

**A G E N D A**  
**FOR**  
**REGULAR MEETING OF THE**  
**CITY OF FOUNTAIN VALLEY**  
**HOUSING AND COMMUNITY DEVELOPMENT ADVISORY BOARD**

January 7, 2026

**6:00 P.M. IN THE CITY COUNCIL CHAMBERS**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in Housing and Community Development Advisory Board meetings, please contact the Housing Department at (714) 593-4428. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting.

**CALL TO ORDER**

**SALUTE TO THE FLAG**

**ROLL CALL**

**APPROVAL OF THE MINUTES FROM THE HOUSING AND COMMUNITY DEVELOPMENT ADVISORY BOARD MEETING OF DECEMBER 3, 2025.**

**WRITTEN COMMUNICATIONS**

**INFORMATION ITEMS**

**ADMINISTRATIVE ITEMS**

1. Consideration of the FY 2026-27 Fair Housing Services provider application from Fair Housing Council of Orange County. Report by Ashlyn Newman, Neighborhood Improvement Manager.
2. Consideration of the FY 2026-27 Public Service Agency Grant applications and Funding Recommendations. Report by Ashlyn Newman, Neighborhood Improvement Manager.

**PUBLIC COMMENTS**

**STAFF COMMENTS**

**BOARD COMMENTS**

**ADJOURN**

**The next HCD Advisory Board Meeting is scheduled for Wednesday, March 4, 2026**



### **INFORMATIONAL ITEMS**

1. Presentations from FY 2026-27 Fair Housing Services Provider applicant and Public Service Agency Grant applicants. No action required. Introductions by Ashlyn Newman, Neighborhood Improvement Manager.

Presentations from:

Fair Housing Council of Orange County – Denise Cato  
Boys and Girls Club of Huntington Valley – Kelsey Peterson  
Waymakers - Brittney Scott  
Interval House – Christie Delabre  
Meals on Wheels – Christa Sherman

2. FY 2025-26 Public Service Agency Quarter 1 Status. No action required. Report by Ashlyn Newman, Neighborhood Improvement Manager.

Receive and file.

### **ADMINISTRATIVE ITEMS**

None.

### **PUBLIC COMMENTS**

No public comments.

### **STAFF COMMENTS**

No staff comments.

### **BOARD COMMENTS**

Merry Christmas to everyone.

### **ADJOURN**

Chair Balani adjourned the HCD Advisory Board meeting at 6:52pm. The next meeting is scheduled for Wednesday, January 7, 2026.

Prepared by: Robert Daley, Housing Technician

Concurred by: Ashlyn Newman, Neighborhood Improvement Manager



# CITY OF FOUNTAIN VALLEY

## HOUSING AND COMMUNITY DEVELOPMENT

### ADVISORY BOARD MEMORANDUM

**To: HOUSING AND COMMUNITY DEVELOPMENT ADVISORY BOARD**

**From: ASHLYN NEWMAN, NEIGHBORHOOD IMPROVEMENT MANAGER**

**Subject: APPLICATION FOR FAIR HOUSING SERVICES FOR FY 2026-27**

**Date: JANUARY 7, 2026**

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#### **SUMMARY:**

As a recipient of Community Development Block Grant (CDBG) funding from the U.S. Department of Housing and Urban Development (HUD), the City of Fountain Valley (City) is required to provide its low and moderate-income households with fair housing services. These services include landlord/tenant dispute counseling, housing discrimination investigation, and fair housing education, amongst other services.

#### **DISCUSSION:**

The Fair Housing Council of Orange County (FHCO) is the current fair housing service provider for the City, and they have successfully provided the HUD required fair housing services to residents of Fountain Valley for several decades. FHCO has submitted an application (Attachment #1 and #2) to provide fair housing services to the City for FY 2026-27, and they are requesting a total of \$5,000 to provide these services. They receive \$5,000 for these services in the current fiscal year.

The FHCO calculates costs for its services on a share basis with the other cities in Orange County who utilize their services. FHCO currently provides fair housing services to the County of Orange, the cities of Anaheim, Yorba Linda, Santa Ana, Lake Forest, Laguna Niguel, and Rancho Santa Margarita among other agencies. This method significantly reduces the cost of services for each jurisdiction.

FHCO provided a presentation of their services at the December 3, 2025, HCDAB meeting. They are the sole applicant to provide fair housing services for the City.

HCDAB recommendations will be forwarded to City Council within the FY 2026-27 Action Plan.

#### **ALTERNATIVES:**

1. Forward a recommendation to City Council to approve \$5,000 in FY 2026-27 CDBG grant funding for Fair Housing Council of Orange County to provide fair housing services to the City of Fountain Valley.

2. Do not recommend that the City Council approve \$5,000 in FY 2026-27 CDBG grant funding to the Fair Housing Council of Orange County to provide fair housing services to the City of Fountain Valley. It should be noted; however, that HUD requires fair housing services, and, if not provided, the City will be in violation of HUD regulations.

**RECOMMENDED ACTION:**

Staff is recommending that the HCDAB approve Alternative 1: Forward a recommendation to City Council to approve \$5,000 in FY 2026-27 CDBG grant funding for the Fair Housing Council of Orange County to provide fair housing services for the City of Fountain Valley.

Attachments:

- Attachment #1 - FHCOC - FY 2026-27 CDBG Application Summary
- Attachment #2 - FHCOC - FY 2026-27 CDBG Complete Application



**EXHIBIT A  
APPLICATION SUMMARY**

<b>AGENCY NAME</b>	<b>PROGRAM NAME</b>
Orange County Fair Housing Council, Inc.	Fountain Valley Fair Housing Education, Counseling and Enforcement
<b>CITY STAFF CONTACT INFORMATION</b>	<b>CITY DEPARTMENT/AGENCY/DIVISION</b>
N/A	N/A

- DATE OF CHARTER OR ARTICLES OF INCORPORATION February 19, 1968
- IRS TAX STATUS: Exempt under section 501(c)(3)
- DATE OF IRS TAX STATEMENT PROVIDED: Taxable Year 2022, ending 6/30/23
- DATE OF MOST RECENT SINGLE AUDIT PROVIDED: Year Ended 6/30/23
- PAST CDBG FUNDING AND PAST PERFORMANCE:

CDBG Spent 1 <sup>st</sup> QTR FY 2025-26	\$1,250.00	# Assisted 1 <sup>st</sup> QTR FY 2025-26	20 h'holds
CDBG Funding FY 2025-26	\$5,000.00	# Anticipated FY 2025-26	130 h'holds
CDBG Funding FY 2024-25	\$5,000.00	# Assisted FY 2024-25	116 h'holds
CDBG Funding FY 2023-24	\$5,000.00	# Assisted FY 2023-24	132 h'holds
Type of Services provided:	Fair housing education, counseling and enforcement, combined with landlord/tenant counseling		
Funds used for:	Salaries and benefits		
Program Budget FY 2025-26	\$7100	% of Agency Budget FY 2025-26	0.8%
Other Federal Funds	State Funds	Local Funds	Private Contributions
0	0	0	0
Fund Raising	Participant Fees*	Program Income	Other: <u>Settlements</u>
700	900	0	500

\* From other activities. Project participants pay no fees

- FUNDING REQUESTED FY 2026-27 AND ANTICIPATED PERFORMANCE:

<b>Funding Request FY 2026-27</b>	\$5,000	<b># Anticipated FY 2026-27</b>	130 h'holds
Services to be provided:	Fair housing education, counseling and enforcement, combined with landlord/tenant counseling		
Funds to be used for:	Salaries and benefits		
Total Program Budget FY 2026-27	\$7,100	% Agency Budget	0.8%
Other Federal Funds	State Funds	Local Funds	Private Contributions
0	0	0	0
Program Income	Participant Fees*	Fund Raising	Other: <u>Settlements</u>
0	\$900	\$700	\$500
Additional Comments:	Requested funds will be used only to serve clients with issues involving Fountain Valley properties. No other CDBG funds from other jurisdictions will be used for the program, but it will benefit from "economies of scale" due to other similar programs. Participant fees are derived from training seminar activities and do not come from participants in this program. * From other activities. Project participants pay no fees		



CITY OF FOUNTAIN VALLEY
FY 2026-27 PSA GRANT PROGRAM APPLICATION PACKET

FUNDING APPLICATION CHECKLIST

ORGANIZATION NAME: ORANGE COUNTY FAIR HOUSING COUNCIL, INC. (dba/ Fair Housing Council of Orange Co.)

PROGRAM/PROJECT NAME: FOUNTAIN VALLEY FAIR HOUSING EDUCATION, COUNSELING & ENFORCEMENT

SERVICE TO BE PROVIDED: FAIR HOUSING SERVICES COMBINED WITH LANDLORD/TENANT COUNSELING

To be considered for funding, please provided a Single-Sided application with all documents included at the time of submission. Please check each item you have included in your application. If an item is not applicable indicate "N/A."

- 1. X FUNDING APPLICATION CHECKLIST (page 1)
2. X APPLICATION (pages 2 through 9)
3. X APPLICATION SUMMARY PAGE, Exhibit A (page 10)
4. X BOARD OF DIRECTORS AFFIDAVIT, Exhibit B (page 11)
5. X CHARTER OR ARTICLES OF INCORPORATION
6. X IRS TAX STATEMENT
7. X IRS TAX STATUS
8. X MOST RECENT SINGLE-AUDIT REPORT

If you need assistance or have questions, contact Ashlyn Newman, Housing Coordinator at (714) 593-4428 or by email at Ashlyn.Newman@FountainValley.org .

All organizations, including Fair Housing Service providers, will be invited to conduct an in-person presentation at the December Housing and Community Development Advisory Board meeting. The HCDAB meeting is scheduled for Wednesday, December 3, 2025, at 6:00 p.m. in the Fountain Valley City Council Chambers. Presenters will be asked to comply with current COVID-19 safety protocols in place at the time of the meeting.

If your application proposes to provide support to a City of Fountain Valley department, directly or indirectly, it is recommended that the City of Fountain Valley contact person submit a letter of support with your application or attend the HCDAB meeting and speak during your presentation.



CITY OF FOUNTAIN VALLEY
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM
PUBLIC SERVICE AGENCY (PSA) GRANT APPLICATION
FY 2026-27

PLEASE TYPE OR PRINT

1. AGENCY INFORMATION:

AGENCY NAME: Orange County Fair Housing Council, Inc. (dba Fair Housing Council of Orange County)
AGENCY ADDRESS: 2021 E. 4th Street, Suite 122, Santa Ana, California 92705-3912
AGENCY ADMINISTRATOR: Violet Rodriguez TITLE: Grants Manager
ADMINISTRATOR TELEPHONE: 714-569-0823 ext. 221 FAX: 714-835-0282
ADMINISTRATOR EMAIL: vrodriguez@fairhousingoc.org
PROJECT SITE(S) ADDRESS: 2021 E. 4th Street, Suite 122, Santa Ana, California 92705-3912
PROJECT CONTACT NAME: Shaunna Farrington TITLE: CDBG Dir.
PROJECT CONTACT TELEPHONE: 714-569-0823 ext. 215 FAX: 714-835-0282
PROJECT CONTACT EMAIL: syfarrington@fairhousingoc.org
FEDERAL TAX ID # 95-2538829 DUNS # 079534293

1.1 Describe agency's overall function or purpose. Include history and experience in providing this service: (If more room is needed, please type on a blank sheet of paper and attach to the back of the application with a reference number:

The agency's primary mission is the reduction and eventual elimination of housing discrimination in Orange County. The agency was founded in 1965, and has provided fair housing education, and enforcement services to CDBG entitlement jurisdictions, from the beginning of that program (50 years), in order that they may certify that they are affirmatively furthering fair housing. (cont'd on 'Attachment 1.2', pg. 12)

1.2 If Agency has previously received CDBG funding from the City of Fountain Valley for the specific service, program or project you are applying for, please identify the years and amounts funded:

Table with 4 columns: Year, Amount, Year, Amount. Rows: FY 2022-23 \$5,000, FY 2023-24 \$5,000, FY 2024-25 \$5,000, FY 2025-26 \$5,000



2. PROGRAM/PROJECT PROPOSAL AND DESCRIPTION (Please describe the service, program or project proposal and description, including cost estimates.)

2.1 Grant Amount Requested to provide services, program, or project \$ 5,000 In case of a reduction in the City of Fountain Valley’s CDBG Allocation, please include the minimum amount of grant allocation acceptable to be able to provide the services, program or project: \$ 4,750 If the full amount requested is not received, please explain how this would impact your Agency’s ability to provide the services, program or project you are proposing:

Reduced funding would result in a reduction of services, especially those not related to claims of discrimination, possibly including serving only a finite number of landlord/tenant clients. Outreach activities might have to be reduced or eliminated. The proposed service levels and corresponding funding request is based on actual prior years’ experience of demand for services.

2.2 Describe your proposed Service, Program or Project and its goals/objectives. YOUR RESPONSE MUST CONTAIN A SCOPE OF SERVICES INCLUDING SPECIFIC QUANTITATIVE GOALS FOR FOUNTAIN VALLEY CLIENTELE AND A THOROUGH DESCRIPTION OF YOUR PROPOSED SERVICE, PROGRAM OR PROJECT. THE ACCURACY AND COMPLETENESS OF THE INFORMATION YOU PROVIDE HERE IS VERY IMPORTANT, AS IT WILL BE USED IN THE SCOPE OF SERVICES SECTION OF THE CITY’S FUNDING AGREEMENT SHOULD YOU BE AWARDED FUNDING.

The program will provide fair housing education, counseling and enforcement services, coupled with counseling for landlords and tenants regarding their general housing-related rights and obligations.

Please see ‘Attachment 2.x’ beginning at page 13 for details and specific goals and objectives.

2.3 Describe the Fountain Valley clientele (i.e. homeless youths, elderly, handicapped, etc.) who will benefit from your services, program or project:

The vast majority of clients (about 95%) will be Fountain Valley households at or below the CDBG income eligibility limits. See ‘Attachment 2.x’ beginning at page 13 for additional details regarding clientele.

2.4 Describe how your proposal will benefit the above listed clientele.

These services help ensure current and potential Fountain Valley residents full housing choice in a community largely free of housing discrimination. They also help resolve many other housing related issues and disputes.

See ‘Attachment 2.x’ beginning at page 13 for additional details regarding clientele benefit.

2.5 If applicable, describe how your proposal will benefit City of Fountain Valley department, division or agency, whether it is directly or indirectly, and the City staff contact information. If indirectly, also include the partnering agency.

It will provide a basis for Housing & Comm. Development to certify that it is taking meaningful actions to affirmatively further fair housing. Code Enforcement will be assisted in identifying and correcting habitability violations.

2.6 Can this Service, Program or Project proceed on July 1, 2026? YES [X] NO [ ] If no, please advise when the service, program or project would begin:



2.7 How will your proposed Services, Program or Project aid low-income Fountain Valley clients? This request will (check one):

Provide a new/additional service, program, or project for FY 2026-27

Provide a service, program or project that is not currently funded.

Continue the existing services, program or project at current service levels.

Increase services, program or project (discuss how):

Replace previous source of funding that is no longer available (list source):

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2.8 List funding received in the PREVIOUS year (FY 2024-25), allocated in the CURRENT year (FY 2025-26) and anticipated for the NEXT year (FY 2026-27) to accomplish your Agency's goals of providing services, the program or the project?

PROGRAM REVENUE	ACTUAL FY 2024-25 Program Budget	ALLOCATED FY 2025-26 Program Budget	ANTICIPATED FY 2026-27 Program Budget
Other Federal Funds	0	0	0
State Funds	0	0	0
County Funds	0	0	0
Other City Funds	0	0	0
Local Funds	0	0	0
Private Contributions	0	0	0
Fundraising	600	700	700
Participant Fees*	800	900	900
Program Income	0	0	0
Other: Settlements	500	500	500
<b>TOTAL:</b>	<b>1,800</b>	<b>2,100</b>	<b>2,100</b>

\* Fees from other activities. No fees are charged by the project.



2.9 How were Fountain Valley CDBG funds expended the PREVIOUS year (FY 2024-25), allocated in the CURRENT year (FY 2025-26), and anticipated NEXT year (FY 2026-27), to accomplish the services, program or project?

<b>PROGRAM EXPENDITURES</b>	<b>PREVIOUS FY 2024-25 Program Budget</b>	<b>ALLOCATED FY 2025-26 Program Budget</b>	<b>PROPOSED FY 2026-27 Program Budget</b>
Salaries & Benefits	5,000	5,000	5,000
Rent, Utilities and Supplies	0	0	0
Communication Expenses	0	0	0
Training, Conference, Dues	0	0	0
Insurance	0	0	0
Other: <u>Consultants, Accounting, All other</u>	0	0	0
<b>TOTAL:</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>

**3. CLIENT INTAKE INFORMATION**

3.1 HUD requires that agencies obtain intake data from each client/household served unless your program exclusively serve a “presumed benefit” population. Does your intake sheet include the following information?

- 1. Name: YES  NO
- 2. Address: YES  NO
- 3. City in which client last resided: YES  NO
- 4. Number of Family Members: YES  NO
- 5. Total Family (Household) Income: YES  NO
- 6. Race: YES  NO
- 7. Ethnicity: YES  NO
- 8. Female Head of Household: YES  NO
- 9. Age: YES \* NO
- 9. Presumed benefit clientele: YES  NO

\* Only whether any household members are 62 or older

3.2 Describe any additional information your intake sheet collects to describe your clientele:

We determine if the client is a tenant, landlord, homeowner, manager, agent, staff of a government body, with a public service organization, or falls into an ‘other’ group. We obtain information regarding housing type, its number of bedrooms and rent, if applicable.



3.3 Provide percentage breakdowns for Fountain Valley clientele and your Agency in Total for the categories listed below. Provide the actual data for PREVIOUS years and projected data from CURRENT and NEXT year.

YEARS	Youth		Youth at Risk		Women at Risk		Homeless		Disabled		Seniors (62+)	
	City	Agency	City	Agency	City	Agency	City	Agency	City	Agency	City	Agency
July 1, 2023- June 30, 2024	N/A	N/A	N/A	N/A	N/A	N/A	0.0%	0.2%	9.8%	8.7%	13.7%	17.1%
July 1, 2024- June 30, 2025	N/A	N/A	N/A	N/A	N/A	N/A	1.0%	0.2%	10.0%	9.0%	15.0%	19.0%
July 1, 2025- June 30, 2026 (Projected)	N/A	N/A	N/A	N/A	N/A	N/A	1.0%	0.2%	10.0%	9.0%	15.0%	19.0%
July 1, 2026- June 30, 2027 (Projected)	N/A	N/A	N/A	N/A	N/A	N/A	1.0%	0.2%	10.0%	9.0%	15.0%	19.0%

3.4 Provide the actual percentage of Fountain Valley residents and total Agency clientele served in the following age categories: (For start-up agencies please provide projected data for up-coming fiscal year)

YEARS	Children 0-12 years		Youth 13-17 years		Adult 18-61 years		Elderly 62 & over	
	City	Agency	City	Agency	City	Agency	City	Agency
July 1, 2023- June 30, 2024	N/A	N/A	N/A	N/A	<u>86.3%</u>	<u>82.9%</u>	<u>13.7%</u>	<u>17.1%</u>
July 1, 2024- June 30, 2025	N/A	N/A	N/A	N/A	<u>85.0%</u>	<u>81.0%</u>	<u>15.0%</u>	<u>19.0%</u>
July 1, 2025- June 30, 2026 (Projected)	N/A	N/A	N/A	N/A	<u>85.0%</u>	<u>81.0%</u>	<u>15.0%</u>	<u>19.0%</u>
July 1, 2026- June 30, 2027 (Projected)	N/A	N/A	N/A	N/A	<u>85.0%</u>	<u>81.0%</u>	<u>15.0%</u>	<u>19.0%</u>



3.5 The City of Fountain Valley utilizes Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD) to provide Public Service Agency Grants. Under CDBG program regulations, CDBG program funds must be used to benefit low-income households/persons. As such, agencies that receive public service agency grant funding must provide and document the provision of services to low-income Fountain Valley residents. At least 51% of the households/persons assisted by agencies funded with CDBG Program funds must qualify as low-income under HUD’s low-income limits, as adjusted for household size. The FY 2025-26 HUD uncapped low-income limits, as adjusted for household size are provided below.

Household Size	HUD INCOME LIMITS (Eff. 6/1/2025)		
	Extremely Low (30% AMI*)	Very Low (50% AMI*)	HUD Low (80% AMI*)
1 Person	\$35,550	\$59,250	\$94,750
2 Person	\$40,600	\$67,700	\$108,300
3 Person	\$45,700	\$76,150	\$121,850
4 Person	\$50,750	\$84,600	\$135,350
5 Person	\$54,850	\$91,400	\$146,200
6 Person	\$58,900	\$98,150	\$157,050
7 Person	\$62,950	\$104,950	\$167,850
8 Person	\$67,000	\$111,700	\$178,700

\*(AMI) Area Median Income – Orange County

3.6 Report the actual unduplicated number of Fountain Valley clients your agency assisted during the past several years and anticipated to be assisted for next fiscal year by income level. Each person can only be counted once per fiscal year.

AS HOUSEHOLDS

INCOME LEVEL	ACTUAL FY 2023-24	ACTUAL FY 2024-25	ANTICIPATED FY 2025-26	PROJECTED FY 2026-27
Extremely Low	98	88	95	95
Very Low	18	20	15	15
Low Income	9	6	10	10
<b>Total Low Income</b>	125	114	120	120
Above Low	7	2	10	10
<b>Total Served by Agency</b>	132	116	130	130



**3.7 In order to fully understand the level of services to be provided by your agency for Fountain Valley residents, please describe the type of services and/or the aggregate amount of actual services this equated to in the last fiscal year. (Example: Report the total cumulative number of days of assistance, number of beds for shelters, number of meals, scholarships, hours, etc. over the course of the year as it pertains to the services you provided).**

We assisted 125 Fountain Valley lower-income households or housing providers with counseling and resources to address a wide variety of housing related issues, inquiries or disputes. Another 2 clients with incomes above CDBG limits were assisted. We received 1 allegation of possible housing discrimination in Fountain Valley, however it was not deemed sufficiently meritorious to cause the opening of a case file. We conducted 2 systemic rental test of multi-family Fountain Valley rental properties as a means of identifying possibly discriminatory housing practices.

