the resources of a governmental fund can be used. The forces of these limitations can vary significantly, depending upon their source. Therefore, the various components of fund balance are designed to indicate, "…the extent to which the City is bound to honor constraints on the specific purposes for which amounts in the fund can be spent." Fund balance is categorized in five classifications, depicting the relative strength of the spending constraints placed on the purposes for which the resources can be used. The five classifications are:

Non-spendable: amounts not in spendable form or are required to be maintained intact (inventories, prepaid items, endowment)

Restricted: portions of fund balance that reflect resources subject to externally enforceable legal restrictions. Amounts constrained to specific purposes by their providers, through constitutional provisions, or by enabling legislation (bond proceeds, Pension Trust Fund assets, Measure M, creditors, grantors, restricted donations or contributions)

Committed: amounts constrained to specific purposes by a government itself, using its highest level of decision-making authority (City Council), and remains binding unless removed in the same manner

Assigned: amounts a government intends to use for a specific purpose; intent can be expressed by the governing body, or by an official or body to which the governing body delegates the authority (year-end encumbrances, infrastructure and rehabilitation funding)

Unassigned: amounts available for any purpose; reported only in the General Fund

The following sets forth the Fund Balance Policy for the General Fund, which is subject to periodic review by the City Council.

Pension Reserves– $11,020,626

The City has established a Section 115 Pension Trust Fund to set aside pension reserves in an irrevocable trust fund. The Pension Trust Fund may be used to offset volatility in pension contributions. In Fiscal Year 2017/18, the City funded the Pension Trust with an initial contribution of $2.8 million. The City contributed an additional $4.5 & $3.0 million in 2018/19 & 2019/20 respectively. The projected balance at June 30, 2021 is $11,020,626, which includes estimated investment earnings.

Emergency Reserves – $12,538,000

The reserve for emergencies shall be maintained at $12.538 million unless the City Council declares an emergency for natural disasters or financial emergencies. A financial emergency is considered when annual General Fund operating revenues decrease by 5% or more or when annual General Fund operating expenditures increase by 5% of more. The targeted reserve level of $12.538 million equates to approximately 55% of total sales tax revenue and is reviewed annually. This reserve addresses a number of risk factors including natural disasters, budget stabilization, revenue source stability, expenditure volatility and liquidity.

Economic Development Reserves – $1,500,000

One of the City's 3-Year Strategic Plan Goals is to enhance economic development. In 2014 $2.5 million was set-aside for Economic Development. $1,000,000 has been budgeted in Fiscal Year 2019/20 to be spent on the General Plan. The available unappropriated balance for Economic Development Reserves is $1,500,000.

General Fund Capital Reserves – $14,445,915

The City has significant capital improvement expenditures that can be funded on a pay-go basis without the issuance of debt. Specific projects will continue to be identified by staff and may be presented to the City Council during the budget process or throughout the year as capital needs arise. The estimated reserve balance at June 30, 2021 is $14,445,915.

Contingency Reserves – $500,000

Contingency reserves includes spendable amounts not otherwise restricted, committed or assigned and is intended to be used for expenses that surface after the end of the traditional budgeting process. Contingency reserves in excess of $500,000 are assigned to General Fund Capital Reserves.

Internal Service Funds

Fleet Management: The City has established and maintains a Fleet Management Fund to provide for the timely replacement of vehicles and related equipment with an individual replacement cost of $15,000 or more. The amount retained in this fund, coupled with the annual contributions received by it from any source, shall be adequate to fully fund the

replacements approved in the ten-year Financial Plan on any given year. Currently, the desired reserve fund balance is $2,000,000.

Information Services Fund: The City has established an Information Services Fund to provide for the timely replacement of information technology, both hardware and software. The amount retained in this fund, coupled with annual contributions received by it from any source, shall be adequate to fully fund the improvements included in the ten-year schedule. The City has a long term objective of maintaining a minimum reserve fund balance of at least $800,000.

Government Buildings Fund: The City has established a Government Buildings fund for the purpose of financing the cost of improvements city-owned, general government building and structures. The amount retained in this fund, coupled with annual contributions received by it from any source, shall be adequate to fully fund the improvements included in the ten-year schedule. The City has a long term objective of maintaining a minimum reserve balance of $1,750,000.

Capital Equipment Fund: The City has established a Capital Equipment Fund for the purpose of financing the replacement cost of equipment and furniture utilized by city departments. The amount retained in this fund, coupled with annual contributions received by it from any source, shall be adequate to fully fund the improvements included in the ten-year schedule. The City has a healthy fund balance derived with the long term objective of maintaining a minimum fund balance of at least $800,000.

Employee Benefits: Reserves will be maintained at a level to cover the cost of ongoing employee benefits during each fiscal year. The City policy is to maintain $2,000,000 reserve to cover long-term obligations.

Self-Insurance: Reserves will be maintained at a level which, together with purchased insurance policies, adequately protect the City. The City will strive to maintain a reserve of $3,000,000 to cover future obligations.

CAPITAL IMPROVEMENT POLICIES

The City utilizes the following policies to govern its Capital Improvement Program and the use of special funds that address community capital project needs.

Ten-Year Capital Improvement Program

The City Manager shall develop and maintain a ten-year projection of capital improvement projects based on the General Plan, Specific Plans, and on City Council approved projects. The ten-year projection shall be presented as part of the annual update to the City's Ten-year Strategic Financial Plan. The Capital Improvement Program (CIP) should be tied to projected revenue and expenditure constraints. Future planning should consider periods of revenue surplus and shortfall, and adjust projects and programs accordingly. The ten-

year projection shall include new capital projects, rehabilitation needs and long-term maintenance.

Capital Improvement Program -- Current Fiscal Year Appropriation

The current fiscal year CIP budget details the projected costs of acquisition, construction or rehabilitation of major capital facilities and infrastructure. The CIP Project Fund is used to track the receipt and disbursement of funds for specific CIP projects. For many projects, revenue resources and expenditures may extend over several years and continuing appropriations will be a part of the annual budget to track multi-year capital projects.

Accordingly, project appropriations are generally made when contracts are awarded. If project costs at the time of bid award are less than the budgeted amount, the balance will be unappropriated and returned to fund balance or allocated to another project. If project costs at the time of bid award are greater than budget amounts, five basic options are available:

- Eliminate the project
- Defer the project for consideration to the next Financial Plan period
- Re-scope or change the phasing of the project to meet the existing budget
- Transfer funding from another specified, lower priority project
- Appropriate additional resources as necessary from fund balance

The City's CIP projects are budgeted on an annual basis. As a result, monies are allocated to projects in the fiscal year the funding sources are identified, available and approved by Council. Annual appropriations for capital projects are contained in the appropriate special funds budget.