**3.8 Report the number of actual unduplicated clients your agency served from July 1, 2024 - June 30, 2025 by Income Category. Each person can only be counted once, even though the client may have been served many times during the reporting period. Calculate the totals and percentage for each category.**

<b>Household Size</b>	<b>CDBG Low Income Limits (Eff. 5/9/24)</b>	<b>Total # of H' Holds Assisted By Agency</b>	<b>Total # of Low-Income H' Holds Assisted By Agency</b>	<b># of Low Income Fountain Valley H' Holds Assisted</b>
1	<b>\$88,400</b>	622	597	13
2	<b>\$101,000</b>	746	712	40
3	<b>\$113,650</b>	627	612	20
4	<b>\$126,250</b>	591	572	27
5	<b>\$136,350</b>	385	374	9
6	<b>\$146,450</b>	153	147	5
7	<b>\$156,550</b>	53	51	0
8	<b>\$170,300</b>	45 <sup>†</sup>	44 <sup>†</sup>	0 <sup>†</sup>
<b>Total Households Assisted:</b>		3222	3109	114
<b>Percentage of Low-Income Households assisted FY 2024-25 based on the total number of clients assisted by Agency.</b>			<b>96.5%</b>	<b>3.6% of Agency Total 98.2% of F.V. Total</b>

- ABOVE DATA SHOWN AS HOUSEHOLDS -

<sup>†</sup> households of 8 or more

**3.9 Please check the corresponding item(s) that further describe the activity you are proposing:**

- The project will benefit clientele who are generally presumed by HUD to be below eligible income limits. The following groups are presumed to meet this criterion: abused children, battered spouses, elderly persons, handicapped persons, homeless persons, illiterate persons, and persons with Acquired Immune Deficiency Syndrome (AIDS).
- At least 51% of the persons/households served by the program qualify as low-income households/persons under U.S. Department of Housing and Urban Development (HUD) guidelines.
- The project has programmatic limits that restrict the activity exclusively to CDBG eligible low-income households/persons.
- The project is of such a nature and/or location that it may be concluded that the activity's clientele will primarily consist of CDBG income eligible persons.



4. CERTIFICATION OF ACCURACY

ALL ORGANIZATIONS THAT SUBMIT THIS APPLICATION MUST PROVIDE ACCURATE DATA CONCERNING THE NUMBER AND INCOME LEVEL OF CLIENTS. ESTIMATES ARE NOT ACCEPTABLE. THIS STIPULATION SHALL ALSO APPLY TO ALL ORGANIZATIONS THAT ARE SUBSEQUENTLY AWARDED FUNDING. ANY ORGANIZATION THAT FALSIFIES INFORMATION, EITHER ACCIDENTALLY OR INTENTIONALLY, SHALL BE REQUIRED TO REIMBURSE THE CITY FOR ANY AND ALL FUNDS PAID OUT TO THAT ORGANIZATION, AND SHALL NOT BE PERMITTED TO APPLY FOR FUNDING AT ANY TIME IN THE FUTURE.

THE APPLICANT HEREBY PROPOSES TO PROVIDE THE ABOVE DESCRIBED SERVICES FOR THE CITY OF FOUNTAIN VALLEY AS STATED IN THIS PROPOSAL. IF THIS PROPOSAL IS APPROVED AND FUNDED, IT IS AGREED THAT RELEVANT FEDERAL, STATE AND LOCAL REGULATIONS, AND OTHER ASSURANCES, AS REQUIRED BY THE CITY OF FOUNTAIN VALLEY, WILL BE ADHERED TO. FURTHERMORE, AS THE DULY AUTHORIZED REPRESENTATIVE OF THE ORGANIZATION APPLYING FOR GRANT FUNDING, I CERTIFY THAT THE APPLICANT IS FULLY CAPABLE OF FULFILLING ITS OBLIGATION UNDER THIS PROPOSAL.

Orange County Fair Housing Council, Inc.  
NAME OF ORGANIZATION

November 5, 2025  
DATE

Denise Y. Cato  
PRINTED NAME

President / CEO  
TITLE

  
AUTHORIZED SIGNATURE



**EXHIBIT A  
APPLICATION SUMMARY**

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Orange County Fair Housing Council, Inc.	Fountain Valley Fair Housing Education, Counseling and Enforcement
<b>CITY STAFF CONTACT INFORMATION</b>	<b>CITY DEPARTMENT/AGENCY/DIVISION</b>
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- IRS TAX STATUS: Exempt under section 501(c)(3)
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Program Income	Participant Fees*	Fund Raising	Other: <u>Settlements</u>
0	\$900	\$700	\$500
Additional Comments:	Requested funds will be used only to serve clients with issues involving Fountain Valley properties. No other CDBG funds from other jurisdictions will be used for the program, but it will benefit from "economies of scale" due to other similar programs. Participant fees are derived from training seminar activities and do not come from participants in this program. * From other activities. Project participants pay no fees		



# CITY OF FOUNTAIN VALLEY

## HOUSING AND COMMUNITY DEVELOPMENT

### ADVISORY BOARD MEMORANDUM

**To: MEMBERS, HCD ADVISORY BOARD**

**From: ASHLYN NEWMAN, NEIGHBORHOOD IMPROVEMENT MANAGER**

**Subject: FY 2026-27 CDBG PUBLIC SERVICE AGENCY GRANT PROGRAM FUNDING RECOMMENDATIONS**

**Date: JANUARY 7, 2026**

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#### **BACKGROUND**

The City of Fountain Valley (City) receives an annual allocation from the U.S. Department of Housing and Urban Development (HUD) as part of the Community Development Block Grant (CDBG) program to provide programs that benefit low and moderate-income households in the community. HUD regulations specify that a maximum of 15% of the total CDBG allocation be used to fund Public Service Agencies (PSA's) that provide services to this specific clientele.

As of the writing of this report, HUD has not announced the City's CDBG allocation for FY 2026-27; however, it is anticipated that the CDBG funding will be near the same level as the current year, for a total allocation of approximately \$300,000.

In preparation of the City's FY 2026-27 CDBG Action Plan and budget, a public notice was published requesting that PSAs interested in providing public services to the City's low and moderate-income households submit applications to compete for the estimated \$45,000 anticipated to be available for funding in the upcoming fiscal year.

Housing and Community Development Advisory Board (HCDAB) recommendations will be forwarded to City Council within the FY 2026-27 Action Plan.

#### **DISCUSSION**

On October 2, 2025, a public notice was published in the Orange County Register announcing the availability of funding for the FY 2026-27 PSA Grant Program with information on how to apply. The application was emailed to all current PSA grant recipients, and a notice of grant availability was posted on the City website.

The City received five applications (Attachments #1 and #2), and they all meet the CDBG guidelines for consideration of funding. All five applicants are current participants in the CDBG PSA grant program and are proposing to provide the same services in the next fiscal year.

**FY 2026-27 PUBLIC SERVICE AGENCY FUNDING RECOMMENDATIONS**  
**January 7, 2026**

Each of the applicants provided a presentation of their services at the December 3, 2025, HCDAB meeting.

The table below summarizes the organizations and the programs for consideration of FY 2026-27 CDBG funding.

<b>Boys &amp; Girls Clubs of Huntington Valley</b>	<b>Amt. Requested: \$10,000.00</b>
<b>Population Assisted:</b>	Low/moderate income youths.
<b>Program Description:</b>	Provides day care, education, and recreation programs for youth ages 18 months to 13 years.
<b>Use of Funding:</b>	Grant funds will provide fee reductions to <b>50</b> low-income families.
<b>Current Grant Amount/Percentage:</b>	\$8,263/ 18.3%
<b>Minimum Funding:</b>	\$5,000
<b>Meals on Wheels/CSS (Congregate)</b>	<b>Amt. Requested: \$14,000.00</b>
<b>Population Assisted:</b>	Older Adults aged 60+ at the senior center.
<b>Program Description:</b>	Provides meals for clients at the Fountain Valley Senior Center
<b>Use of Funding:</b>	Raw food costs for the preparation of meals to <b>125</b> low- income residents 60+ years of age.
<b>Current Grant Amount/Percentage:</b>	\$10,650/23.6%
<b>Minimum Funding:</b>	\$11,000
<b>Meals on Wheels/CSS (Home Delivered)</b>	<b>Amt. Requested: \$10,000.00</b>
<b>Population Assisted:</b>	Homebound 60+ year olds
<b>Program Description:</b>	Provides home delivered meals and case management for frail, low-income homebound seniors.
<b>Use of Funding:</b>	Raw food costs for the preparation of home delivered meals to <b>30</b> homebound residents 60+ years of age.
<b>Current Grant Amount/Percentage:</b>	\$6,200/13.7%
<b>Minimum Funding:</b>	\$8,000
<b>Interval House</b>	<b>Amt. Requested: \$15,000.00</b>
<b>Population Assisted:</b>	Homeless persons/families, and low and moderate-income women and children who are victims of domestic violence.
<b>Program Description:</b>	Provides services to victims of domestic violence

**FY 2026-27 PUBLIC SERVICE AGENCY FUNDING RECOMMENDATIONS**  
**January 7, 2026**

	including a 24-hour crisis hotline, emergency shelter, transitional shelter, food, clothing, outreach, counseling, advocacy, children’s program, and multi-cultural and bilingual programs.
<b>Use of Funding:</b>	Grant funding will provide meals and supportive services to <b>60</b> persons/households housed in emergency and transitional shelters.
<b>Current Grant Amount/Percentage:</b>	\$13,264/29.4%
<b>Minimum Funding:</b>	No minimum
<b>Waymakers</b>	<b>Amt. Requested: \$8,000.00</b>
<b>Population Assisted:</b>	Fountain Valley youths aged 8-18 and their families that are referred by police or probation or those at risk of delinquent or incorrigible behavior.
<b>Program Description:</b>	Provides juvenile diversion & early intervention services for <b>45</b> juveniles and their families.
<b>Use of Funding:</b>	Grant funding will provide partial payment of salary and benefits for direct service staff.
<b>Current Grant Amount/Percentage:</b>	\$6,800/15%
<b>Minimum Funding:</b>	\$7,000

In previous years, the HCDAB has chosen to allocate funds at the same percentage as the prior year. To assist with this possibility, the current year funding is listed in the table. Alternative #1 would fund the five current providers at the same current percentage. Alternative #2 would fund each agency in the manner the HCDAB determines to be in the best interest of the community. The HCDAB may recommend funding in the manner they determine appropriate; however, no agency should be allocated a higher amount than requested.

Once the FY 2026-27 CDBG budget allocation is received from HUD, all funding recommendations will be adjusted by the percentage of the increase or decrease of the actual allocation, with any overage of amount requested, divided evenly between the applicants unless the HCDAB indicates otherwise.

**ALTERNATIVES:**

1. Forward recommendation to City Council to fund individual public service agencies based on the percentage each agency received in FY 2025-26.
2. Forward recommendation to City Council for individual public service agency grant awards in an amount determined by HCDAB.

**FY 2026-27 PUBLIC SERVICE AGENCY FUNDING RECOMMENDATIONS**  
**January 7, 2026**

**STAFF RECOMMENDATION:**

At the pleasure of the HCDAB.

Attachments:

1. FY2026-27 Public Service Agency applications summaries only
2. FY2026-27 Public Service Agency complete applications
3. Sample Funding Worksheet



**EXHIBIT A  
APPLICATION SUMMARY**

<b>AGENCY NAME</b>	<b>PROGRAM NAME</b>
<b>CITY STAFF CONTACT INFORMATION</b>	<b>CITY DEPARTMENT/AGENCY/DIVISION</b>

- DATE OF CHARTER OR ARTICLES OF INCORPORATION 1967
- IRS TAX STATUS: 501(c)(3)
- DATE OF IRS TAX STATEMENT PROVIDED: 2024
- DATE OF MOST RECENT SINGLE AUDIT PROVIDED: 2024
- PAST CDBG FUNDING AND PAST PERFORMANCE:

CDBG Spent 1 <sup>st</sup> QTR FY 2025-26	\$2065.75	# Assisted 1 <sup>st</sup> QTR FY 2025-26	13
CDBG Funding FY 2025-26	\$8,263	# Anticipated FY 2025-26	60
CDBG Funding FY 2024-25	\$9,803	# Assisted FY 2024-25	90
CDBG Funding FY 2023-24	\$9,676	# Assisted FY 2023-24	67
Type of Services provided:	Youth development programs and childcare to enrich children's lives and enable parents to work and provide for their families		
Funds used for:	Scholarships for low-income Fountain Valley youth to participate in Boys & Girls Club programs		
Program Budget FY 2025-26	\$794,083	% of Agency Budget FY 2025-26	6%
Other Federal Funds	State Funds	Local Funds	Private Contributions
Fund Raising	Participant Fees	Program Income	Other:
\$784,083			

- FUNDING REQUESTED FY 2026-27 AND ANTICIPATED PERFORMANCE:

<b>Funding Request FY 2026-27</b>	\$10000	<b># Anticipated FY 2026-27</b>	50
Services to be provided:	Youth development programs and childcare to enrich children's lives and enable parents to work and provide for their families		
Funds to be used for:	Scholarships for low-income Fountain Valley youth to participate in Boys & Girls Club programs		
Total Program Budget FY 2026-27	\$800,000	% Agency Budget	6%
Other Federal Funds	State Funds	Local Funds	Private Contributions
Program Income	Participant Fees	Fund Raising	Other:
		\$790,000	
Additional Comments:			



**EXHIBIT A  
APPLICATION SUMMARY**

<b>AGENCY NAME</b>	<b>PROGRAM NAME</b>
Community SeniorServ Inc. dba Meals on Wheels OC	Lunch Café Meals Program
<b>CITY STAFF CONTACT INFORMATION</b>	<b>CITY DEPARTMENT/AGENCY/DIVISION</b>
Jenni Worsham, 714-593-4447	Community Services

- DATE OF CHARTER OR ARTICLES OF INCORPORATION 1967
- IRS TAX STATUS: 501©(3)
- DATE OF IRS TAX STATEMENT PROVIDED: 2023-2024
- DATE OF MOST RECENT SINGLE AUDIT PROVIDED: 2023-2024
- PAST CDBG FUNDING AND PAST PERFORMANCE:

CDBG Spent 1 <sup>st</sup> QTR FY 2025-26	\$2,662.50	# Assisted 1 <sup>st</sup> QTR FY 2025-26	60
CDBG Funding FY 2025-26	\$10,650	# Anticipated FY 2025-26	103
CDBG Funding FY 2024-25	\$12,190	# Assisted FY 2024-25	127
CDBG Funding FY 2023-24	\$11,950	# Assisted FY 2023-24	121
Type of Services provided:	Congregate Meals		
Funds used for:	Raw Food Costs		
Program Budget FY 2025-26	\$4,453,179.62	% of Agency Budget FY 2025-26	21%
Other Federal Funds	State Funds	Local Funds	Private Contributions
\$2,639,258	\$459,191	N/A	\$557,450.62
Fund Raising	Participant Fees	Program Income	Other:
N/A	N/A	\$170,000	\$496,980

- FUNDING REQUESTED FY 2026-27 AND ANTICIPATED PERFORMANCE:

<b>Funding Request FY 2026-27</b>	\$14,000	<b># Anticipated FY 2026-27</b>	103
Services to be provided:	Lunch Café Meals Program		
Funds to be used for:	Raw Food Costs		
Total Program Budget FY 2026-27	\$4,453,179.62	% Agency Budget	21%
Other Federal Funds	State Funds	Local Funds	Private Contributions
\$2,639,258	\$459,191	N/A	\$557,450.62
Program Income	Participant Fees	Fund Raising	Other:
\$170,000	N/A	N/A	\$496,980
Additional Comments:			



**EXHIBIT A  
APPLICATION SUMMARY**

<b>AGENCY NAME</b>	<b>PROGRAM NAME</b>
Community SeniorServ Inc.dba Meals on Wheels OC	Home Delivered Meals
<b>CITY STAFF CONTACT INFORMATION</b>	<b>CITY DEPARTMENT/AGENCY/DIVISION</b>
Jenni Worsham, 714-593-4447	Community Services Department

- DATE OF CHARTER OR ARTICLES OF INCORPORATION 1967
- IRS TAX STATUS: 501(c)(3)
- DATE OF IRS TAX STATEMENT PROVIDED: 2023-2024
- DATE OF MOST RECENT SINGLE AUDIT PROVIDED: 2023-2024
- PAST CDBG FUNDING AND PAST PERFORMANCE:

CDBG Spent 1 <sup>st</sup> QTR FY 2025-26	\$1,550	# Assisted 1 <sup>st</sup> QTR FY 2025-26	7
CDBG Funding FY 2025-26	\$6,200	# Anticipated FY 2025-26	28
CDBG Funding FY 2024-25	\$7,739	# Assisted FY 2024-25	37
CDBG Funding FY 2023-24	\$7,498	# Assisted FY 2023-24	37
Type of Services provided:	Home Delivered Meals		
Funds used for:	Raw Food Costs		
Program Budget FY 2025-26	\$6,055,886.75	% of Agency Budget FY 2025-26	29%
Other Federal Funds	State Funds	Local Funds	Private Contributions
\$2,442,897	\$2,546,969	N/A	\$464,369
Fund Raising	Participant Fees	Program Income	Other:
N/A	N/A	\$70,000	\$417,450

- FUNDING REQUESTED FY 2026-27 AND ANTICIPATED PERFORMANCE:

<b>Funding Request FY 2026-27</b>	\$10,000	<b># Anticipated FY 2026-27</b>	28
Services to be provided:	Home Delivered Meals		
Funds to be used for:	Raw Food Costs		
Total Program Budget FY 2026-27	\$6,055,886.75	% Agency Budget	29%
Other Federal Funds	State Funds	Local Funds	Private Contributions
\$2,442,897	\$2,546,969	N/A	\$464,369
Program Income	Participant Fees	Fund Raising	Other: In-Kind
\$70,000	N/A	N/A	\$417,450
Additional Comments:			



**EXHIBIT A  
APPLICATION SUMMARY**

<b>AGENCY NAME</b>	<b>PROGRAM NAME</b>
Waymakers	Juvenile Diversion
<b>CITY STAFF CONTACT INFORMATION</b>	<b>CITY DEPARTMENT/AGENCY/DIVISION</b>
Ashlyn Newman	Fountain Valley CDBG

- DATE OF CHARTER OR ARTICLES OF INCORPORATION 1977
- IRS TAX STATUS: February 1978, 501(3)(c) Non-Profit
- DATE OF IRS TAX STATEMENT PROVIDED: June 30, 2024
- DATE OF MOST RECENT SINGLE AUDIT PROVIDED: June 30, 2024
- PAST CDBG FUNDING AND PAST PERFORMANCE:

CDBG Spent 1 <sup>st</sup> QTR FY 2025-26		# Assisted 1 <sup>st</sup> QTR FY 2025-26	18
CDBG Funding FY 2025-26		# Anticipated FY 2025-26	45
CDBG Funding FY 2024-25		# Assisted FY 2024-25	30
CDBG Funding FY 2023-24		# Assisted FY 2023-24	50

**Type of Services provided:**

The primary objective of Waymakers Juvenile Diversion Program is to intervene early with youth who are exhibiting pre-delinquent, delinquent, emotional, and behavioral and/or school problems. The objectives of the intervention efforts are to divert these at-risk youth from future illegal behavior and prevent future contact with law enforcement and the juvenile justice system. Waymakers Juvenile Diversion Program accomplishes this goal through utilizing practical, individualized and cost-effective early intervention services.

**Funds used for:** Salaries & Benefits of direct service staff

Program Budget FY 2025-26	\$21,800	% of Agency Budget FY 2025-26	<1%
Other Federal Funds	State Funds	Local Funds	Private Contributions
0	0	\$15,000	0
Fund Raising	Participant Fees	Program Income	Other:
0	1,700	0	0

- FUNDING REQUESTED FY 2026-27 AND ANTICIPATED PERFORMANCE:

<b>Funding Request FY 2026-27</b>	\$7,000	<b># Anticipated FY 2026-27</b>	45
<b>Services to be provided:</b>			

The primary objective of Waymakers Juvenile Diversion Program is to intervene early with youth who are exhibiting pre-delinquent, delinquent, emotional, and behavioral and/or school problems. The objectives of the intervention efforts are to divert these at-risk youth from future illegal behavior and prevent future contact with law enforcement and the juvenile justice system. Waymakers Juvenile Diversion Program accomplishes this goal through utilizing practical, individualized and cost-effective early intervention services.

**Funds to be used for:** Salaries & Benefits of direct service staff



**FY 2026-27 FOUNTAIN VALLEY COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING APPLICATION**

Total Program Budget FY 2026-27	\$22,000	% Agency Budget	<1%
Other Federal Funds	State Funds	Local Funds	Private Contributions
0	0	\$15,000	0
Program Income	Participant Fees	Fund Raising	Other: _____
0	\$1,000	0	0
Additional Comments:			

**EXHIBIT B**  
**BOARD OF DIRECTORS AFFIDAVIT**

All Agencies applying for assistance must complete this affidavit listing the members of the Board of Directors and all other officers. If there are changes in the board membership after the request is submitted, the City of Fountain Valley must be notified in writing.

In submitting this funding request, I, Hether Benjamin certify that I am  
*(Designee)*

Chief Program Officer - Youth Development of Waymakers  
*(President, Vice-president, etc.)* *(Insert name of Agency).*

Located at 440 Exchange, Suite 250, Irvine, Ca 92602.

**Agency Officers and Members of the Board of Directors:**

Name	Title	Date Term Expires
<i>See Attached List</i>		

*(List names of members and attach an additional sheet if necessary)*

**THE APPROPRIATE AGENCY DESIGNEE MUST SIGN AND AFFIX THE SEAL.**

I certify and declare under penalty of perjury that the foregoing is true and correct.