Ten-Year Capital Improvement Plan

The City will update the ten-year Capital Improvement Plan each budget year. However, the adoption of the ten-year plan does not authorize the funding of projects identified within the ten-year plan beyond the current fiscal year.

The City's capital improvement plan will recognize the borrowing limitation of not only the City but also the debt tolerance (direct and overlapping debt) of the City as a whole. The adopted annual budget shall contain a ten-year summary projection of revenues and expenditures, which specifies the revenue sources and anticipated allocation schedule for the ten-year CIP. This multi-year plan shall be updated on an annual basis. Individual capital improvement projects shall include a projected cost amount for City administration, whereby project estimates reflect the total cost of the project.

The City also has a long-term ten-year Strategic Financing Plan which identifies CIP projects and related rehabilitation items for a total of ten years. The goal of the long-term plan is to allow for the identification of potential funding including grants, state and federal funds, rate review of enterprise funds and other financing opportunities.

Capital Improvement Funding

Within the limitation of existing law, various funding sources may be utilized for capital improvements. Capital projects shall not be dictated by the nature of funding available except to the extent that the projects meet an initial test required to achieve City goals and to the extent that projects must be placed in priority in order to utilize outside funding. The City shall actively pursue outside funding sources for all capital improvement projects.

CIP Budget Carryover

Unexpended project balances shall be carried forward to future fiscal years to complete the intent of the original budget, contingent upon approval by the City Council. The annual budget shall identify the "Continuing Appropriation" balance that will be carried over to complete each specific multi-year project.

Upon completion of each capital project, unspent funds shall be reported to the City Council through the year-end budget report. The City Manager shall provide recommendations to redirect the use of unspent capital project funds in the year-end report and the annual budget.

CIP Funding Criteria

The City will use the following criteria to evaluate pay-as-you-go versus long-term financing (pay-as-you-use) in funding capital improvements:

<u>Factors Favoring - Pay-As-You-Go Financing</u>

- Current revenues and adequate fund balances are available or project phasing can be accomplished
- Existing debt levels adversely affect the City's credit rating
- Market conditions are unstable or present difficulties in marketing

<u>Factors Favoring - Long Term Financing (Pay-As-You-Use)</u>

- Revenues available for debt service are deemed sufficient and reliable so that long-term financings can be marketed with investment grade credit ratings
- The project securing the financing is of the type, which will support an investment grade credit rating
- Market conditions present favorable interest rates and demand for City financings
- A project is mandated by state or federal requirements, and resources are insufficient or unavailable
- The project is immediately required to meet or relieve capacity needs and current resources are insufficient or unavailable

- The life of the project or asset to be financed is 10 years or longer
- Vehicle leasing when market conditions and operational circumstances present favorable opportunities

In no case shall projects incur a funding deficit without the approval of the City Council.

ENTERPRISE FUND FEES AND RATE STRUCTURE

Water, Solid Waste and Sewer: The City will set fees and rates at levels which fully cover the total direct and indirect costs—including operations, capital outlay, and debt service—of the following enterprise programs: water, solid waste, and sewer.

Ongoing Rate Review: The City will review and adjust enterprise fees and rate structures as required to ensure that they remain appropriate and equitable.

City Services: In accordance with long-standing practices, the City will treat the water, solid waste and sewer funds in the same manner as if they were privately owned and operated. This means assessing reasonable charges that are reimbursed to the City for the use of City owned facilities, equipment, vehicles and other related services to fully recover these costs.

Enterprise Fund Debt Capacity: The City will set enterprise fund rates at levels needed to fully cover debt service requirements as well as operations, maintenance, administration and capital improvement costs. The ability to afford new debt for enterprise operations will be evaluated as an integral part of the City's rate review and setting process.

APPROPRIATIONS LIMIT

The Council will annually adopt a resolution establishing the City's appropriations limit calculated in accordance with Article XIII-B of the Constitution of the State of California, §7900 of the State of California Government Code, and any other voter approved amendments or state legislation that affect the City's appropriations limit.

The supporting documentation used in calculating the City's appropriations limit and projected appropriations subject to the limit will be available for public and Council review at least 10 days before Council consideration of a resolution to adopt an appropriations limit. The Council will generally consider this resolution in connection with final approval of the budget.

The City will strive to develop revenue sources, both new and existing, which are considered non-tax proceeds in calculating its appropriations subject to limitation.

The City will annually review user fees and charges and report to the Council the amount of program subsidy, if any, that is being provided by the General or Enterprise Funds.

The City will actively support legislation or initiatives sponsored or approved by League of California Cities which would modify Article XIII-B of the Constitution in a manner which would allow the City to retain projected tax revenues resulting from growth in the local economy for use as determined by the Council.

The City will seek voter approval to amend its appropriation limit at such time that tax proceeds are in excess of allowable limits.

DEBT POLICIES

Debt Financing

Debt financing shall generally be limited to one-time capital improvement projects and only under the following circumstances:

- When the project's useful life will exceed the term of the financing;
- When project revenue or resources will be sufficient to service the debt; and
- When the project will benefit the residents of Fountain Valley.

Debt financing shall not be considered appropriate for:

- Investment leveraging purposes,
- Current operating and maintenance expenses except for issuing short-term instruments such as revenue anticipation notes or tax anticipation notes; and
- Any recurring purpose (except as indicated above).

Debt Management

- The City will not obligate the General Fund to secure long-term financings except when marketability can be significantly enhanced.
- An internal feasibility analysis will be prepared for each long-term financing which analyzes the impact on current and future budgets for debt service and operations this analysis will also address the reliability of revenues to support debt service.
- The City will generally conduct financings on a competitive basis. However, negotiated financings may be used due to market volatility or the use of an unusual or complex financing or security structure.
- The City will seek an investment grade rating (Baa/BBB or greater) on any direct debt and will seek credit enhancements such as letters of credit or insurance when necessary for marketing purposes, availability and cost-effectiveness.

- The City will monitor all forms of debt annually coincident with the City's Financial Plan preparation and review process and report concerns and remedies, if needed, to the Council.
- The City will diligently monitor its compliance with bond covenants and ensure its adherence to federal arbitrage regulations.
- The City will maintain good, ongoing communications with bond rating agencies about its financial condition. The City will follow a policy of full disclosure on every financial report and bond prospectus (Official Statement).

Debt Refinancing

General Guidelines: Periodic reviews of all outstanding debt will be undertaken to determine refinancing opportunities. Refinancing will be considered (within federal tax law constraints) under the following conditions:

- There is a net economic benefit;
- It is needed to modernize covenants that are adversely affecting the City's financial position or operations; and
- The City wants to reduce the principal outstanding in order to achieve future debt service savings, and it has available working capital to do so from other sources.

Standards for Economic Savings: In general, refinancing for economic savings will be undertaken whenever net present value savings of at least five percent (5%) of the refunded debt can be achieved.

- Refinancing that produce net present value savings of less than five percent will be considered on a case-by-case basis, provided that the present value savings are at least three percent (3%) of the refunded debt.
- Refinancing with savings of less than three percent (3%), or with negative savings, will not be considered unless there is a compelling public policy objective.

Legal Debt Margin

Under state law, the City has a legal debt limitation not to exceed 15% of the total adjusted assessed valuation of taxable property within City boundaries. In accordance with California Government Code § 43605, only the City's general obligation bonds are subject to that legal debt limit. The City has no outstanding general obligation bonds.

CONTRACTING FOR SERVICES

General Policy Guidelines

Contracting with the private sector for the delivery of services provides the City with a significant opportunity for cost containment and productivity enhancements. As such, the City is committed to using private sector resources in delivering municipal services as a key element in our continuing efforts to provide cost-effective programs.

Private sector contracting approaches under this policy include construction projects, professional services, outside employment agencies and ongoing operating and maintenance services.

In evaluating the costs of private sector contracts compared with in-house performance of the service, indirect, direct, and contract administration costs of the City will be identified and considered.

Whenever private sector providers are available and can meet established service levels, they will be seriously considered as viable service delivery alternatives using the evaluation criteria outlined below.

For programs and activities currently provided by City employees, conversions to contract services will generally be made through attrition, reassignment or absorption by the contractor.

Evaluation Criteria

Within the general policy guidelines stated above, the cost-effectiveness of contract services in meeting established service levels will be determined on a case-by-case basis using the following criteria:

- Is a sufficient private sector market available to competitively deliver this service and assure a reasonable range of alternative service providers?
- Can the contract be effectively and efficiently administered?
- What are the consequences if the contractor fails to perform, and can the contract reasonably be written to compensate the City for any such damages?
- Can a private sector contractor better respond to expansions, contractions or special requirements of the service?
- Can the work scope be sufficiently defined to ensure that competing proposals can be fairly and fully evaluated, as well as the contractor's performance after bid award?
- Does the use of contract services provide us with an opportunity to redefine service levels?

- Will the contract limit our ability to deliver emergency or other high priority services?
- Overall, can the City successfully delegate the performance of the service but still retain accountability and responsibility for its delivery?

COMMUNITY PROFILE

About the City of Fountain Valley

The City of Fountain Valley is a well-planned, urban community, which includes a balance of land use and City services. It is located in the heart of Orange County just minutes from points of interest such as Disneyland, Knott's Berry Farm, the beach and world class shopping. The City is geographically located just north of Huntington Beach, Costa Mesa and Newport Beach, and is just south of Santa Ana and Anaheim. Fountain Valley is served by the San Diego (405) freeway and offers convenient access to three major airports.

The City of Fountain Valley was incorporated June 13, 1957, and became the 21st City in the County of Orange. Since its incorporation in 1957 and throughout its rich history, the City of Fountain Valley has been known as "A Nice Place to Live". Residents of the City have adopted this motto thanks to the well maintained streets and parkways, 18 parks, wide range of recreation programs for all ages, great weather and overall quality of life. Business also consider Fountain Valley to be a "Nice Place to do Business" as well.

The City is comprised of 9.8 square miles with vibrant commercial areas, neighboring residential communities, recreational facilities, beaches, high profile corporate headquarters and small entrepreneurial and retail businesses.

Governance

The City Council consists of five members elected by the community at large. Council terms are for four years. Elections are held every two years, at which time either two or three members are elected. Every year, from the current Council Members, elect a Mayor and Mayor Pro Tempore who serve for one year. The City Council also serves as the governing bodies for the Successor Agency, Public Finance Authority and the Housing Authority. The community imposed term limits on council members who may not serve more than three consecutive full terms. The City Council chooses a City Manager who is responsible for managing the day-to-day operations of the City and implementing the policies set by the City Council.

History

Long before the Santa Ana River banks were lined with concrete, the land that is now Fountain Valley was saturated with peat bogs and willow thickets. Early settlers dug deep wells at a distance from the banks of the unpredictable river to reach the water that was draining down from the higher ground above. The pressure of the water created an upward flow in these wells (known as Artesian Wells) and fountains of water spurted from the openings. Today a beautiful fountain in front of City Hall reminds us how Fountain Valley got its name.

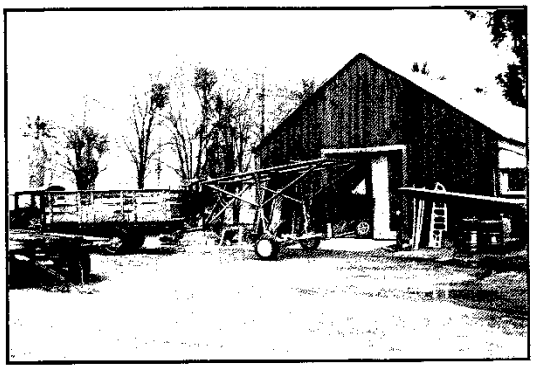
The Tongva ("People of the Earth") were the first inhabitants of the land and it was Tongva Native Americans who paddled out from the shore of what is now San Pedro to greet explorer, Cabrillo, in 1542.

First Fountain Valley City Hall

1962 —1964. Built in 1920 as Fountain Valley Elementary School.

From the time of Cabrillo's arrival until 1822 California remained under Spanish rule. In 1797 Governor Pedro Fages gave an ex-soldier named Manuel Nietos a 29,000 acre land grant that encompassed today's cities of Fountain Valley, Westminster, Garden Grove, and northern Huntington Beach. The land became known as Las Bolsas ("The Pockets") because it was primarily marshland with just pockets of solid ground.

In 1834, after Mexico gained independence from Spain, Alta California governor, Jose Figueroa, gave the land to Nieto's heirs and a number of other groups and individuals. At the end of the Mexican-American War in 1848, Mexico ceded all of Alta California to the United States and Rancho Las Bolsas was sold at a public auction soon after California became the 31st U.S. state in 1850. Abel Stearns bought the entire parcel of land for $15,000 and renamed it The Stearns Ranch Company. Stearns was a cattle rancher and as he bought more and more land, he became the largest land owner in California. His fortune soon changed, however, when the Santa Ana River flood of 1861 wiped out his cattle industry. The great flood was followed by severe drought and in 1862 Stearns sold the Rancho to The Los Angeles and San Bernardino Land Company. Families moved in one by one which necessitated business and services. The first school house was near Garfield and Florida streets in the City of Huntington Beach and a large building named Sycamore Hall was built and utilized as a meeting place. Soon more and more buildings were erected as settlers migrated to what was often referred to as the "Gospel Swamps" because of the lively spirituals held there.