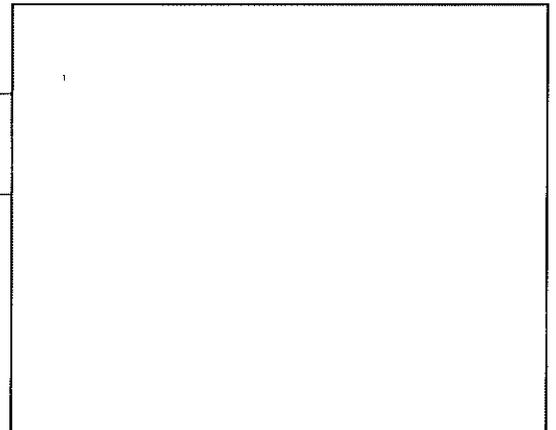
*Hether Benjamin*  
*Signature*

Hether Benjamin  
*Print Name*

Chief Program Officer  
*Title*

10/29/25  
*Date*

*Affix Seal Below*





**EXHIBIT A  
APPLICATION SUMMARY**

<b>AGENCY NAME</b>	<b>PROGRAM NAME</b>
Interval House	Domestic Violence Shelter Program
<b>CITY STAFF CONTACT INFORMATION</b>	<b>CITY DEPARTMENT/AGENCY/DIVISION</b>
N/A	N/A

- DATE OF CHARTER OR ARTICLES OF INCORPORATION 1979
- IRS TAX STATUS: 501(c)3
- DATE OF IRS TAX STATEMENT PROVIDED: 6/30/24
- DATE OF MOST RECENT SINGLE AUDIT PROVIDED: 6/30/24
- PAST CDBG FUNDING AND PAST PERFORMANCE:

CDBG Spent 1 <sup>st</sup> QTR FY 2025-26	\$3,316	# Assisted 1 <sup>st</sup> QTR FY 2025-26	22
CDBG Funding FY 2025-26	\$13,264	# Anticipated FY 2025-26	60
CDBG Funding FY 2024-25	\$14,803	# Assisted FY 2024-25	75
CDBG Funding FY 2023-24	\$15,000	# Assisted FY 2023-24	77
Type of Services provided:	Domestic Violence Emergency & Transitional Shelter and Supportive Services		
Funds used for:	Salary & benefits of a DV Advocate		
Program Budget FY 2025-26	\$326,726	% of Agency Budget FY 2025-26	4.06%
Other Federal Funds	State Funds	Local Funds	Private Contributions
\$49,467	\$93,679	\$92,589	\$63,043
Fund Raising	Participant Fees	Program Income	Other: Misc. Income
\$25,626	\$0	\$0	\$2,322

- FUNDING REQUESTED FY 2026-27 AND ANTICIPATED PERFORMANCE:

<b>Funding Request FY 2026-27</b>	\$15,000	<b># Anticipated FY 2026-27</b>	60
Services to be provided:	Domestic Violence Emergency & Transitional Shelter and Supportive Services		
Funds to be used for:	Salary & benefits of a DV Advocate		
Total Program Budget FY 2026-27	\$336,547	% Agency Budget	4.46 %
Other Federal Funds	State Funds	Local Funds	Private Contributions
\$50,951	\$96,489	\$95,366	\$64,934
Program Income	Participant Fees	Fund Raising	Other: Misc. Income
\$0	\$0	\$0	\$2,392
Additional Comments:			



CITY OF FOUNTAIN VALLEY
FY 2026-27 PSA GRANT PROGRAM APPLICATION PACKET

FUNDING APPLICATION CHECKLIST

ORGANIZATION NAME: Boys & Girls Clubs of Huntington Valley

PROGRAM/PROJECT NAME: SCHOLARSHIPS FOR FOUNTAIN VALLEY YOUTH

SERVICE(S) TO BE PROVIDED: ENRICHMENT PROGRAMS AND CHILDCARE FOR LOW-INCOME YOUTH

To be considered for funding, please provide a Single-Sided application with all documents included at the time of submission. Please check each item you have included in your application. If an item is not applicable indicate "N/A."

- 1. x FUNDING APPLICATION CHECKLIST (page 1)
2. x APPLICATION (pages 2 through 9)
3. x APPLICATION SUMMARY PAGE, Exhibit A (page 10)
4. x BOARD OF DIRECTORS AFFIDAVIT, Exhibit B (page 11)
5. x CHARTER OR ARTICLES OF INCORPORATION
6. y IRS TAX STATEMENT
7. x IRS TAX STATUS
8. x MOST RECENT SINGLE-AUDIT REPORT

If you need assistance or have questions, contact Ashlyn Newman, Housing Coordinator at (714) 593-4428 or by email at Ashlyn.Newman@FountainValley.gov .

All organizations, including Fair Housing Service providers, will be invited to conduct an in-person presentation at the December Housing and Community Development Advisory Board (HCDAB) meeting. The HCDAB meeting is scheduled for Wednesday, December 3, 2025, at 6:00 p.m. in the Fountain Valley City Council Chambers.

If your application proposes to provide support to a City of Fountain Valley department, directly or indirectly, it is recommended that the City of Fountain Valley contact person submit a letter of support with your application or attend the HCDAB meeting and speak during your presentation.



CITY OF FOUNTAIN VALLEY  
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM  
PUBLIC SERVICE AGENCY (PSA) GRANT APPLICATION  
FY 2026-27

PLEASE TYPE OR PRINT

1. AGENCY INFORMATION:

AGENCY NAME:	Boys & Girls Clubs of Huntington Valley		
AGENCY ADDRESS	16582 Brookhurst Street, Fountain Valley, CA 92708		
AGENCY ADMINISTRATOR:	Art Groeneveld	TITLE:	CEO
ADMINISTRATOR TELEPHONE:	714-899-5900	FAX:	
ADMINISTRATOR EMAIL:	laura@bgchv.com		
PROJECT SITE(S) ADDRESS:	16582 Brookhurst Street, Fountain Valley, CA 92708 17569 Los Alamos Street, Fountain Valley, CA 92708 17565 Los Alamos Street, Fountain Valley, CA 92708		
PROJECT CONTACT NAME:	Laura Portier-LaLumiere	TITLE:	CAO
PROJECT CONTACT TELEPHONE:	714-309-4962	FAX:	
PROJECT CONTACT EMAIL:	laura@bgchv.com		
FEDERAL TAX ID (EIN)#	95-6192466	DUNS #	799970983

1.1 Describe agency's overall function or purpose. Include history and experience in providing this service: (If more room is needed, please type on a blank sheet of paper and attach to the back of the application with a reference number:

Since 1967, BGCHV has been making a difference to Fountain Valley and Huntington Beach youth and their families. The Club operates 11 locations to provide award-winning childcare and enrichment programs for children ages six weeks to 18 years old. The Club operates preschools, afterschool care, full day programs during summer and school holidays, sports leagues, performing arts programs and more. The organization was named the Nonprofit of the Year in 2024 and 2025 by the Fountain Valley Chamber of Commerce and has won numerous awards for its programming including the 2024 Honor Award for Community Collaboration from Boys & Girls Clubs of America.

1.2 If Agency has previously received CDBG funding from the City of Fountain Valley for the specific service, program or project you are applying for, please identify the years and amounts funded:



FY 2022-23	\$6,900	FY 2024-25	\$9,803
FY 2023-24	\$9,676	FY 2025-26	\$8,263

**2. PROGRAM/PROJECT PROPOSAL AND DESCRIPTION** (Please describe the service, program or project proposal and description, including cost estimates.)

**2.1 Grant Amount Requested to provide services, program, or project \$10,000** . In case of a reduction in the City of Fountain Valley’s CDBG Allocation, please include the minimum amount of grant allocation acceptable to be able to provide the services, program or project.: \$ 5,000  
If the full amount requested is not received, please explain how this would impact your Agency’s ability to provide the services, program or project you are proposing:

BGCHV might need to reduce the number of families who receive scholarships through this grant. However, the agency will work hard to raise funds needed to ensure that current service levels are maintained.

**2.2 Describe your proposed Service, Program or Project and its goals/objectives. YOUR RESPONSE MUST CONTAIN A SCOPE OF SERVICES INCLUDING SPECIFIC QUANTITATIVE GOALS FOR FOUNTAIN VALLEY CLIENTELE AND A THOROUGH DESCRIPTION OF YOUR PROPOSED SERVICE, PROGRAM OR PROJECT. THE ACCURACY AND COMPLETENESS OF THE INFORMATION YOU PROVIDE HERE IS VERY IMPORTANT, AS IT WILL BE USED IN THE SCOPE OF SERVICES SECTION OF THE CITY’S FUNDING AGREEMENT SHOULD YOU BE AWARDED FUNDING.**

BGCHV will use CDBG funds to provide 50 program scholarships for youth development programs for school age youth and licensed childcare for children ages 6 weeks to 6 years old. All participants will reside in Fountain Valley and meet HUD guidelines for low-income levels. As scholarship recipients, these young people will have the opportunity to participate in Boys & Girls Club programs focused on academic success, social emotional learning (SEL), STEM education, sports and fitness, life skills, performing arts, fine arts, service learning, leadership development, preschool instruction, and more.  
**Quantitative Goals:**

1. Provide 50 scholarships to low-income youth ages 6 weeks old through high school during the grant year
2. Enable low-income parents to support their families by working and/or going to school to improve their families' economic circumstances. More than 80% of participating parents will report that they could not work at their current jobs without the Boys & Girls Club’s childcare scholarship program

**2.3 Describe the Fountain Valley clientele (i.e. homeless youths, elderly, handicapped, etc.) who will benefit from your services, program or project:**

This program will benefit low-income youth who reside in Fountain Valley, ranging in age from infants to teens

**2.4 Describe how your proposal will benefit the above listed clientele.**

The Club’s award-winning programs for youth of all ages make a difference to both kids and



parents. By providing affordable childcare that parents can always count on, the Club makes it possible for parents to work and support their families. At the same time, the Club's broad array of programming delivered by caring adults in safe facilities helps kids build the foundation for a great future.

The Club's programs are open year-round, Monday – Friday from 7am – 6pm at our Learning Center preschool and 6:30am – 6:00pm at our Kingston Branch for school age youth. Our ClubHouse Academy and sports leagues also operate in the evenings and on Saturdays, filling children's out of school time with enriching activities.

At the Club's Fountain Valley locations, the Club provides:

- Year round full-day childcare for families with young children ages 6 weeks to 6 years old
- Before and afterschool programs for school age youth during the school year, with bus transportation between the Club and local schools
- Full day programs for school age youth during summer and school holidays
- Performing arts programs like dance, theatre, and music
- Sports programs like karate, gymnastics, volleyball, soccer, and basketball

The Club's programs focus on helping kids build skills in core youth development areas such as:

- Social emotional learning, including building a positive sense of self, learning to make friends, managing emotions, and developing positive relationships with caring adults
- Academic support, including reading and STEM programs and daily homework help
- Health and wellness programs, like nutrition access and education, and teaching kids skills and activities that support their physical and mental health
- Sports and recreation activities that get kids active, having fun, and learning to be part of a team
- Arts programs that let kids use their imagination and creativity
- Character and leadership programs that help kids grow up to be good friends, neighbors, and community leaders.

While kids are getting the opportunity to learn and grow in the Club's safe, supervised environment, moms and dads have the childcare they need to be part of the workforce and provide for their families. This not only makes our community's workforce stronger - with quality care in place for their kids, parents can meet their children's needs including paying rent, buying food and clothes, and other necessities. Many parents say that the Club's scholarship program helps keep them off public assistance programs and helps prevent homelessness.

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**2.5 If applicable, describe how your proposal will benefit City of Fountain Valley department, division or agency, whether it is directly or indirectly, and the City staff contact information. If indirectly, also include the partnering agency.**

BGCHV is not formally partnering with a City of Fountain Valley department, division, or agency for this project. However, the project benefits the Fountain Valley School District by providing academic and social support for youth that helps them succeed in school as well as bus transportation for students. It also benefits the Fountain Valley Police Department by giving youth a safe, positive place to spend their out of school time, preventing delinquent behaviors. The program also helps keep families off public assistance programs and prevents homelessness by giving parents the reliable childcare that they require in order to work.

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2.6 Can this Service, Program or Project proceed on July 1, 2026? YES  NO  If no, please advise when the service, program or project would begin:

\_\_\_\_\_  
\_\_\_\_\_

2.7 How will your proposed Services, Program or Project aid low-income Fountain Valley clients? This request will (check one):

- Provide a new/additional service, program, or project for FY 2026-27
- Provide a service, program or project that is not currently funded.
- Continue the existing services, program or project at current service levels.
- Increase services, program or project (discuss how):

\_\_\_\_\_  
\_\_\_\_\_

Replace previous source of funding that is no longer available (list source):

2.8 List funding received in the PREVIOUS year (FY 2024-25), allocated in the CURRENT year (FY 2025-26), and anticipated for the NEXT year (FY 2026-27) to accomplish your Agency's goals of providing services, for the program or the project?

PROGRAM REVENUE	ACTUAL FY 2024-25 Program Budget	ALLOCATED FY 2025-26 Program Budget	ANTICIPATED FY 2026-27 Program Budget
Other Federal Funds			
State Funds			
County Funds			
Other City Funds			
Local Funds			
Private Contributions			
Fundraising	\$758,241	\$785,820	\$790,000
Participant Fees			
Program Income	\$9,803	\$8,263	\$10,000
Other: _____			
<b>TOTAL:</b>	\$768,044.00	\$794,083.00	\$800,000.00



2.9 How were Fountain Valley CDBG funds expended in the PREVIOUS year (FY 2024-25), allocated in the CURRENT year (FY 2025-26), and anticipated NEXT year (FY 2026-27) to accomplish the services, program, or project?

PROGRAM EXPENDITURES	PREVIOUS FY 2024-25 Program Budget	ALLOCATED FY 2025-26 Program Budget	PROPOSED FY 2026-27 Program Budget
Salaries & Benefits			
Rent, Utilities and Supplies			
Communication Expenses			
Training, Conference, Dues			
Insurance			
Other: <u>Scholarships for Fountain Valley Youth</u>	\$9,803	\$8,263	\$10,000
<b>TOTAL:</b>	\$9,803	\$8,263	\$10,000

3. CLIENT INTAKE INFORMATION

3.1 HUD requires that agencies obtain intake data from each client/household served unless your program exclusively serve a “presumed benefit” population. Does your intake sheet include the following information?

- 1. Name: YES  NO
- 2. Address: YES  NO
- 3. City in which client last resided: YES  NO
- 4. Number of Family Members: YES  NO
- 5. Total Family (Household) Income: YES  NO
- 6. Race: YES  NO
- 7. Ethnicity: YES  NO
- 8. Female Head of Household: YES  NO
- 9. Age: YES  NO
- 10. Presumed benefit clientele: YES  NO

3.2 Describe any additional information your intake sheet collects to describe your clientele:



3.3 Provide percentage breakdowns for Fountain Valley clientele and your Agency in Total for the categories listed below. Provide the actual data for PREVIOUS years and projected data from CURRENT and NEXT year.

YEARS	Youth		Youth at Risk		Women at Risk		Homeless		Disabled		Seniors	
	City	Agency	City	Agency	City	Agency	City	Agency	City	Agency	City	Agency
July 1, 2023- June 30, 2024	100%	100%	%	%	%	%	%	%	%	%	%	%
July 1, 2024- June 30, 2025	100%	100%	%	%	%	%	%	%	%	%	%	%
July 1, 2025- June 30, 2026 (Projected)	100%	100%	%	%	%	%	%	%	%	%	%	%
July 1, 2026- June 30, 2027 (Projected)	100%	100%	%	%	%	%	%	%	%	%	%	%

3.4 Provide the actual percentage of Fountain Valley residents and total Agency clientele served in the following age categories: (For start-up agencies please provide projected data for up-coming fiscal year)

YEARS	Children 0-12 years		Youth 13-17 years		Adult 18-61 years		Elderly 62 & over	
	City	Agency	City	Agency	City	Agency	City	Agency
July 1, 2023- June 30, 2024	100%	95%	0%	5%	%	%	%	%
July 1, 2024- June 30, 2025	92%	95%	8%	5%	%	%	%	%
July 1, 2025 - June 30, 2026 (Projected)	95%	95%	5%	5%	%	%	%	%
July 1, 2026 - June 30, 2027 (Projected)	95%	95%	5%	5%	%	%	%	%



3.5 The City of Fountain Valley utilizes Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD) to provide Public Service Agency Grants. Under CDBG program regulations, CDBG program funds must be used to benefit low-income households/persons. As such, agencies that receive public service agency grant funding must provide and document the provision of services to low-income Fountain Valley residents. At least 51% of the households/persons assisted by agencies funded with CDBG Program funds must qualify as low-income under HUD’s low-income limits, as adjusted for household size. The FY 2025-26 HUD low-income limits, as adjusted for household size are provided below.

Household Size	HUD INCOME LIMITS (Eff. 6/1/2025)		
	Extremely Low (30% AMI*)	Very Low (50% AMI*)	HUD Low (80% AMI*)
1 Person	\$35,550	\$59,250	\$94,750
2 Person	\$40,600	\$67,700	\$108,300
3 Person	\$45,700	\$76,150	\$121,850
4 Person	\$50,750	\$84,600	\$135,350
5 Person	\$54,850	\$91,400	\$146,200
6 Person	\$58,900	\$98,150	\$157,050
7 Person	\$62,950	\$104,950	\$167,850
8 Person	\$67,000	\$111,700	\$178,700

\*(AMI) Area Median Income – Orange County

3.6 Report the actual unduplicated number of Fountain Valley clients your agency assisted during the past several years and anticipated to be assisted for next fiscal year by income level. Each person can only be counted once per fiscal year.

Please note: Projected numbers are lower to reflect what the grant funds can accomplish, not a reduction in services.

INCOME LEVEL	ACTUAL FY 2023-24	ACTUAL FY 2024-25	ANTICIPATED FY 2025-26	PROJECTED FY 2026-27
Extremely Low	50	83	45	45
Very Low	17	7	15	5
Low Income	0	0		
<b>Total Low Income</b>	67	90	60	50
Above Low	0	0	0	
<b>Total Served by Agency</b>	67	90	60	50



3.7 In order to fully understand the level of services to be provided by your agency for Fountain Valley residents, please describe the type of services and/or the aggregate number of actual services this equated to in the last fiscal year. (Example: Report the total cumulative number of days of assistance, number of beds for shelters, number of meals, scholarships, hours, etc. over the course of the year as it pertains to the services you provided).

Club sites are open for more than 300 days per year, providing beneficial youth development programs and childcare for children who live in Fountain Valley. Last year, 90 scholarships were given to Fountain Valley youth.

3.8 Report the number of actual unduplicated clients your agency served from July 1, 2024 - June 30, 2025, by Income Category. Each person can only be counted once, even though the client may have been served many times during the reporting period. Calculate the totals and percentage for each category.

Household Size	CDBG Low Income Limits (Eff. 5/9/24)	Total # of Persons Assisted By Agency, All Incomes	Total # of Low-Income Persons Assisted By Agency	# of Low Income Fountain Valley Residents Assisted
1	\$88,400			
2	\$101,000	80		17
3	\$113,650	111		28
4	\$126,250	123		35
5	\$136,350	74		7
6	\$146,450	10		3
7	\$156,550	4		
8	\$170,300	3		
<b>Total Households Assisted:</b>		405	405	90
<b>Percentage of Low-Income Households assisted in FY 2024-25 based on the total number of clients assisted by Agency.</b>			100%	100%

3.9 Please check the corresponding item(s) that further describe the activity you are proposing:

- The project will benefit clientele who are generally presumed by HUD to be below eligible income limits. The following groups are presumed to meet this criterion: abused children, battered spouses, elderly persons, handicapped persons, homeless persons, illiterate persons, and persons with Acquired Immune Deficiency Syndrome (AIDS).
- At least 51% of the persons/households served by the program qualify as low-income households/persons under U.S. Department of Housing and Urban Development (HUD) guidelines.
- The project has programmatic limits that restrict the activity exclusively to CDBG eligible low-income households/persons.
- The project is of such a nature and/or location that it may be concluded that the activity's clientele will primarily consist of CDBG income eligible persons.



4. CERTIFICATION OF ACCURACY

ALL ORGANIZATIONS THAT SUBMIT THIS APPLICATION MUST PROVIDE ACCURATE DATA CONCERNING THE NUMBER AND INCOME LEVEL OF CLIENTS. ESTIMATES ARE NOT ACCEPTABLE. THIS STIPULATION SHALL ALSO APPLY TO ALL ORGANIZATIONS THAT ARE SUBSEQUENTLY AWARDED FUNDING. ANY ORGANIZATION THAT FALSIFIES INFORMATION, EITHER ACCIDENTALLY OR INTENTIONALLY, SHALL BE REQUIRED TO REIMBURSE THE CITY FOR ANY AND ALL FUNDS PAID OUT TO THAT ORGANIZATION, AND SHALL NOT BE PERMITTED TO APPLY FOR FUNDING AT ANY TIME IN THE FUTURE.

THE APPLICANT HEREBY PROPOSES TO PROVIDE THE ABOVE DESCRIBED SERVICES FOR THE CITY OF FOUNTAIN VALLEY AS STATED IN THIS PROPOSAL. IF THIS PROPOSAL IS APPROVED AND FUNDED, IT IS AGREED THAT RELEVANT FEDERAL, STATE AND LOCAL REGULATIONS, AND OTHER ASSURANCES, AS REQUIRED BY THE CITY OF FOUNTAIN VALLEY, WILL BE ADHERED TO. FURTHERMORE, AS THE DULY AUTHORIZED REPRESENTATIVE OF THE ORGANIZATION APPLYING FOR GRANT FUNDING, I CERTIFY THAT THE APPLICANT IS FULLY CAPABLE OF FULFILLING ITS OBLIGATION UNDER THIS PROPOSAL.

Boys & Girls Clubs of Huntington Valley  
NAME OF ORGANIZATION

11/6/2025  
DATE

Art Groeneveld  
PRINTED NAME

CEO  
TITLE

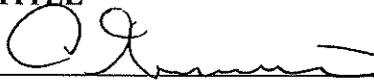
  
AUTHORIZED SIGNATURE



EXHIBIT A
APPLICATION SUMMARY

Table with 2 columns: AGENCY NAME, PROGRAM NAME, CITY STAFF CONTACT INFORMATION, CITY DEPARTMENT/AGENCY/DIVISION

- 1. DATE OF CHARTER OR ARTICLES OF INCORPORATION 1967
2. IRS TAX STATUS: 501(c)(3)
3. DATE OF IRS TAX STATEMENT PROVIDED: 2024
4. DATE OF MOST RECENT SINGLE AUDIT PROVIDED: 2024
5. PAST CDBG FUNDING AND PAST PERFORMANCE:

Table with 4 columns: CDBG Spent, CDBG Funding, Type of Services provided, Funds used for, Program Budget, Other Federal Funds, Fund Raising, Participant Fees, Program Income, Other.

- 6. FUNDING REQUESTED FY 2026-27 AND ANTICIPATED PERFORMANCE:

Table with 4 columns: Funding Request, Services to be provided, Funds to be used for, Total Program Budget, Other Federal Funds, Program Income, Participant Fees, Fund Raising, Other, Additional Comments.