Wardlow Blacksmith Shop 1915

Operated by James "Ray" Wardlow. Photo taken about 1947 then operated by Lloyd and Floyd Wardlow.

With this pivotal series of events, the rapid development of the Santa Ana Valley began.

The fantastic growth rate which Fountain Valley experienced in the

1960's, which could easily have wreaked havoc with the planning of most cities, took place within the framework of a Master Plan adopted before any development had begun. Unlike many communities, Fountain Valley's Master Plan did not have to play "catch up" with existing developments. It is for this reason that Fountain Valley has often been referred to as Orange County's best-planned community.

Climate

Fountain Valley, CA climate is warm during summer when temperatures tend to be in the 70's and cool during winter when temperatures tend to be in the 50's. The warmest month of the year is August with an average maximum temperature of 84.20 degrees Fahrenheit, while the coldest month of the year is December with an average minimum temperature of 46.00 degrees Fahrenheit.

The annual average precipitation at Fountain Valley is 13.84 Inches. Rainfall in is fairly evenly distributed throughout the year. The wettest month of the year is January with an average rainfall of 3.18 Inches.

Population & Education

According to the 2014 Census at the benchmark, and updated in 2017 through the California Department of Finance, Fountain Valley's population is 56,313.

Fountain Valley is also a well educated population. According to the 2014 Census, and updated in 2017 through the American Community Survey Department of the US Census bureau, of those over 25 years, 90.9% graduated from high school and 38% have a Bachelor's degree or higher with the median household income of $86,602.

Community Services

On the Westside of Mile Square Park the City owns and operates a fifty-five acre Recreation Center and Sports Park. This facility, expanded and renovated in 2008, contains a Recreation Center building with an indoor gym and community rooms. Outdoors are 3 lighted racket ball and 12 tennis courts, 15 ball/soccer fields, 3 dedicated soccer fields, 6 outdoor lighted basketball courts and 2 indoor racket ball courts. There is a walking trail, playground for children, and great lawn for community events such as the Annual Egg Hunt, Concerts in the Park, Summerfest, Classic Car Show, and the annual Christmas Tree Lighting Ceremony. The City also has a dedicated Senior Center called "The Center at Founders Village" located on Bushard Street. The center offer an array of programs, services and classes focused on the community's senior population.

The City of Fountain Valley has partnered with "The Fountain Valley Community Foundation", a non-profit group, to help support many of the special events that are held by the City throughout the year. The Foundation also holds several events that are funded fully by the donations that are raised throughout the year from residents and business community members.

Housing and Families

There were a total of 19,337 households in Fountain Valley according to the 2019 State of California Department of Finance Housing Estimate. Over 70% of the city's housing units are owner occupied and 30% were renters. Vacancy rates are very low at less than 1.5% of the total households. More than three quarters of these households are family households.

The median sale price of a home in Fountain Valley is $820,000. This represents a 7% increase over the prior year.

	FOUNTAIN VALLEY		ORANGE COUNTY	
Type	**2018**	**Percent**	**2018**	**Percent**
Single Family Detached	12,693	65.%	553,164	51%
Single Family Attached	1,957	10%	133,326	12%
Multi-Family (2-4 units)	807	5%	94,099	9%
Multi-Family (5 + units)	3489	18%	280,077	25%
Mobile Homes	391	2%	30,227	3%
Total	19,337	100%	1090,893	100%

Sources: U.S. Census Bureau

Education

Fountain Valley has excellent public and private schools. This is one of the reasons why families and businesses choose to live in the city. The Fountain Valley School District was founded around 1898 with the first school being Fountain Valley School on Bushard and Talbert. There are nine elementary schools, two middle schools (6-8), and one K-8 alternative school. Coastline Community College and three major universities are within 20 minutes of Fountain Valley.

Health Care

Fountain Valley is fortunate to have two fully accredited and respected health facilities within its city boundaries. Fountain Valley Regional Hospital with 400 beds and Orange Coast Memorial Hospital with 230 beds to provide the quality health care citizens need.

Places of Interest

Fountain Valley is located in Orange County and is 30 miles southeast of Los Angeles, 400 miles south of San Francisco and 90 miles northeast of San Diego.

Within our City limits there are many places of interest to visit. The City boasts of 20 neighborhood/community parks, a fifty-five acre recreation center with tennis, basketball and racquetball courts, a gymnasium, the Kingston Boys & Girls club, a public library, a bowling alley, miniature golf course, roller skating and a performing arts center. Fountain Valley also has beautiful Miles Square Park, with hiking trails, picnic areas and fishing along with three 18-hole golf courses.

One of the City's greatest amenities is Mile Square Regional Park. Miles Square is an urban park with a total of 640 acres of beautiful land. Within the park's boundaries are three regulation golf courses, two regulation soccer fields, baseball & softball diamonds, an archery range and a wilderness area. There are also two fishing lakes; concession operated bike and paddle boat operations, and a wide expanse of picnic areas as well as numerous picnic shelters. Within a driving distance of 30 minutes there are also many activities to enjoy.

Places of Interest	Approximate Drive Time
Disneyland	20 minutes
Knott's Berry Farm	30 minutes
John Wayne Airport	15 minutes
Long Beach Municipal Airport	20 minutes
Huntington Beach	10 minutes
Newport Beach	15 minutes
Anaheim Convention Center / Honda Center / Angel Stadium / Artic Transportation Hub	20 minutes

Major Employers

Fountain Valley's strong economic climate is reflected in the fact that many companies have chosen to locate their business or headquarters here including Hyundai Motor America. Over 5,000 service, retail, and industrial businesses call the City "A Nice Place to do Business".

In partnership with the Fountain Valley Chamber of Commerce and the Agency for Community Development, the City values a strong and varied business community. The City offers free Business Resources and Services to assist our businesses in realizing their highest potential in the good times and to assist them in the tough times.

Fountain Valley Regional HOSPITAL & MEDICAL CENTER

HYUNDAI NEW THINKING. NEW POSSIBILITIES.

ORANGE COAST MEMORIAL MEMORIALCARE HEALTH SYSTEM

Employer	
Fountain Valley Regional Hospital	1897
Orange Coast Memorial Medical	1056
Kingston Technology Company	694
Hyundai Motor America, Inc.	470
Costco Wholesale #411	375
Antech Diagnostics, Inc..	350
Surefire, Inc.	299
Ceridian Tax Services, Inc.	283
Sam's Club #6615	218
Spec Services, Inc.	201

Major Property Tax Payers

The City of Fountain Valley has a diverse property tax base with the 10 largest taxpayers constituting less than 11% of the total property tax revenues.

RANK	TOP 10 TAX PAYERS BASED ON NET VALUES 2020-21
1	ORANGE COAST MEMORIAL MEDICAL CENTER
2	HYNDAUI MOTOR AMERICA
3	FOUNTAIN VALLEY REGIONAL HOSPITAL
4	BEXAEW The HAVENS, LP
5	JKS-CMFV, LLC
6	RAINTREE FOUNTAIN VALLEY, LLC
7	SHEA CENTER CRYSTAL SPRINGS, LLC.
8	US MILLENIUM, LP
9	FOUNTAIN VALLEY SENIOR HOUSING, LLC
10	9320 TALBERT ASSOCIATES, LLC

Source: HDL Coren & Cone

ACRONYMS

ABC	Alcoholic Beverage Control
ACC-OC	Association of California Cities – Orange County
AD	Assessment District
ADA	Americans with Disabilities Act
ADT	Average Daily Trips
AHFP	Arterial Highway Financing Program
AQMD	Air Quality Management District
AQMP	Air Quality Management Plan
AP	Accounts Payable
AR	Administrative Regulation (Internal City Policies)
BOE	Board of Equalization
CAD	Computer Aided Dispatch System
CAFR	Comprehensive Annual Financial Report
CAL-ID	California's automated fingerprinting identification system
CAL-OES	California Office of Emergency Services
CBO	Chief Building Official
CC	City Council
CDBG	Community Development Block Grant
CEQA	California Environmental Quality Act
CERT	Community Emergency Response Training
CFD	Community Facilities District
CIP	Capital Improvement Program
CJPIA	California Joint Powers Insurance Authority

ACRONYMS

CMP	Congestion Management Plan
CMTA	California Municipal Treasures Association
CNG	Compressed Natural Gas
COPS	Community Oriented Policing Services
CPI	Consumer Price Index
CREB's	Clean Renewable Energy Bonds
CSMFO	California Society of Municipal Finance Officers
CUP	Conditional Use Permit
D.A.R.E.	Drug Abuse Resistance Program
DOF	California Department of Finance
E/FTC	Eastern/Foothill Transportation Corridor
EECBG	Energy Efficiency and Conservation Block Grant
EEMP	Environmental Enhancement and Mitigation Program
EIR	Environmental Impact Report
ERAF	Education Revenue Augmentation Fund
FHCOC	Fair Housing Council of Orange County
FEMA	Federal Emergency Management Agency
FTE	Full-Time Equivalent
FVFA	Fountain Valley Financing Authority (Terminate in 2017)
FVPFA	Fountain Valley Public Financing Authority
FPPC	Fair Political Practices Commission
GASB	Governmental Accounting Standards Board
GDP	Gross Domestic Product

ACRONYMS

GFOA	Government Finance Officers Association
GIS	Geographical Information System
GMA	Growth Management Area
GMP	Growth Management Program
GPA	General Plan Amendment
GSP	Gross State Product
HOME	Federal Home Investment Partnership Program
HSIP	Highway Safety Improvement Program
HUD	U.S. Department of Housing and Urban Development
HVAC	Heating, Ventilation and Air Conditioning
IFAS	Integrated Financial Accounting System
IOD	Injury on Duty / 4850 Pay
JPA	Joint Powers Authority
LAEDC	Los Angeles Economic Development Corporation
LAFCO	Local Agency Formation Commission
LAIF	Local Agency Investment Fund
LED	Light Emitting Diode
LLEBG	Local Law Enforcement Block Grant
LLPM	Landscape, Lighting and Park Maintenance
LOCC	League of California Cities
M2	Measure M Local Turnback
M2-ACE	Measure M (M2) – Arterial Capacity Enhancements
M2-TSSP	Measure M (M2) – Traffic Signal Synchronization

M2-ICE	Intersection Capacity Enhancement
M-GMA	Measure M Growth Management Area
MDC	Mobile Data Computer
MOU	Memorandum of Understanding
NIMS	National Incident Management System
NLC	National League of Cities
NPDES	National Pollutant Discharge Elimination System
OCFA	Orange County Fire Authority
OCTA	Orange County Transportation Authority
OCTAM	Orange County Transportation Analysis Model
OCUTT	Orange County Unified Transportation Trust
OSHA	Occupational Safety and Health Administration
PAF	Personnel Action Form
PC	Planning Commission
PERS	Public Employees' Retirement System
PMS	Pavement Management System
POB	Pension Obligation Bonds
POST	Peace Officer Standards Training
PQI	Pavement Quality Index
PRA	Public Records Act
PT	Part-Time
PUC	Public Utilities Commission
RDA	Redevelopment Agency

RFP	Request for Proposal
RFQ	Request for Quote or Qualifications
ROW	Right of Way
RPT	Regular Part-Time
RSTP	Regional Surface Transportation Program
SBP	Strategic Business Plan
SCAG	Southern California Association of Governments
SCRRA	Southern California Regional Rail Authority
SDC	Systems Development Charge
SJHTC	San Joaquin Hills Transportation Corridor
SLTPP	State Local Transportation Partnership Program
STP	Strategic Technology Plan
TCA	Transportation Corridor Agencies
TEA	Tax Equity Allocation
TMA	Transportation Management Association
TMP	Transportation Management Plan
TOT	Transient Occupancy Tax (aka Hotel Tax or Bed Tax)
TRO	Trip Reduction Ordinance
UASI	Urban Area Security Initiative
UUT	Utility Users Tax
VLF	Vehicle License Fee
VoIP	Voice over Internet Protocol

BUDGET GLOSSARY

Accrual Basis of Accounting	A method of accounting that recognizes the financial effect of transactions, events, and inter-fund activities when they occur, regardless of the timing of related cash flows.
Adjusted / Amended Budget	The adopted budget plus any modifications (increases, decreases and transfers) approved by the City Council during the fiscal year.
Air Quality Management District	AQMD – the air pollution control agency for the four-county region including Los Angeles and Orange counties, as well as parts of Riverside and San Bernardino counties (www.aqmd.gov).
Air Quality Management Plan	AQMP – a plan developed by the AQMD that serves as the blueprint for all the future rules necessary to bring the area into compliance with federal and state clean air standards.
Allocation of Funds	Setting aside funds for a specific purpose or program. An allocation of funds makes them available for expenditure.
Appropriation	A specific amount of money authorized by the City Council for an approved work program.
Arterial Highway Financing Program	AHFP – a Measure M funded program for pavement rehabilitation projects on arterial roadways in the county.
Assessed Property	The value set upon real estate or other property by the County Tax Assessor.
Assessed Valuation	A measure of the taxable value of property located within the City against which the tax rate is applied.
Assessed Valuation (Secured)	That part of the assessment roll containing state assessed property and property the taxes on which are a lien on real property sufficient to secure payment of taxes.
Assessed Valuation (Unsecured)	The remainder of the assessment roll that is not on the secured roll. The taxes on the unsecured roll are a personal liability of the assessed owner.
Assessment District	AD – a separate unit of government that manages specific resources within defined boundaries. Through self-financing, it can raise predictable funds, such as taxes, user fees or bonds, directly from the people who benefit from the services.
Audit	Prepared by an independent certified public accountant (CPA), the primary objective of an audit is to determine if the City's financial statements fairly represent the City's financial position and results of operations in conformity with generally accepted accounting principles. In conjunction with performing an audit, independent auditors customarily issue a Management letter stating the adequacy