## CITY OF FOUNTAIN VALLEY | POLICE DEPARTMENT

RODNEY COX, INTERIM CHIEF OF POLICE  
10200 SLATER AVENUE | FOUNTAIN VALLEY, CA 92708-4736  
(714) 593-4485 | FAX (714) 593-4453

To Whom it May Concern,

The Fountain Valley Police Department is pleased to support Waymakers as they pursue funding from the Community Development Block Grant (CDBG) through the City of Fountain Valley. This funding will allow Waymakers to continue providing Juvenile Diversion Services for youth who are at risk of becoming involved with the Juvenile Justice System before they are detained through the Fountain Valley Police Department.

The City of Fountain Valley has supported Waymakers' Juvenile Diversion Services since 1977. Waymakers offers a short-term, solution-focused restorative justice model designed to partner closely with law enforcement, schools, and families to redirect youth from entering the Juvenile Justice system. Their comprehensive approach includes access to professional therapeutic services, family counseling, and high-quality, evidence-based psycho-educational programs such as Anger Management, Drug and Alcohol Education, and Decision-Making courses. The restorative justice model prioritizes accountability, competency development, and community safety. Program components include Peer Court, victim restitution, community service hours, Legal Awareness Workshops, service-learning opportunities, and victim-offender mediation.

Waymakers continues to demonstrate its value as a contractor and collaborative partner, consistently achieving and often surpassing programmatic goals and outcomes. Throughout this project, Waymakers has successfully administered grant funding and completed all scope-of-work requirements with exemplary performance. They maintain responsible administrative, fiscal, and program management practices; submit all program and evaluation reports on time; and remain fiscally stable with no outstanding obligations. Waymakers has reliably met all program objectives and fulfilled all data and reporting expectations within required timelines.

We are confident in Waymakers' ability to effectively deliver contracted services, and we strongly support their request for continued funding. Expansion of these services will allow more families to access much-needed support and services that help prevent deeper involvement in the Juvenile Justice system and provide youth with a safer, more positive future.

Sincerely,

Danielle Fernin  
School Resource Officer  
Fountain Valley Police Department



CITY OF FOUNTAIN VALLEY
FY 2026-27 PSA GRANT PROGRAM APPLICATION PACKET

FUNDING APPLICATION CHECKLIST

ORGANIZATION NAME: Waymakers

PROGRAM/PROJECT NAME: JUVENILE DIVERSION

SERVICE(S) TO BE PROVIDED: Individual and Family Counseling, Community Service and Victim Restitution, Legal Awareness Workshops, Psycho-Educational Groups, Peer Court Participation

To be considered for funding, please provide a Single-Sided application with all documents included at the time of submission. Please check each item you have included in your application. If an item is not applicable indicate "N/A."

- 1. X FUNDING APPLICATION CHECKLIST (page 1)
2. X APPLICATION (pages 2 through 9)
3. X APPLICATION SUMMARY PAGE, Exhibit A (page 10)
4. X BOARD OF DIRECTORS AFFIDAVIT, Exhibit B (page 11)
5. X CHARTER OR ARTICLES OF INCORPORATION
6. X IRS TAX STATEMENT
7. X IRS TAX STATUS
8. X MOST RECENT SINGLE-AUDIT REPORT

If you need assistance or have questions, contact Ashlyn Newman, Housing Coordinator at (714) 593-4428 or by email at Ashlyn.Newman@FountainValley.gov .

All organizations, including Fair Housing Service providers, will be invited to conduct an in-person presentation at the December Housing and Community Development Advisory Board (HCDAB) meeting. The HCDAB meeting is scheduled for Wednesday, December 3, 2025, at 6:00 p.m. in the Fountain Valley City Council Chambers.

If your application proposes to provide support to a City of Fountain Valley department, directly or indirectly, it is recommended that the City of Fountain Valley contact person submit a letter of support with your application or attend the HCDAB meeting and speak during your presentation.



CITY OF FOUNTAIN VALLEY  
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM  
PUBLIC SERVICE AGENCY (PSA) GRANT APPLICATION  
FY 2026-27

PLEASE TYPE OR PRINT

1. AGENCY INFORMATION:

AGENCY NAME:	Waymakers		
AGENCY ADDRESS	440 Exchange, Suite 250 Irvine, Ca 92902-1390		
AGENCY ADMINISTRATOR:	Hether Benjamin	TITLE:	Chief Program Officer – Youth Development
ADMINISTRATOR TELEPHONE:	(949) 250-0488 ex: 254	FAX:	(714) 540-1908
ADMINISTRATOR EMAIL:	hbenjamin@waymakersoc.org		
PROJECT SITE(S) ADDRESS:	10200 Slater Ave., Fountain Valley, CA		
PROJECT CONTACT NAME:	Brittney Scott	TITLE:	Program Director
PROJECT CONTACT TELEPHONE:	(714) 823-7045	FAX:	(714) 540-1908
PROJECT CONTACT EMAIL:	bscott@waymakersoc.org		
FEDERAL TAX ID (EIN)#	#95-3167866	DUNS #	12-673-5729

1.1 Describe agency's overall function or purpose. Include history and experience in providing this service: (If more room is needed, please type on a blank sheet of paper and attach to the back of the application with a reference number:

Waymakers is a 501(c)3 non-profit agency established in 1972 by the Social Ecology Department at University of California, Irvine - UCI. The first program provided juvenile diversion counseling and services to children referred by law enforcement. Waymakers proudly celebrates 53 years of providing services within Orange County to the target population of at-risk youth and their families, including dependents and wards of the juvenile court involved in mental health treatment, who are seriously emotionally disturbed or seriously mentally ill. Waymakers has grown dramatically in size and scope since 1972. The agency has designed and implemented some of the most respected prevention, intervention and treatment programs in Southern California. Waymakers 8 model programs assist over 120,000 persons a year. Populations served include abused children, victims of crime, struggling families, individuals with mental illness, substance abuse, and other co-occurring disorders,



severely emotionally disturbed or mentally ill youth, dependents and probation wards and those in need of mediation services. Assistance includes three Youth Crisis Residential Shelter Programs for severely emotionally disturbed children between the ages of 12-17, Victim Assistance Programs, Human Trafficking and Sexual Assault Victim Services, Rape Crisis and Elder Abuse Services, Juvenile Diversion Services, Gang Reduction and Intervention Partnerships and Youth Development Programs, Alcohol, Tobacco and Drug Prevention and Education, Collaborative Courts Full Service Partnership, and Youthful Offender Wraparound Full Service Partnership. Much of Waymakers success in these programs stems from the strong and unique network of working partnerships with law enforcement agencies, the Probation Department, school personnel, Social Services, Health Care Agency and the District Attorney's office. These associations facilitate a cooperative and coordinated effort in service delivery.

Waymakers Youth Development programs provide individual and comprehensive treatment and support services to strengthen family, peer, school, and community relations for children and youth experiencing behavioral and emotional difficulties. Waymakers Chief Program Officer of Youth Development Programs, which Juvenile Diversion falls under, is also a Licensed Marriage and Family Therapist and provides clinical supervision. A Program Director supervises a team of clinical and criminal justice practicum students to provide services to the Fountain Valley community. This Juvenile Diversion Team provides individual, family and group counseling services, a legal education program for youth and their parents, alcohol and other drug education, anger management groups, truancy prevention, parenting workshops, and community restitution which includes monetary payments to the victims of juvenile crime, as well as community volunteer service hours. Waymakers Juvenile Diversion Team receives continuous training and supervision on a variety of topics related to their job performance working with juveniles. Waymakers manages program performance and ensures quality review on a regular basis in Fountain Valley. Program supervisors meet with the Juvenile Diversion Team regarding client file reviews, on-site supervision, monitoring of activities and performance evaluation. Waymakers Juvenile Diversion Team at the Fountain Valley Police Department has maintained a high level of service and has an excellent history of positive performance. Waymakers place a priority on professional performance in order to ensure the highest quality of service.

Waymakers and the Fountain Valley Police Department have an extensive 47-year history together providing Juvenile Diversion services to youth and families in Fountain Valley. Waymakers and the Fountain Valley Police Department share the same priority of working with youth as early as possible to change their delinquent behavior. Waymakers staff updates Police Officers of current Waymakers services at scheduled briefings and are available to assist the Officers with the referral process. Waymakers Juvenile Diversion Team maintains regular communication with the referring Fountain Valley Police Officers regarding referrals and client updates. In addition, Waymakers Juvenile Diversion Team collaborates with Fountain Valley investigative personnel to conduct outreach at Fountain Valley High School and Middle Schools in order to increase the number of Fountain Valley residents served by the Waymakers Juvenile Diversion Program. Services are also available to youth and families of Fountain Valley on a parent/self or school referral basis.

We have taken the barriers presented during COVID-19 and transformed them into opportunities to make the program more effective and efficient. Our HIPAA-compliant telehealth platforms allow us to continue to serve Fountain Valley youth and their families in an expedited manner. Families are more often together at home and engaged in participating conjointly in program components. Parents are reporting gratitude for the accommodating services, while still providing requirements that are holding their teens accountable to learn from their behaviors and increase their knowledge of the juvenile justice system. We are also providing safe in-person



services at Fountain Valley Police Department for those families who are comfortable with this option.

1.2 If Agency has previously received CDBG funding from the City of Fountain Valley for the specific service, program or project you are applying for, please identify the years and amounts funded:

FY 2022-23	\$7,360	FY 2024-25	\$6,800
FY 2023-24	\$8,000	FY 2025-26	\$6,800

2. PROGRAM/PROJECT PROPOSAL AND DESCRIPTION (Please describe the service, program or project proposal and description, including cost estimates.)

2.1 Grant Amount Requested to provide services, program, or project \$ 8,000 . In case of a reduction in the City of Fountain Valley’s CDBG Allocation, please include the minimum amount of grant allocation acceptable to be able to provide the services, program or project.: \$ 7,000  
If the full amount requested is not received, please explain how this would impact your Agency’s ability to provide the services, program or project you are proposing:

Any funding received through the Fountain Valley Community Development Block Grant has historically been used for salaries and benefits of the direct service staff. If funding is lowered this may affect the number of proposed clients we will be able to serve in Waymakers Juvenile Diversion program during the 2026-2027 program year.

2.2 Describe your proposed Service, Program or Project and its goals/objectives. YOUR RESPONSE MUST CONTAIN A SCOPE OF SERVICES INCLUDING SPECIFIC QUANTITATIVE GOALS FOR FOUNTAIN VALLEY CLIENTELE AND A THOROUGH DESCRIPTION OF YOUR PROPOSED SERVICE, PROGRAM OR PROJECT. THE ACCURACY AND COMPLETENESS OF THE INFORMATION YOU PROVIDE HERE IS VERY IMPORTANT, AS IT WILL BE USED IN THE SCOPE OF SERVICES SECTION OF THE CITY’S FUNDING AGREEMENT SHOULD YOU BE AWARDED FUNDING.

Waymakers Juvenile Diversion Program is a short-term, solution-focused (12-24 week) model designed to work in collaboration with law enforcement, local schools and the community. It involves the youth, their families, and the community in a positive, effective, and structured approach to delinquency problems. The primary objective of Waymakers Juvenile Diversion Program is to intervene early with youth who are exhibiting pre-delinquent, delinquent, emotional, and behavioral and/or school problems. The objectives of the intervention efforts are to divert these at-risk youth from future illegal behavior and prevent future contact with law enforcement and the juvenile justice system. Waymakers Juvenile Diversion Program accomplishes this goal through utilizing practical, individualized and cost-effective early intervention services.



Many youth who participate in delinquent or criminal activity are unaware of the impact of their actions on the community and lack empathy for their victims. The Community Restitution Program and the Legal Awareness Workshops address these issues directly. Additionally, underlying family factors that may be contributing to the youth's delinquent behavior (e.g., parental substance abuse, poor access to financial resources, child abuse and domestic violence) are directly addressed through family counseling. Early intervention with counselors in the Individual/Group Family Counseling Program focuses on these specialized needs and promotes the prevention of future criminal or delinquent activity in the Fountain Valley community. Based on dissertation research conducted in collaboration with U.C. Irvine and an independent study at Waymakers, 85% of youth who successfully completed the Waymakers Diversion Program did not re-offend. Waymakers is requesting \$7,000 from CDBG to help offset the services, which are partially funded by the Fountain Valley Police Department. The requested funding will allow Waymakers to continue levels of service from clinical and criminal justice practicum interns, a Licensed Clinical Supervisor and a Program Director. Any further decreases in funding would adversely affect the Juvenile Diversion program's ability to continue providing services to the proposed number of residents of Fountain Valley.

The youth referred to Waymakers Juvenile Diversion Program are often first-time offenders or those who have committed relatively minor crimes. The reality of today's over-burdened juvenile justice system is that for many of these youth, diversion services are the **only** realistic tangible consequence for their actions. The Juvenile Diversion Program works with parents and youth at risk of involvement with the juvenile justice system. Waymakers Juvenile Diversion Program goal will be to provide our core services of Counseling, Legal Awareness Workshops, Community Service and Restitution, as well as specialized group counseling services and Peer Court as appropriate to **45** youth and family members referred by the Fountain Valley Police Department. In addition, services will benefit at least 51% of Fountain Valley residents who qualify as low income in Fiscal Year 2026-2027.

#### **SCOPE OF SERVICES:**

Youth and families referred by the Fountain Valley Police Department receive one or more of the following service components as appropriate to avoid the over handling of low-risk youth by diverting them from the Juvenile Justice System:

##### **Professional Individual and Family Counseling**

Since the home plays such a significant role in affecting a youth's behavior, both the youth and his or her family attend conjoint counseling sessions. A Diversion Counselor works with the youth and his or her parents and siblings to improve communication skills, promote effective parent-child interaction and facilitate problem solving and decision-making skills. The goal is to promote more adaptive functioning in the family and intervene early in the process of problem development to promote responsible law-abiding behavior in youth. It is in this component of the intervention that underlying family dynamics that contribute to the youth's acting-out behavior are directly addressed and modified.

##### **Community Service and Victim Restitution**

Young offenders are required to take responsibility for their actions. This is accomplished through monetary payments to compensate the victims for the losses they incurred and/or through performing volunteer community service work. The Diversion Case Manager establishes these direct and meaningful consequences in consultation with the referring officer/investigator.



### **Legal Awareness Workshop**

The Waymakers Legal Awareness Workshop aims to increase the youth's understanding of how continued delinquent acts will be handled by the legal system and helps them to recognize the consequences of their behavior. Educating the youth about the juvenile justice system and helping them to understand the impact of their delinquent behavior on their victims and on their community accomplish this. The workshop provides the parents and youth with education regarding skill development in the areas of family communication, decision making and problem solving in order to protect against further acting out and to promote more adaptive and positive behaviors. Finally, parents are educated about effective parenting, limit-setting skills and behavior contracting. This class is available in English and Spanish.

### **Victim Offender Mediation**

Waymakers Juvenile Diversion Program, in collaboration with Waymakers Dispute Resolution Services, is able to offer mediation for offenders and their victims utilizing a community conferencing model. Waymakers mediators bring together the victim and offender, along with support people, to discuss the offense, the factors that may have contributed to the behavior and to explore possible ways to repair the harm. This is an opportunity to engage the victim in the process as well as a chance for the youth to develop an understanding of the impact that their behavior has had upon others. It is also an opportunity for the youth to make amends and move forward in a positive direction.

### **Drug and Alcohol Education Groups**

"Teen Intervene" Evidence Based Curricula Education and awareness groups led by Waymakers Diversion Counselors are offered to youth that have been identified as high risk for substance abuse. Participants are offered valuable, accurate information about chemical use and abuse, and assistance in recognizing their own possible drug and alcohol problems. The group series consists of four 1½-hour sessions, one of which involves parents and the remaining three typically involve 6-11 teens. The groups help the youth increase their awareness of the reasons for and consequences of drug and alcohol use, aid in recognition of dangerous behavior patterns and provide resources for young people to learn effective problem-solving skills. Parent sessions focus on education about signs and symptoms of drug/alcohol use and abuse, impact on the family, and solution and resources for intervention. Prior to participating in the group, the Waymakers Diversion Counselor meets with the youth and his/her parents in an assessment session. The Drug/Alcohol groups are especially effective in promoting self-awareness through peer group discussions and values clarification exercises. This approach provides a valuable tool for the prevention and early intervention of chemical dependency among the youth. If needed, a follow-up session with the family is scheduled to assess the need for further services and referrals are provided as appropriate.

### **Anger Management Groups**

"Century Anger Management" Curricula Education and awareness groups led by a Waymakers Diversion Counselor were designed to educate and provide youths with the skills needed to express anger safely and effectively. The youth attend ten groups to help them identify the role of anger in their lives, understand the triggers underlying their anger, and develop healthy coping and problem-solving skills.

### **Truancy Reduction Intervention Program (TRIP)**

Parents and youth will attend an assessment session to identify reasons for school refusal and lack of engagement. Utilizing the assessment scores, youth will complete individual counseling sessions to address their specific challenges. Parents will attend a two-hour class addressing school attendance, parent/teacher relationships, and interventions to help their child reengage in school. An additional



combined session for parents and youth will focus on effective behavioral contracting and understanding the impact of education on one's future.

### **Social Skills Group**

Waymakers developed the Social Skills Group as a response to an increasing awareness that many of Waymakers Diversion clients show deficiencies in basic social skills. Adolescents meet once a week for four weeks, 1½-hour each session. Youth identify areas of strength and areas for improvement in their social skills. The primary purpose of this group is to teach and model basic social skills, such as positive communication, turn taking, and problem solving.

### **Decision-Making Group**

Waymakers developed the Decision-Making Group to address the poor judgment and decision-making skills exhibited by many of Waymakers Juvenile Diversion clients. This group helps teens examine their decision process and teaches them positive decision-making skills so that they can exercise better judgment in the future. Teens attend two 2 hour-hour sessions.

### **Parent Project® “Changing Destructive Adolescent Behavior” Education Workshop**

The Parent Project® is evidence informed and strives to reduce family conflict, reduce juvenile crime, reduce recidivism, and improve school performance and attendance. Many other critical issues such as teen drug use, media influences, teen violence, bullying, and runaways are also addressed. Skills for the prevention of and intervention on problematic behaviors are taught during 7-10 sessions, with anticipated results of increased family communication, connection and bonding. This workshop series is offered in English and Spanish.

### **Peer Court**

Peer Court is designed to change illegal activities of juvenile offenders, provide restorative justice for families and the community, and teach individual accountability and responsible decision-making. All participants (offending minor, student attendees, parents) get to see what the court system is like. Actual Judges preside, attorneys advise, and students designated as jurors assess the cases presented and assign appropriate consequences. Sanctions are implemented and monitored through Waymakers Juvenile Diversion Program to ensure completion. Peer Court serves as an opportunity to positively impact the lives of juvenile offenders, student jurors and observers, parents and audience members.

### **24-Hour Help Lines and Specialized Service Linkage**

Waymakers Juvenile Diversion partners with the Waymakers Youth Shelter in Huntington Beach to divert runaway, homeless and at-risk youth from involvement with law enforcement, the juvenile justice system, child welfare or mental health systems and/or other institutionalization by providing immediate crisis intervention and comprehensive support services 24 hours a day / 7 days a week. Waymakers Juvenile Diversion partners with the Waymakers Victim Assistance Programs to connect victims of abuse and sexual assault with appropriate services including safety planning, crisis counseling, individual and family counseling, support groups, 24-hour hotline response, resource and referrals to prevent homelessness and manage trauma, assistance with completing Victim Compensation applications, and hospital and court accompaniments.



**GOALS:**

Service to be Provided	Goal
Juvenile Diversion Program	Provide diversion services to a minimum of 45 youth and family members referred by Fountain Valley Police Department of which, 51% of those who are residents of Fountain Valley qualify as low income per CDBG Guidelines
Professional Individual, Family & Group Counseling	Provide a minimum of 100 counseling hours to youth and their families
Case Management	Provide a minimum of 75 case management hours to coordinate care and link with on-going support in the community
Community Service and Victim Restitution	80% of youth who are assigned community service hours and/or victim restitution will complete this sanction
Legal Awareness Workshop	Provide education to a minimum of 30 youth and family members

**2.3 Describe the Fountain Valley clientele (i.e. homeless youths, elderly, handicapped, etc.) who will benefit from your services, program or project:**

PRIMARY TARGET POPULATION – YOUTH - Fountain Valley Police Department referrals of youth ages 8 to 18 who have committed criminal or delinquent acts such as petty theft, burglary, arson, malicious mischief, vandalism, assault and battery, abusing drugs or alcohol, truancy and running away from home. Typically, the youth are referred to one or more of the Waymakers Diversion components by the Fountain Valley Police Department or Fountain Valley schools. However, youth can also be self-referred when the family identifies the problem.

**OTHER BENEFICIARIES:**

Families of Delinquent Youth

The parents and siblings of delinquent youth who are referred to the counseling component benefit from the aid of the professional counselor who intervenes to produce a higher functioning, more adaptive family unit. For example, families tend to demonstrate increased communication, increased positive family interactions, improved access to additional resources, and improved parenting skills and child management abilities.

Victims of Youth Crime

Victims of juvenile crime are provided with financial compensation for the losses incurred as well as reassurance that the youth is being held accountable for his/her behavior. Waymakers mediators bring together the victim and offender, along with support people, to discuss the offense, the factors that may have contributed to the behavior and to explore possible ways to repair the harm.

Non-profit Community Agencies & the Fountain Valley Community

Youth referred to the restitution component are assigned to perform community service hours at non-profit sites within the Fountain Valley community such as: First Baptist Church, Southern California Indian Center, Fountain Valley Boys and Girls Club, and Manor Care Health Services.



Students and School Districts

Waymakers Juvenile Diversion Program partners with the Orange County Constitutional Rights Foundation to assist with Peer Court which is a youth driven Community Reparative Board known as Peer Court. Constitutional Rights Foundation of Orange County (CRF-OC) is a non-profit organization dedicated to promoting civic literacy and youth leadership. Peer Court is organized by CRF-OC and has been operating since 1994. Peer Court was started in collaboration with the Orange County Superior Court, Orange County Probation Department, Orange County Department of Education, and lawyers from the local legal community. Currently, 18 schools throughout the County participate as peer jurors for Peer Court. Juvenile Diversion collaborates with Peer Court to keep minors out of detention and the Juvenile Court. Not only does Peer Court alleviate caseloads in Juvenile Court, but it is 80 percent less expensive than administering cases through the traditional Orange County Probation Department. All participants (offending minor, student attendees, parents) get to see what the court system is like. Peer Court serves as a deterrent, consequence and educational opportunity for everyone in attendance. Peer Court is about the 'process' and the uncertainty that arises from a jury of the minors' peers deciding upon a case outcome makes Peer Court authentic. 90% of participants report that Peer Court is an effective way to hear about the legal system and reduce youth crime.