	of the City's internal controls as well as recommending improvements to the City's financial management practices.
Balanced Budget	A budget in which planned expenditures do not exceed planned revenues.
Bond Refinancing	The pay off and re-issuance of bonds to obtain better interest rates and/or bond conditions.
Bonds	A certificate of debt issued by an entity, guaranteeing payment of the original investments, plus interest.
Bradley Burns Uniform Local Sales & Use Tax	A 1% local sales tax is collected by the State of California as part of the larger sales and use tax levied on the total retail price of tangible personal property based on business location. Use Tax is the complement of sales tax and imposed on the purchaser, usually for goods purchased out-of-state for local use.
Budget Surplus	The difference between operating revenues and operating expenditures. The Budget Surplus may be used for ongoing expenses (as opposed to year-end balance, which may be used only for one-time expenses).
Budget Amendment	The Council has the sole responsibility for adopting the City's budget and may amend or supplement the budget at any time after adoption by majority vote. The City Manager has the authority to approve transfers within funds.
California Environmental Quality Act	CEQA – a state statute enacted in 1970 that requires state and local agencies to identify the significant environmental impacts of their actions and to avoid or mitigate those impacts, if feasible (ceres.ca.gov/ceqa).
California Transportation Commission	CTC – the agency responsible for programming and allocating funds for the construction of highway, passenger rail and transit improvements throughout California (www.catc.ca.gov)
Capital Equipment	Equipment (fixed assets) with an initial individual cost of $5,000 or more and an expected useful life greater than two years, such as automobiles, microcomputers and furniture.
Capital Expenditure	Expenditure for tangible property with an initial individual cost of $5,000 or more and an expected useful life greater than two years per item.
Capital Improvement Program Budget (CIP)	CIP Budget – a multi-year financial plan for construction of infrastructure, facilities, and rehabilitation such as buildings, streets, storm drains, and recreational facilities with an initial individual cost of at least $50,000 and an estimated useful life greater than two years.

BUDGET GLOSSARY

Certificates of Participation	Certificates of Participation (COPs) are tax-exempt bonds issued by state entities usually secured with revenue from an equipment or facility lease. COPs enable governmental entities to finance capital projects without technically issuing long-term debt. This can be advantageous, as the issuance of long-term debt is commonly subject to voter approval and other state constitutional and statutory requirements. COPs have been used by municipalities to pay for prisons, office buildings, vehicles, and even parks.
City Council	CC – comprised of five City Councilmembers who are elected at large by registered voters of the City. Councilmembers each serve a four-year term. The mayor is selected by fellow councilmember and serves a one-year term. The City of Fountain Valley has a three-term limit for elected officials. The City Council adopts legislation, sets policy, adjudicates issues and establishes the budget of the City.
Community Development Block Grant	CDBG – provides eligible metropolitan cities and urban counties with annual direct grants to revitalize neighborhoods; expand affordable housing and economic opportunities; and/or improve community facilities and services, principally to benefit low- and moderate-income persons.
Community Facilities District	CFD – a special district that can issue tax-exempt bonds as a mechanism by which public entities finance construction and/or acquisition of facilities and provide public services to the district.
Community Oriented Policing Services	COPS – a grant program that provides partial funding of salaries for several front line law enforcement positions.
Comprehensive Annual Financial Report	CAFR – the summarization of the City's financial activity for the previous fiscal year which also includes a summarization of significant milestones that were accomplished during the year by department, fiscal policies, and statistical information. The CAFR is prepared by December of each year.
Conditional Use Permit	CUP – allows a city or county to consider special uses which may be essential or desirable to a particular community, but which are not allowed as a matter of right within a zoning district, through a public hearing process.
Congestion Management Plan	CMP – defines a network of state highways and arterials, level of service standards and related procedures.
Consumer Price Index	CPI – a statistical description of price levels provided by the U.S. Department of Labor. The change in this index from year to year is used to measure the cost of living and economic inflation.
Contingency Reserve	The City has established a policy to set aside a percentage of its General Fund operating expenditures as a contingency reserve.

BUDGET GLOSSARY

Cost Allocated	A method used to charge General Fund costs budgeted in one department to another department or another fund.
Debt Service	The payment of principal and interest on borrowed funds such as bonds.
Department, (Function) Division,	Section Organizational units within the Operations Budget that group resources together to provide related types of services.
Discretionary Funding Opportunities	Pertains to funds, grants or other resources that are not restricted as to use.
Drug Abuse Resistance Program	DARE – a police officer-led series of classroom lessons that teaches children from kindergarten through 12th grade how to resist peer pressure and live productive drug- and violence-free lives (www.dare.com).
Eastern/Foothill Transportation Corridor	E/FTC – a network of toll roads extending from Anaheim Hills south to Coto de Caza.
Encumbrance	An encumbrance is not an expenditure, but a reservation of funds to be expended at a future date. A commitment is usually made through a purchase order for the future payment of goods and services not yet received or paid for.
Enterprise Fund	This fund type is used to account for operations that are: (a) financed and operated in a manner similar to private sector enterprises and it is the City's intent that the costs (including depreciation) of providing goods or services to the general public be financed or recovered primarily through user charges.
Environmental Enhancement and Mitigation Program	EEMP – a state funded grant program for projects related to environmental enhancement or design, particularly of transportation facilities.
Environmental Impact Report	EIR – a public document used by governmental agencies to analyze the significant environmental effects of a proposed project, to identify alternatives and disclose possible ways to reduce or avoid potential environmental damage. The California Environmental Quality Act requires an EIR whenever the initial study or other evidence in the record has produced substantial evidence that the proposed project might produce significant environmental effects.
Expenditure	The outflow of funds paid or to be paid for an asset, goods or services regardless of when the invoice is actually paid. This term applies to all funds.