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**2.4 Describe how your proposal will benefit the above listed clientele.**

The Juvenile Diversion Program holds youth accountable for their unlawful actions, educates youth about the juvenile justice system and about the consequences of future criminal behavior. The program also provides valuable therapeutic intervention to assist families in need of counseling. Diversion increases the youth's awareness about the negative effects of alcohol/drug/tobacco use and promotes education and staying in school.

Involvement in the diversion program also benefits youth and families by providing them with an opportunity to develop more adaptive and appropriate skills for coping with stress, solving problems, making decisions and interacting with others. The reality of today's overburdened juvenile justice system is that for many high-risk youth and families, diversion services are the only tangible consequences and the only identifiable resource. Waymakers provides immediate, structured, logical and cost-effective consequences for young people's actions. Consequences such as community service hours, financial restitution, personal essays and homework assignments are typically implemented. These services provide a valuable resource by deterring and reducing juvenile crime, which benefits the entire Fountain Valley community. Across the nation, only 18.4% of young people who had participated in a restorative justice program had committed another delinquent act one year later. This rate rose to 32% among young people whose cases were processed through the traditional juvenile system (Annie E. Casey Foundation). The services are cost effective when compared with the high cost of processing a youth through the juvenile court system. Recent cost analysis revealed in 2020, despite more than a half-decade of falling youth arrests and declining rates of youth incarceration since 2014, 40 states report spending at least \$100,000 annually per confined child, with some states spending more than \$500,000 per youth per year. The average state cost for the secure confinement of a young person is now \$588 per day, or \$214,620 per year, a 44 percent increase from 2014. Extensive research reveals that secure youth incarceration increases the likelihood of

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recidivism and harms educational attainment, lifetime wages, and future health outcomes for youth. At any given time about ¼ of the jail population is emerging young adults ages 18-24 (Justice Policy Institute). In FY 2022-2023, Waymakers cost per Fountain Valley youth served and diverted from involvement in the Juvenile Justice System was \$872 in comparison.

Waymakers early diversion and intervention services hold youth accountable for their behaviors and encourage positive change within the youth and within the family unit. The Community Restitution Program and the Legal Awareness Workshops address these issues directly. Additionally, underlying family factors that may be contributing to the youth’s delinquent behavior (e.g., parental substance abuse, poor access to financial resources, child abuse and domestic violence) are directly addressed through family counseling.

**2.5 If applicable, describe how your proposal will benefit City of Fountain Valley department, division or agency, whether it is directly or indirectly, and the City staff contact information. If indirectly, also include the partnering agency.**

Juvenile Diversion seeks to reduce recidivism by strengthening protective factors in families, limiting the impact of juvenile crime upon the community, repairing the harm done to a victim and/or community, easing administrative duties of law enforcement and juvenile courts, promoting a positive perception of law enforcement in the community, and assisting in effectively managing the resources required to deal with low-level offending youth. Many youths who participate in delinquent or criminal activity are unaware of the impact of their actions on the community and lack empathy for their victims. Additionally, underlying family factors may be contributing to the youth’s delinquent behavior such as parental substance abuse, poor access to financial resources, child abuse, and domestic violence. Youthful offenders are often acting out in response to a home situation that is painful, stressful or lacks structure. According to the Orange County Social Services Child Abuse Registry, 30,848 Child Abuse referrals were filed in Orange County in 2024. Research consistently indicates that childhood maltreatment is associated with an increased risk of at least 25% for serious and violent delinquency, substance use and other high-risk behaviors. Being abused or neglected as a child increases the likelihood of arrest as a juvenile up to 59%. Research indicates that prevention and intervention with services such as Waymakers Juvenile Diversion promotes the prevention of future criminal or delinquent activity in the community (Zagar, R.J., Busch, K.G. and Hughes, J.R., 2009.) Early intervention with counselors in the Individual, Group and Family Counseling Program focuses on these specialized needs and promotes the prevention of future criminal or delinquent activity in the Fountain Valley community.

**2.6 Can this Service, Program or Project proceed on July 1, 2026? YES  NO  If no, please advise when the service, program or project would begin:**

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**2.7 How will your proposed Services, Program or Project aid low-income Fountain Valley clients? This request will (check one):**



**FY 2026-27 FOUNTAIN VALLEY COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING APPLICATION**

Provide a new/additional service, program, or project for FY 2026-27

Provide a service, program or project that is not currently funded.

Continue the existing services, program or project at current service levels.

Increase services, program or project (discuss how):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Replace previous source of funding that is no longer available (list source):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**2.8 List funding received in the PREVIOUS year (FY 2024-25), allocated in the CURRENT year (FY 2025-26), and anticipated for the NEXT year (FY 2026-27) to accomplish your Agency’s goals of providing services, for the program or the project?**

<b>PROGRAM REVENUE</b>	<b>ACTUAL FY 2024-25 Program Budget</b>	<b>ALLOCATED FY 2025-26 Program Budget</b>	<b>ANTICIPATED FY 2026-27 Program Budget</b>
Other Federal Funds			
State Funds			
County Funds			
Other City Funds	\$15,000	\$15,000	\$15,000
Local Funds			
Private Contributions			
Fundraising			
Participant Fees	\$1,500	\$1,000	\$1,000
Program Income			
Other: CDBG	\$7,360	\$6,800	\$7,000
<b>TOTAL:</b>	<b>\$23,860</b>	<b>\$22,800</b>	<b>\$23,000</b>

**2.9 How were Fountain Valley CDBG funds expended in the PREVIOUS year (FY 2024-25), allocated in the**



CURRENT year (FY 2025-26), and anticipated NEXT year (FY 2026-27) to accomplish the services, program, or project?

PROGRAM EXPENDITURES	PREVIOUS FY 2024-25 Program Budget	ALLOCATED FY 2025-26 Program Budget	PROPOSED FY 2026-27 Program Budget
Salaries & Benefits	\$7,360	\$6,800	\$7,000
Rent, Utilities and Supplies			
Communication Expenses			
Training, Conference, Dues			
Insurance			
Other: _____			
<b>TOTAL:</b>	\$7,360	\$6,800	\$7,000

3. CLIENT INTAKE INFORMATION

3.1 HUD requires that agencies obtain intake data from each client/household served unless your program exclusively serve a "presumed benefit" population. Does your intake sheet include the following information?

- 1. Name: YES  NO
- 2. Address: YES  NO
- 3. City in which client last resided: YES  NO
- 4. Number of Family Members: YES  NO
- 5. Total Family (Household) Income: YES  NO
- 6. Race: YES  NO
- 7. Ethnicity: YES  NO
- 8. Female Head of Household: YES  NO
- 9. Age: YES  NO
- 10. Presumed benefit clientele: YES  NO

3.2 Describe any additional information your intake sheet collects to describe your clientele:

Waymakers strategy for evaluating and improving program performance is through the use logic models. The logic model provides a plan for assessing the how and why of program success. Goals speak to the mission of a program. Objectives are measurable, identify the target population, and offer a timeframe for completion and expected direction of change. Activities are very specific tasks that will be pursued during



the program’s implementation. Pre and post surveys, self-reports and output of data collection are also used to improve or meet service needs and evaluate the impact or contribution of Waymakers services on the well-being of the Orange County residents being served.

**3.3 Provide percentage breakdowns for Fountain Valley clientele and your Agency in Total for the categories listed below. Provide the actual data for PREVIOUS years and projected data from CURRENT and NEXT year.**

YEARS	Youth		Youth at Risk		Women at Risk		Homeless		Disabled		Seniors	
	City	Agency	City	Agency	City	Agency	City	Agency	City	Agency	City	Agency
July 1, 2023- June 30, 2024	%	%	100%	%	%	%	%	%	%	%	%	%
July 1, 2024- June 30, 2025	%	%	100%	%	%	%	%	%	%	%	%	%
July 1, 2025- June 30, 2026 (Projected)	%	%	100%	%	%	%	%	%	%	%	%	%
July 1, 2026- June 30, 2027 (Projected)	%	%	100%	%	%	%	%	%	%	%	%	%

**3.4 Provide the actual percentage of Fountain Valley residents and total Agency clientele served in the following age categories: (For start-up agencies please provide projected data for up-coming fiscal year)**

YEARS	Children 0-12 years		Youth 13-17 years		Adult 18-61 years		Elderly 62 & over	
	City	Agency	City	Agency	City	Agency	City	Agency
July 1, 2023- June 30, 2024	%	%	100%	%	%	%	%	%
July 1, 2024- June 30, 2025	4%	%	96%	%	%	%	%	%
July 1, 2025 - June 30, 2026 (Projected)	5%	%	95%	%	%	%	%	%
July 1, 2026 - June 30, 2027 (Projected)	5%	%	95%	%	%	%	%	%



3.5 The City of Fountain Valley utilizes Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD) to provide Public Service Agency Grants. Under CDBG program regulations, CDBG program funds must be used to benefit low-income households/persons. As such, agencies that receive public service agency grant funding must provide and document the provision of services to low-income Fountain Valley residents. At least 51% of the households/persons assisted by agencies funded with CDBG Program funds must qualify as low-income under HUD’s low-income limits, as adjusted for household size. The FY 2025-26 HUD low-income limits, as adjusted for household size are provided below.

Household Size	HUD INCOME LIMITS (Eff. 6/1/2025)		
	Extremely Low (30% AMI*)	Very Low (50% AMI*)	HUD Low (80% AMI*)
1 Person	\$35,550	\$59,250	\$94,750
2 Person	\$40,600	\$67,700	\$108,300
3 Person	\$45,700	\$76,150	\$121,850
4 Person	\$50,750	\$84,600	\$135,350
5 Person	\$54,850	\$91,400	\$146,200
6 Person	\$58,900	\$98,150	\$157,050
7 Person	\$62,950	\$104,950	\$167,850
8 Person	\$67,000	\$111,700	\$178,700

\*(AMI) Area Median Income – Orange County

3.6 Report the actual unduplicated number of Fountain Valley clients your agency assisted during the past several years and anticipated to be assisted for next fiscal year by income level. Each person can only be counted once per fiscal year.

INCOME LEVEL	ACTUAL FY 2023-24	ACTUAL FY 2024-25	ANTICIPATED FY 2025-26	PROJECTED FY 2026-27
Extremely Low	17	19	18	10
Very Low	0	3	6	15
Low Income	6	8	6	15
<b>Total Low Income</b>	23	30	30	40
Above Low	0	25	20	5
<b>Total Served by Agency</b>	23	55	50	45



3.7 In order to fully understand the level of services to be provided by your agency for Fountain Valley residents, please describe the type of services and/or the aggregate number of actual services this equated to in the last fiscal year. (Example: Report the total cumulative number of days of assistance, number of beds for shelters, number of meals, scholarships, hours, etc. over the course of the year as it pertains to the services you provided).

During fiscal year 2024-2025, Waymakers provided the following actual Juvenile Diversion Services to Fountain Valley clients:

Service Provided	Outcome
Juvenile Diversion Program	Provided diversion services to 52 youth and family members referred by Fountain Valley Police Department with 30 of those referred being residents of Fountain Valley and 58% qualified as low income.
Professional Individual and Family Counseling	Provided a minimum of 288 counseling hours to youth and their families
Community Service and Victim Restitution	Produced 10 community service hours by youth and served 31 victims of crime
Legal Awareness Workshop	Provided education to 42 youth and family members
Specialized Groups and Services	Provided legal awareness education to 33 youth and parents

3.8 Report the number of actual unduplicated clients your agency served from July 1, 2024 - June 30, 2025, by Income Category. Each person can only be counted once, even though the client may have been served many times during the reporting period. Calculate the totals and percentage for each category.

Household Size	CDBG Low Income Limits (Eff. 5/9/24)	Total # of Persons Assisted By Agency, All Incomes	Total # of Low-Income Persons Assisted By Agency	# of Low Income Fountain Valley Residents Assisted
1	\$88,400			0
2	\$101,000			0
3	\$113,650			9
4	\$126,250			0
5	\$136,350			0
6	\$146,450			6
7	\$156,550			7
8	\$170,300			8
<b>Total Households Assisted:</b>		52		30
<b>Percentage of Low-Income Households assisted in FY 2024-25 based on the total number of clients assisted by Agency.</b>				58 %



3.9 Please check the corresponding item(s) that further describe the activity you are proposing:

- The project will benefit clientele who are generally presumed by HUD to be below eligible income limits. The following groups are presumed to meet this criterion: abused children, battered spouses, elderly persons, handicapped persons, homeless persons, illiterate persons, and persons with Acquired Immune Deficiency Syndrome (AIDS).
- At least 51% of the persons/households served by the program qualify as low-income households/persons under U.S. Department of Housing and Urban Development (HUD) guidelines.
- The project has programmatic limits that restrict the activity exclusively to CDBG eligible low-income households/persons.
- The project is of such a nature and/or location that it may be concluded that the activity's clientele will primarily consist of CDBG income eligible persons.

4. CERTIFICATION OF ACCURACY

ALL ORGANIZATIONS THAT SUBMIT THIS APPLICATION MUST PROVIDE ACCURATE DATA CONCERNING THE NUMBER AND INCOME LEVEL OF CLIENTS. ESTIMATES ARE NOT ACCEPTABLE. THIS STIPULATION SHALL ALSO APPLY TO ALL ORGANIZATIONS THAT ARE SUBSEQUENTLY AWARDED FUNDING. ANY ORGANIZATION THAT FALSIFIES INFORMATION, EITHER ACCIDENTALLY OR INTENTIONALLY, SHALL BE REQUIRED TO REIMBURSE THE CITY FOR ANY AND ALL FUNDS PAID OUT TO THAT ORGANIZATION, AND SHALL NOT BE PERMITTED TO APPLY FOR FUNDING AT ANY TIME IN THE FUTURE.

THE APPLICANT HEREBY PROPOSES TO PROVIDE THE ABOVE DESCRIBED SERVICES FOR THE CITY OF FOUNTAIN VALLEY AS STATED IN THIS PROPOSAL. IF THIS PROPOSAL IS APPROVED AND FUNDED, IT IS AGREED THAT RELEVANT FEDERAL, STATE AND LOCAL REGULATIONS, AND OTHER ASSURANCES, AS REQUIRED BY THE CITY OF FOUNTAIN VALLEY, WILL BE ADHERED TO. FURTHERMORE, AS THE DULY AUTHORIZED REPRESENTATIVE OF THE ORGANIZATION APPLYING FOR GRANT FUNDING, I CERTIFY THAT THE APPLICANT IS FULLY CAPABLE OF FULFILLING ITS OBLIGATION UNDER THIS PROPOSAL.

Waymakers  
NAME OF ORGANIZATION

10/29/2025  
DATE

Hether Benjamin  
PRINTED NAME

Chief Program Officer – Youth Development  
TITLE

  
AUTHORIZED SIGNATURE



**EXHIBIT A  
APPLICATION SUMMARY**

<b>AGENCY NAME</b>	<b>PROGRAM NAME</b>
Waymakers	Juvenile Diversion
<b>CITY STAFF CONTACT INFORMATION</b>	<b>CITY DEPARTMENT/AGENCY/DIVISION</b>
Ashlyn Newman	Fountain Valley CDBG

- DATE OF CHARTER OR ARTICLES OF INCORPORATION 1977
- IRS TAX STATUS: February 1978, 501(3)(c) Non-Profit
- DATE OF IRS TAX STATEMENT PROVIDED: June 30, 2024
- DATE OF MOST RECENT SINGLE AUDIT PROVIDED: June 30, 2024
- PAST CDBG FUNDING AND PAST PERFORMANCE:

CDBG Spent 1 <sup>st</sup> QTR FY 2025-26		# Assisted 1 <sup>st</sup> QTR FY 2025-26	18
CDBG Funding FY 2025-26		# Anticipated FY 2025-26	45
CDBG Funding FY 2024-25		# Assisted FY 2024-25	30
CDBG Funding FY 2023-24		# Assisted FY 2023-24	50

**Type of Services provided:**  
 The primary objective of Waymakers Juvenile Diversion Program is to intervene early with youth who are exhibiting pre-delinquent, delinquent, emotional, and behavioral and/or school problems. The objectives of the intervention efforts are to divert these at-risk youth from future illegal behavior and prevent future contact with law enforcement and the juvenile justice system. Waymakers Juvenile Diversion Program accomplishes this goal through utilizing practical, individualized and cost-effective early intervention services.

**Funds used for:** Salaries & Benefits of direct service staff

Program Budget FY 2025-26	\$21,800	% of Agency Budget FY 2025-26	<1%
Other Federal Funds	State Funds	Local Funds	Private Contributions
0	0	\$15,000	0
Fund Raising	Participant Fees	Program Income	Other:
0	1,700	0	0

- FUNDING REQUESTED FY 2026-27 AND ANTICIPATED PERFORMANCE:

<b>Funding Request FY 2026-27</b>	<b>\$7,000</b>	<b># Anticipated FY 2026-27</b>	<b>45</b>
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**Services to be provided:**  
 The primary objective of Waymakers Juvenile Diversion Program is to intervene early with youth who are exhibiting pre-delinquent, delinquent, emotional, and behavioral and/or school problems. The objectives of the intervention efforts are to divert these at-risk youth from future illegal behavior and prevent future contact with law enforcement and the juvenile justice system. Waymakers Juvenile Diversion Program accomplishes this goal through utilizing practical, individualized and cost-effective early intervention services.

**Funds to be used for:** Salaries & Benefits of direct service staff



**FY 2026-27 FOUNTAIN VALLEY COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING APPLICATION**

Total Program Budget FY 2026-27	\$22,000	% Agency Budget	<1%
Other Federal Funds	State Funds	Local Funds	Private Contributions
0	0	\$15,000	0
Program Income	Participant Fees	Fund Raising	Other: _____
0	\$1,000	0	0
Additional Comments:			

**EXHIBIT B**  
**BOARD OF DIRECTORS AFFIDAVIT**

All Agencies applying for assistance must complete this affidavit listing the members of the Board of Directors and all other officers. If there are changes in the board membership after the request is submitted, the City of Fountain Valley must be notified in writing.

In submitting this funding request, I, Hether Benjamin certify that I am  
*(Designee)*

Chief Program Officer - Youth Development of Waymakers  
*(President, Vice-president, etc.)* *(Insert name of Agency).*

Located at 440 Exchange, Suite 250, Irvine, Ca 92602.

**Agency Officers and Members of the Board of Directors:**

Name	Title	Date Term Expires
<i>See Attached List</i>		

*(List names of members and attach an additional sheet if necessary)*

**THE APPROPRIATE AGENCY DESIGNEE MUST SIGN AND AFFIX THE SEAL.**

**I certify and declare under penalty of perjury that the foregoing is true and correct.**

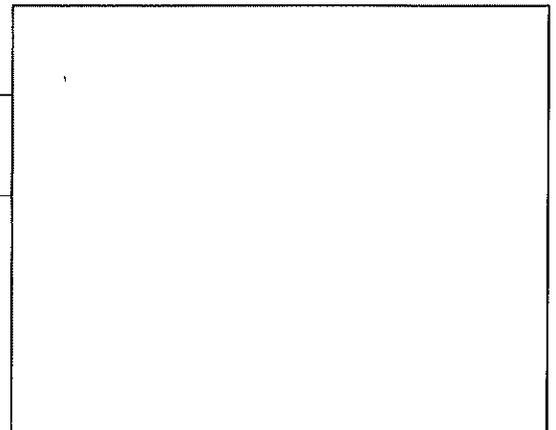
*Hether Benjamin*  
*Signature*

Hether Benjamin  
*Print Name*

Chief Program Officer  
*Title*

10/29/25  
*Date*

*Affix Seal Below*





Lawrence R. Armstrong  
Ware Malcomb  
Laurie Kuelpman  
Volunteer

**Honorary Directors**  
Steve Claton  
Allied Universal  
Roger Stewart  
Attorney

Kelly Cornwell  
Retired, UPS  
Rick Vaughn  
Swinerton

**Board Officers 2025-2026**

<b>President</b> Joe McCarthy	McCarthy Consulting Services 9452 Brewer Way, Villa Park, CA 92861	(714) 920-5915	<a href="mailto:joe@mccarthyconsultingservices.net">joe@mccarthyconsultingservices.net</a>
<b>Vice President</b> Abril Turner	Experian, Senior Counsel 475 Anton Boulevard, Costa Mesa, CA 92626	(949) 300-0546	<a href="mailto:abril.turner@experian.com">abril.turner@experian.com</a>
<b>Secretary</b> Franky Barajas	Adelante Partners, Inc., Dir of Strategy & Ops 444 South Flower Street, 13th FL, Los Angeles, CA 90019	(714) 944-5965	<a href="mailto:barafra87@gmail.com">barafra87@gmail.com</a>
<b>Treasurer</b> Ann Stawicki	The Baldwin Group, Vice President 2211 Michelson Drive, Ste. 1200, Irvine, CA 92612	(949) 252-4585	<a href="mailto:ann.stawicki@baldwin.com">ann.stawicki@baldwin.com</a>

**Board Members**

Ethan Batstone	Pacific Life, Sr. Communications Strategist 700 Newport Center Drive, Newport Beach, CA 92660	(949) 701-9249	<a href="mailto:ethan.batstone@pacificlife.com">ethan.batstone@pacificlife.com</a>
Laura Chavez	Girls, Inc., Senior Program Success Coordinator 1801 E. Edinger Avenue, Ste. 225A, Santa Ana, CA 92705	(714) 597-8600	<a href="mailto:lrchvz08@gmail.com">lrchvz08@gmail.com</a>
Donny Delfin	Commercial Bank of California, Vice President 1900 S. State College Blvd Ste. 101 Anaheim, CA 92806	(949) 929-4322	<a href="mailto:ddelfin@cbcal.com">ddelfin@cbcal.com</a>
Suzy Elliott	Elliott Leadership Coaching, Executive Leader 15941 Rochester Street, Westminster, CA 92683	(714) 655-3214	<a href="mailto:elliott.leadershipcoach@gmail.com">elliott.leadershipcoach@gmail.com</a>
Roxane Fuller	Montgomery DME 14109 Pontlavoy Avenue, Santa Fe Springs, CA 90670	(949) 637-4119	<a href="mailto:rfuller@montdme.com">rfuller@montdme.com</a>
Daniel Garcia	A-Z Tech Support LLC, Dir. of IT Services 1048 Irvine Avenue, #571, Newport Beach, CA 92660	(714) 881-9022	<a href="mailto:danielagarcia44@gmail.com">danielagarcia44@gmail.com</a>
Jonathan Judge	Atkinson, Andelson, Loya, Ruud, & Romo, Attorney 12800 Center Court Drive, Ste. 300, Cerritos, CA 90703	(310) 251-8030	<a href="mailto:jjudge@aalrr.com">jjudge@aalrr.com</a>
GK Kannan	Grifols, Retired 8 Flintridge, Irvine, CA 92603	(805) 728-5407	<a href="mailto:guthakannan@yahoo.com">guthakannan@yahoo.com</a>
Mark Larsen	Purus Wealth Management, Managing Partner 4675 MacArthur Court, #770, Newport Beach, CA 92660	(949) 356-6336	<a href="mailto:mlarsen@puruswm.com">mlarsen@puruswm.com</a>
Jay W. Lee	Family Physician 6331 Forest Drive, Huntington Beach, CA 92648	(323) 533-2503	<a href="mailto:familydocwonk@gmail.com">familydocwonk@gmail.com</a>
Eileen McCoy	Pink Bra Project 16480 Bake Parkway, Irvine, CA 92618	(408) 206-7622	<a href="mailto:eileen.mccoy@pinkbraproject.com">eileen.mccoy@pinkbraproject.com</a>
Jason Smallwood	Customers Bank, Exec. Vice President, Regional Mgr. c/o 440 Exchange, Ste. 250, Irvine, CA 92602	(562) 818-8274	<a href="mailto:jsmallwood@customersbank.com">jsmallwood@customersbank.com</a>
Barbara Steensland	MAG-TROL Electrical Distributors 2176 North Batavia Street, Orange, CA 92868	(714) 998-8500	<a href="mailto:barbarasteensland@gmail.com">barbarasteensland@gmail.com</a>
Kris Thordarson	K2 General Contractors, Inc., Principal 19732 MacArthur Boulevard, Ste. 105, Irvine, CA 92612	(949) 477-1047	<a href="mailto:kris@k2generalcontractors.com">kris@k2generalcontractors.com</a>
Greg Tippin	Newmark, Senior Managing Director 18401 Von Karman Avenue, Ste. 150, Irvine, CA 92612	(949) 608-2032	<a href="mailto:greg.tippin@nmrk.com">greg.tippin@nmrk.com</a>



CITY OF FOUNTAIN VALLEY

FY 2026-27 PSA GRANT PROGRAM APPLICATION PACKET

FUNDING APPLICATION CHECKLIST

ORGANIZATION NAME: Interval House

PROGRAM/PROJECT NAME: Domestic Violence Shelter Program

SERVICE(S) TO BE PROVIDED: Emergency and Transitional Shelter

To be considered for funding, please provide a Single-Sided application with all documents included at the time of submission. Please check each item you have included in your application. If an item is not applicable indicate "N/A."

- 1.   X   FUNDING APPLICATION CHECKLIST (page 1)
- 2.   X   APPLICATION (pages 2 through 10)
- 3.   X   APPLICATION SUMMARY PAGE, Exhibit A (page 11)
- 4.   X   BOARD OF DIRECTORS AFFIDAVIT, Exhibit B (page 12)
- 5.   X   CHARTER OR ARTICLES OF INCORPORATION
- 6.   X   IRS TAX STATEMENT
- 7.   X   IRS TAX STATUS
- 8.   X   MOST RECENT SINGLE-AUDIT REPORT

If you need assistance or have questions, contact Ashlyn Newman, Housing Coordinator at (714) 593-4428 or by email at [Ashlyn.Newman@FountainValley.gov](mailto:Ashlyn.Newman@FountainValley.gov) .

All organizations, including Fair Housing Service providers, will be invited to conduct an in-person presentation at the December Housing and Community Development Advisory Board (HCDAB) meeting. **The HCDAB meeting is scheduled for Wednesday, December 3, 2025, at 6:00 p.m. in the Fountain Valley City Council Chambers.**

If your application proposes to provide support to a City of Fountain Valley department, directly or indirectly, it is recommended that the City of Fountain Valley contact person submit a letter of support with your application or attend the HCDAB meeting and speak during your presentation.



CITY OF FOUNTAIN VALLEY  
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM  
PUBLIC SERVICE AGENCY (PSA) GRANT APPLICATION  
FY 2026-27

PLEASE TYPE OR PRINT

1. AGENCY INFORMATION:

<b>AGENCY NAME:</b>	Interval House		
<b>AGENCY ADDRESS</b>	P.O. Box 3356, Seal Beach, CA 90740		
<b>AGENCY ADMINISTRATOR:</b>	Carol Williams	<b>TITLE:</b>	Executive Director
<b>ADMINISTRATOR TELEPHONE:</b>	(562) 594-9492 ext. 222	<b>FAX:</b>	(562) 596-3370
<b>ADMINISTRATOR EMAIL:</b>	admin@intervalhouse.org		
<b>PROJECT SITE(S) ADDRESS:</b>	Confidential Domestic Violence Shelter		
<b>PROJECT CONTACT NAME:</b>	Christine Delabre	<b>TITLE:</b>	Operations Director
<b>PROJECT CONTACT TELEPHONE:</b>	(562) 594-9492 ext. 221	<b>FAX:</b>	(562) 596-3370
<b>PROJECT CONTACT EMAIL:</b>	accounting@intervalhouse.org		
<b>FEDERAL TAX ID (EIN)#</b>	95-3389113	<b>DUNS #</b>	113510176

1.1 Describe agency's overall function or purpose. Include history and experience in providing this service: (If more room is needed, please type on a blank sheet of paper and attach to the back of the application with a reference number:

Please see attachment (Agency Information Narrative 1.1)

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1.2 If Agency has previously received CDBG funding from the City of Fountain Valley for the specific service, program or project you are applying for, please identify the years and amounts funded:

FY 2022-23	\$13,800	FY 2024-25	\$14,803
FY 2023-24	\$15,000	FY 2025-26	\$13,264



**2. PROGRAM/PROJECT PROPOSAL AND DESCRIPTION (Please describe the service, program or project proposal and description, including cost estimates.)**

2.1 **Grant Amount Requested to provide services, program, or project \$15,000** . In case of a reduction in the City of Fountain Valley's CDBG Allocation, please include the minimum amount of grant allocation acceptable to be able to provide the services, program or project.: \$ Interval House does not have a specific minimum amount, however, the number of individuals served would need to be adjusted if funding is reduced. If the full amount requested is not received, please explain how this would impact your Agency's ability to provide the services, program or project you are proposing: The effects of ongoing employment and economic instability, combined with affordable housing shortages, are elevating risks of increased domestic violence and homelessness. During this time of immense need, ANY level of funding would assist Interval House in responding to the increasing number of calls for assistance that we are receiving. If funded at a reduced level, Interval House would adjust the number of individuals to be served as well prioritize our expenses accordingly.

2.2 **Describe your proposed Service, Program or Project and its goals/objectives. YOUR RESPONSE MUST CONTAIN A SCOPE OF SERVICES INCLUDING SPECIFIC QUANTITATIVE GOALS FOR FOUNTAIN VALLEY CLIENTELE AND A THOROUGH DESCRIPTION OF YOUR PROPOSED SERVICE, PROGRAM OR PROJECT. THE ACCURACY AND COMPLETENESS OF THE INFORMATION YOU PROVIDE HERE IS VERY IMPORTANT, AS IT WILL BE USED IN THE SCOPE OF SERVICES SECTION OF THE CITY'S FUNDING AGREEMENT SHOULD YOU BE AWARDED FUNDING.**

**PROPOSED PROGRAM:**

The proposed Interval House Domestic Violence Shelter Program will continue to provide life-saving crisis shelter and support services to a minimum of 60 victims of domestic violence and their children in Fountain Valley. Interval House is geographically the closest domestic violence shelter program to the City of Fountain Valley. One of our emergency shelters is approximately four miles and the other primary emergency shelter is five miles to the Fountain Valley City Hall. Both of these shelters are approximately less than half a mile from the Fountain Valley perimeter. Public Service Agency grant funding from the City of Fountain Valley will enable Interval House to increase the intensity, range of services, and number of clients to be served. As a result of economic and pandemic-related burdens that exacerbate the physical, emotional and financial toll on victims, we will enhance and expand counseling/mental health and our full range of survivor-driven, trauma-informed services.

Since 1979, Interval House has been the only comprehensive domestic violence program serving Fountain Valley residents 24 hours a day, 7 days a week in over 70 languages. During the last fiscal year, Interval House provided safe, confidential shelter and supportive services to 75 Fountain Valley victims and children, and 24-hour crisis counseling to 72 victims, demonstrating that domestic violence is a tragic and critical issue in our City of Fountain Valley.

**QUANTITATIVE GOAL:**

An estimated 60 Fountain Valley victims of domestic violence and their children will have access to domestic violence shelter support services for the purpose of creating suitable and safe living environments.



**OBJECTIVES & SCOPE OF SERVICES:**

In recent years, economic instability and post-pandemic impacts severely exacerbated already critical health, safety, and housing needs for victims of domestic violence who are homeless or at risk of homelessness. As a result, Interval House has received increased requests for assistance from survivors who are struggling financially and experiencing growing volatility at home—and the cases and intensity of requests for domestic violence assistance remain elevated. Top challenges we have seen among the DV survivors we serve include personal safety risks, unemployment, income loss, childcare disruptions, and housing instability. The cascading effects of economic injuries continue to translate to physical injuries for many in the form of increased DV (e.g., in frequency and severity of abuse) and housing insecurity.

**Emergency & Transitional Shelter:** For over 46 years, Interval House has provided emergency shelter as the foundational “lifeline” for adults, adolescents, and children in life-threatening situations who are left homeless as a result of domestic violence. The emergency shelter is accessible 24 hours a day, seven days a week. The typical length of stay in our emergency shelter is 30-45 days. Interval House opened the nation’s first Domestic Violence Transitional Housing Program in 1980, offering continued support to families needing a longer transition period to become self-sufficient. The typical length of stay at our second-stage homes varies from 60 days to 24 months, depending on clients’ individual needs.

**Domestic Violence Supportive Services:** Interval House operates community services centers to offer comprehensive supportive services including: counseling, legal assistance, 24-hour crisis hotlines, and community education/prevention programs in over 70 languages for victims and their children.

**2.3 Describe the Fountain Valley clientele (i.e. homeless youths, elderly, handicapped, etc.) who will benefit from your services, program or project:**

The target client populations are underserved victims of domestic violence and their children in Fountain Valley. Over 99% of families who turn to Interval House are extremely low- to low-income, according to federal income guidelines. Comprehensive support will be available in 70+ languages for referrals from the Fountain Valley Police Department, including specialized services for teen victims, male victims, survivors with substance abuse/mental health issues, and other underserved victim populations.

**2.4 Describe how your proposal will benefit the above listed clientele.**

An estimated 60 Fountain Valley victims of domestic violence and their children will have access to domestic violence shelter support services for the purpose of creating suitable and safe living environments. As a result of the comprehensive shelter program, we expect to achieve the following outcomes:

- 100% of participants will find safety from their abuser at Interval House’s shelters.
- 100% of participants will develop and utilize a safety plan.
- 90% of program participants will exit to a permanent housing destination.

**2.5 If applicable, describe how your proposal will benefit City of Fountain Valley department, division or agency, whether it is directly or indirectly, and the City staff contact information. If indirectly, also include the partnering agency.**

Not applicable. The proposed Interval House project does not support any City’s department, division, or agency, but assists to meet the City’s objectives for CDBG Block Grant Funding.



FY 2026-27 FOUNTAIN VALLEY COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING APPLICATION

2.6 Can this Service, Program or Project proceed on July 1, 2026? YES [X] NO [ ] If no, please advise when the service, program or project would begin:

2.7 How will your proposed Services, Program or Project aid low-income Fountain Valley clients? This request will (check one):

- Provide a new/additional service, program, or project for FY 2026-27
Provide a service, program or project that is not currently funded.
Continue the existing services, program or project at current service levels.
[X] Increase services, program or project (discuss how):

Increase in the types of support services, frequency of services, and number of clients to be served.

- Replace previous source of funding that is no longer available (list source):

2.8 List funding received in the PREVIOUS year (FY 2024-25), allocated in the CURRENT year (FY 2025-26), and anticipated for the NEXT year (FY 2026-27) to accomplish your Agency's goals of providing services, for the program or the project?

Table with 4 columns: PROGRAM REVENUE, ACTUAL FY 2024-25 Program Budget, ALLOCATED FY 2025-26 Program Budget, ANTICIPATED FY 2026-27 Program Budget. Rows include Other Federal Funds, State Funds, County Funds, Other City Funds, Local Funds, Private Contributions, Fundraising, Participant Fees, Program Income, Other, and TOTAL.



2.9 How were Fountain Valley CDBG funds expended in the PREVIOUS year (FY 2024-25), allocated in the CURRENT year (FY 2025-26), and anticipated NEXT year (FY 2026-27) to accomplish the services, program, or project?

PROGRAM EXPENDITURES	PREVIOUS FY 2024-25 Program Budget	ALLOCATED FY 2025-26 Program Budget	PROPOSED FY 2026-27 Program Budget
Salaries & Benefits	\$12,872	\$11,534	\$13,636
Rent, Utilities and Supplies			
Communication Expenses			
Training, Conference, Dues			
Insurance			
Other: 15% de minimis	\$1,931	\$1,730	\$1,364
<b>TOTAL:</b>	\$14,803	\$13,264	\$15,000

**3. CLIENT INTAKE INFORMATION**

3.1 HUD requires that agencies obtain intake data from each client/household served unless your program exclusively serve a “presumed benefit” population. Does your intake sheet include the following information?

- 1. Name: YES  NO
- 2. Address: YES  NO
- 3. City in which client last resided: YES  NO
- 4. Number of Family Members: YES  NO
- 5. Total Family (Household) Income: YES  NO
- 6. Race: YES  NO
- 7. Ethnicity: YES  NO
- 8. Female Head of Household: YES  NO
- 9. Age: YES  NO
- 10. Presumed benefit clientele: YES  NO

3.2 Describe any additional information your intake sheet collects to describe your clientele:

Housing/homeless status, domestic violence history, language/limited English proficiency, income, Veteran status, health and disabling conditions.



3.3 Provide percentage breakdowns for Fountain Valley clientele and your Agency in Total for the categories listed below. Provide the actual data for PREVIOUS years and projected data from CURRENT and NEXT year.

YEARS	Youth		Youth at Risk		Women at Risk		Homeless		Disabled		Seniors	
	City	Agency	City	Agency	City	Agency	City	Agency	City	Agency	City	Agency
July 1, 2023- June 30, 2024	0%	0%	71%	72%	29%	28%	100%	100%	0%	0%	1%	1%
July 1, 2024- June 30, 2025	0%	0%	67%	66%	33%	34%	100%	100%	0%	0%	1%	1%
July 1, 2025- June 30, 2026 (Projected)	0%	0%	65%	66%	35%	34%	100%	100%	0%	0%	1%	1%
July 1, 2026- June 30, 2027 (Projected)	0%	0%	65%	70%	35%	30%	100%	100%	0%	0%	1%	1%

3.4 Provide the actual percentage of Fountain Valley residents and total Agency clientele served in the following age categories: (For start-up agencies please provide projected data for up-coming fiscal year)

YEARS	Children 0-12 years		Youth 13-17 years		Adult 18-61 years		Elderly 62 & over	
	City	Agency	City	Agency	City	Agency	City	Agency
July 1, 2023- June 30, 2024	55%	54%	12%	15%	32%	30%	1%	1%
July 1, 2024- June 30, 2025	48%	45%	17%	16%	34%	38%	1%	1%
July 1, 2025 - June 30, 2026 (Projected)	47%	47%	16%	13%	36%	39%	1%	1%
July 1, 2026 - June 30, 2027 (Projected)	50%	48%	12%	15%	38%	36%	1%	1%



3.5 The City of Fountain Valley utilizes Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD) to provide Public Service Agency Grants. Under CDBG program regulations, CDBG program funds must be used to benefit low-income households/persons. As such, agencies that receive public service agency grant funding must provide and document the provision of services to low-income Fountain Valley residents. At least 51% of the households/persons assisted by agencies funded with CDBG Program funds must qualify as low-income under HUD’s low-income limits, as adjusted for household size. The FY 2025-26 HUD low-income limits, as adjusted for household size are provided below.

Household Size	HUD INCOME LIMITS (Eff. 6/1/2025)		
	Extremely Low (30% AMI*)	Very Low (50% AMI*)	HUD Low (80% AMI*)
1 Person	\$35,550	\$59,250	\$94,750
2 Person	\$40,600	\$67,700	\$108,300
3 Person	\$45,700	\$76,150	\$121,850
4 Person	\$50,750	\$84,600	\$135,350
5 Person	\$54,850	\$91,400	\$146,200
6 Person	\$58,900	\$98,150	\$157,050
7 Person	\$62,950	\$104,950	\$167,850
8 Person	\$67,000	\$111,700	\$178,700

\*(AMI) Area Median Income – Orange County

3.6 Report the actual unduplicated number of Fountain Valley clients your agency assisted during the past several years and anticipated to be assisted for next fiscal year by income level. Each person can only be counted once per fiscal year.

INCOME LEVEL	ACTUAL FY 2023-24	ACTUAL FY 2024-25	ANTICIPATED FY 2025-26*	PROJECTED FY 2026-27*
Extremely Low	76	75	60	60
Very Low	0	0	0	0
Low Income	1	0	0	0
Total Low Income	77	75	60	60
Above Low	0	0	0	0
Total Served by Agency	249	253	200	200

*\*actual number to be served will likely be higher, as requests for domestic violence assistance remains high during this difficult time.*



3.7 In order to fully understand the level of services to be provided by your agency for Fountain Valley residents, please describe the type of services and/or the aggregate number of actual services this equated to in the last fiscal year. (Example: Report the total cumulative number of days of assistance, number of beds for shelters, number of meals, scholarships, hours, etc. over the course of the year as it pertains to the services you provided).

Shelter & Supportive Services: Interval House’s shelter and supportive services programs offer a safe, caring, and homelike environment for women, adolescents, and children. Last year, 75 residents of Fountain Valley (women and children) found safety and support at Interval House’s confidential shelters.

24-Hour Crisis Counseling: Interval House operates four multilingual crisis hotlines that provide broad access to multiple regions of Southern California. Emergency assistance, crisis counseling, and referrals to immediate safety are available in 70 languages 24 hours a day, 7 days a week, for victims and their children. Last year, we served 72 Fountain Valley victims through our 24-hour crisis hotlines.

Communication Outreach, Education & Prevention: Interval House continues our ongoing commitment to community education and awareness through our public speaking and prevention programs, which create a bridge to services and enhance access to safety and support among underserved and under-resourced communities.

3.8 Report the number of actual unduplicated clients your agency served from July 1, 2024 - June 30, 2025, by Income Category. Each person can only be counted once, even though the client may have been served many times during the reporting period. Calculate the totals and percentage for each category.

Household Size	CDBG Low Income Limits (Eff. 5/9/24)	Total # of Persons Assisted By Agency, All Incomes	Total # of Low-Income Persons Assisted By Agency	# of Low Income Fountain Valley Residents Assisted
1	\$88,400	6	6	4
2	\$101,000	22	22	6
3	\$113,650	69	69	12
4	\$126,250	100	100	28
5	\$136,350	50	50	25
6	\$146,450	6	6	0
7	\$156,550	0	0	0
8	\$170,300	0	0	0
<b>Total Households Assisted:</b>		253	253	75
<b>Percentage of Low-Income Households assisted in FY 2024-25 based on the total number of clients assisted by Agency.</b>			100%	100%



3.9 Please check the corresponding item(s) that further describe the activity you are proposing:

- The project will benefit clientele who are generally presumed by HUD to be below eligible income limits. The following groups are presumed to meet this criterion: abused children, battered spouses, elderly persons, handicapped persons, homeless persons, illiterate persons, and persons with Acquired Immune Deficiency Syndrome (AIDS).
- At least 51% of the persons/households served by the program qualify as low-income households/persons under U.S. Department of Housing and Urban Development (HUD) guidelines.
- The project has programmatic limits that restrict the activity exclusively to CDBG eligible low-income households/persons.
- The project is of such a nature and/or location that it may be concluded that the activity's clientele will primarily consist of CDBG income eligible persons.

4. CERTIFICATION OF ACCURACY

ALL ORGANIZATIONS THAT SUBMIT THIS APPLICATION MUST PROVIDE ACCURATE DATA CONCERNING THE NUMBER AND INCOME LEVEL OF CLIENTS. ESTIMATES ARE NOT ACCEPTABLE. THIS STIPULATION SHALL ALSO APPLY TO ALL ORGANIZATIONS THAT ARE SUBSEQUENTLY AWARDED FUNDING. ANY ORGANIZATION THAT FALSIFIES INFORMATION, EITHER ACCIDENTALLY OR INTENTIONALLY, SHALL BE REQUIRED TO REIMBURSE THE CITY FOR ANY AND ALL FUNDS PAID OUT TO THAT ORGANIZATION, AND SHALL NOT BE PERMITTED TO APPLY FOR FUNDING AT ANY TIME IN THE FUTURE.

THE APPLICANT HEREBY PROPOSES TO PROVIDE THE ABOVE DESCRIBED SERVICES FOR THE CITY OF FOUNTAIN VALLEY AS STATED IN THIS PROPOSAL. IF THIS PROPOSAL IS APPROVED AND FUNDED, IT IS AGREED THAT RELEVANT FEDERAL, STATE AND LOCAL REGULATIONS, AND OTHER ASSURANCES, AS REQUIRED BY THE CITY OF FOUNTAIN VALLEY, WILL BE ADHERED TO. FURTHERMORE, AS THE DULY AUTHORIZED REPRESENTATIVE OF THE ORGANIZATION APPLYING FOR GRANT FUNDING, I CERTIFY THAT THE APPLICANT IS FULLY CAPABLE OF FULFILLING ITS OBLIGATION UNDER THIS PROPOSAL.