BUDGET GLOSSARY

Fair Housing Council of Orange County	FHCOC – a private non-profit organization which fosters diversity in housing through education and the enforcement of state and federal fair housing laws (www.fairhousingoc.org).
Fees	A general term used for any charge levied by government for providing a service or permitting an activity.
Fiscal Year	Any period of 12 consecutive months designated as the budget year. Fountain Valley's budget year begins on July 1 and ends on June 30.
Fixed Asset	Assets that are long-term in nature such as land, buildings, machinery, furniture and other equipment. The City has defined such assets as those with an expected life in excess of one year and an acquisition cost in excess of $5,000.
Fountain Valley School District	FVSD – An elementary school district serving Fountain Valley and Huntington Beach in Orange County, California. There are nine elementary schools, two middle schools (6-8), and one K-8 alternative school. (http://www.fvsd.us)
Franchise Tax	Revenue generated from taxes paid by a business that gave an exclusive contractual agreement to operate and use the public right-of-way in the City Examples includes southern California Edison, Public Cable Television, Southern California Gas and Rainbow Disposal.
Fringe Benefits	These include retirement/pension; health, life, and disability insurance; workers' compensation; and vacation, administrative, medical and special leave of absence time.
Full-Time Equivalent	FTE – refers to part-time hours converted to one full-time equivalent position, which equals 40 hours per week, 52 weeks per year. (2080 hours per year)
Fund	A self-balancing set of accounts to record revenues and expenditures associated with a specific purpose.
Fund Balance	Within a specific fund, the funds remaining when all current and prior year liabilities (expenditures) are subtracted from current and prior year assets (revenues).
Gas Tax	State tax received from gasoline sales utilized solely for street related purposes, such as new construction, rehabilitation or maintenance.
General Fund	The primary operating fund of the City (as opposed to all other City funds, which are designated as "Special Funds").
General Plan	A comprehensive, long-range, policy document required by state law. The document establishes the City's overall spatial and temporal development pattern.

BUDGET GLOSSARY

Geographical Information System	GIS – a computer system capable of assembling, storing, manipulating and displaying geographically referenced information.
Goal	A time/phased strategy that will implement a specific course of action or plan, typically, a long-term process.
Government Finance Officers Association	GFOA - professional association of state/provincial and local finance officers in the United States and Canada (www.gfoa.org).
Governmental Accounting Standards Board	GASB – organized in 1984 by the Financial Accounting Foundation to establish standards of financial accounting and reporting for state and local governmental entities (www.gasb.org).
Grants	Contributions of cash or other assets from another governmental agency to be used or expended for a specified purpose, activity or facility.
Gross Domestic Product (Real)	GDP – the total of the goods and services produced by labor and property located in the United States.
Gross State Product	GSP – the total of the goods and services produced by labor and property located in the State of California.
Growth Management Area	GMA – inter-jurisdictional planning regions within Orange County.
Growth Management Program	GMP – a Measure M funded program intended to address the cumulative regional traffic impacts of development not addressed by specific project mitigation and existing system deficiencies.
Hotel Tax (TOT)	Also known as the Transient Occupancy Tax (TOT) or bed tax – an 9% tax added to the cost of renting a hotel room within the City.
Infrastructure	Inputs Includes the City's street, bridge, traffic signal, landscaping, and trail networks. To be capitalized as part of the City's infrastructure network, a related component must have an initial individual cost of at least $50,000 and an estimated useful life greater than two years. Resources (e.g. dollars, staff and other assets) required to accomplish a job or provide a service.
Integrated Financial Accounting System	InCode – Fountain Valley's computerized accounting system used to coordinate the City's general accounting, purchasing and utility billing processes.
Inter-Fund Transfers	Payments from one fund to another fund, primarily for work or services provided

BUDGET GLOSSARY

Landscape, Lighting, and Park Maintenance	LLPM – an assessment district to provide funds for park and parkway landscaping, lighting and park maintenance.
Lease-Purchase Agreement	Contractual agreements which are termed leases, but whose lease amount is applied to the purchase.
Level of Effort	Generally used to identify the number of staff providing a particular service. Level of Services Generally used to define the existing or current services, programs and facilities provided by government.
Levy	To impose taxes, special assessments or service charges for the support of governmental activities.
Local Agency Formation Commission	LAFCO – reviews proposals for the formation of new local governmental agencies and changes of organization in existing agencies (www.oclafco.org).
Local Agency Investment Fund	LAIF – a voluntary program created by statute in 1977 in which participating agencies (local governments and special districts) invest public funds.
Long-Term Debt	Debt with a maturity of more than one year after issuance.
Major Fund	A fund that comprises more than 10% of total citywide budgeted revenues and transfers-in and/or 10% of total budgeted appropriations and transfers-out. Please see the “Major Funds – Summary by Budget Category” tables presented in the Budget Summary chapter.
Measure M	County-wide sales tax measure used to fund a variety of transportation related projects.
Measure M - Growth Management Area	M-GMA – a county grant program that provides funding for projects that benefit the greatest number of jurisdictions within a designated growth management area (GMA) in Orange County. The primary objective of this program is to address current traffic deficiencies and the cumulative regional traffic impacts of development not addressed by specific project mitigation and existing system deficiencies.
Measure M – Turnback	The non-competitive portion of the sales tax revenue generated through Measure M that is "turned back” to the City. Funds are restricted to circulation related projects (street, traffic signal, etc.) and are received quarterly.
Memorandum of Understanding	MOU – an agreement outlining the terms of employment entered into between the City and employees of various bargaining units.

BUDGET GLOSSARY

Modified Accrual	Basis of Accounting Basis of accounting according to which (a) revenues are recognized in the accounting period in which they become available and measurable and (b) expenditures are recognized in the accounting period in which the fund liability is incurred, or measurable, except for un-matured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due.
National Pollutant Discharge Elimination System	NPDES – a permit program authorized by the Clean Water Act that controls water pollution by regulating point sources that discharge pollutants into waters of the United States.
Objective	Describes an outcome to be accomplished in specific, well-defined and measurable terms and is achievable within a specific timeframe; generally, programs have objectives.
Operating Budget	A budget for General Fund department service delivery expenditures such as salaries, utilities and supplies. The day-to-day costs of delivering essential City services.
Orange County Fire Authority	OCFA – an agency that provides fire prevention/suppression and emergency services to 22 cities and all the unincorporated areas in Orange County (www.ocfa.org).
Orange County Investment Pool	OCIP – a pooling of cash by the county, local agencies and school districts for investment purposes run by the Orange County Treasurer.
Orange County Transportation Authority	OCTA – a regional transportation agency formed in 1991 to develop and implement unified transportation programs and services for Orange County (www.octa.net).
Ordinances	A formal legislative enactment by the governing board (i.e. City Council) of a municipality. If it is not in conflict with any higher form of law, it has the full force and effect of law within the boundaries of the municipality to which it applies.
Outputs	The general results expected from programs and functions.
Part I Crimes	The most serious criminal offenses, including murder, rape, robbery, aggravated assault, burglary, larceny/theft, auto theft and arson.
Part II Crimes	All other criminal offenses not defined as Part I crimes.
Pavement Management System	PMS – a computer-assisted decision-making process designed to help cities and counties prevent pavement problems through maintenance and repair in a timely, cost-effective manner.
Pavement Quality Index	PQI – a scale from 1 to 10 that measures the structure, surface condition and riding comfort of the roadway.
Performance Budget	A budget wherein expenditures are tied to the measurable performance of activities and work programs.