Interval House  
NAME OF ORGANIZATION

10/29/25  
DATE

Carol Williams  
PRINTED NAME

Executive Director  
TITLE

*Carol Williams*  
AUTHORIZED SIGNATURE



**EXHIBIT A  
APPLICATION SUMMARY**

<b>AGENCY NAME</b>	<b>PROGRAM NAME</b>
Interval House	Domestic Violence Shelter Program
<b>CITY STAFF CONTACT INFORMATION</b>	<b>CITY DEPARTMENT/AGENCY/DIVISION</b>
N/A	N/A

- DATE OF CHARTER OR ARTICLES OF INCORPORATION 1979
- IRS TAX STATUS: 501(c)3
- DATE OF IRS TAX STATEMENT PROVIDED: 6/30/24
- DATE OF MOST RECENT SINGLE AUDIT PROVIDED: 6/30/24
- PAST CDBG FUNDING AND PAST PERFORMANCE:

CDBG Spent 1 <sup>st</sup> QTR FY 2025-26	\$3,316	# Assisted 1 <sup>st</sup> QTR FY 2025-26	22
CDBG Funding FY 2025-26	\$13,264	# Anticipated FY 2025-26	60
CDBG Funding FY 2024-25	\$14,803	# Assisted FY 2024-25	75
CDBG Funding FY 2023-24	\$15,000	# Assisted FY 2023-24	77
Type of Services provided:	Domestic Violence Emergency & Transitional Shelter and Supportive Services		
Funds used for:	Salary & benefits of a DV Advocate		
Program Budget FY 2025-26	\$326,726	% of Agency Budget FY 2025-26	4.06%
Other Federal Funds	State Funds	Local Funds	Private Contributions
\$49,467	\$93,679	\$92,589	\$63,043
Fund Raising	Participant Fees	Program Income	Other: Misc. Income
\$25,626	\$0	\$0	\$2,322

- FUNDING REQUESTED FY 2026-27 AND ANTICIPATED PERFORMANCE:

<b>Funding Request FY 2026-27</b>	\$15,000	<b># Anticipated FY 2026-27</b>	60
Services to be provided:	Domestic Violence Emergency & Transitional Shelter and Supportive Services		
Funds to be used for:	Salary & benefits of a DV Advocate		
Total Program Budget FY 2026-27	\$336,547	% Agency Budget	4.46 %
Other Federal Funds	State Funds	Local Funds	Private Contributions
\$50,951	\$96,489	\$95,366	\$64,934
Program Income	Participant Fees	Fund Raising	Other: Misc. Income
\$0	\$0	\$0	\$2,392
Additional Comments:			



CITY OF FOUNTAIN VALLEY
FY 2026-27 PSA GRANT PROGRAM APPLICATION PACKET

FUNDING APPLICATION CHECKLIST

ORGANIZATION NAME: Community SeniorServ Inc. dba Meals on Wheels OC

PROGRAM/PROJECT NAME: LUNCH CAFÉ MEALS PROGRAM

SERVICE(S) TO BE PROVIDED: LUNCH CAFÉ MEALS FOR SENIORS RESIDING IN FOUNTAIN VALLEY

To be considered for funding, please provide a Single-Sided application with all documents included at the time of submission. Please check each item you have included in your application. If an item is not applicable indicate "N/A."

- 1. x FUNDING APPLICATION CHECKLIST (page 1)
2. x APPLICATION (pages 2 through 9)
3. x APPLICATION SUMMARY PAGE, Exhibit A (page 10)
4. x BOARD OF DIRECTORS AFFIDAVIT, Exhibit B (page 11)
5. x CHARTER OR ARTICLES OF INCORPORATION
6. x IRS TAX STATEMENT
7. x IRS TAX STATUS
8. x MOST RECENT SINGLE-AUDIT REPORT

If you need assistance or have questions, contact Ashlyn Newman, Housing Coordinator at (714) 593-4428 or by email at Ashlyn.Newman@FountainValley.gov .

All organizations, including Fair Housing Service providers, will be invited to conduct an in-person presentation at the December Housing and Community Development Advisory Board (HCDAB) meeting. The HCDAB meeting is scheduled for Wednesday, December 3, 2025, at 6:00 p.m. in the Fountain Valley City Council Chambers.

If your application proposes to provide support to a City of Fountain Valley department, directly or indirectly, it is recommended that the City of Fountain Valley contact person submit a letter of support with your application or attend the HCDAB meeting and speak during your presentation.



CITY OF FOUNTAIN VALLEY
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM
PUBLIC SERVICE AGENCY (PSA) GRANT APPLICATION
FY 2026-27

PLEASE TYPE OR PRINT

1. AGENCY INFORMATION:

AGENCY NAME: Meals on Wheels Orange County
AGENCY ADDRESS: 1200 N. Knollwood Circle Anaheim, CA 92801
AGENCY ADMINISTRATOR: Alejandro Lupercio TITLE: Vice President of Social Services
ADMINISTRATOR TELEPHONE: (714) 823-3290 FAX: (657) 221-2378
ADMINISTRATOR EMAIL: alupercio@mealsonwheelsoc.org
PROJECT SITE(S) ADDRESS: 17967 Bushard Street Fountain Valley, CA 92708
PROJECT CONTACT NAME: Alejandro Lupercio TITLE: Vice President of Social Services
PROJECT CONTACT TELEPHONE: (714) 823-3290 FAX: (657) 221-2378
PROJECT CONTACT EMAIL: alupercio@mealsonwheelsoc.org
FEDERAL TAX ID (EIN)# 95-2771715 DUNS # 08-497-5739

1.1 Describe agency's overall function or purpose. Include history and experience in providing this service: (If more room is needed, please type on a blank sheet of paper and attach to the back of the application with a reference number:

Please see Attachment 1

1.2 If Agency has previously received CDBG funding from the City of Fountain Valley for the specific service, program or project you are applying for, please identify the years and amounts funded:

Table with 4 columns: Year, Amount, Year, Amount. Rows: FY 2022-23 \$11,988.25 FY 2024-25 \$12,190; FY 2023-24 \$11,950 FY 2025-26 \$10,650



**2. PROGRAM/PROJECT PROPOSAL AND DESCRIPTION (Please describe the service, program or project proposal and description, including cost estimates.)**

**2.1 Grant Amount Requested to provide services, program, or project \$14,000 . In case of a reduction in the City of Fountain Valley’s CDBG Allocation, please include the minimum amount of grant allocation acceptable to be able to provide the services, program or project.: \$11,000 If the full amount requested is not received, please explain how this would impact your Agency’s ability to provide the services, program or project you are proposing:**

Meals on Wheels OC will use the funds to support the Lunch Café Meals Program. All funds received from CDBG will go towards the raw food cost of providing meals. The Lunch Café performance numbers are subject to the availability of state and federal funding. If any source of funding is reduced, we will need to adjust service levels based on the funding received.

**2.2 Describe your proposed Service, Program or Project and its goals/objectives. YOUR RESPONSE MUST CONTAIN A SCOPE OF SERVICES INCLUDING SPECIFIC QUANTITATIVE GOALS FOR FOUNTAIN VALLEY CLIENTELE AND A THOROUGH DESCRIPTION OF YOUR PROPOSED SERVICE, PROGRAM OR PROJECT. THE ACCURACY AND COMPLETENESS OF THE INFORMATION YOU PROVIDE HERE IS VERY IMPORTANT, AS IT WILL BE USED IN THE SCOPE OF SERVICES SECTION OF THE CITY’S FUNDING AGREEMENT SHOULD YOU BE AWARDED FUNDING.**

Meals on Wheels OC’s main objective for the Lunch Café Meals Program is to alleviate the poor nutrition and isolation among the vulnerable 60+ older population in Fountain Valley through a voluntary contribution based program at the Fountain Valley Senior Center. Many isolated Fountain Valley older adults have the opportunity to socialize, participate in community events, learn about available resources, and enjoy the company of their peers in a safe and friendly environment. A voluntary contribution is suggested, but no one is turned away due to inability to contribute. The program proposes to serve 103 unduplicated participants 62+ years of age during the 2026-2027 fiscal year. CDBG funding will be used to help offset the raw food costs for providing warm and nutritious meals to seniors attending the lunch program. Since this program primarily relies on federal and state funding, volume of meals and participants and scope of services subject to availability of federal/state funding.

**2.3 Describe the Fountain Valley clientele (i.e. homeless youths, elderly, handicapped, etc.) who will benefit from your services, program or project:**

The Lunch Café Meals Program will benefit Fountain Valley seniors age 60 and older who are isolated, food insecure, frail, low-income and lack family and/or social support.

**2.4 Describe how your proposal will benefit the above listed clientele.**

The Lunch Café Meals Program will benefit Fountain Valley seniors by offering nutritious, well-balanced meals. In addition, the program offers older adults the opportunity to socialize to relieve isolation and offers support by connecting older adults to community resources available to meet their needs.



2.5 If applicable, describe how your proposal will benefit City of Fountain Valley department, division or agency, whether it is directly or indirectly, and the City staff contact information. If indirectly, also include the partnering agency.

The Lunch Café Meals Program benefits the Fountain Valley Senior Center by providing high quality service to the senior community; offering programs in a fun environment, enhancing life through fitness, education, recreation, social events, and human services. The Lunch Café Meals Program is one of the many worthwhile programs and services provided at the center. Meals on Wheels OC maintains a successful and collaborative relationship with Community Services Manager, Jenni Worsham and Community Services Supervisor Ben Dieterie.

2.6 Can this Service, Program or Project proceed on July 1, 2026? YES  NO  If no, please advise when the service, program or project would begin:

\_\_\_\_\_  
\_\_\_\_\_

2.7 How will your proposed Services, Program or Project aid low-income Fountain Valley clients? This request will (check one):

- Provide a new/additional service, program, or project for FY 2026-27
- Provide a service, program or project that is not currently funded.
- Continue the existing services, program or project at current service levels.
- Increase services, program or project (discuss how):

\_\_\_\_\_  
\_\_\_\_\_

- Replace previous source of funding that is no longer available (list source):

\_\_\_\_\_  
\_\_\_\_\_

2.8 List funding received in the PREVIOUS year (FY 2024-25), allocated in the CURRENT year (FY 2025-26), and anticipated for the NEXT year (FY 2026-27) to accomplish your Agency’s goals of providing services, for the program or the project?

PROGRAM REVENUE	ACTUAL FY 2024-25 Program Budget	ALLOCATED FY 2025-26 Program Budget	ANTICIPATED FY 2026-27 Program Budget
Other Federal Funds	\$2,899,738	\$2,639,258	\$2,639,258
State Funds	\$451,326	\$459,191	\$459,191



**FY 2026-27 FOUNTAIN VALLEY COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING APPLICATION**

County Funds	N/A	N/A	N/A
Other City Funds	\$196,406	\$130,300	\$130,300
Local Funds	N/A	N/A	N/A
Private Contributions	\$272,847	\$557,450.62	\$557,450.62
Fundraising	N/A	N/A	N/A
Participant Fees	N/A	N/A	N/A
Program Income	\$174,041	\$170,000	\$170,000
Other: In-Kind	\$576,564	\$496,980	\$496,980
<b>TOTAL:</b>	<b>\$4,570,922</b>	<b>\$4,453,179.62</b>	<b>\$4,453,179.62</b>

**2.9 How were Fountain Valley CDBG funds expended in the PREVIOUS year (FY 2024-25), allocated in the CURRENT year (FY 2025-26), and anticipated NEXT year (FY 2026-27) to accomplish the services, program, or project?**

<b>PROGRAM EXPENDITURES</b>	<b>PREVIOUS FY 2024-25 Program Budget</b>	<b>ALLOCATED FY 2025-26 Program Budget</b>	<b>PROPOSED FY 2026-27 Program Budget</b>
Salaries & Benefits	\$2,032,353	\$2,077,395.23	\$2,077,395.23
Raw Food	\$742,527	\$704,311.46	\$704,311.46
Consultants	\$516,918	\$510,782	\$510,782
Training, Conference, Dues	\$24,465	\$20,153.16	\$20,153.16
Other Costs	\$755,342	\$643,557.77	\$643,557.77
Other: In-Kind	\$576,564	\$496,980	\$496,980
<b>TOTAL:</b>	<b>\$4,648,169</b>	<b>\$4,453,179.62</b>	<b>\$4,453,179.62</b>

**3. CLIENT INTAKE INFORMATION**

**3.1 HUD requires that agencies obtain intake data from each client/household served unless your program exclusively serve a “presumed benefit” population. Does your intake sheet include the following information?**

- 1. Name: YES  NO
- 2. Address: YES  NO



**FY 2026-27 FOUNTAIN VALLEY COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING APPLICATION**

- 3. City in which client last resided: YES  NO
- 4. Number of Family Members: YES  NO
- 5. Total Family (Household) Income: YES  NO
- 6. Race: YES  NO
- 7. Ethnicity: YES  NO
- 8. Female Head of Household: YES  NO
- 9. Age: YES  NO
- 10. Presumed benefit clientele: YES  NO

**3.2 Describe any additional information your intake sheet collects to describe your clientele:**

Additional information collected through the CDBG intake sheet includes living arrangement, rural status, and disability status.

**3.3 Provide percentage breakdowns for Fountain Valley clientele and your Agency in Total for the categories listed below. Provide the actual data for PREVIOUS years and projected data from CURRENT and NEXT year.**

YEARS	Youth		Youth at Risk		Women at Risk		Homeless		Disabled		Seniors	
	City	Agency	City	Agency	City	Agency	City	Agency	City	Agency	City	Agency
July 1, 2023- June 30, 2024	%	%	%	%	%	%	%	%	21%	21%	99%	99%
July 1, 2024- June 30, 2025	%	%	%	%	%	%	%	%	20%	21%	95%	95%
July 1, 2025- June 30, 2026 (Projected)	%	%	%	%	%	%	%	%	17%	21%	93%	93%
July 1, 2026- June 30, 2027 (Projected)	%	%	%	%	%	%	%	%	17%	21%	93%	93%

**3.4 Provide the actual percentage of Fountain Valley residents and total Agency clientele served in the following age categories: (For start-up agencies please provide projected data for up-coming fiscal year)**

YEARS	Children 0-12 years		Youth 13-17 years		Adult 18-61 years		Elderly 62 & over	
	City	Agency	City	Agency	City	Agency	City	Agency
July 1, 2023- June 30, 2024	%	%	%	%	5%	5%	95%	95%



**FY 2026-27 FOUNTAIN VALLEY COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING APPLICATION**

<b>July 1, 2024- June 30, 2025</b>	%	%	%	%	5%	5%	95%	95%
<b>July 1, 2025 - June 30, 2026 (Projected)</b>	%	%	%	%	7%	7%	93%	93%
<b>July 1, 2026 - June 30, 2027 (Projected)</b>	%	%	%	%	7%	7%	93%	93%



3.5 The City of Fountain Valley utilizes Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD) to provide Public Service Agency Grants. Under CDBG program regulations, CDBG program funds must be used to benefit low-income households/persons. As such, agencies that receive public service agency grant funding must provide and document the provision of services to low-income Fountain Valley residents. At least 51% of the households/persons assisted by agencies funded with CDBG Program funds must qualify as low-income under HUD’s low-income limits, as adjusted for household size. The FY 2025-26 HUD low-income limits, as adjusted for household size are provided below.

Household Size	HUD INCOME LIMITS (Eff. 6/1/2025)		
	Extremely Low (30% AMI*)	Very Low (50% AMI*)	HUD Low (80% AMI*)
1 Person	\$35,550	\$59,250	\$94,750
2 Person	\$40,600	\$67,700	\$108,300
3 Person	\$45,700	\$76,150	\$121,850
4 Person	\$50,750	\$84,600	\$135,350
5 Person	\$54,850	\$91,400	\$146,200
6 Person	\$58,900	\$98,150	\$157,050
7 Person	\$62,950	\$104,950	\$167,850
8 Person	\$67,000	\$111,700	\$178,700

\*(AMI) Area Median Income – Orange County

3.6 Report the actual unduplicated number of Fountain Valley clients your agency assisted during the past several years and anticipated to be assisted for next fiscal year by income level. Each person can only be counted once per fiscal year.

INCOME LEVEL	ACTUAL FY 2023-24	ACTUAL FY 2024-25	ANTICIPATED FY 2025-26	PROJECTED FY 2026-27
Extremely Low	92	91	92	92
Very Low	17	16	17	17
Low Income	12	11	12	12
<b>Total Low Income</b>	121	118	121	121
Above Low	4	9	7	7
<b>Total Served by Agency</b>	121	127	121	121



3.7 In order to fully understand the level of services to be provided by your agency for Fountain Valley residents, please describe the type of services and/or the aggregate number of actual services this equated to in the last fiscal year. (Example: Report the total cumulative number of days of assistance, number of beds for shelters, number of meals, scholarships, hours, etc. over the course of the year as it pertains to the services you provided).

During FY 24-25, 5,648 Lunch Café meals were served to an average total of 248 participants. Of those participants, there were a total of 118 CDBG participants served.

3.8 Report the number of actual unduplicated clients your agency served from July 1, 2024 - June 30, 2025, by Income Category. Each person can only be counted once, even though the client may have been served many times during the reporting period. Calculate the totals and percentage for each category.

Household Size	CDBG Low Income Limits (Eff. 5/9/24)	Total # of Persons Assisted By Agency, All Incomes	Total # of Low-Income Persons Assisted By Agency	# of Low Income Fountain Valley Residents Assisted
1	\$88,400	8,075	4,686	118
2	\$101,000			
3	\$113,650			
4	\$126,250			
5	\$136,350			
6	\$146,450			
7	\$156,550			
8	\$170,300			
<b>Total Households Assisted:</b>		8,075	4,686	118
<b>Percentage of Low-Income Households assisted in FY 2024-25 based on the total number of clients assisted by Agency.</b>			<b>58%</b>	<b>3%</b>

3.9 Please check the corresponding item(s) that further describe the activity you are proposing:

- The project will benefit clientele who are generally presumed by HUD to be below eligible income limits. The following groups are presumed to meet this criterion: abused children, battered spouses, elderly persons, handicapped persons, homeless persons, illiterate persons, and persons with Acquired Immune Deficiency Syndrome (AIDS).
- At least 51% of the persons/households served by the program qualify as low-income households/persons under U.S. Department of Housing and Urban Development (HUD) guidelines.
- The project has programmatic limits that restrict the activity exclusively to CDBG eligible low-income households/persons.
- The project is of such a nature and/or location that it may be concluded that the activity's clientele will primarily consist of CDBG income eligible persons.



4. CERTIFICATION OF ACCURACY

ALL ORGANIZATIONS THAT SUBMIT THIS APPLICATION MUST PROVIDE ACCURATE DATA CONCERNING THE NUMBER AND INCOME LEVEL OF CLIENTS. ESTIMATES ARE NOT ACCEPTABLE. THIS STIPULATION SHALL ALSO APPLY TO ALL ORGANIZATIONS THAT ARE SUBSEQUENTLY AWARDED FUNDING. ANY ORGANIZATION THAT FALSIFIES INFORMATION, EITHER ACCIDENTALLY OR INTENTIONALLY, SHALL BE REQUIRED TO REIMBURSE THE CITY FOR ANY AND ALL FUNDS PAID OUT TO THAT ORGANIZATION, AND SHALL NOT BE PERMITTED TO APPLY FOR FUNDING AT ANY TIME IN THE FUTURE.

THE APPLICANT HEREBY PROPOSES TO PROVIDE THE ABOVE DESCRIBED SERVICES FOR THE CITY OF FOUNTAIN VALLEY AS STATED IN THIS PROPOSAL. IF THIS PROPOSAL IS APPROVED AND FUNDED, IT IS AGREED THAT RELEVANT FEDERAL, STATE AND LOCAL REGULATIONS, AND OTHER ASSURANCES, AS REQUIRED BY THE CITY OF FOUNTAIN VALLEY, WILL BE ADHERED TO. FURTHERMORE, AS THE DULY AUTHORIZED REPRESENTATIVE OF THE ORGANIZATION APPLYING FOR GRANT FUNDING, I CERTIFY THAT THE APPLICANT IS FULLY CAPABLE OF FULFILLING ITS OBLIGATION UNDER THIS PROPOSAL.

Community SeniorServ Inc. dba Meals on Wheels OC  
NAME OF ORGANIZATION

November 5, 2025  
DATE

Holly Hagler  
PRINTED NAME

President & CEO  
TITLE

*[Handwritten Signature]*  
AUTHORIZED SIGNATURE



**EXHIBIT A  
APPLICATION SUMMARY**

<b>AGENCY NAME</b>	<b>PROGRAM NAME</b>
Community SeniorServ Inc. dba Meals on Wheels OC	Lunch Café Meals Program
<b>CITY STAFF CONTACT INFORMATION</b>	<b>CITY DEPARTMENT/AGENCY/DIVISION</b>
Jenni Worsham, 714-593-4447	Community Services

- DATE OF CHARTER OR ARTICLES OF INCORPORATION 1967
- IRS TAX STATUS: 501©(3)
- DATE OF IRS TAX STATEMENT PROVIDED: 2023-2024
- DATE OF MOST RECENT SINGLE AUDIT PROVIDED: 2023-2024
- PAST CDBG FUNDING AND PAST PERFORMANCE:

CDBG Spent 1 <sup>st</sup> QTR FY 2025-26	\$2,662.50	# Assisted 1 <sup>st</sup> QTR FY 2025-26	60
CDBG Funding FY 2025-26	\$10,650	# Anticipated FY 2025-26	103
CDBG Funding FY 2024-25	\$12,190	# Assisted FY 2024-25	127
CDBG Funding FY 2023-24	\$11,950	# Assisted FY 2023-24	121
Type of Services provided:	Congregate Meals		
Funds used for:	Raw Food Costs		
Program Budget FY 2025-26	\$4,453,179.62	% of Agency Budget FY 2025-26	21%
Other Federal Funds	State Funds	Local Funds	Private Contributions
\$2,639,258	\$459,191	N/A	\$557,450.62
Fund Raising	Participant Fees	Program Income	Other:
N/A	N/A	\$170,000	\$496,980

- FUNDING REQUESTED FY 2026-27 AND ANTICIPATED PERFORMANCE:

<b>Funding Request FY 2026-27</b>	\$14,000	<b># Anticipated FY 2026-27</b>	103
Services to be provided:	Lunch Café Meals Program		
Funds to be used for:	Raw Food Costs		
Total Program Budget FY 2026-27	\$4,453,179.62	% Agency Budget	21%
Other Federal Funds	State Funds	Local Funds	Private Contributions
\$2,639,258	\$459,191	N/A	\$557,450.62
Program Income	Participant Fees	Fund Raising	Other: _____
\$170,000	N/A	N/A	\$496,980
Additional Comments:			



CITY OF FOUNTAIN VALLEY
FY 2026-27 PSA GRANT PROGRAM APPLICATION PACKET

FUNDING APPLICATION CHECKLIST

ORGANIZATION NAME: Community SeniorServ Inc. dba Meals on Wheels OC

PROGRAM/PROJECT NAME: HOME DELIVERED MEALS PROGRAM

SERVICE(S) TO BE PROVIDED: HOME DELIVERED MEALS TO FRAIL, LOW INCOME, HOMEBOUND SENIORS

To be considered for funding, please provide a Single-Sided application with all documents included at the time of submission. Please check each item you have included in your application. If an item is not applicable indicate "N/A."