Performance Measurements	Statistical measures that are collected to show the impact of dollars spent on City services.
Personnel Expenses	Salaries and fringe benefits, such as pensions and insurance, for full-time and part-time employees of the City.
Priority E	Calls Refers to the most serious calls for emergency response for serious emergencies, in-progress calls and potentially life-threatening incidents that require a Code 3 (use of lights and siren) response.
Priority I Calls	Refers to calls for emergency response for serious emergencies, in progress calls and potentially life-threatening incidents that do not require a Code 3 (use of lights and siren) response.
Program	Represents major areas or support functions that can be defined as a service provided to citizens, other departments or other agencies.
Program Budget	A budget wherein expenditures are displayed primarily on programs of work and secondarily by the character and object class of the expenditure.
Property Tax	A tax levied on the assessed value of real property; also known as ad valorem tax. In California, this tax is limited to 1% with the exception of pre-Proposition 13 approved bond debt service. Proposition 13 On June 6, 1978, the California electorate approved Proposition 13, the "People's Initiative to Limit Property Taxation," which limited the tax rate for real estate as follows: the maximum amount of any tax on real property shall not exceed 1% of the full cash value of such property. The City of FV receives $0.1287 cents per dollar of the Prop 13 tax.
Proposition 218	On November 5, 1996, the California electorate approved Proposition 218, the self-titled "Right to Vote on Taxes Act." Proposition 218 added articles XIIIC and XIIID to the California Constitution and made numerous changes to local government finance law. Public officials are required to conduct the public's business in compliance with Proposition 218.
Public Employees' Retirement System	PERS – provides retirement and health benefit services to members from the state, school districts and local public agencies (www.calpers.ca.gov).
Ralph M. Brown Act	The Brown Act is a California law that insures the public can attend and participate in meetings of local government.
Redevelopment Agency	RDA – formerly charged with the oversight for the redevelopment process for the City of Fountain Valley. In June 2011, the Redevelopment Dissolution Act, AB1x26, was signed by the Governor and later upheld by the California Supreme Court. As a result, all

	redevelopment agencies in California were dissolved effective February 1, 2012.
Regional Surface Transportation Program	RSTP – a federal and state funded grant program used for projects located on highway systems (classified higher than local roads or rural minor collectors), bridges on any public highway, and transit systems.
Reserve	A designated amount of funds set aside from a fund's balance which is legally restricted for a specific purpose and is therefore not available for general appropriations.
Resolution	A special or temporary order of a legislative body (e.g. City Council or Planning Commission) requiring less formality than an ordinance.
Resources	Units of dollars or physical input, such as work years or work hours, and other assets used to support and attain program objectives.
Revenue	Annual income received by the City.
Right of Way	ROW – a strip of land occupied or intended to be occupied by a street, crosswalk, railroad, electric transmission line, oil or gas pipeline, water main, sanitary or storm sewer main, shade trees, or special use.
San Joaquin Hills Transportation Corridor	SJHTC – a toll road extending from Costa Mesa south to Laguna Niguel
Service Center	Used for budgetary reporting, an organizational unit that provides a distinct and unique service. Various sections within a department that provide substantially similar services may be combined into one service center – for instance, the City Clerk's Office and City Clerk Records are combined into one service center.
Southern California Association of Governments	SCAG – the Metropolitan Planning Organization for Los Angeles, Orange, San Bernardino, Riverside, Ventura and Imperial counties, that is mandated by the federal government to research and draw up plans for transportation, growth management, hazardous waste management and air quality (www.scag.ca.gov).
Special Funds	The City's accounts are broken into distinct funds, each earmarked for a different purpose, with the principle and interest of the funds tracked separately. The City's main operating fund is its General Fund, while other City funds are designated as Special Funds. These funds are legally restricted for a specific purpose and is therefore not available for general use.
Strategic Plan	The City of Fountain Valley has a semi-annual strategic planning process. The strategic plan identifies the City's Mission Statement; Core Organizational Values; Three-Year Goals and six-month strategic objectives.

BUDGET GLOSSARY

Strategic Financial Business Plan	SBP – a ten-year planning "blueprint," updated annually, that evaluates the City's financial capability to achieve its goals; helps set priorities for City operations and the annual budget; and guides the City's capital improvement and rehabilitation program.
Traffic Enforcement Index	The number of moving citations divided by the number of injury accidents.
Transaction Sales Tax (District Tax)	Similar to the Bradley Burns Sales Tax, a transactions and use sales tax is allocated to the district where the tangible goods are delivered or placed into use. Voter approved district taxes are levied within incorporated city limits. Fountain Valley has a 1% transaction tax authorized from April 2017 to March 2037.
Transfers-In/Out	A transfer of resources between different City funds (see glossary definition of "Fund"). A transfer of cash from the City's General Fund to a City Special Fund, for example, would be designated as a transfer-out in the General Fund, and then a transfer-in in the receiving Special Fund.
Transient Occupancy Tax	TOT – an 9% tax added to the cost of renting a hotel room within the City. Also known as the Hotel or Bed Tax.
Transportation Corridor Agencies	TCA – formed in 1986 to plan, finance, construct and operate Orange County's public toll road system (www.thetollroads.com).
Transportation Management Association	TMA – an association comprised of employers and property owners that promotes the use of alternative forms of commuting to the single occupant vehicle. Traffic congestion relief and air quality benefits are the primary goals of TMA.
Transportation Management Plan	TMP – a plan that promotes the reduction of single occupant vehicle use in order to improve air quality and relieve congestion. Transportation Subventions Funds from outside sources used to construct transportation improvements that must be used for specific projects.
TRIPS	A transit service for Fountain Valley seniors and persons with disabilities, providing pre-scheduled transportation and regular shuttle services.
Unencumbered Appropriation	That portion of an allocation not yet expended or committed to a specific purpose. Unexpended Appropriation is that portion of an allocation not yet actually paid.
Voice Over Internet Protocol	VoIP – used to manage the delivery of voice information over the Internet. Year-End Surplus Funds remaining at the end of a fiscal year that are available for allocation or for one-time purchases (not for on-going programs or services).