- 1. x FUNDING APPLICATION CHECKLIST (page 1)
2. x APPLICATION (pages 2 through 9)
3. x APPLICATION SUMMARY PAGE, Exhibit A (page 10)
4. x BOARD OF DIRECTORS AFFIDAVIT, Exhibit B (page 11)
5. x CHARTER OR ARTICLES OF INCORPORATION
6. x IRS TAX STATEMENT
7. x IRS TAX STATUS
8. x MOST RECENT SINGLE-AUDIT REPORT

If you need assistance or have questions, contact Ashlyn Newman, Housing Coordinator at (714) 593-4428 or by email at Ashlyn.Newman@FountainValley.gov .

All organizations, including Fair Housing Service providers, will be invited to conduct an in-person presentation at the December Housing and Community Development Advisory Board (HCDAB) meeting. The HCDAB meeting is scheduled for Wednesday, December 3, 2025, at 6:00 p.m. in the Fountain Valley City Council Chambers.

If your application proposes to provide support to a City of Fountain Valley department, directly or indirectly, it is recommended that the City of Fountain Valley contact person submit a letter of support with your application or attend the HCDAB meeting and speak during your presentation.



CITY OF FOUNTAIN VALLEY
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM
PUBLIC SERVICE AGENCY (PSA) GRANT APPLICATION
FY 2026-27

PLEASE TYPE OR PRINT

1. AGENCY INFORMATION:

AGENCY NAME: Meals on Wheels OC
AGENCY ADDRESS: 1200 N. Knollwood Circle Anaheim, CA 92801
AGENCY ADMINISTRATOR: Alejandro Lupercio TITLE: Vice President of Social Services
ADMINISTRATOR TELEPHONE: (714) 823-3290 FAX: 657-221-2378
ADMINISTRATOR EMAIL: alupercio@mealsonwheelsoc.org
PROJECT SITE(S) ADDRESS: Same as above
PROJECT CONTACT NAME: Same as above TITLE: Same as above.
PROJECT CONTACT TELEPHONE: Same as above FAX: Same as above
PROJECT CONTACT EMAIL: Same as above
FEDERAL TAX ID (EIN)# 95-2771715 DUNS # 08-497-5739

1.1 Describe agency's overall function or purpose. Include history and experience in providing this service: (If more room is needed, please type on a blank sheet of paper and attach to the back of the application with a reference number:

Please see attachment 1

1.2 If Agency has previously received CDBG funding from the City of Fountain Valley for the specific service, program or project you are applying for, please identify the years and amounts funded:

Table with 4 columns: Year, Amount, Year, Amount. Data: FY 2022-23 \$4,742, FY 2023-24 \$7,498, FY 2024-25 \$7,739, FY 2025-26 \$6,200

2. PROGRAM/PROJECT PROPOSAL AND DESCRIPTION (Please describe the service, program or project proposal and description, including cost estimates.)



2.1 Grant Amount Requested to provide services, program, or project \$10,000. In case of a reduction in the City of Fountain Valley’s CDBG Allocation, please include the minimum amount of grant allocation acceptable to be able to provide the services, program or project.: \$ 8,000

If the full amount requested is not received, please explain how this would impact your Agency’s ability to provide the services, program or project you are proposing:

Meals on Wheels OC will continue to use all funds to support the Home Delivered Meals Program.  
Service levels may be adjusted based on the funding received.

2.2 Describe your proposed Service, Program or Project and its goals/objectives. YOUR RESPONSE **MUST CONTAIN A SCOPE OF SERVICES INCLUDING SPECIFIC QUANTITATIVE GOALS FOR FOUNTAIN VALLEY CLIENTELE AND A THOROUGH DESCRIPTION OF YOUR PROPOSED SERVICE, PROGRAM OR PROJECT. THE ACCURACY AND COMPLETENESS OF THE INFORMATION YOU PROVIDE HERE IS VERY IMPORTANT, AS IT WILL BE USED IN THE SCOPE OF SERVICES SECTION OF THE CITY’S FUNDING AGREEMENT SHOULD YOU BE AWARDED FUNDING.**

Meals on Wheels OC will nourish the wellness, purpose, and dignity of Fountain Valley seniors by providing home delivered meals, nutritional education, access to support services and case management. The program focuses on Fountain Valley seniors ages 60 and older who are experiencing food insecurities causing nutritional deficiencies and facing conditions such as frailty, isolation and other social needs affecting their access to resources. For this funding request, only those age 62 and older meeting CDBG eligibility criteria will be counted towards the unduplicated participant goal. The Home Delivered Meals Program caters to our county’s diverse population by also offering our multi-cultural menu Asian, Hispanic, Vegetarian and Lactose-Free nutritiously conscientious meals. Each participant receives support provided by our team of case managers and program coordinators to conduct whole-person assessments, home safety checks and formulate comprehensive care plans to address a participant’s identified needs. On-going quarterly assessments are conducted to assess needs, changes in condition, program benefit and need for additional support. Participants may take part in other activities such as the Friendly Visitors program, holiday gift program and other interactive and intergenerational activities. Meals on Wheels Orange County provides nutritionally balanced meals. Menus are “heart healthy” within limited saturated fats and low sodium and carbohydrates. Volunteers and staff deliver 3 meals a day, 5 days a week. Meals are designed by a registered dietician and provide 100% of the federally recommended daily nutritional allowance for older adults. Participants are provided with the opportunity to make a voluntary contribution however, no one is denied due to their inability to contribute. For fiscal year 2026-2027, Meals on Wheels Orange County will serve 28 unduplicated Fountain Valley seniors ages 62 and older. Since the Home Delivered Meals Program relies primarily on federal and state funding, the volume of meals, participants and scope of services are subject to the availability of Federal and State funds.

2.3 Describe the Fountain Valley clientele (i.e. homeless youths, elderly, handicapped, etc.) who will benefit from your services, program or project:

The Fountain Valley clientele of senior citizens age 60 and older who have difficulty accessing healthy meals due to isolation, limited mobility, physical/mental health condition, disabilities, and low income. Clients will have little to no support and may experience limited access to resources due to language barriers.



2.4 Describe how your proposal will benefit the above listed clientele.

The Home Delivered Meals Program brings nutritious, well-balanced meals 5 days a week to the homes of older adults. The program allows older adults to enjoy healthy meals from the comfort of their home. Senior clients experience the security and peace of mind that comes from knowing that their nutritional needs are being met. Senior clients benefit from the regular interaction with meal Delivery drivers, volunteers, and case managers who check in regularly. Delivery drivers and volunteers report to the case managers any type of changes in condition that warrant follow up or intervention. Based on recent Home Delivered Meals Program participant outcome data, 93% of the participants stated that the meals provide the nutrition needed to be healthy, 83% stated that their physical health improved as a result of our meals, 93% stated they are able to be more independent as a result of our home delivery meals program, and 79% stated that without our program they would not have enough to eat on some days.

2.5 If applicable, describe how your proposal will benefit City of Fountain Valley department, division or agency, whether it is directly or indirectly, and the City staff contact information. If indirectly, also include the partnering agency.

The Home Delivered Meals Program benefits the Fountain Valley Senior Center by contributing to the center's Commitment to providing the highest quality of service to the senior community; offering programs in a fun Environment, enhancing life through fitness, education, recreation, social events, and human services. The Home Delivered Meals Program is one of many worthwhile resources available to seniors at the center. Meals On Wheels OC management maintains a collaborative relationship with Community Services Manager, Jenni Worsham and Community Services Supervisor Ben Dieterie.

2.6 Can this Service, Program or Project proceed on July 1, 2026? YES  NO  If no, please advise when the service, program or project would begin:

2.7 How will your proposed Services, Program or Project aid low-income Fountain Valley clients? This request will (check one):

- Provide a new/additional service, program, or project for FY 2026-27
- Provide a service, program or project that is not currently funded.
- Continue the existing services, program or project at current service levels.
- Increase services, program or project (discuss how):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- Replace previous source of funding that is no longer available (list source):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**2.8 List funding received in the PREVIOUS year (FY 2024-25), allocated in the CURRENT year (FY 2025-26), and anticipated for the NEXT year (FY 2026-27) to accomplish your Agency’s goals of providing services, for the program or the project?**

<b>PROGRAM REVENUE</b>	<b>ACTUAL FY 2024-25 Program Budget</b>	<b>ALLOCATED FY 2025-26 Program Budget</b>	<b>ANTICIPATED FY 2026-27 Program Budget</b>
Other Federal Funds	\$2,879,818	\$2,442,897	\$2,442,897
State Funds	\$2,546,822	\$2,546,969	\$2,546,969
County Funds	N/A	N/A	N/A
Other City Funds	\$217,905	\$114,201.75	\$114,201.75
Local Funds	N/A	N/A	N/A
Private Contributions	\$163,849	\$464,369	\$464,369
Fundraising	N/A	N/A	N/A
Participant Fees	N/A	N/A	N/A
Program Income	\$71,953	\$70,000	\$70,000
Other: In-Kind	\$444,859	\$417,450	\$417,450
<b>TOTAL:</b>	\$6,325,206	\$6,055,886.75	\$6,055,886.75

**2.9 How were Fountain Valley CDBG funds expended in the PREVIOUS year (FY 2024-25), allocated in the CURRENT year (FY 2025-26), and anticipated NEXT year (FY 2026-27) to accomplish the services, program, or project?**

<b>PROGRAM EXPENDITURES</b>	<b>PREVIOUS FY 2024-25 Program Budget</b>	<b>ALLOCATED FY 2025-26 Program Budget</b>	<b>PROPOSED FY 2026-27 Program Budget</b>
Salaries & Benefits	\$2,023,526	\$2,000,791.68	\$2,000,791.68
Raw Food	\$1,381,244	\$1,273,393.83	\$1,273,393.83
Consultants	\$1,365,264	\$1,301,392.16	\$1,301,392.16
Training, Conference, Dues	\$33,564	\$33,397.14	\$33,397.14
Other Costs	\$1,137,318	\$1,029,461.95	\$1,029,461.95
Other: In-Kind	\$444,859	\$417,450	\$417,450



	\$6,385,775	\$6,055,886.75	\$6,055,886.75
<b>TOTAL:</b>			

**3. CLIENT INTAKE INFORMATION**

**3.1 HUD requires that agencies obtain intake data from each client/household served unless your program exclusively serve a “presumed benefit” population. Does your intake sheet include the following information?**

- 1. Name: YES  NO
- 2. Address: YES  NO
- 3. City in which client last resided: YES  NO
- 4. Number of Family Members: YES  NO
- 5. Total Family (Household) Income: YES  NO
- 6. Race: YES  NO
- 7. Ethnicity: YES  NO
- 8. Female Head of Household: YES  NO
- 9. Age: YES  NO
- 10. Presumed benefit clientele: YES  NO

**3.2 Describe any additional information your intake sheet collects to describe your clientele:**

Additional information collected through the intake sheet includes the nutritional risk assessment, emergency contact, AB-959 gender questions, veteran status and disability status.

**3.3 Provide percentage breakdowns for Fountain Valley clientele and your Agency in Total for the categories listed below. Provide the actual data for PREVIOUS years and projected data from CURRENT and NEXT year.**

YEARS	Youth		Youth at Risk		Women at Risk		Homeless		Disabled		Seniors	
	City	Agency	City	Agency	City	Agency	City	Agency	City	Agency	City	Agency
July 1, 2023- June 30, 2024	%	%	%	%	%	%	%	%	51%	60%	97%	99%
July 1, 2024- June 30, 2025	%	%	%	%	%	%	%	%	46%	63%	97%	99%
July 1, 2025- June 30, 2026 (Projected)	%	%	%	%	%	%	%	%	41%	62%	97%	99%



**FY 2026-27 FOUNTAIN VALLEY COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING APPLICATION**

<b>July 1, 2026- June 30, 2027 (Projected)</b>	%	%	%	%	%	%	%	%	41%	62%	97%	99%
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**3.4 Provide the actual percentage of Fountain Valley residents and total Agency clientele served in the following age categories: (For start-up agencies please provide projected data for up-coming fiscal year)**

<b>YEARS</b>	<b>Children 0-12 years</b>		<b>Youth 13-17 years</b>		<b>Adult 18-61 years</b>		<b>Elderly 62 &amp; over</b>	
	<i>City</i>	<i>Agency</i>	<i>City</i>	<i>Agency</i>	<i>City</i>	<i>Agency</i>	<i>City</i>	<i>Agency</i>
<b>July 1, 2023- June 30, 2024</b>	%	%	%	%	2%	1%	97%	99%
<b>July 1, 2024- June 30, 2025</b>	%	%	%	%	1%	1%	99%	99%
<b>July 1, 2025 - June 30, 2026 (Projected)</b>	%	%	%	%	1%	1%	99%	99%
<b>July 1, 2026 - June 30, 2027 (Projected)</b>	%	%	%	%	1%	1%	99%	99%



3.5 The City of Fountain Valley utilizes Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD) to provide Public Service Agency Grants. Under CDBG program regulations, CDBG program funds must be used to benefit low-income households/persons. As such, agencies that receive public service agency grant funding must provide and document the provision of services to low-income Fountain Valley residents. At least 51% of the households/persons assisted by agencies funded with CDBG Program funds must qualify as low-income under HUD’s low-income limits, as adjusted for household size. The FY 2025-26 HUD low-income limits, as adjusted for household size are provided below.

Household Size	HUD INCOME LIMITS (Eff. 6/1/2025)		
	Extremely Low (30% AMI*)	Very Low (50% AMI*)	HUD Low (80% AMI*)
1 Person	\$35,550	\$59,250	\$94,750
2 Person	\$40,600	\$67,700	\$108,300
3 Person	\$45,700	\$76,150	\$121,850
4 Person	\$50,750	\$84,600	\$135,350
5 Person	\$54,850	\$91,400	\$146,200
6 Person	\$58,900	\$98,150	\$157,050
7 Person	\$62,950	\$104,950	\$167,850
8 Person	\$67,000	\$111,700	\$178,700

\*(AMI) Area Median Income – Orange County

3.6 Report the actual unduplicated number of Fountain Valley clients your agency assisted during the past several years and anticipated to be assisted for next fiscal year by income level. Each person can only be counted once per fiscal year.

INCOME LEVEL	ACTUAL FY 2023-24	ACTUAL FY 2024-25	ANTICIPATED FY 2025-26	PROJECTED FY 2026-27
Extremely Low	37	22	30	30
Very Low	7	5	6	6
Low Income	1	1	1	1
Total Low Income	45	28	37	37
Above Low	1	0	1	1
Total Served by Agency	45	28	37	37



3.7 In order to fully understand the level of services to be provided by your agency for Fountain Valley residents, please describe the type of services and/or the aggregate number of actual services this equated to in the last fiscal year. (Example: Report the total cumulative number of days of assistance, number of beds for shelters, number of meals, scholarships, hours, etc. over the course of the year as it pertains to the services you provided).

During FY 25-26, 23,977 home delivered meals were served to 44 unduplicated participants. Of those participants, there were a total of 28 CDBG participants served.

3.8 Report the number of actual unduplicated clients your agency served from July 1, 2024 - June 30, 2025, by Income Category. Each person can only be counted once, even though the client may have been served many times during the reporting period. Calculate the totals and percentage for each category.

Household Size	CDBG Low Income Limits (Eff. 5/9/24)	Total # of Persons Assisted By Agency, All Incomes	Total # of Low-Income Persons Assisted By Agency	# of Low Income Fountain Valley Residents Assisted
1	\$88,400	985	884	28
2	\$101,000			
3	\$113,650			
4	\$126,250			
5	\$136,350			
6	\$146,450			
7	\$156,550			
8	\$170,300			
<b>Total Households Assisted:</b>		985	884	28
<b>Percentage of Low-Income Households assisted in FY 2024-25 based on the total number of clients assisted by Agency.</b>			90%	3%

3.9 Please check the corresponding item(s) that further describe the activity you are proposing:

- The project will benefit clientele who are generally presumed by HUD to be below eligible income limits. The following groups are presumed to meet this criterion: abused children, battered spouses, elderly persons, handicapped persons, homeless persons, illiterate persons, and persons with Acquired Immune Deficiency Syndrome (AIDS).
- At least 51% of the persons/households served by the program qualify as low-income households/persons under U.S. Department of Housing and Urban Development (HUD) guidelines.
- The project has programmatic limits that restrict the activity exclusively to CDBG eligible low-income households/persons.
- The project is of such a nature and/or location that it may be concluded that the activity's clientele will primarily consist of CDBG income eligible persons.



4. CERTIFICATION OF ACCURACY

ALL ORGANIZATIONS THAT SUBMIT THIS APPLICATION MUST PROVIDE ACCURATE DATA CONCERNING THE NUMBER AND INCOME LEVEL OF CLIENTS. ESTIMATES ARE NOT ACCEPTABLE. THIS STIPULATION SHALL ALSO APPLY TO ALL ORGANIZATIONS THAT ARE SUBSEQUENTLY AWARDED FUNDING. ANY ORGANIZATION THAT FALSIFIES INFORMATION, EITHER ACCIDENTALLY OR INTENTIONALLY, SHALL BE REQUIRED TO REIMBURSE THE CITY FOR ANY AND ALL FUNDS PAID OUT TO THAT ORGANIZATION, AND SHALL NOT BE PERMITTED TO APPLY FOR FUNDING AT ANY TIME IN THE FUTURE.

THE APPLICANT HEREBY PROPOSES TO PROVIDE THE ABOVE DESCRIBED SERVICES FOR THE CITY OF FOUNTAIN VALLEY AS STATED IN THIS PROPOSAL. IF THIS PROPOSAL IS APPROVED AND FUNDED, IT IS AGREED THAT RELEVANT FEDERAL, STATE AND LOCAL REGULATIONS, AND OTHER ASSURANCES, AS REQUIRED BY THE CITY OF FOUNTAIN VALLEY, WILL BE ADHERED TO. FURTHERMORE, AS THE DULY AUTHORIZED REPRESENTATIVE OF THE ORGANIZATION APPLYING FOR GRANT FUNDING, I CERTIFY THAT THE APPLICANT IS FULLY CAPABLE OF FULFILLING ITS OBLIGATION UNDER THIS PROPOSAL.

Community SeniorServ Inc. dba Meals on Wheels OC  
NAME OF ORGANIZATION

November 5, 2025  
DATE

Holly Hagler  
PRINTED NAME

President & CEO  
TITLE

[Handwritten Signature]  
AUTHORIZED SIGNATURE



**EXHIBIT A  
APPLICATION SUMMARY**

<b>AGENCY NAME</b>	<b>PROGRAM NAME</b>
Community SeniorServ Inc.dba Meals on Wheels OC	Home Delivered Meals
<b>CITY STAFF CONTACT INFORMATION</b>	<b>CITY DEPARTMENT/AGENCY/DIVISION</b>
Jenni Worsham, 714-593-4447	Community Services Department

- DATE OF CHARTER OR ARTICLES OF INCORPORATION 1967
- IRS TAX STATUS: 501(c)(3)
- DATE OF IRS TAX STATEMENT PROVIDED: 2023-2024
- DATE OF MOST RECENT SINGLE AUDIT PROVIDED: 2023-2024
- PAST CDBG FUNDING AND PAST PERFORMANCE:

CDBG Spent 1 <sup>st</sup> QTR FY 2025-26	\$1,550	# Assisted 1 <sup>st</sup> QTR FY 2025-26	7
CDBG Funding FY 2025-26	\$6,200	# Anticipated FY 2025-26	28
CDBG Funding FY 2024-25	\$7,739	# Assisted FY 2024-25	37
CDBG Funding FY 2023-24	\$7,498	# Assisted FY 2023-24	37
Type of Services provided:	Home Delivered Meals		
Funds used for:	Raw Food Costs		
Program Budget FY 2025-26	\$6,055,886.75	% of Agency Budget FY 2025-26	29%
Other Federal Funds	State Funds	Local Funds	Private Contributions
\$2,442,897	\$2,546,969	N/A	\$464,369
Fund Raising	Participant Fees	Program Income	Other:
N/A	N/A	\$70,000	\$417,450

- FUNDING REQUESTED FY 2026-27 AND ANTICIPATED PERFORMANCE:

<b>Funding Request FY 2026-27</b>	\$10,000	<b># Anticipated FY 2026-27</b>	28
Services to be provided:	Home Delivered Meals		
Funds to be used for:	Raw Food Costs		
Total Program Budget FY 2026-27	\$6,055,886.75	% Agency Budget	29%
Other Federal Funds	State Funds	Local Funds	Private Contributions
\$2,442,897	\$2,546,969	N/A	\$464,369
Program Income	Participant Fees	Fund Raising	Other: In-Kind
\$70,000	N/A	N/A	\$417,450
Additional Comments:			

<b>AGENCY NAME</b>	<b>25-26 Allocated</b>	<b>26-27 Requested</b>	<b># of CLIENTS</b>	<b>MIN</b>	<b>\$ 26-27</b>	<b>% 26-27</b>
<b>1. Boys and Girls Club Child Care Scholarships</b>	\$ 8,263	\$ 10,000	50	\$ 5,000	\$ 8,263	18.29%
<b>2. Meals on Wheels (CSS) Congregate Meals</b>	\$ 10,650	\$ 14,000	125	\$ 11,000	\$ 10,650	23.57%
<b>3. Meals on Wheels (CSS) Home Delivered Meals</b>	\$ 6,200	\$ 10,000	30	\$ 8,000	\$ 6,200	13.72%
<b>5. Waymakers Juvenile Diversion Services</b>	\$ 6,800	\$ 8,000	45	\$ 7,000	\$ 6,800	15.05%
<b>6. Interval House Domestic Violence Shelter+</b>	\$ 13,264	\$ 15,000	60	\$ 1	\$ 13,264	29.36%
<b>TOTALS</b>	\$ 45,177	\$ 57,000	310	\$ 31,001	\$ 45,177	100.00%
<b>FUNDS ANTICIPATED</b>					\$ 45,177	